



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A regular meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Monday, December 7, 2015, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton. Executive Session 5:30 pm; Regular Meeting 7 pm.

Present:

Larry Pelatt	President/Director
Jerry Jones Jr.	Secretary/Director
John Griffiths	Secretary Pro-Tempore/Director
Ali Kavarianian	Director
Bob Scott	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Land (B) Personnel

President Pelatt called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions, and
- To conduct deliberations with persons designated by the governing body to carry out labor negotiations.

Executive session is held pursuant to ORS 192.660(2)(d) & (e), which allows the board to meet in executive session to discuss the aforementioned issues.

President Pelatt noted that representatives of the news media and designated staff may attend the executive session; however, media will be excused during discussions regarding labor negotiations. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President Pelatt called the regular meeting to order at 7:05 pm.

Agenda Item #3 – Action Resulting from Executive Session

Jerry Jones Jr. moved that the board of directors authorize staff to sell surplus property in the northwest quadrant of the district for \$1,380,000, plus other consideration including necessary permitting, land dedication of 0.50 acres in the northwest quadrant and permitting and construction of street improvements, subject to standard due diligence review and approval by the general manager. Bob Scott seconded the motion. Roll call proceeded as follows:

John Griffiths **Yes**
Ali Kavarianian **Yes**
Bob Scott **Yes**
Jerry Jones Jr. **Yes**
Larry Pelatt **Yes**

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Parks Bond Citizen Oversight Committee Annual Report

General Manager Doug Menke introduced Parks Bond Citizen Oversight Committee members Steve Pearson and Wink Brooks to present the committee's sixth annual report, which is also included within the board of directors' information packet.

Steve and Wink provided highlights of the committee's annual report, noting that district staff has been excellent in responding to requests from the committee for information. They noted that substantial progress has been made in moving toward completion of the 2008 Bond Measure Program and that the district has been particularly wise in its strategy for the bond fund's lending terms. The sixth annual report covers activity through the end of Fiscal Year 2014/15 and reports that over \$5.8 million was spent during the past fiscal year, 27 construction projects were completed, and 12.1 acres of land were acquired. They noted that the committee is well aware of the rising land and construction costs that have transpired over the course of the bond program and that this is a critical time in fulfilling the last of the bond requirements. For this reason, the committee has discussed a potential need to meet more often in order to see through the remaining projects as there will be less flexibility in their funding, and in order to enable to the committee to review more current information. The committee would like to draw the board's attention to three areas in particular within the report:

1. Natural resource land acquisition. The committee suggests that the board consider hiring a full-time staff person dedicated to natural resource land acquisition in order to accelerate the current rate of acquisitions.
2. Natural area preservation projects. Since these projects typically take four to five years to complete, the committee suggests the funds for these projects be transferred to a special dedicated fund in order to close out the bond fund in a timely manner.
3. Cost overages for the remaining three park projects. The overage estimate at the end of Fiscal Year 2014/15 was \$2.9 million. The committee recommends that the district attempt to secure outside funds for scope-related cost increases to these projects.

Steve and Wink concluded the presentation by noting that the committee is proud of the progress made thus far in the 2008 Bond Program and the efforts of staff, and offered to answer any questions the board may have.

President Pelatt referenced the recommendation to hire a staff person dedicated to natural resource acquisition and theorized that the delay in acquiring natural area acreage is not due to a lack of staff hours, but the amount of desirable land. As shown by the results in other land categories, district staff is diligent in looking for available land. He questioned whether another staff person, for which the cost would be charged to the bond fund, would be cost effective.

- ✓ John Griffiths agreed, noting that there has been a lot of board discussion on the area of natural resources land acquisition and that there is a list of properties under consideration; however, the board has directed staff to continue to focus on the high-priority areas. He explained that the board wants to be successful in acquiring high-value natural resource land that the constituency will appreciate for years to come versus simply fulfilling the bond measure.

Jerry Jones Jr. thanked the committee members for their dedication and appreciates their willingness to meet more often as needed. He inquired whether the committee has any suggestions regarding additional funding sources as recommended under 3.

- ✓ Wink replied that potential funding sources to consider could be Metro grant funds, system development charges, and Washington County.

Bob Scott, who serves on the committee as the board's liaison, commented that it is a very constructive committee where all members contribute, in particular the report writing subcommittee. He looks forward to the meetings due to the energy level of the members.

Agenda Item #5 – Approve Findings Supporting Brand Name Exemption for the HMT Aquatic Center Roof Project

A. Open Hearing

President Pelatt opened the public hearing.

B. Staff Report

Gery Keck, facilities & project manager, provided a brief overview of the memo included within the board of directors' information packet, noting that staff is requesting board approval of a brand name exemption for the HMT Aquatic Center project's roofing material, in accordance with the State of Oregon exemption process pursuant to ORS 279C.345. A brand name exemption would allow the district to select a roofing material based on a competitive and qualitative solicitation and would also provide a clear direction for the design team when putting together the construction documents and specifications. The Garland Company's R-mer Span structural panel has been determined to be the optimal product for this project based on the criteria that support the selection of the product.

President Pelatt commented that he is familiar with this process through his work with the City of Portland and that he believes that staff appropriately pursued this exemption and that the evaluation was well done.

C. Public Comment

There was no public comment.

D. Board Discussion

Jerry Jones Jr. commented that a life-cycle cost analysis of materials should be completed on all significant projects.

E. Close Hearing

President Pelatt closed the public hearing.

F. Board Action

Bob Scott moved that the board of directors approve the selected roofing manufacturer to be the only specified roofing for the HMT Aquatic Center project's roof material. Jerry Jones Jr. seconded the motion. Roll call proceeded as follows:

Ali Kavianian	Yes
John Griffiths	Yes
Bob Scott	Yes
Jerry Jones Jr.	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #6 – Audience Time

Jake Mintz, 9849 SW Spring Crest Drive, Portland, is before the board of directors this evening representing Neighbors for Smart Growth. He described an effort to rename the Sunset Transit Center Pedestrian Bridge over Highway 26 after Terry Moore. Among other civic commitments, Terry served as a Metro council member and THPRD board member. Jake provided a brief overview of Terry's influence in getting the pedestrian bridge constructed and asked that the board consider an action approving a letter in support of the naming proposal to Tri-Met.

- ✓ General Manager Doug Menke commented that he would research the proposed request for future board consideration.

Bill Kanable, 8130 SW Sorrento Road, Beaverton, is before the board of directors this evening regarding notice of an hourly field fee increase that was distributed to the affiliated sports groups last week. He noted that the hourly field fee will increase by 20%, which equates to a \$13,000 impact to the fall soccer program. He commented that groups that operate in the winter and spring did not have time to plan for the increase in their budgets. Although he understands the district's costs to provide these services, more notice is needed in order for the groups to plan accordingly. In addition to the increase in hourly field fees, the tournament fees were also increased substantially. He requested that the district consider giving at least a few years advance notice or phasing such increases in the future in order to allow the affiliated groups time to adjust.

- ✓ Scott Brucker, superintendent of Sports, explained that the hourly field fee increase was planned and announced well in advance and described how the tournament fee has changed in order to lump multiple individual charges into one all-inclusive fee. The total sum increase to tournament fees were much less dramatic when taking into consideration that it is only one fee now.

President Pelatt inquired whether the district has good attendance at meetings with affiliated sports groups where such changes would be discussed in advance.

- ✓ Scott confirmed that attendance has been good and described the various meetings and outreach that occurs to the groups.

John Griffiths inquired whether tournament fees are increasing at the same rate as the field fee.

- ✓ Scott replied that the tournament fee is calculated on a per-tournament basis so it would fluctuate, but he could research an average and provide that information to the board.

Bill further advocated for additional advance notice for changes in field fees, noting that the affiliated groups and district both have the same goal in mind of serving the community. He reiterated that the groups develop their budgets well in advance and that the more notice the district can provide of upcoming increases, the better for all involved.

- ✓ Larry agreed and noted that the district is always open to suggestions of how it can better engage its partners.

Agenda Item #7 – Board Time

Jerry Jones Jr. commented on the Veterans Day pancake breakfast provided at Conestoga Recreation & Aquatic Center and commended Kelly McNutt, aquatic program coordinator, for taking the lead in organizing the event. He was also pleased to learn that the suggestion for the event arose from the staff level, noting that it was well attended for a first year event.

President Pelatt commented on the Veterans Day celebration that took place at Bethel Congregational United Church of Christ, noting that the grounds of Veterans Memorial Park once again looked top-notch.

Agenda Item #8 – Consent Agenda

Bob Scott moved that the board of directors approve consent agenda items (A) Minutes of November 2, 2015 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial

Statement, (D) Harman Swim Center Renovation Construction Contract, (E) Resolution Appointing Audit Committee Member, and (F) Resolution Authorizing Application for the 2016 Veterans and War Memorials Grant Program for Relocation of Vietnam War Memorial. Ali Kavianian seconded the motion. Roll call proceeded as follows:

Jerry Jones Jr.	Yes
John Griffiths	Yes
Ali Kavianian	Yes
Bob Scott	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Unfinished Business

A. Trails Functional Plan

Steve Gulgren, superintendent of Design & Development, provided an overview of the memo included within the board of directors' information packet regarding the draft Trails Functional Plan (TFP) being presented to the board for review this evening. This functional plan was recommended for development within the 2013 Comprehensive Plan Update and provides a vision and set of tools to help staff prioritize and measure the success of trail planning, development and maintenance in the district. An initial outline for the TFP was presented to the board at their March 2, 2015 regular meeting, followed by a draft plan presentation at the August 10, 2015 regular meeting. Steve noted that staff is requesting formal adoption of the TFP this evening by the board of directors.

Steve provided an overview of the draft TFP via a PowerPoint presentation, a copy of which was entered into the record, and which detailed the modifications made to the draft TFP since it was last presented to the board in August. Steve offered to answer any questions the board may have.

President Pelatt opened the floor for public testimony.

Hal Bergsma, 16811 NW Yorktown Drive, Beaverton, is before the board of directors this evening regarding the draft Trails Functional Plan proposed for board adoption. Hal referenced a letter he sent to the board dated September 3, 2015, a copy of which has been entered into the record. Although most of his suggestions from the letter have been addressed in the latest draft TFP, his main concern that was not addressed is regarding the assignment of a community trail classification to the Waterhouse Trail instead of a regional trail classification. He referenced a letter included within the 2008 Bond Measure voters pamphlet submitted by Trails Advisory Committee members that stated approval of the bond measure would provide work on 16 trails, including completion of a north-south trail, connecting the Waterhouse Trail to the Westside Trail. He stated that this indicates that there was an expectation that such a trail would be completed as a result of the bond measure and that while much of the work is complete or close to being complete, he worries the district may fall short of having a truly complete trail. He described the segments left to complete and explained how the Waterhouse Trail designation as a community trail is harming its chances for grant funding, since county, state and federal funding for active transportation projects usually go to higher-classification routes. He requested that the board give further consideration to assigning a regional trail classification to the Waterhouse Trail as it is designated within Metro and Washington County plans. He acknowledged that the former members of the Trails Advisory Committee recommend that the trail retain its community trail classification out of concern that assigning a regional trail classification would allow residents of the Oak Hills area to argue against funding the Westside Regional Trail through their neighborhood due to the close proximity of two regional trails, but Metro modeling for the active transportation plan did not find that this would be the case. He

also requests that the board direct staff to consider using general funds to enhance Segment 6 of the Waterhouse Trail even though doing so would be more than a maintenance project. He concluded by stating that he believes it is important for the district to meet the expectations of the 2008 Bond Measure and complete a north-south trail through the district in the near future.

Jerry Jones Jr. asked for additional clarification as to why there is a difference in opinion regarding the trail classification between district staff and Hal.

- ✓ Steve replied that the Waterhouse Trail has been listed as a community trail since 1998. Although it was briefly updated as a regional trail a few years ago, the recommendation via development of the draft TFP is to classify it as a community trail.

President Pelatt asked whether there is a cost estimate available for upgrading the Waterhouse Trail from community trail standards to regional regardless of the source of funding.

- ✓ Steve replied that such a cost estimate has not been calculated. He noted that within the 2006 Trails Master Plan, community trails were designated as between 8 to 10 feet wide. Segments of the Waterhouse Trail within the bond measure were built to 10-foot wide because the district knew it was going to serve as a quasi-regional trail until the Westside Regional Trail was built. The standard width for a regional trail within the draft TFP is 12-foot wide. It has not been estimated as to how much it would cost to widen the Waterhouse Trail to 12 feet.

- ✓ General Manager Doug Menke stated that district staff could complete such an analysis.

Larry commented that he would not want the district to upgrade sections of the trail currently at the 10-foot-wide standard to 12-foot simply to change the classification. But, for the sections that are narrower and less hospitable to significant traffic volume, he would like to see the cost estimate of upgrading these portions of trail to the standard 10-foot width.

- ✓ Doug recognized Washington County Commissioner Greg Malinowski in attendance this evening, noting that the district recently received \$300,000 from Washington County for a segment of the Waterhouse Trail off Willow Creek. This provides another opportunity in applying for grant funding as a significant source of outside leveraged funds.

Jerry asked for clarification from Hal regarding his comment that there are multiple segments of the Waterhouse Trail that are incomplete, versus what is reflected in the draft TFP that only one segment, Segment 4, is incomplete.

- ✓ Hal replied that, as is defined within the draft TFP, complete does not mean to standard. His concern is that Segment 6 through John Marty Park is a sidewalk with no shoulder that does not fit the standard of a multi-use trail.

Sam Scheerens, 980 SW 191st Court, Beaverton, and Bernadette Le, 13320 SW Allen Boulevard, Beaverton, are before the board of directors this evening as members of the former Trails Advisory Committee (TAC). They noted that the TAC recommends adoption of the TFP as submitted this evening. They described the involvement of the TAC in the development of the draft plan currently before the board, noting that it was a two-year process. The TAC opposes the suggestion to designate the Waterhouse Trail as a regional trail and although they agree that the Waterhouse Trail is a high priority, including Segment 6 through John Marty Park, it meets the criteria for a community trail, not a regional trail as defined within the draft TFP. There were also questions regarding federal grant eligibility because of the federal land acquisition process and that segments of the Waterhouse Trail may or may not have been acquired through the proper process for eligibility. The TAC believes that the current regional trail network is well designed and spaced throughout the district, but that having two regional trails so close together, such as what would occur if the Waterhouse Trail was re-designated, would increase the difficulty in getting other regional trails built. In addition, they reminded the board that substantial public outreach has already taken place up to this point with the public supporting

the community trail designation for the Waterhouse Trail, which was input specifically sought from the public. They urged the board of directors to adopt the draft TFP as presented.

Jake Mintz, 9849 SW Spring Crest Drive, Portland, is before the board of directors this evening representing Neighbors for Smart Growth. He provided a brief overview of his past and current volunteer involvement, which included service on the Washington County transportation systems plan update committee. He praised the TAC for their efforts as a committee, noting that his understanding is that they visited every trail within the district, as well as trails within other jurisdictions in order to have a complete picture of the topics under discussion. He suggested that the board recognize the TAC members, some of whom will not be continuing under the new advisory committee structure. He referenced the trail designated as C7, the Johnson Creek Trail, within the draft TFP, noting that there has been much public involvement in the routing of this trail and that signatures have been collected urging retention of the current alignment. A developer in the area has proposed that the trail be rerouted, including the trail sharing an easement with a driveway which poses a safety hazard. He submitted a packet of information into the record, including his testimony this evening in written form and a petition with signatures urging the retention of the current pedestrian easement location. In closing, he asked the district to join the West Haven neighborhood in urging Washington County to retain the existing easement location and routing for the Johnson Creek Trail.

Greg Malinowski, 13450 NW Springville Lane, Portland, is before the board of directors this evening representing Washington County, District 2. He described modifications made to Washington County code recently that designates regional trails as an essential service. He proposes that any trail within a half-mile of a light rail station be designated as a regional trail. He commented that the THPRD trail system should match what is noted on Washington County's plans as Washington County needs the district's backing in terms of applying for funding. In his opinion, the more regional trail designations, the better. He referenced the trail designated as C7 within the draft TFP, the Johnson Creek Trail, noting that while there seems to be broad public agreement on the routing for this trail, one developer in the area disagrees and wants the trail moved to a location that is not in the public's best interest due to safety issues. In addition, he described a circumstance that has occurred in the North Bethany area where portions of sidewalk are being designated for trail use when a developer does not want to incur the costs of constructing a formal trail planned for the same area. He noted that the intent was for such portions of sidewalk to be much wider than a standard sidewalk, but this intent was not documented. He asked for a letter from the district requesting that such sidewalks be wider if being designed for trail use, as well.

Larry inquired of staff regarding the testimony received this evening on trail C7.

- ✓ Jeannine Rustad, superintendent of Planning, provided a detailed overview of the background, routing and easement in question for the Johnson Creek Trail. She noted that district staff is currently evaluating the situation and will make a recommendation soon to Washington County.

Bob Scott expressed support for the draft TFP as presented, but is concerned by the testimony this evening that the Waterhouse Trail's classification as a community trail could affect its funding potential. He understands that a lot of work went into the draft TFP being presented and that it is only this one issue that is giving him pause.

Jerry Jones Jr. referenced the testimony this evening that the Waterhouse Trail does not fit the definition of a regional trail as stated within the draft TFP. He wondered whether the district could preface funding requests when it is critical that the Waterhouse Trail be designated as a

regional trail in order to qualify. He expressed support for retaining the community trail designation for Waterhouse Trail, but does not want to lose funding opportunities, either.

Ali Kavianian inquired whether the district could change the Waterhouse Trail designation to regional, but grandfather in the portions of trail built to community trail standards.

President Pelatt expressed concern regarding missed opportunities for federal funding, noting that the feds can be inflexible in terms of what something is called and there often is not an opportunity for explanation or narrative. However, he is also concerned about the segments that are already completed, but not to regional trail standards. Designating the Waterhouse Trail as a regional trail could potentially create an issue for a future board in that the trail has not been built to regional trail standards. He believes that the draft TFP is very well done and he appreciates the work that went into its development by the TAC. And while he understands the logic of using a regional trail designation for the Waterhouse Trail, he is hesitant due to the unforeseen circumstances and what the district would be obligating itself to in that designation.

General Manager Doug Menke commented that there appears to be key information needed in order to continue this discussion: the cost of upgrading the current segments of the Waterhouse Trail from community trail standards to regional, as well as the cost of upgrading the segments that are currently below community trail standards, and an overview of exactly what funding might be impacted by a community trail designation versus regional.

Board discussion occurred regarding the merits of tabling the discussion this evening in order to collect additional information versus approving the draft as presented.

- ✓ Jerry stated that the recommendation of the TAC should be weighed heavily, as they are an extension of the board that the board relied upon to do much of this detailed work.
- ✓ President Pelatt commented that the more information the board has, the better decision that can be made.
- ✓ Doug noted that grant funding for upgrading trails is not nearly as available as grant funding for completion of missing segments.
- ✓ John Griffiths expressed the need for more information regarding how a trail designation could affect grant funding potential. He believes that the district could facilitate regional trails that run parallel at times, and that it is a way to fulfill more transportation options.

Keith Hobson, director of Business & Facilities, outlined the additional information being requested by the board:

- Evaluate what the incremental cost would be for the Waterhouse Trail to be upgraded to a community standard throughout versus the cost to upgrade it to regional standards throughout.
- What the impact of the county designation of an essential service versus a non-essential service might mean in terms of funding, and what funding might be available for a regional trail versus a non-regional trail.

Keith asked for clarification of whether the board would like this information for the Waterhouse Trail alone or if the same evaluation should be conducted on all of the district's community trails.

- ✓ Larry replied only for the Waterhouse Trail, noting that the information gathered for the Waterhouse Trail would hopefully give the district a fair amount of insight into answering the same questions for the other community trails.
- ✓ John agreed with Larry, noting that the Waterhouse Trail is the only community trail that he sees has an obvious potential for upgrading to regional standards due to its routing near expanding industry.

B. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- System Development Charge Capital Improvement Program
 - Keith Hobson, director of Business & Facilities, provided a timeline for the forthcoming update to the district's five-year SDC Capital Improvement Program.
- Audit Report on THPRD Financial Statements for Fiscal Year 2014/15
 - Heidi Starks, deputy chief administrative officer, reported on an expected delay to the district's audit report for Fiscal Year 2014/15 in order to allow for additional time to implement the new pension accounting requirements announced by the Government Accounting Standards Board.
- Summer Special Events Recap
 - Lisa Novak, superintendent of Programs & Special Activities, provided a PowerPoint presentation, a copy of which was entered into the record, showing highlights of the recent summer events and activities.
- Conestoga's Program Standards Manual Honored by the Learning Resources Network
 - Aisha Panas, director of Park & Recreation Services, announced that Conestoga Recreation & Aquatic Center recently received a Management Practice award for their Program Standards Manual from Learning Resources Network (LERN).
- THPRD's New Website Receives Award
 - Bob Wayt, director of Communications & Outreach, announced that THPRD's newly redesigned website has been recognized for professional excellence with a W³ Silver Award in the "user experience" category.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

John Griffiths asked for additional information regarding the new requirements that are causing a delay in the district's audit report for Fiscal Year 2014/15.

- ✓ Heidi provided a brief overview of the new audit requirements, noting that THPRD is not the only employer struggling with these new requirements. However, the district will not need to file for an extension next year as work will begin with ample time for the next deadline and the framework will already be in place.

President Pelatt asked whether the district has ever had to ask for an extension before.

- ✓ Keith replied that although the district has not had to request an extension for many years, it is not unusual to make such a request.

John asked whether district staff has aspirations to upgrade the Groovin' on the Grass concert to include a performer that is a national touring act.

- ✓ Lisa replied that hosting a national touring act would require additional funds and sponsors, as well as evaluating whether the district has a location with enough capacity to host a much larger crowd.
- ✓ Doug noted that the district is still learning the ins and outs of putting on these types of larger, ticketed events. Another consideration is the volatility of the local weather when planning an outdoor function. He believes the district is in a good place at the moment and will continue to make adjustments based on lessons learned from each event.
- ✓ President Pelatt agreed that this year's event was set up even better than last year's in terms of the layout of the vendor booths.

John asked what the ultimate goal is for the Groovin' on the Grass concert and whether district staff desires to grow the event.

- ✓ Doug replied that before the district decides to hire a single act that is substantially more expensive and therefore an increased risk, consideration should be given to running concerts back to back. Certain costs such as the stage, which is a substantial cost, is a

one-time cost that could become more cost effective if used for two concerts. There has been discussion on this, but it is at least two years out in order to test the market a little more. Most importantly, the event's success is all about hiring the right musical act, for which the district still needs to grow its experience in this area.

John noted that as a music lover, he is excited to see the district grow in this area and bring in some bigger acts.

Agenda Item #10 – New Business

A. Resolution Appointing Advisory Committee Members

Bruce Barbarasch, superintendent of Natural Resources & Trails Management, provided an overview of the memo included within the board of directors' information packet requesting appointment of 27 advisory committee members to three new committees, as well as discussion and consensus on which board members are to serve as liaisons to the new committees.

Bruce noted that at the June 22, 2015, regular board meeting, the board voted to restructure the district's advisory committee system into three new advisory committees: Nature & Trails, Parks & Facilities, and Programs & Events. Members of existing advisory committees were offered the opportunity to move to the new structure, which allows a maximum of nine members per committee. Staff also engaged in a community-wide recruitment drive in order to encourage a diverse range of THPRD patrons to participate in the new committee structure. The Nature & Trails committee was filled with returning members; Programs & Events had one returning member and eight new applicants which filled the committee; while the Parks & Facilities committee had four returning members and eight new applicants, exceeding the limit. All committees will have their first meeting on January 19, 2016, which will include an orientation and goal setting session. Bruce offered to answer any questions the board may have.

President Pelatt and Jerry Jones Jr. commented that it is nice to see some new people interested in being involved in the district's committees, as well as some returning members.

Jerry Jones Jr. moved that the board of directors approve Resolution 2015-19, appointing advisory committee members. Ali Kavianian seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
John Griffiths	Yes
Ali Kavianian	Yes
Jerry Jones Jr.	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

Board discussion occurred regarding the designation of board liaisons to the new advisory committees and the consensus was that John Griffiths would serve as liaison to the Nature & Trails Advisory Committee; Jerry Jones Jr. would serve as liaison to the Parks & Facilities Advisory Committee, with Bob Scott serving as an alternate as needed; and, Ali Kavianian would serve as liaison to the Programs & Events Advisory Committee.

B. Resolution Naming Recently Acquired Park Property

General Manager Doug Menke introduced Matt Kilmartin, park planner, to provide an overview of the memo included within the board of directors' information packet regarding proposed names for three recently acquired park properties. The properties include a neighborhood park in South Beaverton, and a neighborhood park and natural area in Cedar Mill.

Matt provided a detailed overview of the background for each site under naming consideration this evening, as well as the extensive public outreach process that took place during the search for acceptable site names. A summary of the public comments received for each site was provided to the board, a copy of which was entered into the record. Based on these factors, staff is recommending board approval of the following names:

- For the neighborhood park in South Beaverton: Steeplechase Park
- For the neighborhood park in Cedar Mill: Timberland Park
- For the natural area in Cedar Mill: Cedar Mill Creek Greenway

Matt noted that the action requested of the board this evening is approval of a resolution naming the recently acquired park properties and offered to answer any questions the board may have.

Ali Kavianian asked whether the appropriate Neighborhood Association Committees were consulted during the public outreach process.

✓ Matt confirmed this.

Bob Scott thanked district staff for the thorough public outreach process conducted.

John Griffiths moved that the board of directors approve the staff recommended names.

Ali Kavianian seconded the motion. Roll call proceeded as follows:

Jerry Jones Jr. Yes

Bob Scott Yes

Ali Kavianian Yes

John Griffiths Yes

Larry Pelatt Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #11 – Adjourn

There being no further business, the meeting was adjourned at 9:20 pm.

Larry Pelatt, President

Jerry Jones Jr., Secretary

Recording Secretary,
Jessica Collins