



## Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Peg Ogilbee Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, December 7, 2009. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Larry Pelatt	President/Director
Bob Scott	Secretary/Director
William Kanable	Secretary Pro-Tempore/Director
Joseph Blowers	Director
John Griffiths	Director
Doug Menke	General Manager

### **Agenda Item #1 – Executive Session (A) Personnel (B) Land**

President, Larry Pelatt, called Executive Session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to carry out labor negotiations, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned issues.

President, Larry Pelatt, noted that representatives of the news media and designated staff may attend the Executive Session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of the Executive Session, the Board will return to open session and welcome the audience back into the room.

### **Agenda Item #2 – Call Regular Meeting to Order**

President, Larry Pelatt, called the Regular Meeting to order at 7:15 p.m.

### **Agenda Item #3 – Action Resulting from Executive Session**

**Joe Blowers** moved the Board of Directors authorize the transfer of an additional \$50,000 from the undesignated SDC appropriation to the SDC appropriation for land acquisition as needed to acquire a property in the southwest quadrant of the District. **Bill Kanable** seconded the motion. Roll call proceeded as follows:

<b>Bob Scott</b>	<b>Yes</b>
<b>John Griffiths</b>	<b>Yes</b>
<b>Bill Kanable</b>	<b>Yes</b>

Joe Blowers            Yes  
Larry Pelatt            Yes

The motion was **UNANIMOUSLY APPROVED.**

Joe Blowers moved the Board of Directors authorize the General Manager to enter into a purchase and sale agreement to acquire a property in the southeast quadrant of the District for not more than \$500,000 minus clean-up costs to achieve a No Further Action letter from the Department of Environmental Quality, with the understanding that sufficient District funds can be transferred from the undesignated SDC appropriation to the SDC appropriation for land acquisition to supplement \$250,000 in Metro local share funds already designated for the acquisition. Bill Kanable seconded the motion. Roll call proceeded as follows:

John Griffiths        Yes  
Bob Scott            Yes  
Bill Kanable         Yes  
Joe Blowers         Yes  
Larry Pelatt         Yes

The motion was **UNANIMOUSLY APPROVED.**

#### **Agenda Item #4 – Audience Time**

Andrew Klumpp, 2610 NW 147<sup>th</sup>, Beaverton, is before the Board of Directors this evening as President of Westview Youth Lacrosse (WYL). Andrew explained what he believes should be the future direction for area youth lacrosse as described in the written testimony he provided, a copy of which was entered into the record. He stated that the ultimate goal of the program should be to grow the sport of lacrosse and provide a great experience for area youth, noting that a main aspect of a successful program is having a small, local organization focused on a single high school. He described some proposed steps in creating a successful program, including a suggestion that Beaverton Youth Lacrosse (BYL) become the overarching league with five high school clubs under its purview.

Bill Kanable asked Andrew what the specific purpose of his testimony is this evening.

- ✓ Andrew replied that WYL has attempted to become affiliated with both BYL and the Park District. The District replied that WYL must become affiliated with BYL before being granted access to District fields. BYL denied WYL's request, essentially locking WYL out of District fields, for which 95% of their membership pay taxes.

Bill asked what transpired in the negotiations with BYL that resulted in the denial for affiliation.

- ✓ Andrew replied that WYL worked with BYL for two to three months to negotiate an agreement. He believed that an agreement was close to being reached, but at the BYL meeting on November 17, 2009, the request was denied. He described how the denial has restricted WYL's access to fields to only a few non-District locations.

Bill asked whether WYL has met with District staff to discuss the situation.

- ✓ Andrew confirmed this.

Bill explained that the affiliate program has control over running their affiliates and how their bylaws are set up. Bill noted that there is a process that the affiliate program follows in determining who can become an affiliate and asked if they followed their process.

- ✓ Andrew replied that he does not know what the BYL process entails and that it was not clear to him that there was a process in place.

President, Larry Pelatt, noted that assuming BYL has a process in place and that the process was followed, WYL needs to continue discussions with District staff. He noted that this is an operational issue, which is the responsibility of staff, and thus a directive from the Board on the issue this evening would not happen.

Bill Kirby, 6035 NW 165<sup>th</sup> Terrace, Portland, is before the Board of Directors this evening on behalf of Westview Youth Lacrosse (WYL). He noted that in order to become an affiliate, WYL needs to acquire a certain package; however, they have been unable to access that information. He described how the Beaverton School District has shifted the lacrosse program from a Tier 1 or 2 sport to a Club sport and as such, the Park District is dealing with the high school teams as well as the youth programs. Now more than ever, they are finding that a high school affiliation really helps bring the kids into the program and ready them for the high school program with continuity all the way through. WYL is attempting to negotiate with BYL, but is struggling to get that dialogue to move forward and is thus seeking guidance from the Board of Directors.

President, Larry Pelatt, asked if there is a specific bottleneck that is holding up the dialogue.

- ✓ Bill Kirby replied that he believes there are some entrenched interests with those who have been involved in the program from the onset and that they are reluctant to change their structure. He described that WYL has a lot of support behind their organization and how that support helped WYL come into existence.

John Griffiths asked whether WYL's participants are high school aged or younger.

- ✓ Bill Kirby replied that WYL focuses on the youth program and is affiliated with the high school because they are attempting to feed the youth program directly into the high school program, similar to Sunset Youth Lacrosse.

John asked why the organization was not initially formed within BYL.

- ✓ Bill Kirby replied that this question would be better answered by BYL, but his opinion is that BYL is set up to service everyone within the Park District's boundaries and is interested in retaining the BYL logo. Currently, all of the participants are scattered throughout the Park District and teams are formed with participants from a variety of schools and neighborhoods. WYL would like to see a more structured system feeding into the high schools.

Bill Kanable asked what he would do if BYL does not accommodate WYL's request.

- ✓ Bill Kirby replied that WYL has all of the necessities set up in order to continue operations as is; however, they want to be a part of the BYL program and would like the BYL program to advance and mirror what is happening within the Beaverton School District in changing the way the sport is being played to a club level sport.

Bill Kanable commented that the Beaverton School District's designation is new and that WYL is expecting BYL to conform to WYL's expectations immediately.

- ✓ Bill Kirby replied that the new designation was known prior to the beginning of last season.

Bill Kanable replied that WYL expected BYL to react in the same way as the School District.

- ✓ Bill Kirby replied that WYL is only asking that BYL consider remodeling the way their program works.

President, Larry Pelatt, noted that a Board of Directors meeting is not the place for a one-on-one discussion and asked that WYL meet with District staff who would invite BYL to be a party to the discussion. He noted that all three parties need to sit down at a table and work through this issue.

- ✓ Bill Kriby replied that the help WYL is seeking this evening is not an appointment with District staff, as although staff has been accommodating so far, they are not able to influence BYL. He asked for confirmation that staff would be able to provide WYL with all of the documentation regarding setting up an affiliation with BYL, including the guidelines and rules.

Bill Kanable replied that staff can arrange a discussion on a neutral basis between BYL and WYL to help solve the issue, but would not act as a complete conduit in the situation.

President, Larry Pelatt, directed Doug Menke, General Manager, to have District Sports staff coordinate a meeting between WYL and BYL. In addition, WYL should submit a public records request in order to receive whatever paperwork structure that exists pertaining to the guidelines of forming an affiliate group.

- ✓ Bill Kirby asked whether the public records request could include affiliate staff meeting notes and budgets.

Larry replied that the District only has access to what is under its control. The affiliates' budgets and financial statements are theirs and the District could not force them to disclose it to you, but anything relative to the District with our name on it is public record.

Greg Atack, 14871 NW Dominion Drive, Portland, is before the Board of Directors this evening as a high school lacrosse coach. He stated that all of the BYL board members are within Southridge High School boundaries. He asked if BYL is supposed to incorporate all Beaverton School District high schools, why is board representation limited to Southridge individuals. He stated that BYL has sent out emails negative toward progression of the sport. He noted that all other sports programs affiliated with the Park District have multiple options for affiliated youth leagues, except for lacrosse.

Bill Kanable noted that BYL founded the program and is the District's primary affiliate.

- ✓ Greg asked at what point the other sports divided, noting that they all must have begun with a primary affiliate. He noted that he had met with District staff and got the impression that WYL must conform to BYL's demands, which made him question whether some of the people sitting on the BYL board have a stronger influence over the actions of the District.

Bill Kanable cautioned Greg against implying this type of accusation without the other side of the story present.

- ✓ Greg replied that he was not attempting to make an accusation and that he does not serve on the board for either organization, but has been involved with lacrosse for a long time.

President, Larry Pelatt, noted that in the context of a joint meeting with District staff, BYL and WYL, board representation is a perfectly legitimate question to bring up. He noted that as to the question of when each sport split into multiple groups from the founding organization, he wished he knew the answer, but each of those are much older programs with numerous iterations that have evolved over the years from tier sports to club sports and sometimes back again. He invited Greg to be a part of the communication between District staff, BYL and WYL.

**Agenda Item #5 – Board Time**

Bill Kanable apologized for coming across as difficult during audience time, noting that through his work with affiliated groups, he is familiar with the transitions that occur when bringing in new groups. He urged patience, noting that these issues are never resolved as quickly as those involved would like them to be. He stated that he is not against WYL’s ideas, but wants to see those ideas explored through a set process.

**Agenda Item #6 –Consent Agenda**

**Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of November 2, 2009 Regular Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution for System Development Charge Annual Cost Adjustment, (E) Budget Committee Member, and (F) Amended Resolution Approving Amendments to Exhibit D of the Tigard Urban Service Agreement. Joe Blowers seconded the motion. Roll call proceeded as follows:**

<b>John Griffiths</b>	<b>Yes</b>
<b>Bob Scott</b>	<b>Yes</b>
<b>Joe Blowers</b>	<b>Yes</b>
<b>Bill Kanable</b>	<b>Yes</b>
<b>Larry Pelatt</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #7 – Unfinished Business**

**A. Revised Planning & Budget Process – Priority Performance Measures**

Keith Hobson, Director of Business & Facilities, provided a detailed overview of the memo included within the Board of Directors information packet regarding a proposed priority list of performance measures for consideration by the Board in establishing Goal Outcomes to use in the FY 2011-12 planning and budget process, which is the next step in the new process that was presented to the Board at the November 2, 2009 Regular Board meeting. Keith noted that approval of the priority performance measures would enable staff to continue moving forward in implementing the proposed outcome-based planning process. The use of performance measures would measure effectiveness in goal achievement while allowing flexibility in the approach taken to achieve the goal. In addition, by identifying priority performance measures this far in advance of the FY 2011-12 budget process, it would be possible to gather necessary data and create needed benchmarks to guide the development of viable goal outcomes. Keith noted that the action being requested of the Board of Directors this evening is approval of the initial proposed priority performance measures for use in the planning and budget process for the FY 2011-12 budget, and offered to answer any questions the Board may have.

Bob Scott asked whether a performance measure would be modified if, during the steps in addressing that measure, it was determined to be too costly.

- ✓ Keith replied that this would be the intent of the business planning process. He noted that the measures and priority outcomes would be established early on, which would then drive the business planning process. During the transition from business planning into budget, it may become evident that a business plan cannot be supported with existing resources and, therefore, the measure could not move forward. Keith noted that the hope is that business plans could be designed to

move creatively and efficiently, as well as that staff will become more proficient at identifying cost associations as we move through several iterations of this process.

- ✓ Doug Menke, General Manager, noted that phasing could also be an option depending on the measurement.

Joe Blowers noted that some of the measurements do not seem to be complete. He referenced 5e, noting that the data mentioned of “number of miles resurfaced per year” pertains more to quantity than quality. He has concern with measurements that are purely quantitative.

- ✓ Keith replied that to some degree this is due to how the chart is formatted. He noted that the Data column is what we currently know; it is not intended to be a measurement per se, but data that can be used to establish a measure. If the Measurements Currently Available column is grayed out, it means that those still need to be developed.
- ✓ Ann Mackiernan, Operations Analyst, noted that some of the outcomes are not yet fully developed, which is why staff is requesting approval this evening for next year’s budget cycle and that should give staff time to develop the data for a more meaningful measure.

President, Larry Pelatt, noted that if the Board approves the priorities presented, they are essentially directing staff in what the Board is interested in seeing the following budget year. Staff would then spend the upcoming budget year gathering data for the goals for the following year.

**Bill Kanable moved the Board of Directors approve the initial proposed priority performance measures for use in the planning and budget process for the 2011-2012 budget. Bob Scott seconded the motion. Roll call proceeded as follows:**

<b>Joe Blowers</b>	<b>Yes</b>
<b>John Griffiths</b>	<b>Yes</b>
<b>Bob Scott</b>	<b>Yes</b>
<b>Bill Kanable</b>	<b>Yes</b>
<b>Larry Pelatt</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

#### **B. FY 2009-10 Park District Goals & Objectives**

Doug Menke, General Manager, noted that an extensive written update regarding the progress made toward accomplishing the Park District’s Goals and Objectives for FY 2009-10 is included within the Board of Directors information packet, and offered to answer any questions the Board may have pertaining to specific objectives or action steps.

John Griffiths asked for an update regarding the North Bethany planning process.

- ✓ Hal Bergsma, Director of Planning, provided a detailed update, noting that District staff has been making contact with various property owners in the area for potential purchases. Once more information is available, District staff will talk with Washington County staff regarding the properties under consideration.

President, Larry Pelatt, asked if Washington County has made any progress toward aligning current boundaries to that of the concept plan approved in October of 2009.

- ✓ Hal noted that in adopting the concept plan, Washington County did make some modifications to the park locations as they were originally very specific. We are still trying to solidify the location of the community park, the acquisition of which may require partitions and lot line adjustments.

Larry asked whether any discussion has occurred regarding Washington County covering some of the costs associated with purchasing the properties.

- ✓ Hal replied that this would be included in future discussions.

John noted that the process seemed very motivated initially but seems to have lost steam.

- ✓ Larry agreed, explaining that a lot of the inertia has been due to the slump in the housing market and economy.

John asked for a status update regarding Cooper Mountain Nature Park.

- ✓ Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, provided an update regarding the activities of the Cooper Mountain Nature Park, noting that things are going well overall and that the partnership with Metro has been cooperative.

Joe Blowers asked about the delay in the construction of the Fanno Creek Trail.

- ✓ Doug replied that the District is still on target for construction this next summer, although there are several critical events that need to occur in the City of Beaverton's review process and the outcome of those would make a significant difference.

John asked whether any progress has been made toward a partnership with the Beaverton School District for an outdoor school program.

- ✓ Doug replied that he just found out today that the lead contact with the Beaverton School District on that topic is retiring at the end of the school year. He believes that although the School District is interested in the idea, they have had many critical items as of late and have not moved aggressively on it. The Park District is ready on its end, but are waiting for the School District at this point.
- ✓ Jim McElhinny, Director of Park & Recreational Services, agreed that it is not due to a lack of interest on the School District's part, but rather some critical issues that are drawing their attention at this time, such as the economy and boundary change issues.

John referred to funding available for outdoor school programs via The Conservation Fund and encouraged staff to see if that funding is still available.

- ✓ Bruce described how the District has been taking the Nature Mobile out to parks near schools so that the schools can participate in nature-related programs at parks.

### **C. General Manager's Report**

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Elsie Stuhr Center 35<sup>th</sup> Anniversary Party
- City of Beaverton Rated Top Place to Raise Kids
- Board of Directors Meeting Schedule

Doug offered to answer any questions the Board of Directors may have regarding the General Manager's Report.

- ✓ Hearing no questions, President, Larry Pelatt, requested the staff report for the next agenda item.

### **Agenda Item #8 – New Business**

#### **A. Mid-Block Trail Crossings Position Paper**

Hal Bergsma, Director of Planning, commented that the Mid-Block Trail Crossings Position Paper before the Board of Directors for consideration this evening was developed in order to help guide the District in its efforts to provide mid-block crossings where needed along regional and community trails, working with city, county and state transportation planning officials. Past experience has established that the District must be more assertive in its efforts to have appropriately designed crossings at trail intersections of major streets. He noted that the position paper recommends several short and long-term action steps for the Board's endorsement relative to the provision of mid-block crossings. The general theme of the recommended actions is that the District would work proactively with other local jurisdictions and bicycle/pedestrian advocacy groups, including the Trails Advisory Committee, to resolve the mid-block crossings issue. Hal introduced Wendy Kroger, Chair of the Trails Advisory Committee, to provide some comments on the issue.

Wendy thanked the Board and staff for their efforts on this issue, noting that the Trails Advisory Committee has been concerned about mid-block trail crossings for some time. She stated that during a volunteer-led trail count in September, she was astonished at the number of trail users who attempted to cross Hall Boulevard without a marked crossing. She urged that a solution must be found for mid-block crossings, noting that the Trails Advisory Committee is eager to help.

Joe Blowers thanked the Trails Advisory Committee for the counts they have performed, noting that it is beneficial to have factual data rather than anecdotes. He stated that some important points are made within the position paper, including that pedestrians can be directed toward a marked intersection 500 feet out of the way and some will use it, but a lot will not, and that sometimes the marked intersection is not all that safe due to traffic.

Wendy described the trail user traffic currently occurring at a resident's driveway near the Westside Trail's crossing of Farmington Road due to the lack of a mid-block crossing.

President, Larry Pelatt, commented that Hall Boulevard is a dangerous crossing for cars, bicycles and pedestrians alike.

Joe commented that the work the City of Portland has done on this issue shows that it is not an unsolvable problem.

Bill Kanable noted that he does not see a solution to the crossing at Hall Boulevard other than a bridge crossing.

- ✓ Wendy described some of the difficulties in addressing the Hall Boulevard crossing, noting that in the next 12-18 months the Trails Advisory Committee hopes to present to the Board data on Hall Boulevard and some preferred crossing alternatives.

John Griffiths asked whether the District is moving toward some action on this issue.



- ✓ Larry replied that one challenge has been getting Washington County to acknowledge that they have a lot of responsibility in the situation.
  - ✓ Doug Menke, General Manager, noted that the Hall Boulevard study will give the District the ability to present to the County well-researched, viable options based on the consultant's review and to reiterate that other communities have resolved these issues. The District is beginning to have some advocates at the County, including some Commissioners that are very supportive of the topic. If adopted by the Board, the position paper would give staff additional ability to impress upon those who have the capability, powers, and access to transportation funds.
  - ✓ Larry noted that it also puts the District in the position of being in the lead.
- John suggested that a video be made of people attempting to cross Hall Boulevard.
- ✓ Wendy commented that the District also needs to be working with the City of Beaverton regarding the crossing of Hall Boulevard, as they are willing to hear solutions and how they can help. She noted that Hall Boulevard is an interesting predicament in that it involves the City, the County, and is a state highway. She believes that the position paper would also help staff with some of the bond projects, such as the Westside Trail and Waterhouse Trail, each of which have major arterial crossings. Staff would be able to go proactively to those jurisdictions to describe the project and to see if there are any future projects that the District could be coordinating with them to find a solution to the mid-block crossings issue.
- John suggested approaching the County collaboratively with City of Beaverton staff.
- ✓ Wendy described a guide of various crossing treatments currently being designed.

**Bob Scott moved the Board of Directors acknowledge the findings of the position paper and direct the General Manager to implement its recommendations. Joe Blowers seconded the motion. Roll call proceeded as follows:**

<b>Bill Kanable</b>	<b>Yes</b>
<b>John Griffiths</b>	<b>Yes</b>
<b>Joe Blowers</b>	<b>Yes</b>
<b>Bob Scott</b>	<b>Yes</b>
<b>Larry Pelatt</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

#### **B. Elsie Stuhr Center Expansion Master Plan**

Hal Bergsma, Director of Planning, introduced Gery Keck, Bond Planning Manager, to provide an overview of the memo included within the Board of Directors information packet regarding the proposed master plan for the Elsie Stuhr Center Expansion Project, funded via the 2008 Bond Measure. Gery noted that a public open house was held on November 18, 2009, at the Elsie Stuhr Center and that the master plan was well received. Gery introduced Tim Wybenga of TVA Architects, the project consultant, to provide an overview of the master plan to the Board and to answer any questions the Board may have. Gery noted that the action requested of the Board this evening is approval of the Elsie Stuhr Center Master Plan, noting that the current project schedule is to begin construction in June 2011 with anticipated completion in March 2012.

Tim provided a detailed overview of the Elsie Stuhr Center Master Plan via a PowerPoint presentation, a copy of which is included within the Board of Directors information packet, and offered to answer any questions the Board may have.

President, Larry Pelatt, commented that the parking lot configuration seems to pose some challenges for patrons crossing the driveway to the parking spaces, especially when there may be a small bus or van unloading passengers that might block the view of traffic.

- ✓ Tim provided an overview of the design alternatives explored for the parking lot, noting that the crossings would be clearly marked. He noted that there may still be an issue with patrons attempting to cross in unmarked areas, but that the permeable pavement would also be a visual signal to drivers that they are entering an area with people.

Larry asked whether speed bumps had been considered as well.

- ✓ Bill Kanable commented that the church's schoolchildren would be using the walkway to the south as well.
- ✓ Tim replied that they would look at additional ways to slow traffic.
- ✓ Gery noted that when the plan is presented to the City for approval, they may have some additional conditions to meet in that area as well.

John Griffiths commented that he has not seen much usage of the fitness room when he is passing by the Elsie Stuhr Center around 4 or 5 p.m.

- ✓ LindaJo Enger, Elsie Stuhr Center Supervisor, replied that most of their patrons work out early in the day, between 7:30 a.m. and 1 p.m.

John noted that the slant in the façade of the building that provides for better visibility is also taking away square footage that could be added to the fitness room.

- ✓ Tim replied that the current design is about twelve square feet over the amount stated in the Request for Proposals. If additional square footage was added, the project would be over budget.
- ✓ Jim McElhinny, Director of Park & Recreation Services, described the safety aspect of having a clear line of sight for the area.

Larry commented that the entrance areas are currently very dark and need to be better lit.

- ✓ Tim described the additional lighting being planned as part of the project, noting that lighting from the fitness room would illuminate the area as well.
- ✓ LindaJo noted that another reason it seems so dark is due to the current overhang, which is proposed to be removed.

**Bill Kanable moved the Board of Directors approve the Elsie Stuhr Center Master Plan. Bob Scott seconded the motion. Roll call proceeded as follows:**

<b>John Griffiths</b>	<b>Yes</b>
<b>Joe Blowers</b>	<b>Yes</b>
<b>Bob Scott</b>	<b>Yes</b>
<b>Bill Kanable</b>	<b>Yes</b>
<b>Larry Pelatt</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

### **C. Acquisition Parameters and Due Diligence Guidelines for Acquisitions under the Bond Program**

Doug Menke, General Manager, introduced Wil Eadie, the District's Land Acquisition Specialist. Wil provided a detailed overview of the memo included within the Board of Directors information packet presenting proposed Acquisition Parameters and Due Diligence

Guidelines pertaining to the 2008 Bond Measure. The intent of the Acquisition Parameters and Due Diligence Guidelines is to establish Board-approved criteria and conditions under which the General Manager is authorized to negotiate and structure land acquisition transactions for presentation to the Board for final approval. Wil noted that the approval of the document would permit staff to deal with landowners in a timely and business-like manner and provide for consistency and transparency in the acquisition program. Wil offered to answer any questions the Board may have.

President, Larry Pelatt, commented that the Acquisition Parameters and Due Diligence Guidelines provide a necessary level of transparency.

Bob Scott noted that as an observer to the Parks Bond Citizen Oversight Committee, he can attest that a lot of intelligent discussion went into the development of the document, as well as an understanding for flexibility.

**Bill Kanable moved the Board of Directors approve the Acquisition Parameters and Due Diligence Guidelines as presented. Joe Blowers seconded the motion.**

*Discussion followed:*

Bill Kanable stated that the level of professionalism that has been added to this process is greatly reassuring and appreciated.

**Roll call proceeded as follows:**

**John Griffiths            Yes**

**Bob Scott                Yes**

**Joe Blowers             Yes**

**Bill Kanable             Yes**

**Larry Pelatt             Yes**

**The motion was UNANIMOUSLY APPROVED.**

**Agenda Item #9 – Adjourn**

There being no further business, the meeting was adjourned at 8:55 p.m.

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Larry Pelatt, President

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Bob Scott, Secretary

Recording Secretary,  
Jessica Collins