



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Tuesday, October 8, 2019**

**6:30 pm Executive Session
7:00 pm Regular Meeting**

**HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. [Presentation: Metro Update](#)
5. Audience Time**
6. Board Time
 - A. Committee Liaisons Updates
7. Consent Agenda***
 - A. [Approve: Minutes of September 4, 2019 Special Board Meeting](#)
 - B. [Approve: Minutes of September 10, 2019 Regular Board Meeting](#)
 - C. [Approve: Monthly Bills](#)
 - D. [Approve: Monthly Financial Statement](#)
 - E. [Approve: Westside Trail Bicycle and Pedestrian Bridge Over Highway 26 Design Contract](#)
8. Unfinished Business
 - A. [Information: General Manager's Report](#)
9. New Business
 - A. [Update: Feasibility of Phasing Park Development](#)
10. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. * Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

Free childcare during the meeting is available at the Athletic Center. To reserve a spot, please contact Dayna Dixon at 503-619-3861 or ddixon@thprd.org (or, contact the Athletic Center at 503-629-6330). In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: October 3, 2019
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the October 8, 2019 Board of Directors Meeting**

Agenda Item #4 – Presentation: Metro Update

Attached please find a memo reporting that Metro Councilor Craig Dirksen will be at your meeting to provide an update regarding Metro's most recent projects and initiatives.

Agenda Item #7 – Consent Agenda

Attached please find consent agenda items #7A-E for your review and approval.

Action Requested: Approve Consent Agenda Items #7A-E as submitted:

- A. Approve: Minutes of September 4, 2019 Board Meeting**
- B. Approve: Minutes of September 10, 2019 Board Meeting**
- C. Approve: Monthly Bills**
- D. Approve: Monthly Financial Statement**
- E. Approve: Westside Trail Bicycle and Pedestrian Bridge Over Highway 26 Design Contract**

Agenda Item #8 – Unfinished Business

A. General Manager's Report

Attached please find the General Manager's Report for the October regular board meeting.

Agenda Item #9 – New Business

A. Feasibility of Phasing Park Development

Attached please find a memo presenting research conducted into the feasibility of phasing new park development. Gery Keck, Design & Development Manager, and Jeannine Rustad, Planning Manager, will be at your meeting to provide an overview of the memo and to answer any questions the board may have.

Other Packet Enclosures

- Management Report
- Monthly Capital Report
- Monthly Bond Capital Report
- System Development Charge Report
- Newspaper Articles



MEMO

DATE: September 16, 2019
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Metro Update**

Metro Councilor Craig Dirksen will be at your October 8, 2019 board of directors meeting to provide an update regarding Metro's most recent projects and initiatives, including the upcoming natural areas bond measure being referred to voters on the November ballot. THPRD works cooperatively with Metro on the operation of the Cooper Mountain Nature Park, as well as through various natural resource projects and natural area land acquisitions.



**Tualatin Hills Park & Recreation District
Minutes of a Special Meeting of the Board of Directors**

A Special Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Wednesday, September 4, 2019, 6 pm at the HMT Recreation Complex, Administration Building, 15707 SW Walker Road, Beaverton, Oregon.

Present:

Felicita Monteblanco	President/Director
Tya Ping <i>(via telephone)</i>	Secretary/Director
Wendy Kroger	Secretary Pro-Tempore/Director
Heidi Edwards	Director
Ashley Hartmeier-Prigg	Director

Absent:

Doug Menke	General Manager
------------	-----------------

Agenda Item #1 – Call to Order

The Special Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, September 4, 2019, at 6 pm.

Agenda Item #2 –Resolution Supporting Passage of Metro Natural Areas Bond Measure

Heidi Edwards moved that the board of directors approve the resolution to support the Metro natural areas bond measure. Wendy Kroger seconded the motion. Roll call proceeded as follows:

Wendy Kroger	Yes
Ashley Hartmeier-Prigg	Yes
Heidi Edwards	Yes
Tya Ping	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #3 – Adjourn

The Special Meeting was adjourned at 6:02 pm.

Felicita Monteblanco, President

Tya Ping, Secretary

Recording Secretary
Lindsay Lambert

Transcribed by
Jessica Collins



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, September 10, 2019, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Work Session 4:30 pm; Executive Session 6 pm; Regular Meeting 7 pm.

Present:

Felicita Montebianco	President/Director
Tya Ping	Secretary/Director
Wendy Kroger	Secretary Pro-Tempore/Director
Ashley Hartmeier-Prigg	Director
Heidi Edwards	Director
Doug Menke	General Manager

Agenda Item #1 –Work Session

A Work Session of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Montebianco on Tuesday, September 10, 2019, at 4:30 pm.

A. Partnership with Beaverton School District

Aisha Panas, Director of Park & Recreation Services, provided a detailed overview of THPRD’s partnership with the Beaverton School District (BSD) via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Intergovernmental Agreement between THPRD and BSD
 - Updated and renewed in 2018
 - Detailed exhibits removed and reframed as implementing procedures
 - Term of IGA extended until December 31, 2042
 - Allows for coordination of programs and sharing of facilities
 - Ensures a reasonable and equitable share of costs of providing access and services
 - Measurement tools used and development of a cost matrix
 - Implementing procedures have been finalized for ten different areas:
 - Scheduling expectations, athletic fields (grass), athletic fields (synthetic), gymnasiums, swimming pools, tennis courts, track and cross country, miscellaneous services, information distribution, and parent reunification
 - Next steps
 - Conduct annual reviews of implementing procedures beginning in January 2020
 - Review synthetic turf cost sharing arrangement
 - Evaluate in-school afterschool program being provided at Chehalem Elementary School
- Afterschool Programs Offered by THPRD
 - Cedar Hills Recreation Center
 - Currently at capacity and no space available for expansion
 - Garden Home Recreation Center

- Potential additional space for expansion but no transportation available for children from BSD to Garden Home
 - Conestoga Recreation & Aquatic Center
 - Currently at capacity and no space available for expansion
 - Athletic Center
 - New for 2019/20
 - 30 spaces available / 22 currently registered
 - Chehalem Elementary School
 - New for 2019/20
 - 30 low-cost spaces offered to Police Activities League (PAL) legacy participants
 - 20 additional spaces available for new participants / a few spots still remaining
- Afterschool Programs at BSD
 - Many schools have afterschool programming offered by private providers or other non-profit organizations
 - Sites without afterschool programming opportunities include Hazeldale Elementary (a new afterschool program may be starting soon at this site), Kinnaman Elementary, and McKinley Elementary Schools

Aisha offered to answer any questions the board may have.

Wendy Kroger asked to which BSD grass athletic fields does THPRD not have access.

- ✓ Aisha replied that Aloha-Huber Park and Vose Elementary Schools are two examples of BSD community schools that THPRD does not provide field maintenance for, nor programs. THPRD does not receive priority access at such community schools in order to allow BSD the ability to offer the facilities to other community-based organizations. BSD desired a balance of sites that could be provided to THPRD as options, while also retaining other sites that could be offered to other organizations and different users.

Wendy inquired whether BSD plans to conduct any type of review process to determine whether this is the most beneficial way to provide the best services to the students, both in terms of the community schools and the way afterschool programming is offered at BSD.

- ✓ Aisha replied that she is unaware of whether BSD plans to conduct such a review.
- ✓ President Montebianco commented that she understands that there has been an audit of BSD's afterschool programs.

Wendy commented that it would be helpful to be able to determine long-term whether THPRD is providing a superior service, especially to Title One schools, in order to be able to further promote itself for additional partnership opportunities with BSD.

Wendy inquired about the reasoning behind THPRD not partnering with BSD on programming recreational amenities at the new Mountainside Highschool.

- ✓ Aisha replied that a formal reason has not been given, noting that the school was under construction when THPRD and BSD were renegotiating the current IGA. Although it has not been stated that BSD would never be interested in such an arrangement at the site, for now it has not been on the table.
- ✓ General Manager Doug Menke added that the first year of operation of a new high school is a time of trial and error and determining what may work best. He noted that THPRD did the same during the first year of operation at Conestoga Recreation & Aquatic Center in that we held 100% of the hours until the second year of operation, after which BSD usage was allowed. He believes that the conversation will build over time regarding Mountainside in that as the community builds and population grows in that area, mounting public pressure may occur requesting that BSD allocate time to THPRD programs at that site.

Wendy stated that while she understands BSD's stance during the first year or two of operation of a new high school, she would not want to see this become the model going forward from a public benefit standpoint.

Heidi Edwards asked for additional information regarding why the HMT Recreation Complex has been identified as the only parent reunification site in the district.

- ✓ Aisha replied that there were a variety of reasons HMT was chosen, including the limited number of sites that would be able to accommodate the number of students and parents expected for such an event; the need to store supplies on-site for use during such an event; the complex's central location; and consistency in training/preparation.
- ✓ General Manager Doug Menke provided a brief overview regarding how BSD's needs would supersede THPRD's needs or programming during such an event, and commented that BSD has been very appreciative of THPRD's cooperation on this topic.

Heidi referenced the designated THPRD priority time for swim lessons on Tuesdays and Thursdays and asked what the rest of the week looks like for BSD use.

- ✓ Aisha replied that BSD has priority time on Mondays and Wednesdays, noting that Friday afternoon/evenings are not a popular time for such activities. She described the evaluation done that determined THPRD was losing 50% in potential revenue compared to the rent paid by BSD for pool time, which resulted in the negotiated access for THPRD on Tuesdays and Thursdays.
- ✓ General Manager Doug Menke commented on the number of pools available throughout THPRD, noting that similarly-sized school districts in nearby areas only have access to one pool for the entire district; regardless, there will always be public pressure for additional pool time.

Tya Ping inquired about the typical hours for THPRD afterschool programs.

- ✓ Aisha replied that these programs typically run from 3-6 pm Monday through Friday and all day on grading/no-school days.

Tya asked for additional information regarding the new afterschool program at the Athletic Center not yet being filled to capacity.

- ✓ Aisha attributed this to it being a new option that parents are still learning about, noting that the current registration rate of 22 out of 30 spots filled is a success for a first-year program.

Ashley Hartmeier-Prigg referenced the THPRD/BSD cost matrix and asked whether a target threshold has been identified that would result in additional negotiation between the two agencies in order to bring the costs/receivables back into balance.

- ✓ Aisha replied that currently there is an approximate \$100,000 difference and neither agency felt the need to bring that number closer to zero. There were some acknowledged gaps in the first year's data and this past fiscal year's tracking has included a focus on identifying things that may have been missing from the first calculation. She commented that it will be interesting to see what the next cost evaluation reflects and whether such a conversation will be necessary.
- ✓ General Manager Doug Menke commented that the \$100,000 variation represents less than 10% of the total balance sheet between the two agencies.

President Montebianco stated that she appreciates all of the staff time and dedication that has gone into this process, noting that the THPRD board represents five members who are very enthusiastic about THPRD's partnership with BSD and who desire additional partnership in afterschool programming. She commented that the future is bright for this partnership, as are the resulting benefits for the community.

B. Technology Update

Clint Bollinger, Information Services (IS) Manager, provided a detailed overview of THPRD's information technology via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Current Staffing
- Large Projects Over the Past 18 Months
 - Includes network, wireless, and telephony systems replacements
- Areas of Daily Responsibility
 - Includes maintaining physical components of technology systems across 19 district locations
 - Data security via firewall structures
 - Payment card industry (PCI) compliance
- In-house Built Systems
 - Daily ops
 - Patron registration portal
- Large Projects Planned Over the Next 24 to 36 Months
 - Includes the enterprise resource planning (ERP) system implementation

Clint offered to answer any questions the board may have.

Keith Hobson, Director of Business & Facilities, noted that the intent is to review the options and select a long-term solution to the district's registration system in the next two years, but in the meantime, the district should not invest new resources into making significant changes to that system. At this time, the main goal is to keep the current system operational and functional. Also, in the short-term, the district needs to prioritize its resources in the IS and Finance areas to the ERP system implementation. Keith provided background information regarding the district's exploration into other options that might be available for daily ops and the registration system about five years ago, which determined that there were no products on the market at that time that were significantly better than the existing systems. At the same time, critical setbacks were occurring involving the district's financial software system, so replacement of that system was prioritized as the most critical need to address. This could also provide an opportunity for the district to develop its own daily ops and registration system that would interface with the new ERP system. Keith noted that although it may be some time before the district can begin working on a new registration system, in the meantime district staff is evaluating changes that can be made to current business processes or other patron support activities that could help patrons navigate the district's registration process, with a focus on streamlining processes and changes that will have ongoing value regardless of what the future registration system looks like.

Ashley Hartmeier-Prigg inquired about the sensitive information modifications that have taken place over the last 18 months.

- ✓ Clint described the various steps the district has taken in order to ensure that sensitive information is as secure as possible.

Tya Ping inquired about the financial aid program updates that have taken place over the last 18 months.

- ✓ Clint replied that when the district recently approved changes to the district's financial aid program in terms of how funds are allocated and accumulated, changes to the district's software were needed.

Ashley asked how the IS Department's work gets prioritized, noting that they have a huge amount of work for such a small team.

- ✓ Clint replied that the department's work is prioritized through a roadmap developed by the district's management and leadership staff that lays the groundwork for what work needs to be done district-wide over the next 6, 18, 24 and 36 months.

Ashley commented that she is not a fan of the PMBOK project management process and asked if there are opportunities in the department's projects for which an Agile method could be applied in order to be able to start chipping away at pieces of projects rather than waiting for full implementation.

- ✓ Clint described how the department is essentially building a backlog and completing small, incremental updates, which is akin to the Agile methodology, but still falls under PMBOK.

Ashley commented that she would be interested in seeing the department's expected level of effort in terms of what the huge body of work coming up actually looks like so that the district can be realistic in terms of what is possible for such a small team and what the upcoming work load looks like in terms of hours needed. She noted everything described this evening seems like large bodies of work and she is conscientious of establishing realistic expectations for staff.

- ✓ Clint replied that this information could be compiled and provided. He described how, where possible, some items and projects are transferred to third-party contractors or off-the-shelf products are purchased, which helps the district maintain a lean IS department without a huge amount of overhead costs.

Heidi Edwards recognized the amount of work done by the IS Department and thanked Clint for the thorough presentation, especially for the background information of what has already been done or explored and how all of the various pieces fit together. She noted that the idea of waiting for technology improvements can be frustrating, but understanding the reasons behind the wait and knowing that current actions are in process leading toward that end goal is reassuring.

Tya commented that while she understands that some time is needed before improvements are made to the district's registration system, the district also needs to keep in mind that the registration system is at the forefront of how the district interacts with its community. Based on her experiences in using it every term for the past six years, as well as feedback she has received from others, she has some suggestions that might be small enough in scope to help improve the user experience within the current system without too much staff effort. She referenced registration timing and certain information or wording that's shared through the registration process that is confusing for some, presents barriers and reduces equitability. She stated that registration is a focus point of her service on the board and that she would appreciate being able to provide such feedback and suggestions for changes that hopefully will result in improvements in the short-term.

- ✓ Clint explained that content changes are easily accommodated, such as how class descriptions are written or terminology that needs to be changed.
- ✓ Keith offered to coordinate a meeting between the appropriate district staff and Tya.

Ashley described the board's commitment to diversity, equity, inclusion and access (DEIA) made at their August meeting, including a commitment to look at everything the district does through an equity lens. She encouraged staff to be mindful of this when it comes time to begin gathering requirements for a new registration system as it will be an aspect that the board will be interested in hearing about.

President Montebianco expressed agreement with Ashley's comment, noting that the district's registration process is one of the top five issues the board members hear about from the community. She acknowledged that based on her conversations with other agencies at the National Recreation & Park Association conference last year, registration systems seem to be a challenge industrywide and that there is not any one option available that will please everyone.

She agreed with the assessment that it does not make sense to make substantial changes to the current registration system at this time, but also agrees with some of Tya's suggestions about changes to content that could help improve the user experience and address barriers. As an example, Felicita described the barrier that exists when online registration opens at 8 am but the libraries do not open until 10 am. She noted that district staff can expect to be asked some tough questions in relation to the registration process and DEIA because DEIA is a core value of this board.

Agenda Item #2 – Executive Session (A) Legal (B) Land

President Monteblanco called executive session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session is held under authority of ORS 192.660(2) (e) & (h).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board welcomed the audience into the room.

Agenda Item #3 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Tuesday, September 10, 2019, at 7 pm.

Agenda Item #4 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

Agenda Item #5 – Proclamation: National Hispanic Heritage Month

The THPRD board members and Lulu Ballesteros, Cultural Inclusion Specialist, read into the record a proclamation that the Tualatin Hills Park & Recreation District declares the month of September 2019 as National Hispanic Heritage Month.

Agenda Item #6 – Audience Time

There was no testimony during Audience Time.

Agenda Item #7 – Board Time

Heidi Edwards provided the following updates and comments during board time:

- The Nature & Trails Advisory Committee recently had a field trip to THPRD parks and trails led by district staff.
- The Tualatin Hills Park Foundation (THPF) has hired an executive director who began her duties last week. The Standard has donated office space to house the position. In addition, THPF is launching its Corporate Sponsorship Task Force and also held its annual meeting in mid-August, which approximately 30 people attended.
- Attended the Westside Trail Segment #18 grand opening event, noting that she is impressed by the district's many partnerships on this project.
- Participated in the Beaverton Celebration Parade representing THPRD with fellow board members.

Tya Ping provided the following updates and comments during board time:

- The Programs & Events Advisory Committee will be conducting a public survey in order to gain feedback about ways to improve the district's registration system and process. In

addition, the committee has been working on creating welcome signage for the facilities and new neighbor packets for people who have recently moved into the area.

Wendy Kroger provided the following updates and comments during board time:

- Attended the Westside Trail Segment #18 grand opening event, noting that it is always fun to celebrate and acknowledge the hard work that goes into completing such projects.
- Provided a brief overview of the many summer events that she and others attended over the summer, including Fiesta en el Parque, which featured a pop-up dog run, and the Beaverton Celebration Parade.
- The Parks & Facilities Advisory Committee is meeting tomorrow evening.
- She noted that the district's advisory committees no longer present annually to the board and she would like to see that reconsidered. The chairs could present on their committee's current activities, concerns and/or recommendations. She believes this could help better connect the committees to the fact that they are advisory to the board, as well as help with personal development for the members.
 - ✓ President Monteblanco commented that it is a concept worth exploring. She likes the idea of engaging with the committees more, but is also cautious regarding giving district staff any more work to do at this time.
 - ✓ Tya suggested that each committee be asked for their feedback regarding this suggestion and whether they would welcome it as a priority among their other work items. She noted that the board is already being kept informed of each committee's activities via the assigned board liaison.
 - ✓ President Monteblanco suggested that each board liaison check with their assigned committees to gauge the interest in this suggestion.

Ashley Hartmeier-Prigg provided the following updates and comments during board time:

- Thanked district staff for their assistance during the Beaverton Celebration Parade.
- Attended both pop-up dog runs and strongly supports both locations moving forward. She described the positive feedback she has received regarding the concept of pop-up dog runs, including a request for one at Garden Home.
- Described participating at the district's visioning table at a few events and complimented the district's volunteers and staff spearheading that effort. She is looking forward to the next board update on this topic.
- The Audit Committee met last night to discuss the annual audit that will be conducted in late October. The audit report is expected to be released in late November and will then be presented to the board at the December regular meeting.

President Monteblanco provided the following updates and comments during board time:

- Referenced her service on Metro's Local Investment Team (LIT) for the 2020 transportation bond measure currently under consideration, noting that there will be an opportunity for feedback and comment on the current proposal on September 18. She provided an update regarding the current discussions taking place on the LIT, including identification of priorities and three transportation corridors within Washington County that will be of focus: Tualatin Valley Highway, Barnes and Burnside Roads, and 185th Avenue. She noted that the Tualatin Valley Highway corridor will be a big priority for the LIT as it presents a lot of opportunities for improvement and, in relation to THPRD, there could be opportunities around trails and air quality improvement.
- Attended the pop-up dog swim at Raleigh Swim Center, noting that it was a popular event with a lot of positive feedback.
- Expressed agreement with Ashley's comment regarding the volunteers for the district's visioning effort, noting that they are amazing at communicating with the public.

- Only has 11 parks left in her quest to visit every THPRD park. She described a recent conversation she had with someone about the benefits of providing even small park sites as opportunities for community connections.

Agenda Item #8 – Consent Agenda

Ashley Hartmeier-Prigg moved that the board of directors approve consent agenda items (A) Minutes of August 13, 2019 Regular Board Meeting, (B) Monthly Bills, and (C) Monthly Financial Statement. Wendy Kroger seconded the motion. Roll call proceeded as follows:

Ashley Hartmeier-Prigg	Yes
Wendy Kroger	Yes
Tya Ping	Yes
Heidi Edwards	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Unfinished Business

A. General Manager’s Report

General Manager Doug Menke provided an overview of his General Manager’s Report included within the board of directors’ information packet, including the following:

- Volunteer Services Program Update
 - Melissa Marcum, Volunteer Services Specialist, provided an overview of the district’s Volunteer Services Program via a PowerPoint presentation, a copy of which was entered into the record. In addition, she introduced Charles Mackin, a volunteer with the district working toward his Eagle Scout rank through a volunteer project with THPRD. He will be building produce boxes for two of the district’s community gardens used to store excess produce grown that is then picked up by the non-profit organization Waste Not Food Taxi.

Doug offered to answer any questions the board may have.

President Monteblanco complimented Melissa and the district on the Volunteer Services Program, noting that these volunteers are the district’s champions who want to engage and are an amazing resource for the district. She encouraged the district to be mindful of this when desiring change in the community and needing a voice that is not appropriate for district staff to fulfill. Volunteers represent a great resource that the district should be intentional about accessing and leveraging that voice. In addition, she is thankful for the consideration being given to volunteer appreciation needs, noting that it is not hard to make someone feel appreciated, but it is also easy to make someone feel overlooked. She asked if the Maintenance Operations Department has the support and training needed to work with volunteers.

- ✓ Melissa replied that this is a current focus area, noting that additional training and support is in process for the Maintenance Operations Department.

Wendy Kroger referenced her volunteerism with the district in collecting scientific data, such as through amphibian surveys. She noted that her fellow volunteers often ask whether the data they are collecting is shared with other agencies or organizations.

- ✓ Melissa confirmed that the information is shared with other similar agencies, such as Clean Water Services, Metro, The Wetlands Conservancy, and Oregon Department of Fish and Wildlife. She commented that they will try to do a better job of informing the volunteers of how the information they are collecting is used and shared.

Heidi Edwards offered the board’s services if assistance is needed in the area of volunteer appreciation. The district is fortunate to have a dedicated and strong volunteer base and recognizing those efforts is often overlooked, for which the board would be happy to assist.

Tya Ping expressed support for the produce boxes and donation of excess produce and asked if there has been any consideration given to letting households also drop off excess produce and other food items, such as canned goods, at those locations. She acknowledged area foodbanks, but noted that it may be beneficial from a convenience standpoint for park users to be able to easily drop off food items while also visiting their local park.

The board members asked Charles more about his project, including associated costs and installation schedule.

Agenda Item #10 – New Business

A. Resolution Amending District Compiled Policies Chapter 3 – Board Policies

General Manager Doug Menke introduced Aisha Panas, Director of Park & Recreation Services, to provide an overview regarding proposed amendments to District Compiled Policies (DCP) Chapter 3 (Board Policies) regarding background checks for volunteers.

Aisha provided a detailed overview of the memo included within the board of directors' information packet, noting that the board had previously discussed interest in making amendments to DCP Chapter 3 related to the requirements for background checks for board-appointed committee members. Currently, DCP Chapter 3 requires that a person pass a background check consistent with established district operational policies prior to their appointment on a district committee. Aisha also provided an overview of a draft Volunteer Background Checks operational procedure, a copy of which was entered into the record, containing detailed information regarding the process district staff would follow when processing volunteer background checks, including a tiered chart reflecting the types of volunteer positions that would be subject to background checks. The proposed policy amendments would allow applicants for district committees to be appointed by the board without a background check; however, manager discretion may be used to require background checks in some cases. Aisha concluded her presentation by noting that board approval is being requested this evening of a resolution amending DCP Chapter 3 to reflect the proposed edits as described and offered to answer any questions the board may have.

President Montebianco provided additional background information regarding past discussion on this matter, noting that previously a Social Security Number (SSN) was required on all volunteer applications, regardless of the scope of activity, which presented a barrier to community volunteerism. She stated that of course volunteers who have contact with vulnerable populations, such as children, or access to district resources, would still undergo a background check, but that there are other ways to conduct this without a SSN, too. She supports the proposed changes, noting that they are reflective of the board's values and racial equity.

Wendy Kroger commented that while she is supportive of the proposed changes, she has concerns regarding burdening the manager with the decision of whether to conduct a background check and the consistency of how that is applied through different staff members. Additionally, she inquired whether the proposed amendments help clarify what level of background checks would be conducted, such as with or without SSN.

- ✓ General Manager Doug Menke provided an overview of the district's work with different background check companies, noting that ultimately a SSN is necessary to receive the most in-depth information on an applicant, especially in order to gain access to information in states other than Oregon. Some information can be provided without access to a SSN, but the district will need to be deliberate in determining which volunteer positions necessitate as comprehensive background check as possible, which will require a SSN.

Wendy expressed her desire that the board and district be protected when appointing individuals to committees.

- ✓ Doug agreed, noting that the handout provided detailing Tier I and Tier II volunteer positions helps clarify that. The volunteer positions with asterisks, such as the district's audit committee, budget committee, and specific task forces, would be brought back to the board for additional discussion and direction.

Ashley Hartmeier-Prigg commented that she supports the proposal as long as background checks are conducted based on type of volunteer position, not the individual person applying.

Heidi Edwards expressed support for moving forward with the proposed amendments. She pondered whether there would be a way to partner with other agencies on this topic, noting that she has had background checks completed in relation to her volunteer services for both the Beaverton School District and THPRD.

Heidi Edwards moved that the board of directors approve Resolution 2019-13 amending District Compiled Policies Chapter 3. Tya Ping seconded the motion. Roll call proceeded as follows:

Ashley Hartmeier-Prigg	Yes
Wendy Kroger	Yes
Tya Ping	Yes
Heidi Edwards	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

B. Resolution Authorizing the Issuance and Sale of Full Faith and Credit Refunding Obligations

General Manager Doug Menke introduced Keith Hobson, Director of Business & Facilities, to provide an overview of a request for board authorization of the issuance and sale of full faith and credit refunding obligations.

Keith provided a detailed overview of the memo included within the board of directors' information packet, noting that staff is requesting board approval of a resolution authorizing the issuance and sale of full faith and credit refunding obligations which would be used to:

- Refund the currently outstanding obligations used to purchase and build-out the Fanno Creek Service Center, and
- Refund the currently outstanding notes used to supplement the costs of renovating Cedar Hills Park.

He noted that the resolution also authorizes the expenditures of proceeds from the sale of refunding obligations to be made during the current year without a supplemental budget.

Keith explained that in 2010, in anticipation of issuing debt to acquire and redevelop the site that would eventually become the Fanno Creek Service Center, the district received an allocation of Recovery Zone Economic Development Bonds (RZEDBs). RZEDBs were a special component of the federal economic stimulus package and were taxable bonds on which the federal government paid a direct subsidy to the issuing agency in the amount of 45% of the interest cost of taxable obligations. In November 2010, the district issued debt consisting of a taxable issue in the amount of \$995,000 to finance the portion of the facility that would be available for private rental, and taxable RZEDBs in the amount of \$6,820,000 to finance the balance of the costs. RZEDBs were used in lieu of traditional tax-exempt financing because the net cost to the district (actual interest cost less the federal subsidy payment) was less than the interest cost on tax-exempt financing. Subsequently, the federal sequestration that went into effect March 1, 2013, reduced RZEDB subsidy payments by 8.7%. The district's bond underwriter recently informed

the district that the current interest rate market may provide an opportunity to do an advance refunding on the remaining balance of the bonds using traditional tax-exempt financing.

Keith noted that, additionally, in February 2019, the district issued full faith and credit notes in the amount of \$4 million to supplement the funding for the bond fund project at Cedar Hills Park. Given the current favorable debt interest rates and that the district would be pursuing a potential issue already, the opportunity to refinance these obligations is being included.

Keith concluded his presentation by noting that a financial analysis on the refundings was conducted and confirmed that it would result in a net savings to the district. The refunding would also facilitate an early call of the RZEDB bonds, thereby allowing the district to avoid any future risk of further reductions in the subsidy payments by the federal government. He noted that approval of the proposed resolution at this time would allow staff to move quickly to take advantage of market conditions, but does not lock the district into moving forward with the issuance, and offered to answer any questions the board may have.

Ashley Hartmeier-Prigg asked if there is a dollar threshold for savings that, if not met, district staff would not move forward with the refundings.

- ✓ Keith replied that old law required a 3.5% savings net of issuance costs in order to move forward with such a refinance; however, that restriction does not apply to this circumstance. He commented that if there is any amount of net savings, or even cost neutrality, the recommendation would be to move forward with the refundings in order to eliminate the risks of the variable rate cost increases associated with the 2019 issuance, as well as the risk of further reductions in the RZEDB subsidy payments associated with the 2010 issuances.

Wendy Kroger moved that the board of directors approve Resolution No. 2019-14 authorizing the issuance and negotiated sale of full faith and credit obligations to refund the district's outstanding full faith and credit obligations. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Ashley Hartmeier-Prigg	Yes
Wendy Kroger	Yes
Tya Ping	Yes
Heidi Edwards	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #11 – Adjourn

There being no further business, the meeting was adjourned at 8 pm.

Felicita Monteblanco, President

Tya Ping, Secretary

Recording Secretary,
Lindsay Lambert

Transcribed by,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
71828	8/6/2019	COMMUNITY NEWSPAPERS INC	2,519.48
308217	8/21/2019	NORTHWEST PUBLIC EMPLOYEES DIVERSITY CONFERENCE	1,000.00
		Advertising	\$ 3,519.48
71831	8/6/2019	THE HOME DEPOT PRO	984.00
		Capital Outlay - ADA Projects	\$ 984.00
ACH	8/7/2019	TREECOLOGY, INC.	3,940.00
ACH	8/21/2019	ASH CREEK FOREST MANAGEMENT, LLC	10,005.13
		Capital Outlay - Bond - Natural Resources Projects	\$ 13,945.13
72516	8/7/2019	ROSE'S EQUIPMENT & SUPPLY, INC.	1,978.59
72563	8/7/2019	WASHINGTON COUNTY	3,500.00
ACH	8/14/2019	BRIAN C. JACKSON, ARCHITECT LLC	6,508.50
ACH	8/21/2019	GOODFELLOW BROS., INC.	195,393.91
		Capital Outlay - Bond - New/Redevelop Community Parks	\$ 207,381.00
ACH	8/14/2019	3J CONSULTING, INC	2,241.51
ACH	8/28/2019	STOTTS CONSTRUCTION COMPANY	100,370.74
		Capital Outlay - Bridges/Bdwlks-3 sites	\$ 102,612.25
71853	8/6/2019	JOHNSON CONTROLS FIRE PROTECTION, LP	1,544.60
		Capital Outlay - Building Improvements	\$ 1,544.60
71856	8/6/2019	HARRIS WORK SYSTEMS	3,199.82
71862	8/6/2019	WASHINGTON COUNTY	2,803.00
308091	8/7/2019	DENVOE CONSTRUCTION & DESIGN CO, INC.	1,590.00
308094	8/7/2019	GRIFFITH ROOFING COMPANY	1,181.00
ACH	8/14/2019	PETERSON STRUCTURAL ENGINEERS, INC.	8,255.40
73304	8/27/2019	DETEMPLE COMPANY, INC.	11,695.00
		Capital Outlay - Building Replacements	\$ 28,724.22
71842	8/6/2019	KD KANOPY, INC.	4,241.50
		Capital Outlay - Facility Challenge Grants	\$ 4,241.50
72165	8/7/2019	CDW GOVERNMENT INC	1,510.64
		Capital Outlay - Information Technology Improvement	\$ 1,510.64
72276	8/7/2019	ROSE'S EQUIPMENT & SUPPLY, INC.	1,978.58
ACH	8/21/2019	GOODFELLOW BROS., INC.	29,151.65
308247	8/28/2019	FOREVERLAWN SOUTHWEST, LLC	57,252.10
		Capital Outlay - Park & Trail Improvements	\$ 88,382.33
73305	8/27/2019	NORTHWEST TREE SPECIALISTS	3,300.00
308244	8/28/2019	EASTSIDE PAVING, INC.	19,768.00
		Capital Outlay - Park & Trail Replacements	\$ 23,068.00
73295	8/27/2019	TECHNOLOGY INTEGRATION GROUP (TIG)	13,414.32
		Capital Outlay - Phone Replacement	\$ 13,414.32

Check #	Check Date	Vendor Name	Check Amount
72563	8/7/2019	WASHINGTON COUNTY	281.00
308175	8/14/2019	WH PACIFIC, INC.	12,270.26
ACH	8/14/2019	3 KINGS ENVIRONMENTAL	59,339.89
ACH	8/14/2019	LYDA EXCAVATING, INC.	136,087.50
308228	8/21/2019	WASHINGTON COUNTY	2,357.12
ACH	8/21/2019	GOODFELLOW BROS., INC.	(11,227.28)
308239	8/26/2019	FIDELITY NATIONAL TITLE COMPANY OF OREGON	8,208.00
308243	8/28/2019	BUELL RECREATION LLC	72,803.00
308246	8/28/2019	ENVIRONMENTAL SCIENCE ASSOCIATES	20,205.28
308268	8/28/2019	WESTERN WOOD STRUCTURES, INC.	320,400.00
308269	8/28/2019	WH PACIFIC, INC.	5,532.70
		Capital Outlay - SDC - Park Development/Improvement	\$ 626,257.47
72194	8/7/2019	ORPA	10,830.00
308180	8/14/2019	BRUNER STRATEGIES, LLC	6,114.26
		Conferences	\$ 16,944.26
308266	8/28/2019	SUMMIT LAND SURVEYORS, LLC	2,000.00
ACH	8/30/2019	SCOTT EDWARDS ARCHITECTURE, LLP	4,325.69
		Due Diligence	\$ 6,325.69
72693	8/7/2019	VISION ACTION NETWORK	2,000.00
ACH	8/28/2019	WESTSIDE TRANSPORTATION ALLIANCE	1,000.00
		Dues & Memberships	\$ 3,000.00
308125	8/7/2019	PORTLAND GENERAL ELECTRIC	4,812.61
308161	8/14/2019	PORTLAND GENERAL ELECTRIC	1,345.40
308220	8/21/2019	PORTLAND GENERAL ELECTRIC	23,285.43
ACH	8/21/2019	PGE (CLEAN WIND)	1,867.08
308262	8/28/2019	PORTLAND GENERAL ELECTRIC	17,289.88
		Electricity	\$ 48,600.40
308067	8/1/2019	Kaiser Foundation Health Plan	303,839.56
308068	8/1/2019	Moda Health Plan, Inc.	30,500.87
308077	8/2/2019	UNUM Life Insurance-LTC	2,062.00
308088	8/5/2019	Standard Insurance Co.	13,930.09
308197	8/21/2019	Standard Insurance Company	337,268.58
308279	8/30/2019	UNUM Life Insurance-LTC	2,085.40
308290	8/30/2019	Kaiser Foundation Health Plan	312,568.95
308291	8/30/2019	Moda Health Plan, Inc.	29,148.81
		Employee Benefits	\$ 1,031,404.26
308073	8/2/2019	PACIFICSOURCE ADMINISTRATORS, INC.	12,080.71
308074	8/2/2019	Standard Insurance Company	37,279.42
ACH	8/2/2019	Massachusetts Mutual Life Insurance Company	14,992.81
ACH	8/2/2019	Oregon Department of Justice	1,216.25
308087	8/5/2019	PACIFICSOURCE ADMINISTRATORS, INC.	3,635.73
ACH	8/7/2019	THPRD - EMPLOYEE ASSOCIATION	9,415.40
308193	8/16/2019	PACIFICSOURCE ADMINISTRATORS, INC.	6,709.13
ACH	8/16/2019	Massachusetts Mutual Life Insurance Company	14,543.45
ACH	8/16/2019	Oregon Department of Justice	1,238.37
308196	8/21/2019	PACIFICSOURCE ADMINISTRATORS, INC.	3,872.06

Check #	Check Date	Vendor Name	Check Amount
308198	8/21/2019	Standard Insurance Company	35,779.45
308276	8/30/2019	Standard Insurance Company	33,661.05
ACH	8/30/2019	Massachusetts Mutual Life Insurance Company	14,620.86
ACH	8/30/2019	Oregon Department of Justice	1,224.83
		Employee Deductions	\$ 190,269.52
308205	8/21/2019	WASHINGTON FEDERAL, N.A.	19,044.69
		FF&C Series 2013 Debt Payment	\$ 19,044.69
71807	8/6/2019	NW NATURAL	1,158.03
308119	8/7/2019	NW NATURAL	2,125.10
308218	8/21/2019	NW NATURAL	4,786.11
308259	8/28/2019	NW NATURAL	7,204.34
		Heat	\$ 15,273.58
ACH	8/7/2019	PORTLAND ENERGY BASKETBALL LLC	3,819.00
ACH	8/14/2019	PORTLAND ENERGY BASKETBALL LLC	2,166.00
		Instructional Services	\$ 5,985.00
308179	8/14/2019	BROWN & BROWN NORTHWEST	9,627.00
		Insurance	\$ 9,627.00
71800	8/6/2019	GUARANTEED PEST CONTROL SERVICE CO INC	1,996.00
71804	8/6/2019	WASTE MANAGEMENT OF OREGON	1,975.00
71855	8/6/2019	UNITED SITE SERVICES	10,275.46
71863	8/6/2019	CANTEL SWEEPING	1,315.00
72156	8/7/2019	STARK STREET LAWN & GARDEN WEST	1,016.37
72167	8/7/2019	GUARANTEED PEST CONTROL SERVICE CO INC	450.00
308165	8/14/2019	REXIUS FOREST BY-PRODUCTS, INC	12,690.00
ACH	8/14/2019	PACIFIC SPORTS TURF INC	3,749.00
ACH	8/14/2019	TMG SERVICES	2,213.50
		Maintenance Services	\$ 35,680.33
71806	8/6/2019	STAPLES BUSINESS ADVANTAGE	7,171.26
71831	8/6/2019	THE HOME DEPOT PRO	1,333.95
71832	8/6/2019	EWING IRRIGATION PRODUCTS INC	1,196.96
71843	8/6/2019	AIR GAS NORPAC INC	1,455.30
71865	8/6/2019	TARGET SPECIALTY PRODUCTS	3,503.25
72488	8/7/2019	EWING IRRIGATION PRODUCTS INC	8,713.46
72489	8/7/2019	WILBUR-ELLIS COMPANY	2,283.61
72724	8/7/2019	STEP FORWARD ACTIVITIES, INC.	18,500.18
72935	8/7/2019	AIR GAS NORPAC INC	5,386.89
73028	8/7/2019	POOL & SPA HOUSE INC	1,494.10
308129	8/7/2019	TARGET SPECIALTY PRODUCTS	1,095.60
308165	8/14/2019	REXIUS FOREST BY-PRODUCTS, INC	1,350.00
308173	8/14/2019	UNIVAR USA INC	2,419.40
ACH	8/14/2019	WALTER E NELSON COMPANY	5,922.77
ACH	8/21/2019	WALTER E NELSON COMPANY	4,714.17
73294	8/27/2019	STAPLES BUSINESS ADVANTAGE	1,392.72
73301	8/27/2019	NORTHWEST PLAYGROUND EQUIPMENT, INC.	4,330.00
73308	8/27/2019	TARGET SPECIALTY PRODUCTS	4,866.00
		Maintenance Supplies	\$ 77,129.62

Check #	Check Date	Vendor Name	Check Amount
308176	8/14/2019	ALOHA YOUTH FOOTBALL	2,045.00
		Miscellaneous Other Services	\$ 2,045.00
71798	8/6/2019	AT&T MOBILITY	172.92
71805	8/6/2019	RICOH USA, INC.	3,644.14
71808	8/6/2019	RICOH USA, INC.	214.63
71893	8/7/2019	STAPLES BUSINESS ADVANTAGE	75.27
71927	8/7/2019	4IMPRINT, INC.	404.31
72165	8/7/2019	CDW GOVERNMENT INC	211.87
		Office Supplies	\$ 4,723.14
ACH	8/12/2019	LITHTEX, INC	19,741.94
308226	8/21/2019	US POSTAL SERVICE CMRS-PB	3,000.00
		Postage	\$ 22,741.94
ACH	8/12/2019	LITHTEX, INC	6,749.00
		Printing & Publication	\$ 6,749.00
308087	8/5/2019	PACIFICSOURCE ADMINISTRATORS, INC.	(92.00)
308113	8/7/2019	MERSEREAU SHANNON, LLP	4,500.00
308152	8/14/2019	MARK SHERMAN CONSULTING LLC	2,232.00
ACH	8/14/2019	MILLER NASH GRAHAM & DUNN LLP	16,032.50
308196	8/21/2019	PACIFICSOURCE ADMINISTRATORS, INC.	25.00
73296	8/27/2019	TECHNOLOGY INTEGRATION GROUP (TIG)	5,085.68
		Professional Services	\$ 27,783.18
71797	8/6/2019	COMCAST CABLE	31.65
71805	8/6/2019	RICOH USA, INC.	339.50
71820	8/6/2019	SPLAT ACTION, LLC	1,578.00
71840	8/6/2019	HYDER GRAPHICS	2,358.05
71844	8/6/2019	CRIMINAL INFORMATION SERVICES, INC.	305.50
71845	8/6/2019	GRAPHIC INFORMATION SYSTEMS, INC.	1,251.00
71847	8/6/2019	PLAY-WELL TEKNOLOGIES	3,840.00
71859	8/6/2019	HYDER GRAPHICS	11,436.00
71860	8/6/2019	KORE GROUP	6,034.75
71912	8/7/2019	EVERGREEN AVIATION MUSEUM	1,056.00
71927	8/7/2019	4IMPRINT, INC.	3,347.97
71948	8/7/2019	IFLY	1,842.95
72165	8/7/2019	CDW GOVERNMENT INC	200.46
72172	8/7/2019	HILLSBORO, CITY OF	1,080.00
72194	8/7/2019	ORPA	1,615.00
72226	8/7/2019	BULLWINKLES FAMILY FUN CENTER	3,500.00
72743	8/7/2019	MOUNT HOOD SKIBOWL	1,125.00
72816	8/7/2019	FUN EXPRESS, LLC	1,303.20
73011	8/7/2019	COUNSILMAN/HUNSAKER & ASSOCIATES, INC.	1,525.50
308126	8/7/2019	RIVER DRIFTERS WHITEWATER, INC.	1,215.00
308131	8/7/2019	TRANSCOLD DISTRIBUTION USA	1,013.85
308199	8/21/2019	BEAVERTON SCHOOL DISTRICT #48	9,562.95
308219	8/21/2019	PILCHER HEALTH AND BODYWORKS	2,714.25
73299	8/27/2019	BSN SPORTS	1,941.00
73302	8/27/2019	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	532.00

Check #	Check Date	Vendor Name	Check Amount
308242	8/28/2019	BEAVERTON SCHOOL DISTRICT #48	4,799.70
308260	8/28/2019	PILCHER HEALTH AND BODYWORKS	4,042.50
308263	8/28/2019	RIVER DRIFTERS WHITEWATER, INC.	2,392.00
308265	8/28/2019	STARPLEX CORPORATION	2,278.55
308271	8/28/2019	WILLAMETTE JETBOAT EXCURSIONS	1,054.00
		Program Supplies	\$ 75,316.33
71804	8/6/2019	WASTE MANAGEMENT OF OREGON	5,878.24
		Refuse Services	\$ 5,878.24
71805	8/6/2019	RICOH USA, INC.	397.60
71808	8/6/2019	RICOH USA, INC.	2,962.21
308092	8/7/2019	ENTERPRISE RENT-A-CAR	1,710.07
308177	8/14/2019	BEAVERTON SCHOOL DISTRICT #48	3,251.25
ACH	8/14/2019	WESTERN BUS SALES INC	1,750.00
		Rental Equipment	\$ 10,071.13
71856	8/6/2019	HARRIS WORK SYSTEMS	207.42
308168	8/14/2019	SOUTHERN ALUMINUM MANUFACTURING, INC.	1,177.00
		Small Furniture & Equipment	\$ 1,384.42
71797	8/6/2019	COMCAST CABLE	14.80
71816	8/6/2019	AVERTIUM, LLC	2,000.00
71844	8/6/2019	CRIMINAL INFORMATION SERVICES, INC.	2,094.00
71846	8/6/2019	GOVERNMENT FINANCE OFFICERS ASSOCIATION	2,700.00
71864	8/6/2019	AVERTIUM, LLC	2,000.00
72165	8/7/2019	CDW GOVERNMENT INC	66.82
72204	8/7/2019	ACCELA, INC. #774375	31,957.00
72704	8/7/2019	SOUND SECURITY, INC.	12,445.68
72977	8/7/2019	PORTLAND PARTY WORKS, INC.	2,435.22
308095	8/7/2019	GRUNOW, KYLIE	1,500.00
308114	8/7/2019	METRO MOUNTAIN CLIMBING	1,425.00
ACH	8/7/2019	CDW GOVERNMENT INC	15,218.79
308150	8/14/2019	MANDOS MUNDO ENTERTAINMENT, LLC	3,800.00
ACH	8/14/2019	SMITH DAWSON & ANDREWS	3,000.00
308204	8/21/2019	JLA PUBLIC INVOLVEMENT	2,547.28
308245	8/28/2019	ELEVATE TECHNOLOGY GROUP	2,925.00
		Technical Services	\$ 86,129.59
73139	8/7/2019	IPMA - HR OREGON CHAPTER	1,998.00
73302	8/27/2019	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	772.00
ACH	8/28/2019	TSAICOMMS, LLC	3,000.00
		Technical Training	\$ 5,770.00
71797	8/6/2019	COMCAST CABLE	106,100.91
71798	8/6/2019	AT&T MOBILITY	9,468.81
72096	8/7/2019	SPATIAL NETWORKS, INC.	3,240.00
ACH	8/21/2019	ALLSTREAM BUSINESS US	5,213.87
			\$ 124,023.59

Check #	Check Date	Vendor Name	Check Amount
308132	8/7/2019	TUALATIN VALLEY WATER DISTRICT	7,641.82
308200	8/21/2019	CARSON OIL, INC.	4,169.76
		Vehicle Gas & Oil	\$ 11,811.58
73194	8/27/2019	BEAVERTON, CITY OF	3,351.21
73196	8/27/2019	BEAVERTON, CITY OF	1,062.94
73198	8/27/2019	BEAVERTON, CITY OF	1,592.23
73199	8/27/2019	BEAVERTON, CITY OF	2,151.64
73204	8/27/2019	BEAVERTON, CITY OF	1,091.28
73213	8/27/2019	BEAVERTON, CITY OF	3,447.27
73216	8/27/2019	BEAVERTON, CITY OF	1,330.09
73218	8/27/2019	BEAVERTON, CITY OF	2,553.39
73225	8/27/2019	BEAVERTON, CITY OF	1,499.88
73232	8/27/2019	BEAVERTON, CITY OF	1,156.65
73234	8/27/2019	BEAVERTON, CITY OF	1,644.37
73235	8/27/2019	BEAVERTON, CITY OF	4,106.36
73236	8/27/2019	BEAVERTON, CITY OF	2,211.12
73237	8/27/2019	BEAVERTON, CITY OF	2,332.76
73238	8/27/2019	BEAVERTON, CITY OF	1,256.10
73243	8/27/2019	BEAVERTON, CITY OF	7,699.61
73244	8/27/2019	BEAVERTON, CITY OF	1,454.50
73248	8/27/2019	TUALATIN VALLEY WATER DISTRICT	2,512.76
73249	8/27/2019	TUALATIN VALLEY WATER DISTRICT	3,264.96
73250	8/27/2019	TUALATIN VALLEY WATER DISTRICT	8,459.22
73252	8/27/2019	TUALATIN VALLEY WATER DISTRICT	2,524.24
73253	8/27/2019	TUALATIN VALLEY WATER DISTRICT	9,571.71
73254	8/27/2019	TUALATIN VALLEY WATER DISTRICT	1,695.43
73255	8/27/2019	TUALATIN VALLEY WATER DISTRICT	4,331.40
73256	8/27/2019	TUALATIN VALLEY WATER DISTRICT	1,089.64
73257	8/27/2019	TUALATIN VALLEY WATER DISTRICT	1,170.81
73258	8/27/2019	TUALATIN VALLEY WATER DISTRICT	2,799.73
73259	8/27/2019	TUALATIN VALLEY WATER DISTRICT	1,340.90
73260	8/27/2019	TUALATIN VALLEY WATER DISTRICT	1,019.83
73263	8/27/2019	TUALATIN VALLEY WATER DISTRICT	4,883.51
73265	8/27/2019	TUALATIN VALLEY WATER DISTRICT	1,381.12
73266	8/27/2019	TUALATIN VALLEY WATER DISTRICT	3,314.68
73267	8/27/2019	TUALATIN VALLEY WATER DISTRICT	4,785.55
73268	8/27/2019	TUALATIN VALLEY WATER DISTRICT	10,738.48
73270	8/27/2019	TUALATIN VALLEY WATER DISTRICT	2,522.21
73271	8/27/2019	TUALATIN VALLEY WATER DISTRICT	2,130.09
73273	8/27/2019	TUALATIN VALLEY WATER DISTRICT	1,755.04
73276	8/27/2019	TUALATIN VALLEY WATER DISTRICT	2,378.23
73277	8/27/2019	TUALATIN VALLEY WATER DISTRICT	5,154.99
73278	8/27/2019	TUALATIN VALLEY WATER DISTRICT	2,418.08
73280	8/27/2019	TUALATIN VALLEY WATER DISTRICT	1,952.16
73282	8/27/2019	TUALATIN VALLEY WATER DISTRICT	15,662.89
73284	8/27/2019	TUALATIN VALLEY WATER DISTRICT	2,820.11
73285	8/27/2019	TUALATIN VALLEY WATER DISTRICT	2,406.94

<u>Check #</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
73286	8/27/2019	TUALATIN VALLEY WATER DISTRICT	1,511.33
73288	8/27/2019	TUALATIN VALLEY WATER DISTRICT	2,581.83
73289	8/27/2019	TUALATIN VALLEY WATER DISTRICT	1,530.33
73291	8/27/2019	WEST SLOPE WATER DISTRICT	1,150.81
		Water & Sewer	\$ 150,800.41
		Grand Total	\$ 3,110,096.84

Tualatin Hills Park & Recreation District

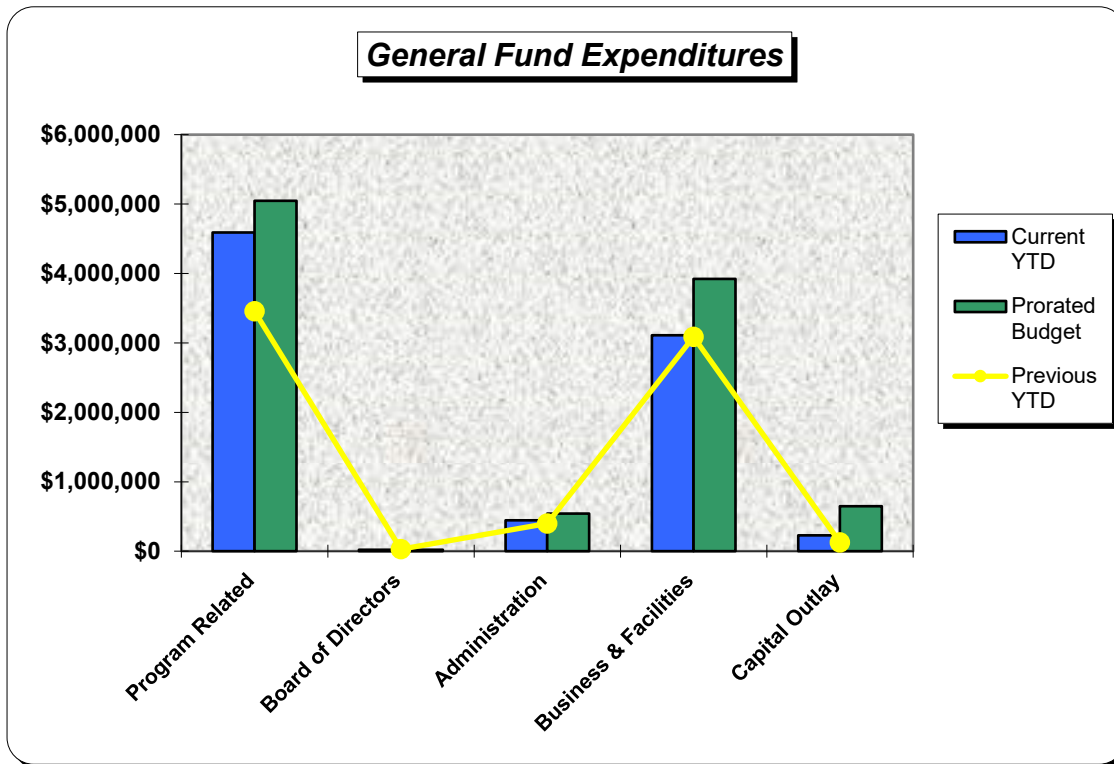
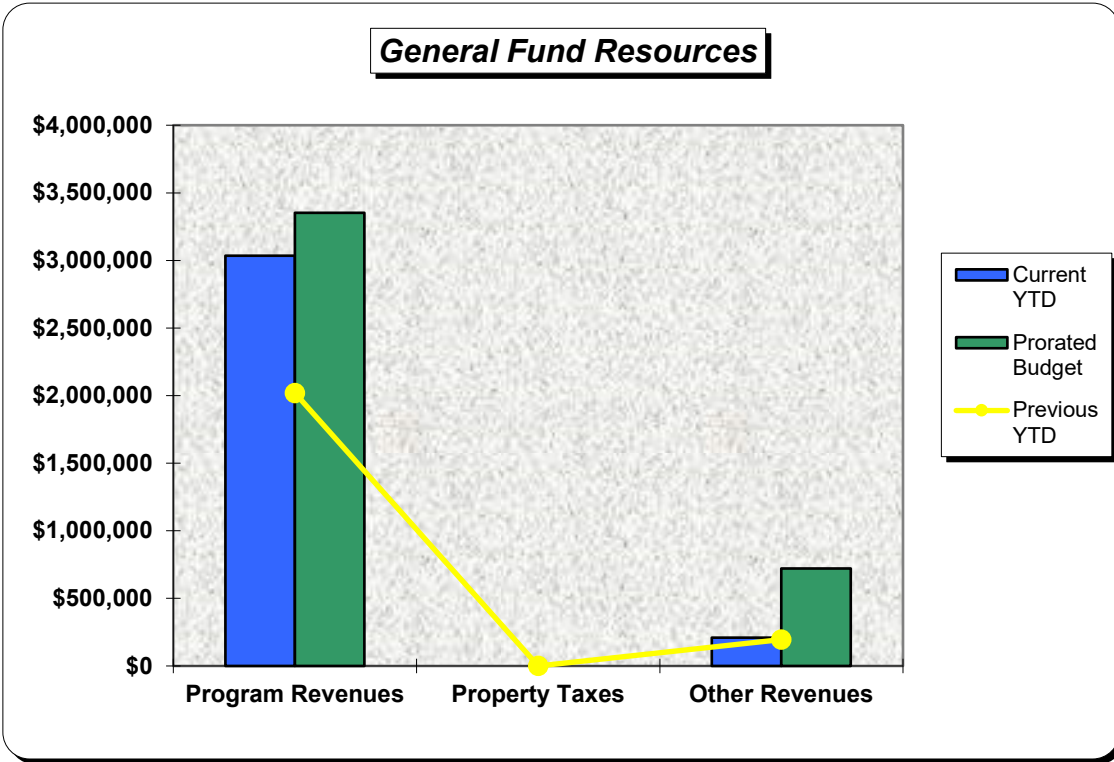
General Fund Financial Summary
August, 2019

	ACTUAL		BUDGET		
	Current Month	Year to Date	Year to Date	% YTD Actual to Budget	Full Fiscal Year
Program Resources:					
Aquatic Centers	\$ 203,014	\$ 567,872	\$ 839,206	67.7%	\$ 3,819,780
Tennis Center	43,655	120,257	93,828	128.2%	1,208,172
Recreation Centers & Programs	654,026	1,726,492	1,768,023	97.7%	6,127,000
Sports Programs & Field Rentals	131,855	400,465	450,203	89.0%	1,911,530
Nature & Trails	70,143	220,507	200,570	109.9%	524,924
Total Program Resources	1,102,693	3,035,593	3,351,830	90.6%	13,591,406
Other Resources:					
Property Taxes	-	-	-	0.0%	33,447,201
Interest Income	35,250	78,964	59,767	132.1%	590,000
Facility Rentals/Sponsorships	31,561	62,760	58,159	107.9%	928,110
Grants	3,500	3,500	534,624	0.7%	3,114,284
Miscellaneous Income	33,023	63,756	68,322	93.3%	400,000
Debt Proceeds	-	-	-	0.0%	8,000,000
Total Other Resources	103,334	208,980	720,872	29.0%	46,479,595
Total Resources	\$ 1,206,027	\$ 3,244,573	\$ 4,072,702	79.7%	\$ 60,071,001
Program Related Expenditures:					
Parks & Recreation Administration	76,256	131,195	139,559	94.0%	814,125
Aquatic Centers	522,907	984,745	1,020,172	96.5%	4,879,346
Tennis Center	124,414	227,283	256,607	88.6%	1,481,953
Recreation Centers	1,062,878	1,882,780	2,105,432	89.4%	9,009,218
Community Programs	61,169	122,506	204,666	59.9%	763,673
Athletic Center & Sports Programs	372,612	685,410	707,738	96.8%	2,997,369
Nature & Trails	296,436	558,641	613,809	91.0%	3,055,937
Total Program Related Expenditures	2,516,672	4,592,560	5,047,982	91.0%	23,001,621
General Government Expenditures:					
Board of Directors	18,350	20,116	19,680	102.2%	267,956
Administration	225,697	443,568	540,712	82.0%	2,891,689
Business & Facilities	1,569,202	3,111,657	3,922,172	79.3%	22,853,208
Capital Outlay	47,894	229,150	646,111	35.5%	20,017,227
Contingency/Capital Replacement Reserve	-	-	-	0.0%	7,368,000
Total Other Expenditures:	1,861,143	3,804,491	5,128,675	74.2%	53,398,080
Total Expenditures	\$ 4,377,815	\$ 8,397,051	\$ 10,176,657	82.5%	\$ 76,399,701
Revenues over (under) Expenditures	\$ (3,171,788)	\$ (5,152,478)	\$ (6,103,955)	84.4%	\$ (16,328,700)
Beginning Cash on Hand		14,735,150	16,328,700	90.2%	16,328,700
Ending Cash on Hand		\$ 9,582,671	\$ 10,224,745	93.7%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

August, 2019





MEMO

DATE: September 17, 2019
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: Westside Trail Bicycle and Pedestrian Bridge Over Highway 26 Design Contract

Introduction

Staff are requesting board of directors' approval of the most qualified consultant team, based on proposals, for professional consulting services for the Westside Trail Bicycle and Pedestrian Bridge over Highway 26 design project (WST Bridge Design). Staff are also seeking authorization to negotiate and execute a contract with Jacobs Engineering Group, Inc., (Jacobs) in an amount not to exceed \$615,000 and to transfer \$15,000 of Undesignated Project system development charge (SDC) funds to the WST Bridge Design project.

Background

Highway 26 is one of the major barriers to bicycling and walking in Washington County. The WST Bridge is a key link in the 25-mile Westside Trail, and will allow bicyclists and walkers to reach destinations both in the project area and across the county on a safe and separated bicycle and pedestrian facility. The WST Bridge proposed location is to the west of the Murray Boulevard Interchange. The project includes the design of the bridge and the approaches and connections between NW Cornell Road to the north and SW Greenbrier Parkway to the south (Exhibit A). The WST Bridge will provide a key connection to important destinations, including employment, such as Columbia Sportswear and off-campus Nike buildings, two schools, housing, the Sunset Park and Swim Center, natural areas and open space and transit.

THPRD has coordinated with the county for the planning and construction of WST Segment 14 (SW Walker Road to Highway 26) in conjunction with scheduled improvements to SW Walker Road (SW Schendel Avenue to SW Murray Boulevard). Construction of the trail from SW Walker Road to the west end of the softball overflow park is anticipated to begin in 2021. The district and county are coordinating an alternatives study for the trail section connecting to NW Greenbrier Road. This work is driving the need to determine the approach and overcrossing, as this newly constructed segment will connect to the proposed WST Bridge crossing (Exhibit B).

The scope of the project is to identify the type, size and location of the WST Bridge. The intent is to complete sufficient design (20 to 30% drawings) to estimate construction costs of the WST Bridge with enough confidence to pursue additional required funding for construction, either through grants or a potential regional transportation bond. The project budget is \$600,000, including a \$400,000 Regional Flexible Funds Allocation (RFFA) award to the district in fiscal year 2018/19 and \$200,000 of SDCs (appropriated in the FY 2018/19 budget and carried over to the FY 2019/20 budget). In addition, the district is contributing an in-kind match of \$120,000 (staff time including project and consultant management, community engagement and land acquisition). At the August 7, 2018 meeting, the board approved an intergovernmental agreement with Metro for the \$400,000 in RFFA for the Westside Trail Bridge design.

The design of the bridge is listed as the System Development Charge-funded project “RFFA Active Transportation Project Readiness Match – Westside Trail, Highway 26 Overcrossing Design” in the FY 2019/20 adopted budget. The adopted budget for this project is \$200,000. An additional \$15,000, to cover a proposed additional task of travel data analysis, will need to be transferred from undesignated SDC project funds, which has an appropriation of \$6,317,400 in the FY 2019/20 adopted budget.

On June 26, 2019, staff publicly advertised a Request for Proposals (RFP) in the *Daily Journal of Commerce* (DJC) to solicit engineering firms for the Westside Trail Bridge Design. During the solicitation period, staff received 35 requests from professional consulting firms to review the RFP. On July 25, staff received three proposals from consultant teams led by David Evans and Associates, Inc., Jacobs and WH Pacific. Based on the review and evaluation of these three proposals, staff concluded all consultant teams met the qualifications required for this bridge design project.

The review team for the proposals consisted of staff from the district’s Planning and Design and Development departments, as well as Washington County’s Bicycle and Pedestrian Coordinator, who is a civil engineer. Based on the team’s review of the proposals, the Jacobs proposal received the highest score, with the team agreeing that they are the most qualified team for this project. The Jacobs proposal reflects a great understanding of the project scope and the processes required to complete the bridge design. Their proposal is detailed and clear in identifying project approach and schedule and includes relevant tasks that staff believe will thoroughly support the project goals and objectives. Staff are working with the Jacobs consultant team to finalize the scope of work and budget for professional services for 20 to 30% design of the WST Bridge.

Proposal Request

Staff are requesting board of directors’ approval of Jacobs Engineering Group, Inc., as the most qualified consultant team, based on proposals, for professional consulting services for the Westside Trail Bicycle and Pedestrian Bridge over Highway 26 design project. Staff are also seeking authorization to negotiate and execute a contract with Jacobs in an amount not to exceed \$615,000, and the transfer of \$15,000 of Undesignated Project SDC funds to the WST Bridge Design project.

Benefits of Proposal

Authorization of the contract with Jacobs at this time will allow staff to proceed seamlessly with the project’s design phase and will support the district’s goal of pursuing federal, state or regional funding for the construction of the bridge. Design and permitting of the bridge is targeted for FY 2023/24.

Potential Downside of Proposal

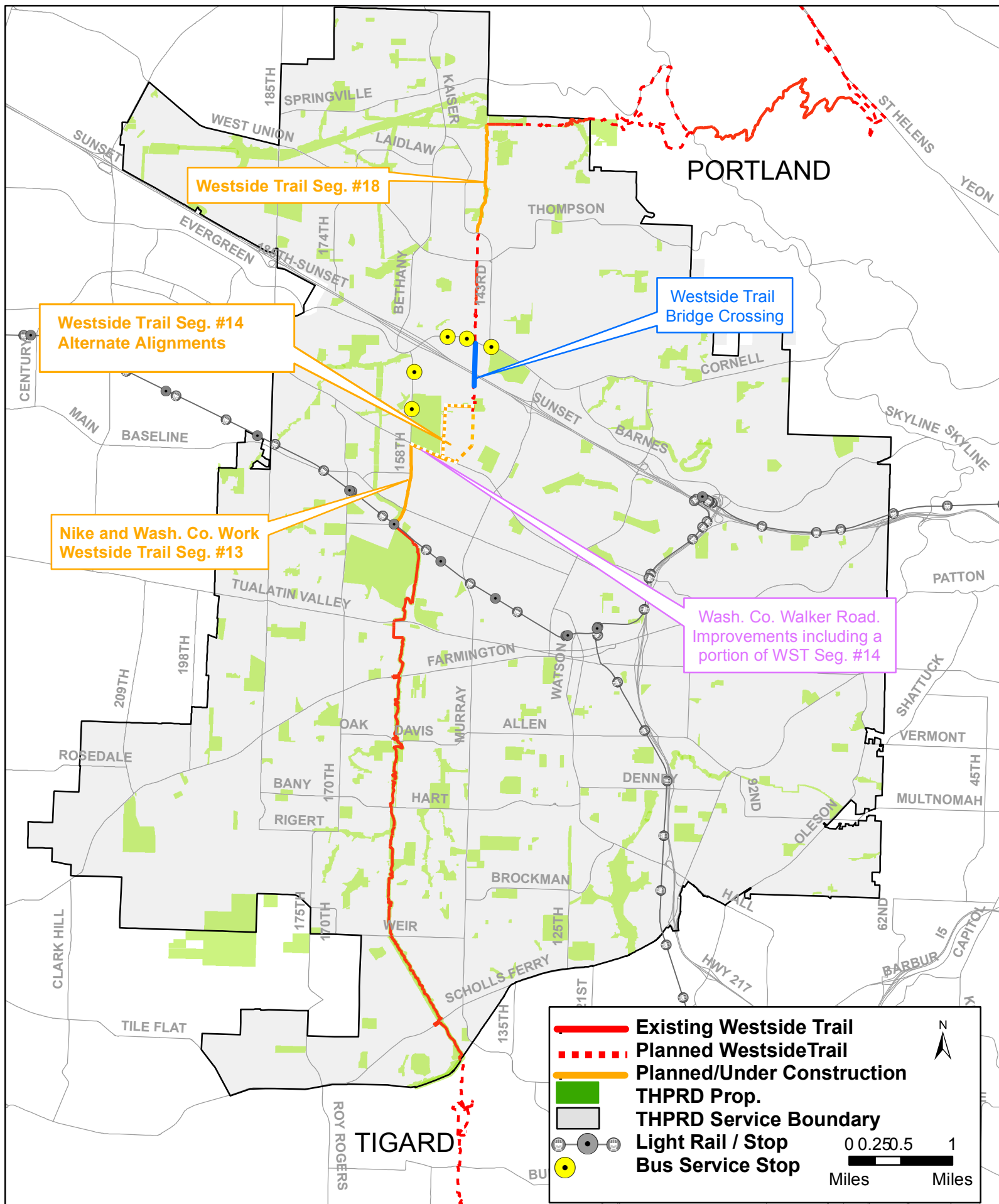
There is no apparent downside to the proposal.

Action Requested

Board of directors:

1. Approval of the Jacobs Engineering Group, Inc., consultant team for professional consulting services for the WST Bridge Design project;
2. Authorization for the general manager or designee to negotiate and execute the professional services contract not to exceed \$615,000; and
3. Authorization to transfer \$15,000 of Undesignated Project SDC funds to the WST Bridge Design project.

EXHIBIT A: WESTSIDE TRAIL





NW CORNELL RD

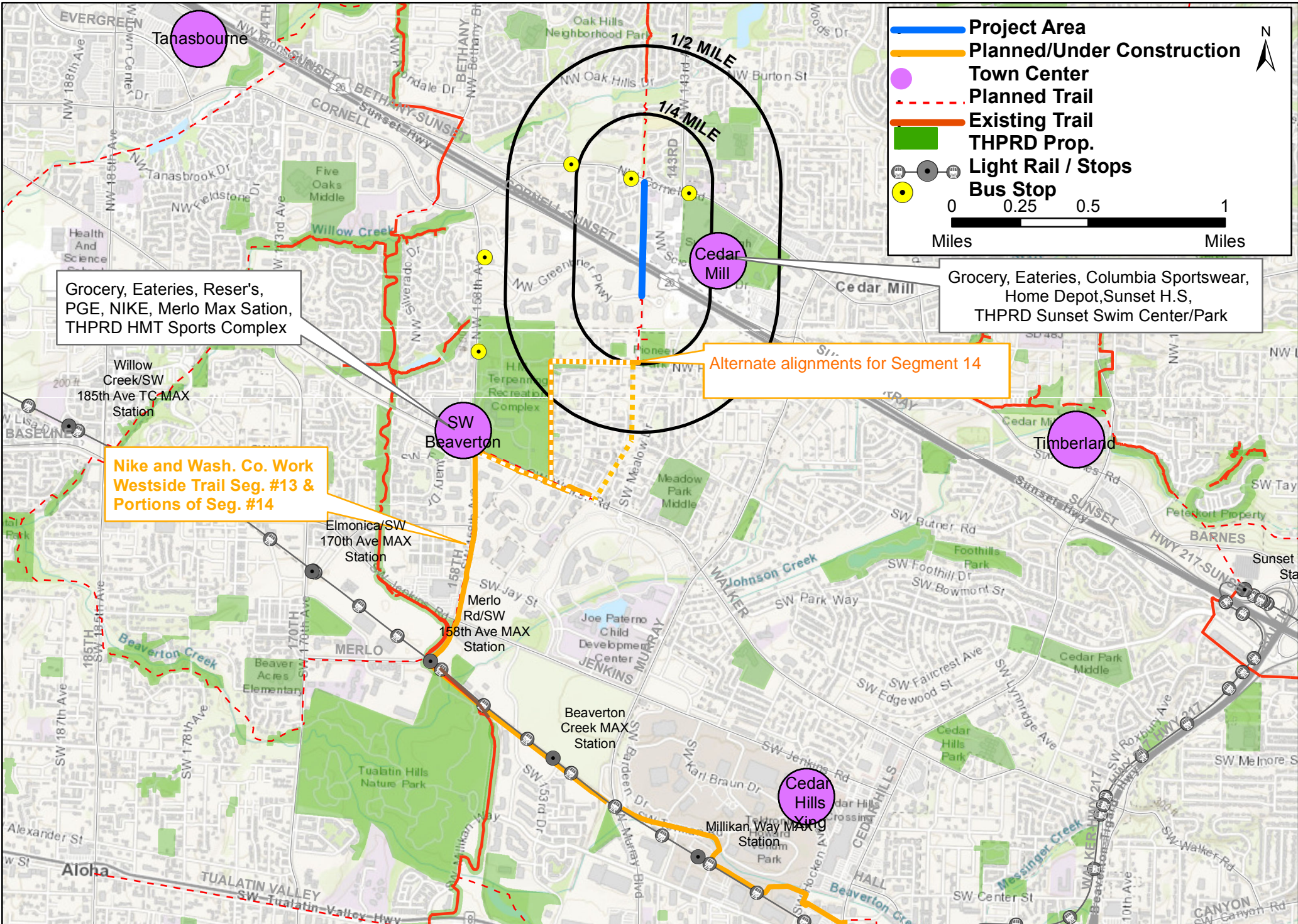
NW 143RD AVE

NW SCIENCE PARK DR

26

NW GREENBRIER PKWY

EXHIBIT B: WESTSIDE TRAIL BRIDGE KEY DESTINATIONS





MEMO

DATE: September 30, 2019
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: General Manager's Report for October 8, 2019

Human Resources Department Updates

The THPRD HR Department is advancing work in the areas of the recruitment, selection and onboarding process for new staff, employee training and development, and district policies.

- Recruitment, selection, and onboarding review is intended to support the district's commitment to diversity, equity, inclusion, and access and to more effectively support new team members in their transition.
- Training and development opportunities are planned for the full year and include areas identified in the DEIA report as interests for staff. Multiple opportunities will be provided for district supervisors, including front-line supervisors of part-time staff.
- District policies have been updated including bilingual pay, employee separation, and pre-employment background checks. Other policies in development include the recruitment and selection policy, the part-time compensation policy, and telecommuting policies.

Christine Hoffmann, HR Manager, will be at your meeting to provide a short presentation.

Free Rec Mobile Summer Camps Were a Success!

This summer, the Rec Mobile program offered nine weeks of free summer camp throughout the district, serving 97 children. These camps were offered at no cost to patrons living in lower-income housing developments, children experiencing homelessness, and THPRD financial aid recipients. Partnerships with organizations such as Home Plate and Family Promise helped THPRD deliver this unique programming.

These camps offered the full camp experience, including swimming, field trips, arts and crafts, sports, science, and the building of friendships. In a few cases, we were unable to meet the complete demand for these camps, and we intend to look at creative ways to expand our capacity for these programs next summer. Sabrina Taylor Schmitt, Recreation Department Manager, and Emily Kent, Garden Home Recreation Center Supervisor, will attend your meeting to provide a recap of the Rec Mobile camps for 2019.

Welcome Signs

The Parks & Facilities Advisory Committee has been working on welcome signs for all district sites. Staff designed a concept and had the word *welcome* translated in the Top 20 languages spoken in the district. The goal is to roll out the signs at facilities starting in early November. Holly Thompson, Communications Director, will be at your meeting to unveil the sign design.



[9A]

MEMO

DATE: September 18, 2019
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Feasibility of Phasing Park Development**

Introduction

Staff are presenting an update on research conducted into the feasibility of phasing new park development. The initial phase of design and construction of a typical neighborhood park could potentially reduce the timeline of the jurisdictional review and project construction. This memo focuses on the findings of land use and construction permit review and highlights recent public perception on phasing park development. No board action is being requested.

Background

Based on public testimony and a budget committee discussion at the April 16, 2019 Budget Committee Work Session, staff drafted a memo to outline the areas of research to determine the viability of phasing new parks. The research paper included high-level information on how the district targets properties for acquisition, prioritizes park development and what it may cost to build a phased park versus a full buildout. It also defined an examination into the jurisdictional review process for a typical neighborhood park. The memo, included in a packet sent to the budget committee in late April 2019, shared the timeline below:

The following is a timeline for the research outlined above, with the goal of discussing results at the mid-year budget review:

- *Permitting Investigation: 2 months (June - July 2019)*
- *Phasing Investigation: 2 months (August - September 2019)*
- *Outline site opportunities and constraints: 1 month (October 2019)*
- *Develop iterations of CIP to show potential phasing of park development: 1 month (November 2019)*

Permitting Investigation

Permit review, and related agencies involved, will vary greatly depending on the complexity of the project and whether street improvements are needed, or natural areas are affected. Generally speaking, agency approval of a neighborhood park has two main components: land use review and construction permit review. The review process begins when a land use application is submitted under the jurisdiction of the City of Beaverton or Washington County. The respective agency will determine the level of land use review: either a Type I, II or III. A Type I is rather simple with a short approval time, where a Type II or III can take a considerable amount of time. Once a project receives land use approval, construction documents are submitted to departments within each jurisdictional agency for environmental, street improvements, grading and building permits. Below is a table showing the potential land use and permit approvals required for interim and full development parks.

	Washington County Interim Park	Washington County Full Development	City of Beaverton Interim or Full Development
Land Use Review			
Type I	X		
Type II or III		X	X
Construction Review			
Limited Grading	X		
Significant Grading		X	X
Building Permits		X	X
Environmental Impacts		X	X
Infrastructure		X	X

Over the past months, staff met with county and city officials, as well as Clean Water Services to discuss an initial phase or “interim” park project. Clean Water Services does not regulate the specific details of a park, but is integral in reviewing impacts to natural areas and storm water management. County and city officials were asked questions pertaining to permits for a typical neighborhood park versus an interim park with a lesser level of development. For discussion, these agencies were presented with a park design scenario that could be built on a fully developed site with street improvements and infrastructure, similar to North Bethany and an underdeveloped site that lacks these improvements, such as an older established neighborhood. The purpose of the exercise was to understand: 1) what improvements are needed to support a new park and, 2) what minimum amenities can be built without a long review process.

The meeting with the county concluded that a park project with minimal amenities, such as a small play area, bench and walkway access, could be approved through a Type I land use application. That is, a park with little to no grading, no building permits, or environmental impacts or street improvements needed. In addition, any park project that generates street traffic would most likely prompt a Type II or III land use review. As for the city, there is no abbreviated review for park development. A new park project, regardless of minimal amenities, would require a Type II or III land use review and a full construction permit review.

Results from the county and city review process are depicted in a project timeline chart (Exhibit A).

Phasing Considerations

Research revealed a possibility to develop an interim park within county jurisdiction through an abbreviated review process. District-owned property in North Bethany would yield the highest opportunity for phased projects since most sites have the surrounding infrastructure (sidewalks, streets, utilities) previously built by a homebuilder. Properties outside of North Bethany in established neighborhoods would warrant independent investigation, as they may lack infrastructure and other essential improvements. South Cooper Mountain is similar to North Bethany in the way it is being developed with infrastructure ahead of planned parks but, this area of the district is under city jurisdiction and, as previously mentioned, would require a full land use and construction permit review.

The cost of consultants, permits, staff time and construction also need to be considered when comparing an interim park versus the full development of a neighborhood park. For instance, if an interim park is pursued it is important to note that the land use process, project design and associated fees would need to be completed again for the full park development. Also, construction costs such as mobilization, erosion control, grading and planting would be

assessed on the interim park and later duplicated for the full buildout. District resources must be considered when designing an interim park as it would require a considerable amount of time and investment by creating two projects to fully develop one park. This approach would limit the district's ability to begin new projects on the Capital Improvement Project (CIP) list in other neighborhoods.

In new growth areas such as North Bethany and South Cooper Mountain, parks are a desired amenity and not always constructed concurrently with neighborhood development. In these areas where park amenities are limited, an interim park may be a near term solution to deliver services. However, recent feedback suggests a full buildout of a park is preferred rather than an interim solution. For instance, at an open house and online survey for Highlands Park in North Bethany, results showed 87% of voters preferred waiting an extra year for the fully developed park, rather than build an interim park with the play area only.

Conclusion

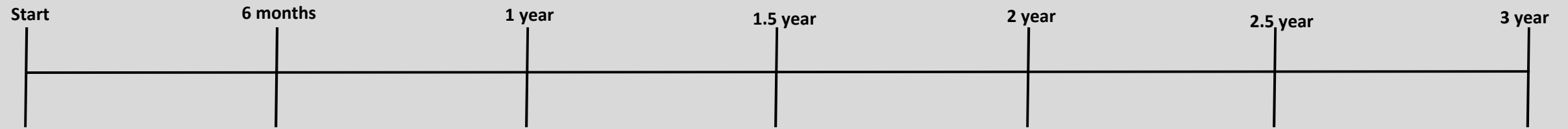
Based on the review of jurisdictional permits and phasing considerations it appears that any benefits of interim park development are limited to a select number of sites and when combined with the development of the balance of the site, may still be more complicated and expensive than completing a full park buildout. And, as mentioned above, the district has discovered the local community may not desire this approach. It is also important to note that phasing new park development requires more time to coordinate and manage, limiting staff resources to work on other capital projects. With that said, staff does acknowledge that there may be select sites that would benefit from phasing development and each project should be evaluated accordingly.

Through this research, however, staff did identify changes in the budget process to budget by park development stages. Budgeting for the master planning, design and development stages will provide clearer expectations for completing each project and could accelerate the project delivery of the current 5-year CIP list. Staff will be creating an updated CIP for consideration and anticipates providing this information at the November/December 2019 regular board of directors meeting.

Action Requested

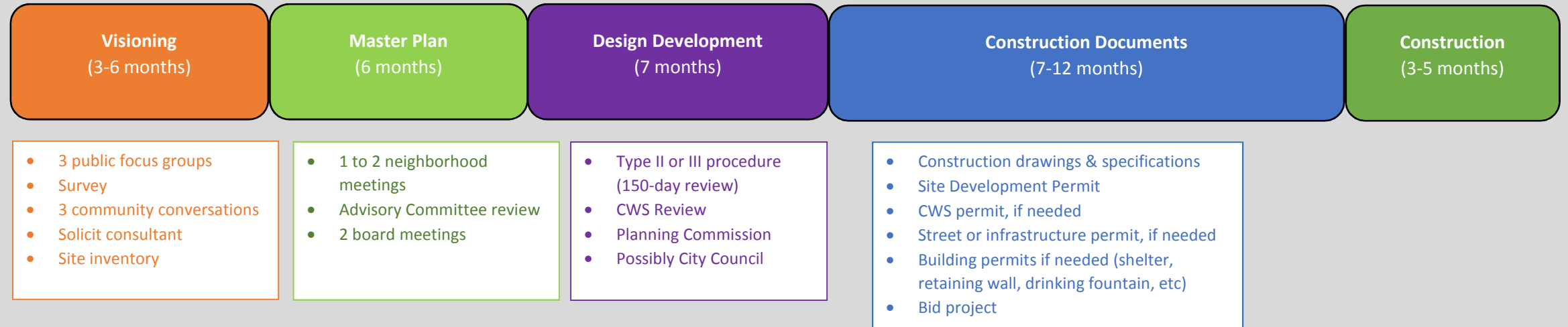
No formal action is being requested.

Neighborhood Park Project Timeline



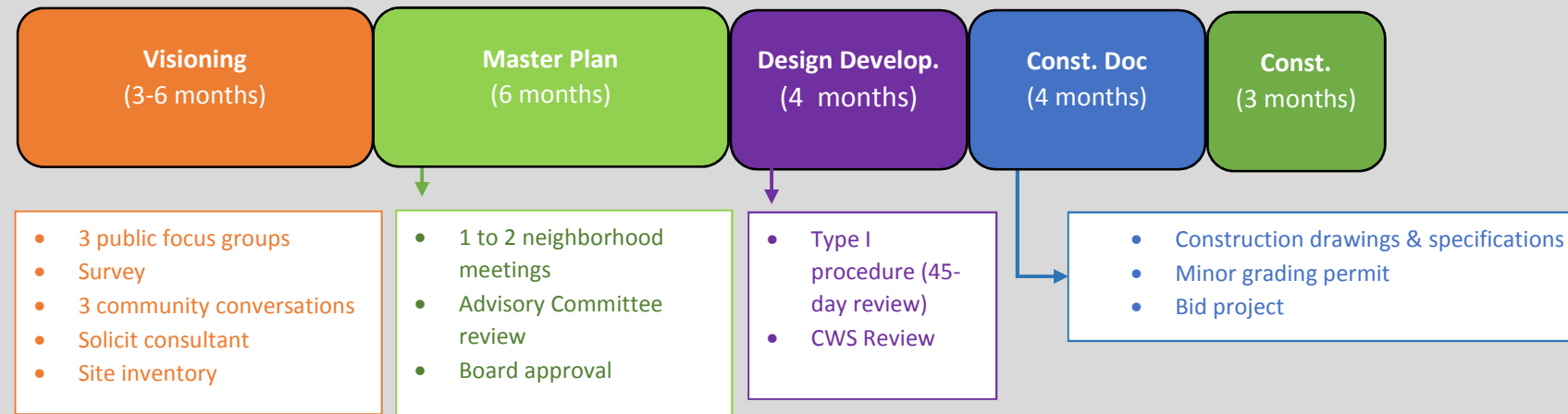
Full Park Development (26 to 36 months)

- Active and passive recreation
- Structures
- Street, infrastructure and environmental improvements



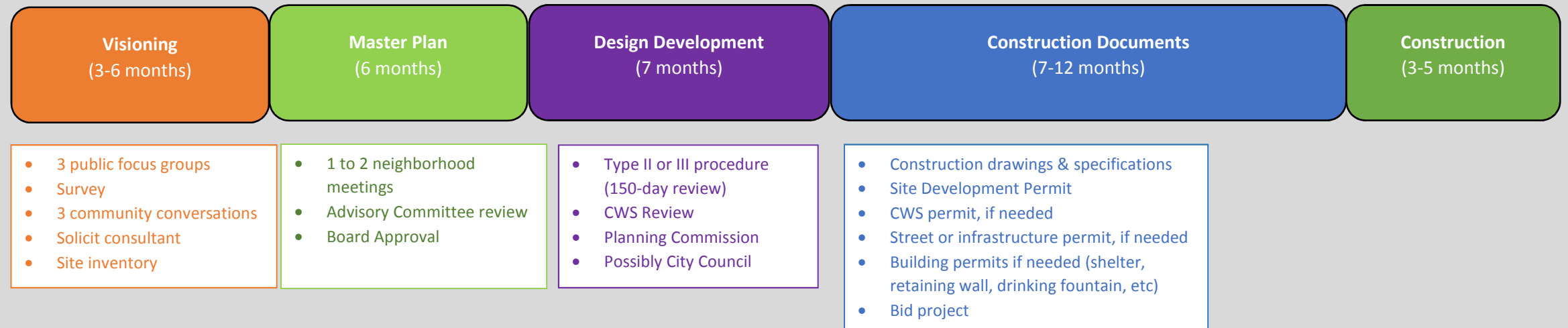
Washington County Interim Park (20-23 months)

- Play area, open grass area
- Minimal grading
- No traffic impacts
- No street, infrastructure and environmental improvements



City of Beaverton Interim Park (26 to 36 months)

- Play area, open grass area
- Minimal grading
- May prompt street, infrastructure and environmental improvements





THPRD Management Report

October 2019

Summer Update

Dashboard Highlights

360



families engaged at Back to School events

86%



increase in financial aid applications processed in Sept. 2019 compared to Sept. 2018

395



children served in THRIVE Program

- o Athletic Center - 22
- o Cedar Hills - 118
- o Garden Home - 94
- o Conestoga - 161

18%



increase in THRIVE participants at Conestoga

15%



increase in THRIVE participants at Cedar Hills

thprd.org

@THPRD



• **Nature Mobile:** More than 10,000 people participated in free, hands-on nature activities this summer through the Nature Mobile program at 12 different parks district-wide. (*Nature & Trails*)

• **LITE Update:** 19 Leaders in Training Experience (LITE) high school volunteers supported the summer Nature Mobile program volunteering more than 1,060 hours. (*Nature & Trails*)

Public Involvement



• **Visioning Process Update:** Staff set up displays in all THPRD buildings to solicit employee feedback and distributed an online employee tool to encourage feedback. As of mid-September, the project has reached more than 7,500 people and collected nearly 8,200 ideas in five months. We have about 20 more events to go through the end of October, with a focus on youth involvement. We are coordinating with BSD high schools and middle schools and will visit all THPRD Thrive programs. (*Communications*)

• **Welcome Signs:** Programs and Events Advisory Committee is working on welcome signs for all district sites. Staff designed a concept and had welcome translated in the Top 20 languages spoken in the district. Our goal is to roll out the signs in facilities starting in early November. (*Communications*)

• **Schiffler Dog Run Survey:** An online survey asking people about their interest in a dog run at Schiffler Park was completed. 67 people took the survey with 91.04% in support, complementing the 100% project support from tabling at Fiesta en el Parque in August. (*Community Programs & Communications*)

Programs



- **Bilingual Spanish 9-month Preschool:** Started at Conestoga this month. Sixteen children are registered. Students will begin with an 80% English / 20% Spanish curriculum and classroom environment, transitioning by the end of the year to 20% English / 80% Spanish. *(Recreation)*
- **Nature Preschool:** All five nine-month, nature-based preschool programs are running with 61 students enrolled and another 10 students on the wait list. *(Nature & Trails)*
- **Free Open Swims:** Last year we changed the format to allow for free swim sessions every week of the month throughout the district. Free Swim times are: 1st Friday at Conestoga, 2nd Wednesday at the Aquatic Center, 2nd Saturday at Harman, 3rd Friday at Beaverton, 4th Sunday at Sunset, & 4th Tuesday at Aloha. *(Aquatics)*

Sports



- **USA Pickleball Association Regional Tournament:** THPRD hosted this event with 450 players. The eight outdoor courts at HMT were converted to 26 pickleball courts with the stadium court hosting championship matches. This event is a qualifier for the 2020 national tournament. *(Sports)*
- **Adaptive Sportz Center:** Saturday morning class at the Athletic Center. Roster has grown from four people in the spring to seven participants today. Inclusion assistants, with specialized training, instruct the class helping participants at an individualized pace. *(Sports)*
- **Adult Kickball:** The Athletic Center is offering a fall season of kickball for the first time. 12 teams participated in the spring, up from eight in 2018. Hoping to grow this into a multiple season league. *(Sports)*

Park, Trail & Facility Improvements

- **Florence Pointe Park:** The project upgraded pathways to be ADA compliant, and relocated one section of pathway to be on district property. *(Maintenance)*

- **Commonwealth Lake Park:** Construction to replace an existing bridge is under way and on schedule. The new bridge will enhance the park aesthetically, fix the looped pathway 'pinch point,' along with making the pathway bridge approaches fully ADA compliant. The project is partially funded by a Land & Water Conservation Fund Grant. *(Maintenance)*

- **Summercrest Park and Hazeldale Park:** Staff have completed major maintenance repairs on the pedestrian bridges. The repairs included the removal and replacement of deck boards, installation of new handrails, new hardware, structural reinforcement and improvements to the asphalt bridge approaches. The improvements were well received by users and will likely extend the life of each bridge an additional 25 years. *(Maintenance)*

- **Bonny Slope Trail:** Staff completed the substantial completion walk. The project is complete and open to the public. *(Design & Development)*

Hazeldale Park bridge before



Hazeldale Park bridge after



Future Planning

- **Bethany Creek Trail #2 Segment 3 Project:** Staff submitted the final written argument for the Multnomah County Public Hearing. The hearing officer's decision is due no later than October 4. Staff attended the Forest Park Neighborhood Association meeting to discuss the project. Due to limited time on the agenda, staff agreed to return in October and provide an update. *(Planning)*

- **Grant Steering Committee:** Met for the first time with the new grant specialist and reviewed grant strategy, management, and priority projects. The committee will meet monthly to help guide the overall grant strategy for the district. *(Planning)*

Partnerships

- **Beaverton Family Promise:** People experiencing homelessness were hosted at the Elsie Stuhr Center the first week of September. *(Recreation)*

- **Equipment Donation:** THPRD donated unclaimed sports equipment to the Beaverton School District's Multilingual Department for students. *(Sports & Communications)*

- **Beaverton School District Outreach Partnership:** THPRD staff attended eight different back to school events plus tabled at the Clothes Closet to promote THPRD services and the Financial Aid Program. *(Communications)*

- **Affordable Housing:** Staff continues to work with the Washington County Housing Department to support affordable housing. Staff served on a two-day interview panel for the County's new Housing Choice Voucher (HCV) Program Coordinator. The HCV Coordinator manages the Section 8 Voucher Program and ensures individuals and families are screened according to HUD Regulations, and placed on a list for housing. Currently, Washington County administers 2,700 vouchers. The Voucher Program is also being considered as a part of the Metro Affordable Housing Bond to offset costs to individual projects by covering the costs of rent. *(Planning)*

Public Safety

- **Graffiti & Vandalism:** Continued documentation and investigation of incidents, particularly at Mountain View Champions Park. *(Park Patrol)*

- **Love 'Em & Leash 'Em:** Continued effort with patron education and exclusion warnings. *(Park Patrol)*



Staff Development

- **Security Training:** Training held for Park Patrol and new Nature & Trails rangers on use of pepper spray. *(Security Operations)*

- **Leadership Team Meeting:** Held the quarterly staff training for managers. Reviewed upcoming changes to timekeeping practices effective October 1, the district's annual planning process, and had a Human Resources-led training for managers on Employee Handbook items. *(Management Team & HR)*

- **Grant Professionals Association:** Staff attended the quarterly meeting with a round table discussion focused on equitable grant making featuring speakers from Meyer Memorial Trust and Oregon Community Foundation. *(Planning)*

Tualatin Hills Park Foundation

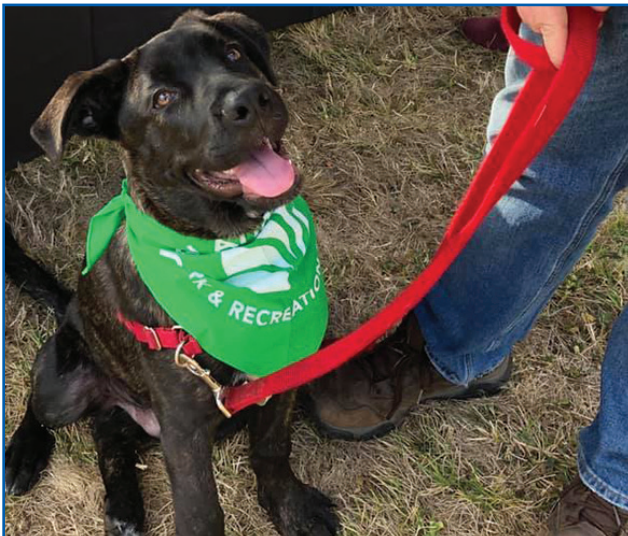
- **Orientation for New Executive Director:** Continues with meetings held or scheduled with nearly all Park Foundation Trustees. Advancing on set up of office space in Tanasbourne courtesy of The Standard. Nearing completion of setup of administrative services, e.g. payroll.

- **Corporate Sponsorship Task Force:** is formed to begin development of fundraising campaign that expands the Access for All initiative. Participating companies include: Nike, The Standard, Hillsboro Hops, and Portland Timbers. Recruitment of one additional company for the task force is underway. First task force meeting expected in October.



Completed Community Events

- **Estate and Rummage Sale:** Over 100 volunteers worked side by side with staff to run the sale. The Stuhr Center friends group received \$50,000 in sale proceeds. *(Recreation)*
- **Cedar Mill Cider Festival:** The free neighborhood event featured fresh apple cider created on antique presses by members of Boy Scout Troop 208. Attendees also enjoyed a country store with items from local vendors and a history tent. *(Community Programs)*
- **Doggie Paddle & Pop-Up Dog Park:** At Raleigh Park & Swim Center. The pop-up dog park was available all weekend, with separate areas for large and small dogs. Participants and staff received an overwhelmingly positive response to both events. *(Community Programs)*
- **Welcoming Walk:** Held THPRD's first Welcoming Walk in partnership with Unite Oregon with 60+ attendees. *(Communications)*



Doggie Paddle at Raleigh Park

Upcoming Community Events

October

- 10/2: Bonny Slope Trail Grand Opening · 2:30 pm
- 10/5: Health & Wellness Resource Fair · Stuhr · 9 am to 1 pm
- 10/5: Fall Native Plant Sale · Nature Center · 10 am to 2 pm
- 10/8: Board of Directors Regular Meeting · HMT · 6:30 pm
- 10/16: Joint Advisory Committee Meeting · FCSC · 6:30 to 8:30 pm
- 10/19: Fall Festival · Cedar Hills · 11 am to 3 pm
- 10/19: Pumpkin Bob · Harman · 3 to 4:30 pm
- 10/20: Cultural Book Fair · Conestoga · 12 to 4 pm
- 10/22: Board of Directors Retreat · Cooper Mt Nature Park · 4:30 pm
- 10/25: Trunk or Treat · Aloha Swim · 5 to 7 pm
- 10/26: Cedar Hills Park Grand Re-opening · 11 am to 2 pm
- 10/28: Joint Board of Directors meeting with Beaverton School District · BSD Admin · 5:30 pm
- 10/31: Boo-verton Old Town Trick or Treat BDA event · Beaverton Swim Center · 4 to 6 pm

November

- 11/2: Newt Day · Tualatin Hills Nature Park · 12 to 4 pm
- 11/11: Veterans Day Breakfast · Conestoga · 9 to 11 am
- 11/12: Board of Directors Regular Meeting · HMT · 7 pm
- 11/20: Audit Committee Meeting · HMT · 5 pm



Welcoming Walk



Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 8/31/19

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	PRELIM Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
<u>CARRY FORWARD PROJECTS</u>													
ERP Software	436,800	803,958	-	803,958	803,958	-	-	803,958	Award	803,958	803,958	-	-
Cedar Hills Park - Additional Funding for Bond Project	3,900,000	3,388,335	-	3,900,000	3,388,335	3,795,571	(61,955)	166,384	Award	3,900,000	104,429	-	3,283,906
Boiler	100,000	100,000	88,000	188,000	188,000	1,518	-	186,482	Budget	188,000	186,482	-	1,518
Bridges & Boardwalks (3 sites)	760,207	760,207	372,793	1,133,000	1,133,000	85,157	270,450	777,393	Award	1,133,000	1,047,843	-	85,157
Drone	8,645	8,645	-	8,645	8,645	-	-	8,645	Budget	8,645	8,645	-	-
Pool Tank (CRAC)	554,380	268,083	-	554,380	268,083	119,541	-	268,083	Budget	387,624	268,083	166,756	-
Pool Tank and Deck (Raleigh Park)	795,000	756,754	185,000	980,000	941,754	44,396	10,189	979,444	Award	1,034,029	989,633	(54,029)	(47,879)
Asphalt Pedestrian Pathways (2 sites)	293,000	139,500	-	293,000	139,500	159,389	20,018	113,593	Award	293,000	133,611	-	5,889
Landscaping	60,000	60,000	10,000	70,000	70,000	-	-	70,000	Budget	70,000	70,000	-	-
HVAC Improvement	125,279	97,718	13,600	138,879	111,318	47,555	181	91,143	Budget	138,879	91,324	-	19,994
Shower Facility Repair	7,500	7,500	1,500	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Vehicle Wraps	14,000	13,000	-	14,000	13,000	2,443	-	11,557	Budget	14,000	11,557	-	1,443
ADA Improvements	45,000	25,000	-	45,000	25,000	17,607	-	25,000	Budget	42,607	25,000	2,393	-
TOTAL CARRYOVER PROJECTS	7,099,811	6,428,700	670,893	8,137,862	7,099,593	4,273,176	238,883	3,510,682		8,022,742	3,749,566	115,120	3,350,027
<u>ATHLETIC FACILITY REPLACEMENT</u>													
Drainage Culverts (2 sites)			23,000	23,000	23,000	-	-	23,000	Budget	23,000	23,000	-	-
TOTAL ATHLETIC FACILITY REPLACEMENT			23,000	23,000	23,000	-	-	23,000		23,000	23,000	-	-
<u>ATHLETIC FACILITY IMPROVEMENT</u>													
Solar Panel			38,812	38,812	38,812	-	-	38,812	Budget	38,812	38,812	-	-
Field and Court Reservation Software			26,000	26,000	26,000	-	-	26,000	Budget	26,000	26,000	-	-
TOTAL ATHLETIC FACILITY IMPROVEMENT			64,812	64,812	64,812	-	-	64,812		64,812	64,812	-	-
<u>PARK AND TRAIL REPLACEMENTS</u>													
Bridges and Boardwalks			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Erosion Control			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Autumn Ridge Park Slide			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Skate Park Mesh, Rails, and Restroom Enclosure			20,000	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Asphalt Pedestrian Pathways (6 sites)			560,000	560,000	560,000	-	-	560,000	Budget	560,000	560,000	-	-
Signage			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
TOTAL PARK AND TRAIL REPLACEMENTS			690,000	690,000	690,000	-	-	690,000		690,000	690,000	-	-
<u>PARK AND TRAIL IMPROVEMENTS</u>													
Greenway Park Concept Plan Pathways			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Greenway Park Recreational Trails Program Grant Match			100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Retaining Wall			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Subtotal Park and Trail Improvements			215,000	215,000	215,000	-	-	215,000		215,000	215,000	-	-
Memorial Benches			8,000	8,000	8,000	-	-	8,000	Budget	8,000	8,000	-	-
Connect Oregon - Waterhouse Trail			400,000	400,000	400,000	-	-	400,000	Award	400,000	400,000	-	-
Local Government Grant Program - Cedar Hills Park			340,156	340,156	340,156	-	17,559	322,597	Award	340,156	340,156	-	-
Land Water Conservation Fund - Commonwealth Lake Park Bridge Replacement			60,554	60,554	60,554	-	-	60,554	Budget	60,554	60,554	-	-
Land Water Conservation Fund - Crowell Woods			390,000	390,000	390,000	-	-	390,000	Budget	390,000	390,000	-	-
Recreational Trails Program - Greenway Park Loop Trail			400,000	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
Metro Nature in Neighborhoods - Fanno Creek Greenway			220,700	220,700	220,700	10,202	-	210,498	Budget	220,700	210,498	-	10,202
Land Water Conservation Fund - Bonnie Meadow Area Park			661,092	661,092	661,092	-	-	661,092	Budget	661,092	661,092	-	-
Washington County Major Streets Transportation Improvement Program - Waterhouse Trail			300,000	300,000	300,000	-	-	300,000	Award	300,000	300,000	-	-
Energy Trust of Oregon - Sunset HVAC			74,282	74,282	74,282	-	-	74,282	Budget	74,282	74,282	-	-
Subtotal Park and Trail Improvements (Grant Funded)			2,854,784	2,854,784	2,854,784	10,202	17,559	2,827,023		2,854,784	2,844,582	-	10,202
TOTAL PARK AND TRAIL IMPROVEMENTS			3,069,784	3,069,784	3,069,784	10,202	17,559	3,042,023		3,069,784	3,059,582	-	10,202
<u>CHALLENGE GRANTS</u>													
Program Facility Challenge Grants			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
TOTAL CHALLENGE GRANTS			75,000	75,000	75,000	-	-	75,000		75,000	75,000	-	-

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 8/31/19

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	PRELIM Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
BUILDING REPLACEMENTS													
Aloha Pool Tank Acid Wash and Polish			50,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Stuhr Ctr Boiler Chemical Feeder Pot			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Gable Painting and Caulking (2 sites)			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	1,074	4,926	Budget	6,000	6,000	-	-
Natorium Lighting			310,000	310,000	310,000	-	-	310,000	Budget	310,000	310,000	-	-
Air Structure Curtains			23,000	23,000	23,000	-	-	23,000	Budget	23,000	23,000	-	-
Sump Pump Pit Covers			4,200	4,200	4,200	-	-	4,200	Budget	4,200	4,200	-	-
Tables, Chairs, Canopies			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Wood Floor Refinish (3 sites)			137,500	137,500	137,500	-	-	137,500	Budget	137,500	137,500	-	-
Emergency Repairs			123,700	123,700	123,700	-	-	123,700	Budget	123,700	123,700	-	-
Parking Lot Resurface			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Water Heater			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Pool Filter Sand and Laterals (3 sites)			46,000	46,000	46,000	-	-	46,000	Budget	46,000	46,000	-	-
Pump and Motor (4 sites)			73,000	73,000	73,000	-	-	73,000	Budget	73,000	73,000	-	-
Pool Filter Grids			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-	-
Lane Line Reels			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Panic Hardware (2 sites)			17,738	17,738	17,738	-	-	17,738	Budget	17,738	17,738	-	-
Fanno Farmhouse Windows			55,000	55,000	55,000	-	-	55,000	Budget	55,000	55,000	-	-
Exit Door			7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
Cedar Hills Rec Ctr Window Retint			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-	-
TOTAL BUILDING REPLACEMENTS			975,638	975,638	975,638	-	1,074	974,564		975,638	975,638	-	-
BUILDING IMPROVEMENTS													
New Office Facility			7,750,000	7,750,000	7,750,000	-	-	7,750,000	Budget	7,750,000	7,750,000	-	-
LED Light Fixtures at Cedar Hills Recreation Center			33,000	33,000	33,000	-	-	33,000	Budget	33,000	33,000	-	-
Storage Shed			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Fencing			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Office Thermostat Zone System			9,900	9,900	9,900	-	-	9,900	Budget	9,900	9,900	-	-
Asphalt Pedestrian Pathway			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Restroom Automatic Locks			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
TOTAL BUILDING IMPROVEMENTS			7,829,400	7,829,400	7,829,400	-	-	7,829,400		7,829,400	7,829,400	-	-
ADA PROJECTS													
ADA Improvement - Bronson Creek South			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
ADA Improvement - Veterans Memorial Park			60,000	60,000	60,000	-	-	60,000	Budget	60,000	60,000	-	-
ADA Improvement - Other FY20			90,000	90,000	90,000	-	-	90,000	Budget	90,000	90,000	-	-
TOTAL ADA PROJECTS			190,000	190,000	190,000	-	-	190,000		190,000	190,000	-	-
TOTAL CAPITAL OUTLAY DIVISION	7,099,811	6,428,700	13,588,527	21,055,496	20,017,227	4,283,378	257,517	16,399,481		20,940,376	16,656,998	115,120	3,360,229
INFORMATION SERVICES DEPARTMENT													
INFORMATION TECHNOLOGY REPLACEMENTS													
Workstations/Notebooks			67,000	67,000	67,000	-	488	66,512	Budget	67,000	67,000	-	-
Servers			37,000	37,000	37,000	-	-	37,000	Budget	37,000	37,000	-	-
Desktop Printers			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
LAN/WAN			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
AED Defibrillators			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Security Cameras			58,800	58,800	58,800	-	-	58,800	Budget	58,800	58,800	-	-
Key Card Readers			31,538	31,538	31,538	-	-	31,538	Budget	31,538	31,538	-	-
Banner Printer			35,000	35,000	35,000	-	-	25,500	Award	25,500	25,500	9,500	9,500
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			248,338	248,338	248,338	-	488	238,350		238,838	238,838	9,500	9,500
INFORMATION TECHNOLOGY IMPROVEMENTS													
Tablet			2,000	2,000	2,000	-	1,511	-	Complete	1,511	1,511	489	489
Computer			5,500	5,500	5,500	-	67	5,433	Budget	5,500	5,500	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			7,500	7,500	7,500	-	1,577	5,433		7,011	7,011	489	489
TOTAL INFORMATION SYSTEMS DEPARTMENT			255,838	255,838	255,838	-	2,066	243,783		245,849	245,849	9,989	9,989

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 8/31/19

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	PRELIM Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
MAINTENANCE DEPARTMENT													
<u>FLEET REPLACEMENTS</u>													
Crew-Cab 2-3 Yard			-	-	-	-	-	54,045	Award	54,045	54,045	(54,045)	(54,045)
Backhoe			110,000	110,000	110,000	-	-	49,000	Award	49,000	49,000	61,000	61,000
Toro z-mowers (2)			30,000	30,000	30,000	-	-	-	Reallocated	-	-	30,000	30,000
52" Mowers (3)			24,750	24,750	24,750	-	-	24,750	Budget	24,750	24,750	-	-
TOTAL FLEET REPLACEMENTS			164,750	164,750	164,750	-	-	127,795		127,795	127,795	36,955	36,955
<u>FLEET IMPROVEMENTS</u>													
15-Passenger Vans (2)			70,000	70,000	70,000	-	45,174	800	Award	45,974	45,974	24,026	24,026
			70,000	70,000	70,000	-	45,174	800		45,974	45,974	24,026	24,026
TOTAL MAINTENANCE DEPARTMENT	-	-	234,750	234,750	234,750	-	45,174	128,595		173,769	173,769	60,981	60,981
GRAND TOTAL GENERAL FUND	7,099,811	6,428,700	14,079,115	21,546,084	20,507,815	4,283,378	304,756	16,771,859		21,359,994	17,076,615	186,090	3,431,200
CAPITAL REPLACEMENT RESERVE													
<u>BUILDING REPLACEMENTS</u>													
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Roofs and Gutters (3 sites)			370,000	370,000	370,000	-	-	370,000	Budget	370,000	370,000	-	-
Capital Replacement Reserve			4,250,000	4,250,000	4,250,000	-	-	4,250,000	Budget	4,250,000	4,250,000	-	-
TOTAL BUILDING REPLACEMENTS	-	-	4,660,000	4,660,000	4,660,000	-	-	4,660,000		4,660,000	4,660,000	-	-
GRAND TOTAL CAPITAL REPLACEMENT RESERVE	-	-	4,660,000	4,660,000	4,660,000	-	-	4,660,000		4,660,000	4,660,000	-	-

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 8/31/19

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Deferred Some or all of Project has been eliminated to reduce overall capital costs for year
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	PRELIM Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
LAND ACQUISITION													
Land Acq - N. Bethany Comm Pk	1,965,800	1,965,800	-	1,965,800	1,965,800	137	-	1,965,800	Budget	1,965,937	1,965,800	(137)	-
Subtotal Land Acq-N Bethany Comm Pk	1,965,800	1,965,800	-	1,965,800	1,965,800	137	-	1,965,800		1,965,937	1,965,800	(137)	-
Land Acq - N. Bethany Nghbd Pk	-	-	-	-	-	-	2,322	-		2,322	2,322	(2,322)	(2,322)
Subtotal Land Acq-N. Bethany Nghbd Pk	-	-	-	-	-	-	2,322	-		2,322	2,322	(2,322)	(2,322)
Land Acq - N Bethany Trails	946,000	-	1,000,000	1,946,000	1,000,000	529,441	66,836	933,164	Budget	1,529,441	1,000,000	416,559	-
Subtotal Land Acq-N Bethany Trails	946,000	-	1,000,000	1,946,000	1,000,000	529,441	66,836	933,164		1,529,441	1,000,000	416,559	-
Land Acq - Bonny Slope West Neighborhood Park	1,951,000	1,500,000	-	1,951,000	1,500,000	220	-	1,500,000	Budget	1,500,220	1,500,000	450,780	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,951,000	1,500,000	-	1,951,000	1,500,000	220	-	1,500,000		1,500,220	1,500,000	450,780	-
Land Acq - S Cooper Mtn Trail	535,000	535,000	-	535,000	535,000	-	-	535,000	Budget	535,000	535,000	-	-
Subtotal S Cooper Mtn Trail	535,000	535,000	-	535,000	535,000	-	-	535,000		535,000	535,000	-	-
Land Acq - S Cooper Mtn Nat Ar	500,000	500,000	-	500,000	500,000	80	-	499,920	Budget	500,000	499,920	-	80
Subtotal S Cooper Mtn Nat Ar	500,000	500,000	-	500,000	500,000	80	-	499,920		500,000	499,920	-	80
Land Acq - Neighborhood Parks - S Cooper Mtn	5,505,000	5,505,000	-	5,505,000	5,505,000	13,909	381	5,490,710	Budget	5,505,000	5,491,091	-	13,909
Subtotal Neighbohood Parks - S Cooper Mtn	5,505,000	5,505,000	-	5,505,000	5,505,000	13,909	381	5,490,710		5,505,000	5,491,091	-	13,909
Land Acq - Neighborhood Parks - Cooper Mtn	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000	Budget	1,000,000	1,000,000	-	-
Subtotal Neighborhood Parks - Cooper Mtn	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000		1,000,000	1,000,000	-	-
Land Acq - Neighborhood Parks - Infill Areas	850,000	390,000	500,000	1,350,000	890,000	468,611	3,872	877,517	Budget	1,350,000	881,389	-	8,611
Sub total Neighborhood Parks Infill Areas	850,000	390,000	500,000	1,350,000	890,000	468,611	3,872	877,517		1,350,000	881,389	-	8,611
TOTAL LAND ACQUISITION	12,252,800	10,395,800	2,500,000	14,752,800	12,895,800	1,012,397	73,410	12,802,112		13,887,919	12,875,522	864,881	20,278
DEVELOPMENT/IMPROVEMENT PROJECTS													
Bonny Slope/BSD Trail Devlpmnt	500,000	367,800	77,000	577,000	444,800	243,136	67,348	266,516	Award	577,000	333,864	-	110,936
MTIP Grnt Mtch-Wstsd Trl #18	3,117,000	83,500	342,820	3,459,820	426,320	3,923,655	-	342,820	Award	4,266,475	342,820	(806,655)	83,500
NW Nghbd Pk MP&Des-Bonnie Mdw	265,000	115,500	-	265,000	115,500	250,674	20,205	113,512	Award	384,391	133,717	(119,391)	(18,217)
NW Quad Nghbd Pk DD-Marty Ln	2,099,000	1,851,000	-	2,099,000	1,851,000	372,778	136,808	1,589,415	Award	2,099,000	1,726,222	-	124,778
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	995,000	995,000	-	995,000	995,000	-	-	995,000	Budget	995,000	995,000	-	-
MTIP/Bvtn Crk Trl Land Acq/ROW	247,000	237,750	-	247,000	237,750	9,377	289	237,334	Budget	247,000	237,623	-	127
N.Bethany Pk & Trl/Prj Mgmt	141,000	100,000	-	141,000	100,000	118,145	29,873	(7,019)	Budget	141,000	22,855	-	77,145
Conn OR Grnt Mtch-Watruse 4	715,000	602,900	-	715,000	602,900	302,291	416,656	-	Award	718,947	416,656	(3,947)	186,244
SW Quad Nghbd Pk MP&Des	275,000	267,500	-	275,000	267,500	3,386	-	277,249	Award	280,635	277,249	(5,635)	(9,749)
Cedar Mill Crk Comm Trl Sgmt 4	300,000	299,500	-	300,000	299,500	1,789	-	298,211	Budget	300,000	298,211	-	1,289
S Cooper Mtn Pk & Tr Dev-PM	50,000	49,500	-	50,000	49,500	3,893	-	46,107	Budget	50,000	46,107	-	3,393
NW Quad New Nghbd Pk Dev	1,925,000	1,810,000	490,000	2,415,000	2,300,000	25,303	3,329	2,386,368	Budget	2,415,000	2,389,697	-	(89,697)
Bethany Crk Trail 2-Seg 3 DD	1,100,000	970,500	745,000	1,845,000	1,715,500	280,360	19,521	1,545,119	Budget	1,845,000	1,564,640	-	150,860
Cedar Hills Pk-addtl bond fdg	1,038,000	1,038,000	-	1,038,000	1,038,000	-	345,311	692,689	Budget	1,038,000	1,038,000	-	-
NB Park & Trail Improvements	315,000	229,300	23,000	338,000	252,300	130,956	565	206,479	Budget	338,000	207,044	-	45,256
RFFA Actv TPRM-Wsd Trl Hy26	200,000	200,000	-	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
Dog Parks-expand and new sites	70,000	70,000	-	70,000	70,000	-	-	70,000	Budget	70,000	70,000	-	-
Fanno Crk Trl-Denny Rd Cr Impr	20,000	20,000	-	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Waterhouse Trail Improvements	350,000	350,000	-	350,000	350,000	-	-	350,000	Budget	350,000	350,000	-	-
Abbey Creek Park - Phase 1 Development	-	-	345,000	345,000	345,000	-	4,621	340,379	Award	345,000	345,000	-	-
Highland Park - Phase 1 Development	-	-	420,000	420,000	420,000	-	-	420,000	Budget	420,000	420,000	-	-
Undesignated projects	-	-	6,317,400	6,317,400	6,317,400	-	-	6,317,400	Budget	6,317,400	6,317,400	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	13,822,000	9,757,750	8,760,220	22,582,220	18,517,970	5,665,744	1,044,528	16,807,578		23,517,849	17,852,105	(935,629)	665,865
GRAND TOTAL SDC FUND	26,074,800	20,153,550	11,260,220	37,335,020	31,413,770	6,678,140	1,117,938	29,609,690		37,405,768	30,727,627	(70,748)	686,143

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 8/31/2019

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)

BOND CAPITAL PROJECTS FUND

New Neighborhood Parks Development

SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	Total New Neighborhood Parks Development	4,883,950	130,968	5,014,918	5,188,093	-	5,188,093	-		5,188,093	(173,175)	-3.5%	103.5%	100.0%
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	Total New Neighborhood Parks Development	4,883,950	304,143	5,188,093	5,188,093	-	5,188,093	-		5,188,093	-	0.0%	100.0%	100.0%

Renovate & Redevelop Neighborhood Parks

NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	94,588	1,122,788	306,027	-	306,027	816,761	Design	1,122,788	-	0.0%	27.3%	27.3%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	Total Renovate & Redevelop Neighborhood Parks	3,727,213	194,760	3,921,973	3,144,541	-	3,144,541	816,761		3,961,302	(39,329)	-1.0%	80.2%	79.4%

New Neighborhood Parks Land Acquisition

NW	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	32,103	1,532,103	2,119,940	-	2,119,940	-	Complete	2,119,940	(587,837)	-38.4%	138.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	1,363	1,363	-	-	-	-	Reallocated	-	1,363	-100.0%	n/a	0.0%
	Sub-total New Neighborhood Parks	9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%
UND	Authorized Use of Savings from New Community Park Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
UND	Authorized Use of Savings from Community Center / Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	Total New Neighborhood Parks	9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%

New Community Park Development

SW	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,672,369	-	10,672,369	-	Complete	10,672,369	(2,616,906)	-32.5%	132.5%	100.0%
	Sub-total New Community Park Development	7,711,500	343,963	8,055,463	10,672,369	-	10,672,369	-		10,672,369	(2,616,906)	-32.5%	132.5%	100.0%
UND	Authorized use of savings from Bond Facility Rehabilitation category	-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (Issuance) category	-	932,655	932,655	-	-	-	-	N/A	-	932,655	n/a	n/a	n/a
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
	Total New Community Park Development	7,711,500	2,960,869	10,672,369	10,672,369	-	10,672,369	-		10,672,369	-	0.0%	100.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 8/31/2019

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<u>New Community Park Land Acquisition</u>														
NE	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
	Sub-total New Community Park	10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
	Total New Community Park	10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%
<u>Renovate and Redevelop Community Parks</u>														
NE	Cedar Hills Park & Athletic Field	6,194,905	445,813	6,640,718	7,671,293	9,444	7,680,737	-	Award	7,680,737	(1,040,019)	-15.7%	115.7%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
	Total Renovate and Redevelop Community Parks	9,793,605	520,216	10,313,821	10,304,377	9,444	10,313,821	-		10,313,821	-	0.0%	100.0%	100.0%
<u>Natural Area Preservation - Restoration</u>														
NE	Roger Tilbury Memorial Park	30,846	1,744	32,590	24,670	-	24,670	7,186	Establishment	31,856	734	2.3%	75.7%	77.4%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	51,061	-	51,061	-	Complete	51,061	12,947	20.2%	79.8%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,558	169,014	65,147	-	65,147	5,508	Establishment	70,655	98,359	58.2%	38.5%	92.2%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	127,906	-	127,906	-	Complete	127,906	169,335	57.0%	43.0%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	Mt Williams Park	102,820	7,491	110,311	38,017	-	38,017	72,294	Establishment	110,311	-	0.0%	34.5%	34.5%
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	76,700	76,700	56,507	-	56,507	20,193	Establishment	76,700	-	0.0%	73.7%	73.7%
SW	Jenkins Estate Phase 2	-	129,521	129,521	54,685	-	54,685	74,836	Establishment	129,521	-	0.0%	42.2%	42.2%
NW	Somerset	-	157,756	157,756	-	-	-	157,756	Budget	157,756	-	0.0%	0.0%	0.0%
NW	Rock Creek Greenway	-	163,014	163,014	-	-	-	163,014	Budget	163,014	-	0.0%	0.0%	0.0%
NW	Whispering Woods Phase 2	-	99,911	99,911	-	-	-	99,911	Budget	99,911	-	0.0%	0.0%	0.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 8/31/2019

Quarant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
SE	Raleigh Park	-	115,248	115,248	8,500	-	8,500	106,748	Budget	115,248	-	0.0%	7.4%	7.4%
NE	Bannister Creek Greenway/NE Park	-	78,877	78,877	-	7,500	7,500	71,377	Budget	78,877	-	0.0%	9.5%	9.5%
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%
SW	Lilly K. Johnson Woods	-	30,650	30,650	22,444	1,183	23,627	11,780	Establishment	35,407	(4,757)	-15.5%	77.1%	66.7%
UND	Restoration of new properties to be acquired	643,023	41,096	684,119	7,172	-	7,172	-	On Hold	7,172	676,947	99.0%	1.0%	100.0%
UND	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%
NE	NE Quadrant Property(Findley)	-	459,340	459,340	-	-	-	459,340	Budget	459,340	-	0.0%	0.0%	0.0%
NE	N. Johnson Greenway (Peterkort)	-	255,189	255,189	-	-	-	255,189	Budget	255,189	-	0.0%	0.0%	0.0%
NE	Commonwealth Lake Park	-	61,245	61,245	-	-	-	61,245	Budget	61,245	-	0.0%	0.0%	0.0%
SW	155th Wetlands	-	25,519	25,519	-	4,231	4,231	21,288	Budget	25,519	-	0.0%	16.6%	16.6%
SW	Bronson Creek New Properties	-	102,076	102,076	-	-	-	102,076	Budget	102,076	-	0.0%	0.0%	0.0%
SE	Fanno Creek Greenway	-	81,661	81,661	-	-	-	81,661	Budget	81,661	-	0.0%	0.0%	0.0%
NW	HMT north woods and stream	-	51,038	51,038	-	-	-	51,038	Award	51,038	-	0.0%	0.0%	0.0%
NE	Cedar Mill Creek Greenway	-	30,623	30,623	-	-	-	30,623	Award	30,623	-	0.0%	0.0%	0.0%
SW	Fir Grove Park	-	25,519	25,519	-	14,369	14,369	11,150	Budget	25,519	-	0.0%	56.3%	56.3%
SW	HL Cain Wetlands	-	25,519	25,519	-	3,029	3,029	22,490	Award	25,519	-	0.0%	11.9%	11.9%
NW	Bronson Creek Park	-	25,519	25,519	-	-	-	25,519	Award	25,519	-	0.0%	0.0%	0.0%
SE	Center Street Wetlands Area	-	20,415	20,415	-	-	-	20,415	Award	20,415	-	0.0%	0.0%	0.0%
SW	Tallac Terrace Park	-	10,208	10,208	-	-	-	10,208	Budget	10,208	-	0.0%	0.0%	0.0%
NE	Forest Hills Park	-	10,208	10,208	-	750	750	9,458	Award	10,208	-	0.0%	7.3%	7.3%
UND	Arborist/Tree Management	-	291,166	291,166	8,900	12,755	21,655	269,511	Budget	291,166	-	0.0%	7.4%	7.4%
NW	North Bethany Greenway	-	25,519	25,519	-	2,625	2,625	22,894	Award	25,519	-	0.0%	10.3%	10.3%
NW	Willow Creek Greenway II	-	25,519	25,519	-	-	-	25,519	Award	25,519	-	0.0%	0.0%	0.0%
NW	Westside Trail Segment 18	-	25,519	25,519	-	-	-	25,519	Budget	25,519	-	0.0%	0.0%	0.0%
SW	Westside Trail- Burntwood area	-	25,519	25,519	-	2,745	2,745	22,774	Budget	25,519	-	0.0%	10.8%	10.8%
NW	Waterhouse Trail	-	25,519	25,519	-	-	-	25,519	Budget	25,519	-	0.0%	0.0%	0.0%
	Total Natural Area Restoration	3,762,901	231,788	3,994,689	1,605,957	49,187	1,655,144	2,344,039		3,999,183	(4,494)	-0.1%	41.4%	41.4%
	Natural Area Preservation - Land Acquisition													
UND	Natural Area Acquisitions	8,400,000	424,925	8,824,925	5,264,957	3,410	5,268,368	3,556,557	Budget	8,824,925	-	0.0%	59.7%	59.7%
	Total Natural Area Preservation - Land Acquisition	8,400,000	424,925	8,824,925	5,264,957	3,410	5,268,368	3,556,557		8,824,925	-	0.0%	59.7%	59.7%
	New Linear Park and Trail Development													
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%
NW	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,392,047	-	4,392,047	-	Complete	4,392,047	(509,061)	-13.1%	113.1%	100.0%
NW	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%
UND	Miscellaneous Natural Trails	100,000	6,736	106,736	30,394	-	30,394	76,342	Budget	106,736	-	0.0%	28.5%	28.5%
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%
	Total New Linear Park and Trail Development	15,060,310	442,943	15,503,253	14,736,676	-	14,736,676	76,342		14,813,018	690,235	4.5%	95.1%	99.5%
	New Linear Park and Trail Land Acquisition													
UND	New Linear Park and Trail Acquisitions	1,200,000	23,369	1,223,369	1,222,206	-	1,222,206	1,163	Budget	1,223,369	-	0.0%	99.9%	99.9%
	Total New Linear Park and Trail Land Acquisition	1,200,000	23,369	1,223,369	1,222,206	-	1,222,206	1,163		1,223,369	-	0.0%	99.9%	99.9%
	Multi-field/Multi-purpose Athletic Field Development													
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%
SE	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%
NW	New Fields in NW Quadrant	514,100	61,106	575,206	71,158	-	71,158	1,270,327	Design	1,341,485	(766,279)	-133.2%	12.4%	5.3%
NE	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%
SW	New Fields in SW Quadrant	514,100	45,012	559,112	997	1,927	2,924	556,188	Budget	559,112	-	0.0%	0.5%	0.5%
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%
	Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	179,527	3,264,127	2,498,248	1,927	2,500,175	1,826,515		4,326,690	(1,062,563)	-32.6%	76.6%	57.8%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 8/31/2019

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
Deferred Park Maintenance Replacements														
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	512,435	-	512,435	-	Complete	512,435	(348,273)	-212.2%	312.2%	100.0%
Sub-total Deferred Park Maintenance Replacements		1,451,515	10,474	1,461,989	1,832,474	-	1,832,474	-		1,832,474	(370,485)	-25.3%	1321.8%	900.0%
UND	Authorized Use of Savings from Facility Expansion & Improvements Category	-	200,000	200,000	-	-	-	-	N/A	-	200,000	n/a	n/a	n/a
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	170,485	170,485	-	-	-	-	N/A	-	170,485	n/a	n/a	n/a
Total Deferred Park Maintenance Replacements		1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%
Facility Rehabilitation														
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	Auto Gas Meter Shut Off Valves at All Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
Sub-total Facility Rehabilitation		6,227,732	132,222	6,359,954	4,815,345	-	4,815,345	-		4,815,345	1,544,609	24.3%	75.7%	100.0%
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
Total Facility Rehabilitation		6,227,732	(1,167,778)	5,059,954	4,815,345	-	4,815,345	-		4,815,345	244,609	4.8%	n/a	n/a
Facility Expansion and Improvements														
SE	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
Sub-total Facility Expansion and Improvements		8,218,478	117,557	8,336,035	8,135,401	-	8,135,401	-		8,135,401	200,634	2.4%	97.6%	100.0%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
Total Facility Expansion and Improvements		8,218,478	(83,077)	8,135,401	8,135,401	-	8,135,401	-		8,135,401	-	0.0%	100.0%	100.0%
ADA/Access Improvements														
NW	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 8/31/2019

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	6,825	1,506	18.1%	81.9%	100.0%	
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	25,566	(4,808)	-23.2%	123.2%	100.0%	
NE	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	8,255	101	1.2%	98.8%	100.0%	
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	23,416	(10,881)	-86.8%	186.8%	100.0%	
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	-	15,619	100.0%	0.0%	0.0%	
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	11,550	5,162	30.9%	69.1%	100.0%	
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	16,626	14,260	46.2%	53.8%	100.0%	
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	15,000	668	4.3%	95.7%	100.0%	
NW	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	17,799	3,092	14.8%	85.2%	100.0%	
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	7,075	(1,853)	-35.5%	135.5%	100.0%	
NW	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	8,402	7	0.1%	99.9%	100.0%	
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	5,102	120	2.3%	97.7%	100.0%	
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	4,915	5,530	52.9%	47.1%	100.0%	
	Total ADA/Access Improvements	1,028,196	24,461	1,052,657	1,242,547	-	1,242,547	-	1,242,547	(189,890)	-18.0%	118.0%	100.0%	
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	189,890	189,890	-	-	-	N/A	-	189,890	100.0%	n/a	n/a	
	Total ADA/Access Improvements	1,028,196	214,351	1,242,547	1,242,547	-	1,242,547	-	1,242,547	-	100.0%	100.0%	100.0%	
	Community Center Land Acquisition													
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	1,654,847	3,451,127	67.6%	32.4%	100.0%	
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	2,351,777	(2,351,777)	-100.0%	n/a	100.0%	
	Sub-total Community Center Land Acquisition	5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-	4,006,624	1,099,350	21.5%	78.5%	100.0%	
	Outside Funding from Washington County													
UND	Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a	
	Outside Funding from Metro													
UND	Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a	
	Authorized Use of Savings for													
UND	New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a	
	Total Community Center Land Acquisition	5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-	4,006,624	-	0.0%	100.0%	100.0%	
	Bond Administration Costs													
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	68,142	785,204	92.0%	8.0%	100.0%	
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	288,678	(47,588)	-19.7%	119.7%	100.0%	
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	57,454	-	-100.0%	n/a	100.0%	
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	50,000	-	0.0%	25.4%	25.4%	
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	23,952	(5,622)	-30.7%	130.7%	100.0%	
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	5,378	1,772	24.8%	75.2%	100.0%	
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	48,093	(16,573)	-52.6%	152.6%	100.0%	
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	-	1,507,717	0.0%	0.0%	0.0%	
	Sub-total Bond Administration Costs	1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325	541,697	2,224,910	80.4%	18.2%	93.1%	
	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(170,485)	(170,485)	-	-	-	N/A	-	(170,485)	n/a	n/a	n/a	
	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a	
	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(932,655)	(932,655)	-	-	-	N/A	-	(932,655)	n/a	n/a	n/a	
	Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a	
	Total Bond Administration Costs	1,450,000	(149,598)	1,300,402	504,372	-	504,372	37,325	541,697	758,705	58.3%	38.8%	93.1%	
	Grand Total	100,000,000	4,485,897	104,485,897	95,176,063	63,968	95,240,031	8,658,702	103,898,734	587,163	0.6%	91.2%	91.7%	

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 8/31/2019

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	(4,494)
Acquisition	-
	(4,494)
	(4,494)
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	(39,329)
New Community Park Dev	-
Community Park Renov	-
New Linear Parks and Trails	690,235
Athletic Field Development	(1,062,563)
Deferred Park Maint Replace	-
Facility Rehabilitation	244,609
ADA	-
Facility Expansion	-
Bond Admin Costs	758,705
	591,657
	591,657
Grand Total	587,163



MEMORANDUM

Date: September 19, 2019
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Report for August 2019**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through August 2019. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 1.6% Discount	Current Rate per Unit		With 1.6% Discount
Single Family			Multi-Family		
North Bethany	\$ 13,513.00	\$ 13,296.79	North Bethany	\$ 10,785.00	\$ 10,612.44
Bonny Slope West	14,087.00	13,861.61	Bonny Slope West	11,241.00	11,061.14
South Cooper			South Cooper		
Mountain	13,905.00	13,682.52	Mountain	11,097.00	10,919.45
Other	11,895.00	11,704.68	Other	9,494.00	9,342.10
Accessory Dwelling			Non-residential		
Other	6,776.00	6,667.58	Other	397.00	390.65

City of Beaverton Collection of SDCs		Gross Receipts	Collection Fee	Net Revenue
52	Single Family Units	\$ 658,846.94	\$ 10,135.84	\$ 648,711.10
-	Single Family Units at \$489.09	-	-	-
172	Multi-family Units	1,559,451.76	25,356.94	1,534,094.82
-	Less Multi-family Credits	(71,491.00)	-	(71,491.00)
-	Non-residential	-	-	-
224		\$ 2,146,807.70	\$ 35,492.78	\$ 2,111,314.92

Washington County Collection of SDCs		Gross Receipts	Collection Fee	Net Revenue
73	Single Family Units	\$ 925,893.52	\$ 14,814.30	\$ 911,079.22
-	Less Credits	-	-	-
-	Multi-family Units	-	-	-
-	Less Credits	-	-	-
-	Accessory Dwelling Units	-	-	-
-	Non-residential	-	-	-
73		\$ 925,893.52	\$ 14,814.30	\$ 911,079.22

Recap by Agency		Percent	Gross Receipts	Collection Fee	Net Revenue
224	City of Beaverton	69.86%	\$ 2,146,807.70	\$ 35,492.78	\$ 2,111,314.92
73	Washington County	30.14%	925,893.52	14,814.30	911,079.22
297		100.00%	\$ 3,072,701.22	\$ 50,307.08	\$ 3,022,394.14

System Development Charge Report, August 2019

Recap by Dwelling

	Single Family	Multi-Family	ADU	Non-Resident	Total
City of Beaverton	52	172	-	-	224
Washington County	73	-	-	-	73
	<u>125</u>	<u>172</u>	<u>-</u>	<u>-</u>	<u>297</u>

Total Receipts Fiscal Year to Date

Gross Receipts	\$ 3,072,701.22	
Collection Fees	(50,307.08)	
	<u>\$ 3,022,394.14</u>	
Interest	\$ 97,269.25	\$ 3,119,663.39

Total Payments Fiscal Year to Date

Refunds	\$ -	
Administrative Costs	-	
Project Costs -- Development	(1,046,849.41)	
Project Costs -- Land Acquisition	(71,088.19)	(1,117,937.60)
		<u>\$ 2,001,725.79</u>

Beginning Balance 7/1/19		20,435,847.35
Current Balance		<u>\$ 22,437,573.14</u>

Recap by Month, FY 2018/19

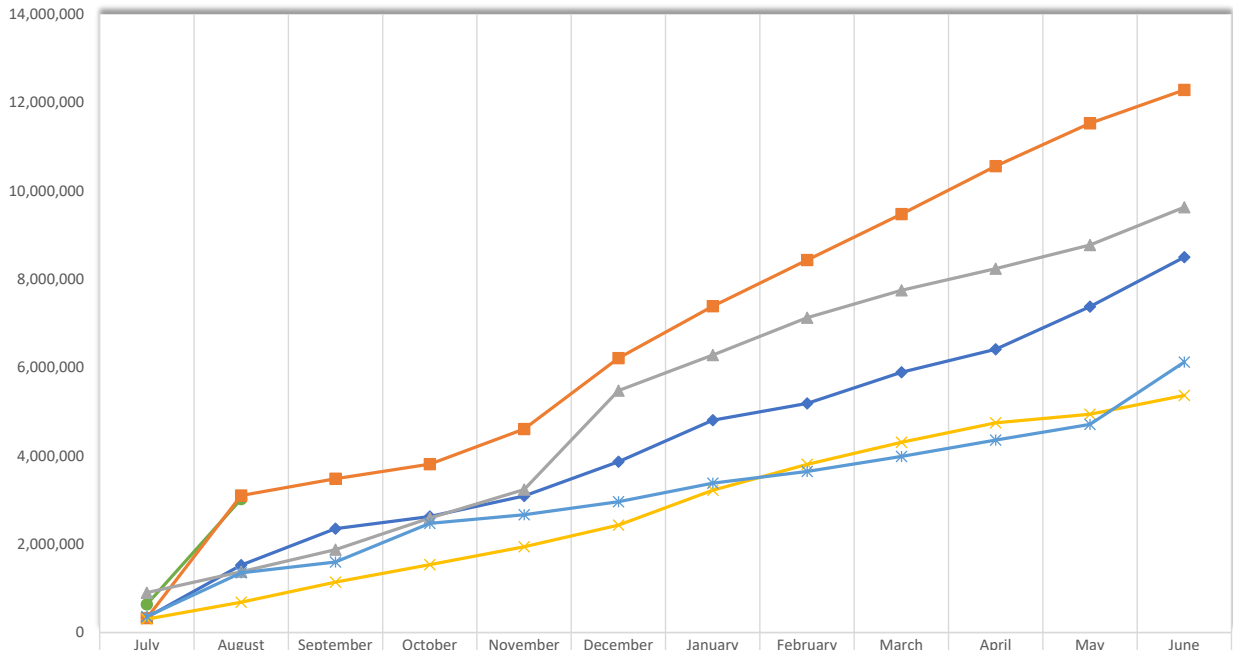
	Net Receipts	Expenditures	Interest	SDC Fund Total
July	\$ 638,061.53	\$ (90,849.58)	\$ 48,616.29	\$ 595,828.24
August	2,384,332.61	(1,027,088.02)	48,652.96	1,405,897.55
September	-	-	-	-
October	-	-	-	-
November	-	-	-	-
December	-	-	-	-
January	-	-	-	-
February	-	-	-	-
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
	<u>\$ 3,022,394.14</u>	<u>\$ (1,117,937.60)</u>	<u>\$ 97,269.25</u>	<u>\$ 2,001,725.79</u>

Beginning Balance 7/1/19		20,435,847.35
Current Balance		<u>\$ 22,437,573.14</u>

Recap by Month, by Unit

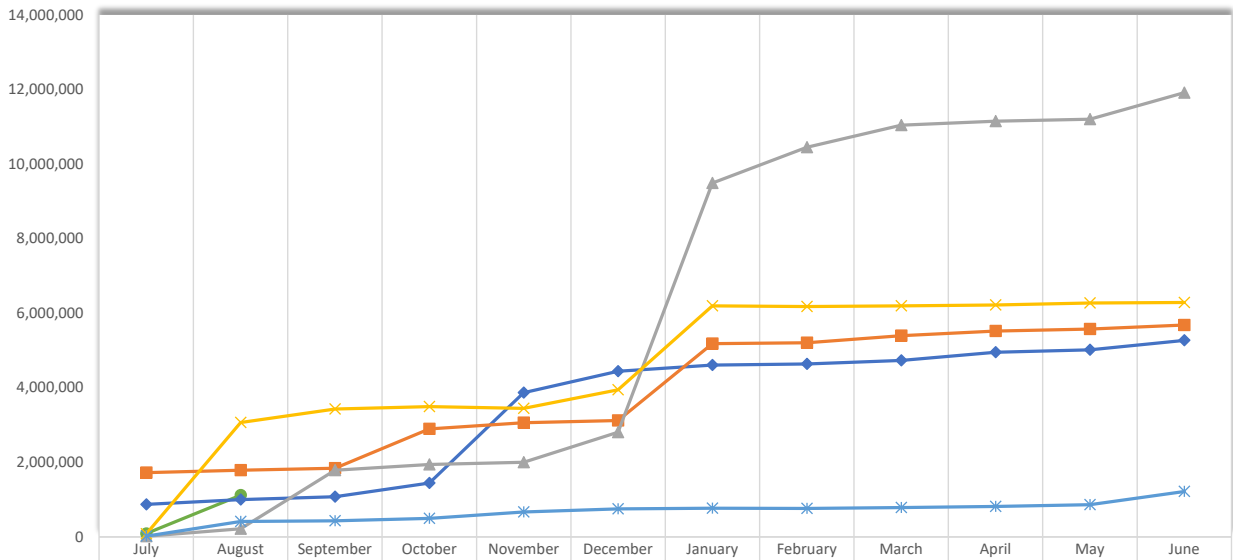
	Single Family	Multi-Family	Non-Residential	ADU	Total Units
July	52	-	-	-	52
August	73	172	-	-	245
September	-	-	-	-	-
October	-	-	-	-	-
November	-	-	-	-	-
December	-	-	-	-	-
January	-	-	-	-	-
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
	<u>125</u>	<u>172</u>	<u>-</u>	<u>-</u>	<u>297</u>

SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2019/20	638,062	3,022,394										
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363
2015/16	304,350	686,041	1,141,070	1,534,431	1,943,912	2,433,039	3,224,189	3,808,032	4,310,173	4,749,317	4,943,403	5,370,185
2014/15	362,365	1,349,536	1,598,883	2,472,283	2,666,731	2,962,403	3,381,171	3,646,866	3,989,912	4,358,505	4,711,419	6,125,495

SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2019-20	90,850	1,117,938										
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292
2015/16	80,138	3,070,662	3,432,293	3,494,999	3,445,262	3,947,129	6,195,515	6,180,111	6,197,206	6,219,324	6,273,167	6,287,671
2014/15	20,804	414,030	431,743	500,058	669,863	751,119	768,766	765,064	790,070	816,214	862,864	1,217,939

connecting residents to their

Fresh Air: THPRD

October is Fitober at THPRD

October program highlights

PARK & REC

Fitober BodyPump Launch is Here!

It's never too late to start thinking about taking control of your health and wellness - why not join us for Fitober! We've got an original barbell class that strengthens your entire body. This workout challenges all of your major muscle groups using weight room exercises like squats, presses, lifts, and curls. This event is FREE for all, please contact centers to register... space is limited.

- Conestoga Recreation and Aquatic Center: Wed., October 2, 5:30pm. Intro



to BodyPump. Launch class starts at 6pm.

- Cedar Hills Recreation Center: Saturday, October 5th at 9:15 am. Intro to BodyPump and Launch class starts at 9:45 am.

Howl-O-Ween is Almost Here

Are you looking for a spook-tacular way to celebrate Halloween? Look no further than THPRD. You can't miss



Pumpkin Bob at Harman Swim Center on Saturday, Oct. 19 3 - 4:30pm. Or how about Trunk or Treat at Aloha Swim Center on Friday, Oct. 25, 5 - 7pm. Or at our Cedar Hills Park Grand Opening Celebration - we'll have a costume parade and lots of tasty treats for youth on Saturday, Oct. 26, 11am - 2pm.



To learn more, visit thprd.org

NATIVE PLANT SALE — The Tualatin Hills Nature Center is hosting its Fall Native Plant Sale from 10 a.m.-2 p.m. Saturday, Oct. 5. Once established, native plants need little care and water. Come to the sale and select from a wide variety of trees, shrubs, and flowering plants for every spot in your garden. Knowledgeable staff and volunteers will be happy to answer your questions and help you find the next great treasure for your garden. The plant sale is sponsored by the Friends of the Tualatin Hills Nature Park. Proceeds from the sale go toward future Nature Park improvements and environmental education programs. Tualatin Hills Nature Center, 15655 S.W. Milliken Way in Beaverton.

Booth #80



Join a THPRD Advisory Committee

Share ideas to help improve parks and programs. Your input will be heard and help create lasting change.

- Nature & Trails
- Parks & Facilities
- Programs & Events
- Youth positions available -

Apply by October 25, 2019

Positions also available on the THPRD Budget Committee

<http://bit.ly/THPRDBudgetCommittee>

@THPRD www.thprd.org

Living Here

Beaverton • Tigard • Tualatin • Sherwood

Pamplin
MediaGroup

A16 • Thursday, September 18, 2019



Cedar Mill Cider Festival is Sunday

Pamplin Media Group

Food, history, music — and samples of freshly pressed cider — will await visitors at the annual Cedar Mill Cider Festival.

The event will be from 1 to 4 p.m. Sunday, Sept. 22, on the grounds of the John Quincy Adams Young House, 12050 N.W. Cornell Road in Cedar Mill. The historic house is owned by the Tualatin Hills Park & Recreation District, which also sponsors the event.

Scouts from Boy Scout Troop 208 have made it a tradition to use two antique cider presses to make free samples of fresh cider for everyone. Safeway will donate apples.

Guests can browse the food and craft offerings of local vendors along Vendor Alley. The THPRD Rec Mobile will be on site to provide games and activities for kids.

Lunch will be available from Retrolicious, a local mobile food vendor. Visitors can enjoy lunch or dessert while listening to the folksy bluegrass music of Lauren Sheehan and her string band.

The History Tent will provide information about Cedar Mill history and the plans for restoration of the John Quincy Adams Young House, along with displays about the Aftalati Indians who lived here before the pioneers.

New this year is the recording of oral history stories in a tent near the Young House. Anyone with stories about earlier times in Washington County is welcome to visit the History Tent to sign up. The videos will be available on the Cedar Mill History website.

For more information, visit cedarmill-history.org/ciderfestival or [facebook.com/CedarMillCiderFestival](https://www.facebook.com/CedarMillCiderFestival). Questions may be directed to Virginia Bruce at 503-803-1813 or info@cedarmillhistory.org.

The grounds are wheelchair-accessible, although the area is not paved and can be rough in spots.

Free parking is available after 1 p.m. in the Cedar Mill Bible Church parking lot; look for the signs on Cornell Road. TriMet Lines 48 and 62 serve the site and depart from the Sunset Transit Center.



▲ The annual cider festival in Cedar Mill draws people from across the area, in what has become a fall tradition for the neighborhood north of Beaverton.

◀ An antique press produces samples for the annual Cedar Mill Cider Festival, which is from 1 to 4 p.m. Sunday, Sept. 22, at the John Quincy Adams Young House. COURTESY PHOTOS: VIRGINIA BRUCE

Beaverton, park district set Welcoming Week events

👤 Peter Wong 📅 Sunday, September 08, 2019

They join a national celebration of immigrants and native-born residents for unified communities; Beaverton's observance is in its fifth year.

Activities galore — including an international festival, a walk through Greenway Park, and the dedication of two peace poles — are planned during Beaverton Welcoming Week.

The events are scheduled Sept. 13-22. It's the fifth year that Beaverton has joined in a national celebration of immigrants and native-born residents to raise awareness of the benefits of being a community.

Wambui Machua, executive chef for Spice of Africa, came from Kenya to Beaverton two



COURTESY CITY OF BEAVERTON - The art of tea is demonstrated by Taiwanese at a previous Welcoming Week event in Beaverton. This year's Welcoming Week events are Sept. 13-22.

The Greenway Park walk, from 10 a.m. to noon Saturday, Sept. 14, is a new event sponsored by Tualatin Hills Park & Recreation District. The 2-mile walk, geared to families, will introduce residents to park district services. Information will be available in Spanish, Somali and Arabic; other languages available by request.

"THPRD welcomes people of all backgrounds and we aim to ensure that everyone feels welcome," said Felicita Monteblanco, the board president. "As the daughter of an immigrant, events like this are close to my heart and I can't wait to be at this first walk and celebrate with everyone."

Conestoga Recreation and Aquatic Center at 9985 S.W. 125th Ave., also run by the district, will be the site of the Beaverton International Celebration from 12:30 to 4 p.m. on Saturday, Sept. 14. Visitors can enjoy food, music and dance performances, hands-on activities and information booths.

Other highlights during a busy week:

- Kenyan Tea Circle, 1-4 p.m. Friday, Sept. 13, Oregon Food Bank, 1870 N.W. 173rd Ave., reply requested at [Beaverton Oregon.gov/welcomingweek](https://www.beavertonoregon.gov/welcomingweek). Wambui Machua will share short stories and poetry while attendees learn how to make traditional teas and samosas.

- Celebrating Indian Culture, 6-8:30 p.m. Friday, Sept. 13, Conestoga Recreation and Aquatic Center, 9985 S.W. 125th Ave. Food, music, dance, art, a photo booth and more.



PMG PHOTO BY PETER WONG - Beaverton City Council approves proclamation for Welcoming Week, which is Sept. 13-22, at a council meeting Sept. 10. From left are Councilor Mark Fagin, Councilor Laura Mitchell, Wambui Machua, Sushmita Poddar, Councilor Lacey Beaty, Councilor Marc San Soucie and Mayor Denny Doyle. Councilor Cate Arnold participated by phone.

- Voices from the Margins, 7-9 p.m. Saturday, Sept. 14, Spirit of Grace, 7400 S.W. Scholls Ferry Rd. Immigrant women tell their stories.

- Peace Pole dedication, 12:30-1:30 p.m. Wednesday, Sept. 18, Beaverton City Hall, 12725 S.W. Millikan Way. Mayor Denny Doyle will dedicate one of two poles sponsored by Westside Ultra Violet, Central Beaverton Neighborhood Association Committee and Beaverton Rotary Club.

- Around the World Marketplace, 2-6 p.m. Wednesday, Sept. 18, Beaverton Area Chamber of Commerce, 12600 S.W. Crescent St. Businesses and community organizations will provide food and entertainment.

- The Immigrant Story Live, 7-9 p.m. Wednesday, Sept. 18, Beaverton City Library, 12375 S.W. 5th St. Four immigrants will tell their stories.

- Arabic Poetry Potluck, 5-8:30 p.m. Friday, Sept. 20, Garden Home Recreation Center, 7475 S.W. Oleson Rd. A café-style night with food and an open mic for those who share poetry about the experience of Arabic speakers.

- Oregonians from All Over, noon-3 p.m. Saturday, Sept. 21, Eden Presbyterian Church, 1200 S.W. 185th Ave. Food, music and arts focus on Iraqi, Syrian and Korean cultures.

- A Night with Somalis, 5-8:30 p.m. Saturday, Sept. 21, Beaverton City Library, 12375 S.W. 5th St. Eat food and see Somali fashions.

- Peace Pole dedication and Salsa in the Park, 2-7 p.m. Sunday, Sept. 22, Beaverton City Park, 12500 S.W. 4th St. You bring the picnic; tea, cookies and music will be provided. "May Peace Prevail on Earth" will be inscribed on the pole in several languages.

For a complete list of activities during Welcoming Week:

<https://www.beavertonoregon.gov/1959/Welcoming-Week>

NOTE: Activities added to list.