



Administration Office
503/645-6433
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**Board of Directors Regular Meeting
Tuesday, February 12, 2019**

**5:00 pm Executive Session
6:30 pm Regular Meeting**

**HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Personnel
 - B. Legal
 - C. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Presentation
 - A. [Proclamation: Black History Month](#)
5. Audience Time**
6. Board Time
 - A. Committee Liaisons Update
7. Consent Agenda***
 - A. [Approve: Minutes of January 8, 2019 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
8. Unfinished Business
 - A. [Update: Parks Functional Plan Update](#)
 - B. [Update: City of Beaverton / THPRD Urban Service Agreement](#)
 - C. [Information: General Manager's Report](#)
9. New Business
 - A. [Review: Annual Planning Cycle](#)
 - B. [Award: Enterprise Resource Planning Solution Contract](#)
 - C. [Approve: Field Fees Rate Setting for 2020/2021](#)
10. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless a board member requests to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

Free childcare during the meeting is available at the Athletic Center. To reserve a spot, please contact Dayna Dixon at 503-619-3861 or ddixon@thprd.org (or, contact the Athletic Center at 503-629-6330). In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: February 7, 2019
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the February 12, 2019 Board of Directors Meeting

Agenda Item #4 – Presentation

A. [Proclamation: Black History Month](#)

Attached please find a proclamation declaring the month of February as Black History Month.

Agenda Item #7 – Consent Agenda

Attached please find consent agenda items #7A-C for your review and approval.

Action Requested: Approve Consent Agenda Items #7A-C as submitted:
[A. Approve: Minutes of January 8, 2019 Board Meeting](#)
[B. Approve: Monthly Bills](#)
[C. Approve: Monthly Financial Statement](#)

Agenda Item #8 – Unfinished Business

A. [Parks Functional Plan Update](#)

Attached please find a memo providing an overview of the update to the district's Parks Functional Plan currently in process and seeking board input. Jeannine Rustad, Planning manager, will be at your meeting to provide an overview of the memo and answer any questions the board may have.

B. [City of Beaverton / THPRD Urban Service Agreement](#)

Attached please find a memo providing an update on the status of negotiations of an urban service agreement with the City of Beaverton. Jeannine Rustad, Planning manager, will be at your meeting to provide an overview of the memo and to answer any questions the board may have.

C. [General Manager's Report](#)

Attached please find the General Manager's Report for the February regular board meeting.

Agenda Item #9 – New Business

A. [Annual Planning Cycle](#)

Attached please find a memo regarding the annual planning cycle undertaken each year to develop the district's budget and work plans. Aisha Panas, director of Park & Recreation Services, and Keith Hobson, director of Business & Facilities, will be at your meeting to provide an overview of this information and to answer any questions the board may have.

B. [Enterprise Resource Planning Solution Contract](#)

Attached please find a memo seeking board approval of the highest scoring bid for an Enterprise Resource Planning System and implementation services. Lori Baker, chief financial officer, will be at your meeting to provide an overview of the request and to answer any questions the board may have.

Action Requested: Board of directors' approval of the following items:

1. Approval to award the contract to the highest scoring bidder, Tyler Technologies, for implementation services of \$803,958 and five years of annual software hosting fees of \$1,229,775;
2. Authorization for the general manager or his designee to execute the contract.

C. [Field Fees Rate Setting for 2020/2021](#)

Attached please find a memo providing an overview of the recommended field fee rates proposed for calendar years 2020 and 2021. Aisha Panas, director of Park & Recreation Services, and Julie Rocha, Sports manager, will be at your meeting to provide an overview of the recommendation and to answer any questions the board may have.

Action Requested: Board of directors' approval of the proposed field fees for complex and outlying fields for calendar years 2020 and 2021.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)

TUALATIN HILLS PARK & RECREATION DISTRICT

PROCLAMATION

By the Board of Directors

WHEREAS, THPRD is committed to ensuring all individuals have the opportunity to play, learn, and enjoy high-quality park and recreation facilities, programs, services, and natural areas; and

WHEREAS, THPRD is dedicated to removing barriers to participation and fostering an inclusive culture; and

WHEREAS, Black communities have made valuable contributions in the history of our nation's economic, cultural, spiritual and political development; and

WHEREAS, the Black community has been the target of discrimination, exclusion, and violence based on identity, which conflicts with our core values; and

WHEREAS, Black History Month calls our attention to the continued need to recognize and eliminate racism, and to build a community in which all experience a full sense of belonging and respect for human dignity; and

WHEREAS, Black History Month is a time where we are encouraged to reflect on past successes and challenges of Black communities and to look to the future to ensure freedom, equity, and inclusiveness;

NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of February 2019 as

Black History Month

And urges all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 12th day of February, 2019.

Ali Kavianian, President

Felicita Monteblanco, Secretary



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, January 8, 2019, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Work Session 5 pm; Executive Session 6 pm; Regular Meeting 6:30 pm.

Present:

| | |
|----------------------|--------------------------------|
| Ali Kavianian | President/Director |
| Felicita Monteblanco | Secretary/Director |
| Wendy Kroger | Secretary Pro-Tempore/Director |
| Todd Duwe | Director |
| John Griffiths | Director |
| Doug Menke | General Manager |

Agenda Item #1 – Work Session

A Work Session of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ali Kavianian on Tuesday, January 8, 2019, at 5:05 pm. Roll call was taken and each board member was in attendance.

A. State Legislative Platform

Keith Hobson, director of Business & Facilities, provided an overview of the proposed THPRD State Legislative Platform for 2019, a copy of which was entered into the record and which included the recommended district positions on the following topic areas:

- Systems Development Charges (SDCs)
- State park and recreation funding
- State funding for trails
- State management of federally funded trails
- Recreational immunity
- Procurement
- Labor and benefit issues
- Public records

Keith noted that staff is requesting board consensus regarding the proposed platform and offered to answer any questions the board may have.

Felicita Monteblanco inquired whether Oregon Recreation & Park Association (ORPA) and/or Special Districts Association of Oregon (SDAO) are anticipated to take formal positions regarding SDCs and labor and benefit issues, noting that if not, she questions whether THPRD should be the agency taking the lead on such topics.

- ✓ Keith explained that ORPA and SDAO may be assessing whether potential SDC legislation would have a state-wide impact. From a philosophical standpoint, he believes ORPA and SDAO would support an agency’s ability to keep SDCs as a viable capacity building funding source.

Felicita pondered how the current democratic super majority legislature might view SDCs in relation to affordable housing.

- ✓ General Manager Doug Menke noted that the district will closely monitor this legislative season and will provide the board with updates.

Felicita agreed that if SDCs are under discussion, the district should be a participant in that discussion, but cautioned against taking a hardline stance without support from our allies.

- ✓ Keith commented that establishment of a legislative platform is the first step in order to enable discussion and that the district's position can change as the legislative season progresses, noting that the board will be kept informed as discussions progress.

Todd Duwe asked if there are any other special districts that THPRD could collaborate with on topics such as SDCs.

- ✓ Keith suggested Bend Metro Park & Recreation District.
- ✓ Doug explained that the reality is that THPRD would be one of the larger agencies, especially taking into consideration the required inclusionary zoning for cities such as the City of Portland.

Wendy Kroger expressed support for the legislative platform as presented, noting that while she agrees that some flexibility can be beneficial, she also has concerns regarding the Home Builders Association of Metropolitan Portland (HBA) using the current legislative discussions around SDCs and affordable housing as an entry point into the potential dismantling of parks SDCs entirely.

- ✓ Doug expressed agreement, noting that he believes that there is a clear consensus from the THPRD Board of Directors regarding the need to protect parks SDCs.

John Griffiths expressed agreement with Wendy and provided an overview of the contentious history between THPRD and the HBA when parks SDCs were first instituted. He encouraged the district to be cognizant that how the conversation transpires regarding SDCs and affordable housing is a relatively minor discussion relative to the much larger organizational effort to dismantle parks SDCs altogether.

Keith asked for confirmation that the proposed legislative platform has the board's support, recognizing that flexibility within some of the positions could be applied as necessary.

- ✓ The board members confirmed this.

B. Metro Natural Areas Bond Measure

General Manager Doug Menke introduced this topic, noting that Metro Council has announced three upcoming work sessions regarding the potential natural areas bond measure currently under consideration for a vote later this year. He encouraged the board to discuss overall themes that they would like to convey to Metro Council regarding this measure, which could be expanded upon as additional information, such as the measure's dollar amount, becomes available. He commented that based on the council's ambitious schedule of holding all three work sessions before the end of January, he anticipates that additional information and decision points will be announced relatively soon.

John Griffiths provided an overview of conversations had with Metro councilors and staff regarding the bond measure amount, noting that the current discussion is regarding an estimated bond size between \$270-400 million. He noted that the upcoming work sessions could be very constructive since Metro Council has not yet settled on some of the main decision points for the measure, and that THPRD's attendance at the work sessions will be important. He suggested that district communication to Metro Council at this point be brief and consist of general priorities for the measure that the district supports, such as moving funding for regional trails to the 2020 transportation bond measure under consideration, and support for land acquisition purchases both inside and outside the urban growth boundary.

Wendy Kroger expressed agreement with John's comments and provided an overview of a conversation she had with a Metro councilor regarding transferring regional trail improvements and active transportation components from the natural areas bond measure to the 2020 transportation bond measure under consideration, for which the Metro councilor was supportive. Neighborhood and community trails should remain within the natural areas bond measure. She described the correlation between facilitating access to public amenities and equity for all. She would also like to see additional opportunities provided within the local share component of the natural areas bond measure for programs like the district's Nature Experiences and Workforce Training (NEWT) program for which it received Metro grant funding, as well as educational programming focusing on getting children out into nature who wouldn't otherwise have those opportunities. Lastly, she supports inclusion of funds for the acquisition of land outside the urban growth boundary, which would provide significant cost savings and future access opportunities.

Todd Duwe expressed agreement with Wendy's comments that acquiring property outside of the urban growth boundary before such property values increase will pay dividends in the future, although he also acknowledges that there are needed acquisitions within the urban growth boundary, as well. He described the need to find a balance in those acquisitions.

Felicita Monteblanco described what she had learned by serving as THPRD's representative on the Metro stakeholder committee and explained that the Metro Council is leading their current efforts with a focus on racial equity. She suggested that the board give consideration as to how to frame these priorities while keeping that focus in mind. As an example, being able to articulate how buying property outside of the urban growth boundary would serve the region's most vulnerable residents. Community input is also a critical factor to Metro and she would encourage THPRD to get its residents' input on the priorities being proposed for Metro's consideration, as well as to describe to Metro the district's efforts in racial equity.

Board discussion continued regarding supporting all types of equity versus focusing only on racial equity, and how access is an important component of the equity conversation.

General Manager Doug Menke inquired whether the board would like to submit a letter outlining the district's priorities prior to the first Metro work session or after in order to react to the information provided within the first work session.

- ✓ The board expressed agreement with providing a letter after the first work session focusing on the following priorities:
 - Additional local share funding and educational opportunities
 - Refer to the language contained within the draft Portland Parks & Recreation letter regarding this component of the bond measure
 - Property acquisition outside and inside the urban growth boundary
 - Moving funding for regional trails to the 2020 transportation bond measure, but retaining funding for neighborhood and community trails that provide access

Board discussion occurred regarding how to convey to Metro a preference in funding method for the neighborhood and community trails component, with the consensus being to use language similar to what was provided within the letter drafted by Portland Parks & Recreation. THPRD will need to partner with local, community nonprofits in order to accomplish some of the capital projects needed to provide additional access opportunities.

Lastly, the board agreed that the letter submitted to Metro should be condensed somewhat as compared to the current two-page draft letter that had been routed to the board, a copy of which was entered into the record, and should include the priorities discussed this evening without being too detailed at this point.

Agenda Item #2 – Executive Session (A) Personnel (B) Land

President Kavianian called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to carry out labor negotiations, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held under authority of ORS 192.660(2) (d) and (e), which allows the board to meet in executive session to discuss the aforementioned issues.

President Kavianian noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board welcomed the audience into the room.

Agenda Item #3 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ali Kavianian on Tuesday, January 8, 2019, at 6:35 pm.

Wendy Kroger moved that the board of directors move Agenda Item #7, Board Time, to immediately follow Agenda Item #10A, Scholarship Program Assessment. Felicit Monteblanco seconded the motion. The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Action Resulting from Executive Session

There was no action resulting from executive session.

Agenda Item #5 – Presentations

A. Tualatin Hills Park Foundation Recognition of Lindsay Lambert

General Manager Doug Menke introduced Geoff Roach, director of Community Partnerships, to recognize Lindsay Lambert, management team support specialist, for her work on behalf of the Tualatin Hills Park Foundation.

Geoff described how Lindsay Lambert initiated and pursued a partnership with the ISing Choir to support the foundation as the beneficiary of their December 2018 concert series. The concerts raised over \$10,000 for the foundation and also provided great public exposure for the work the foundation and district are doing in support of access for all. Geoff described Lindsay's tenacity in organizing and leading this fundraising effort and thanked her on behalf of the foundation for her hard work and dedication.

- ✓ The board members thanked Lindsay for her efforts and those who attended the concerts described their experience as enjoyable, noting that such positive exposure for the foundation can have an impact far past the date of the event.

B. District Insurance Renewals

Keith Hobson, director of Business & Facilities, introduced Mark Hokkanen, Risk & Contract manager, and Geoff Sinclair, Vice President/Public Sector for Brown & Brown Northwest, to present an overview of the district's liability, property and auto insurance program.

Mark and Geoff provided an overview of a framework being considered by district staff to increase insurance deductibles or self-insured retentions via a PowerPoint presentation, a copy of which was entered into the record. This proposed modification in the district's insurance coverage would allow THPRD to take advantage of savings and redirect insurance premiums and/or savings toward a reserve to cover losses related to higher deductibles and is part of a longer-term plan to move the district toward a greater level of self-insurance. Mark and Geoff offered to answer any questions the board may have.

John Griffiths asked for additional information regarding how the anticipated net gain was calculated as reflected within the PowerPoint presentation.

- ✓ Geoff provided a detailed explanation, noting that after the expected claims, he anticipates that the district would retain \$23,000 a year in profit.

Agenda Item #6 – Audience Time

Steve Kindred, 16812 NW Paddington Drive, Beaverton, is before the board of directors this evening regarding the district's proposal to raise field fees. Mr. Kindred is the president of Oak Hills Soccer Club, which is a 100% volunteer-operated, non-profit youth soccer affiliate of THPRD with a membership of 800 athletes ranging in age from kindergarten to 8th grade. He stated that, in general, Oak Hills Soccer Club does not support the pay-to-play philosophy prescribed by THPRD, but is especially concerned regarding the current proposal to raise field fees from \$12.50/hour to \$30/hour over the coming year. This would cause their player registration fees to increase by 40-50%, which would be a major impact on many families within the community, some of which who may no longer be able to afford to participate. He commented that THPRD has been behind in collecting field fees for some time and that he does not believe that the burden should be placed on the affiliate programs to help catch up on the missed revenue. He concluded by stating that Oak Hills Soccer Club is not opposed to fixing the field fee issue, but believes it should be done gradually over a span of no less than ten years, and should also take into consideration a field fee hierarchy based on field type and location.

- ✓ General Manager Doug Menke clarified that the recommended field fee increase for the coming year is capped at a 15% increase per district policy.
- ✓ Aisha Panas, director of Park & Recreation Services, agreed and added that the 15% increase has been applied over the past few years and that the current proposal is to continue the 15% annual increases until the \$30/hour rate is reached, which will take approximately seven years.

Kyle Patterson, 14875 NW Oak Hills Drive, Beaverton, is before the board of directors this evening regarding the district's proposal to raise field fees. Mr. Patterson is the field coordinator for Oak Hills Soccer Club and commented that any field fee increase can result in a loss of participation. He described ways their club helps make participation more affordable, such as by allowing the reuse of jerseys, handing down equipment and jerseys from older players to younger, as well as by hosting cleat exchanges. The club's primary goal is to reduce the financial impact of participation and to create a positive experience for each participant. He stated that any fee increase, even 15%, will have an impact, including on his own family. Additionally, he described some experiences last season in being scheduled to play on fields that were unplayable due to a lack of maintenance. He questioned whether those fields would be maintained at the same level even after the field fee increase takes effect.

- ✓ President Kavianian encouraged Mr. Patterson to notify district staff of field maintenance issues, noting that there are maintenance standards that the district should adhere to.
- ✓ Wendy Kroger inquired of Mr. Patterson whether he informed district staff and if so, whether a response was received.

Mr. Patterson replied that he did inform district staff through the proper channels and depending on the field the concerns were either routed to the Beaverton School District or the team was moved to a different field, which created confusion and inconvenience for some of the parents. He has not yet been informed regarding whether the original fields of concern will be available for play in the upcoming season.

Joseph Barrer, 13650 SW 32nd Street, Beaverton, is before the board of directors this evening regarding the district's proposal to raise field fees. Mr. Barrer is a coach for Oak Hills Soccer Club and described the highs and lows of the economic scale in the area. He noted that some families are not going to be able to afford any fee increase and already struggle to pay the current rates.

He echoed previous testimony regarding field maintenance concerns and provided an example of his team of eight-year-old girls being moved to a full-size, high-school soccer field, which created different challenges. He described the north field at Autumn Ridge Park as having large holes that pose a serious safety threat to players. He suggested that the district consider ways to reduce costs, such as through reevaluating how much district staff is paid, rather than increase field fees.

- ✓ General Manager Doug Menke provided background information regarding the assignment of fields, noting that at times the Beaverton School District will retract the use of a field, which could explain the team being moved to a field size that is less than ideal for their age group. He also confirmed that district staff would look into the field condition at Autumn Ridge Park.

Scott Porter, 17864 NW Lonerock Drive, Portland, is before the board of directors this evening regarding the district's proposal to raise field fees. Mr. Porter is the president of the Somerset West Soccer Club, a youth soccer affiliate of THPRD with a membership of 700 athletes, and has served on their board for 25 years. He provided some history regarding THPRD's establishment of a field fee through the district's field fee study, noting that the fee started as a flat rate and could possibly increase up to \$30/hour within the next seven years. He echoed previous testimony this evening regarding the impact the fee increase will have on participation, noting that it would also likely increase the burden to THPRD's scholarship program. He requested that the board give ample consideration to ensuring that the field fees being assessed are truly for the incremental costs of maintaining the fields for affiliate club use as compared to a basic level of service that is already being paid for by the district's tax payers. He also reminded the board that the district's affiliated clubs provide a volunteer-led service to the district that would otherwise be provided via positions funded through the district's budget.

Matt Seidman, 15505 NW Melody Lane, Beaverton, is before the board of directors this evening regarding the district's proposal to raise field fees. Mr. Seidman is a first-year volunteer with the Oak Hills Soccer Club and although he appreciated the video posted on the district's website regarding the proposed increase in field use fees, he felt that it lacked history and a clear explanation regarding why an increase is necessary. He is surprised by the high dollar amount proposed for the fee and the expedited timeline for the increase to take effect. He suggested that if the district's decision is to increase field fees, that consideration be given to assessing those fees based on the intensity of field use for different types of sports, as well as assessing fees based on the type of field used.

- ✓ President Kavianian thanked the volunteers in attendance this evening and referenced the district's cost recovery program, noting that district staff would be happy to provide additional information to those interested. He confirmed that the district will continue to ensure that the field fees are being assessed as appropriately as possible without creating a significant burden on users, while also serving the district's community at large. He noted that the goal is a long-term one and is ultimately about being good stewards of the district's taxpayer dollars.

Shelli Kime, 9530 SW Taylor Street, Portland, is before the board of directors this evening regarding the district's proposal to raise field fees. Ms. Kime is the president of Milltown United Soccer Club, a youth soccer affiliate of THPRD with a membership of 1,300 athletes. She reflected on this evening's testimony as an expression of passion, rather than an attack on the district, and an attempt to protect the soccer clubs' participants who do not have the means to participate even at the current costs. She described the various ways her club financially supports its players, from providing their own scholarship program, to seeking out sponsorships and encouraging their volunteers to inquire about matching grant programs through their employers. Their goal is that any child who wants to play soccer should be able to do so without stress. She noted that many of their program's volunteers no longer have children participating in the

program, but believe so strongly in the community service provided that they continue to volunteer. She described the challenges their club has experienced working with government agencies, noting that it is discouraging as they should be working with one another in partnership. She concluded by stating that any fee increase would prohibit children from participating.

- ✓ John Griffiths inquired whether she has information regarding how much participation would drop in relation to each dollar the fee is increased.

Ms. Kime replied that they initially ran the figures based on a \$30/hour fee being implemented this year and the decrease in participation was dramatic. She thanked the district for the staggered implementation of that fee, noting that she would do additional research regarding how a smaller increase would impact their overall participation if that would be helpful to the board.

- ✓ John inquired of district staff what the specified cost recovery percentage is for affiliated sports use.
- ✓ Keith Hobson, director of Business and Facilities, replied that affiliated sports are identified as Tier 3 on the cost recovery pyramid, which equates to a 100% cost recovery goal. He explained that the \$30/hour field fee is based on the cost information available to the district right now and that district staff would continue to work to refine that number, as well as identify the incremental costs associated with affiliated field use, as suggested during testimony earlier this evening. Cost recovery goals can also be met by reducing costs, which is something the district will evaluate, as well.

Ms. Kime echoed earlier testimony regarding substandard field maintenance conditions at some of the field sites.

- ✓ General Manager Doug Menke noted that staff will update the district's website to provide an option for submitting concerns regarding field conditions. Once established, he encouraged the users to be as specific as possible, including sending photos, and committed to staff being responsive to such complaints.

The board members thanked those who testified this evening for the volunteer service they provide and encouraged those experiencing field maintenance issues to notify district staff.

Agenda Item #8 – Consent Agenda

John Griffiths requested board discussion regarding Agenda Item 8D, Resolution Authorizing the Transfer of Appropriated Funds Within the 2018-19 General Fund Budget. He provided his understanding of the funding transfer request after talking with district staff, which is the result of a \$1,189,941 shortfall in funding the district's pension plan, as well as increased election costs of \$45,000 due to two board positions vacated mid-term. Due to the size of the transfer request, he believes it warrants board discussion rather than approval without discussion via the consent agenda. He described his discussion with district staff regarding the funding of the pension plan, noting that the funding shortfall is anticipated to continue into subsequent budget years, as well.

- ✓ Keith Hobson, director of Business and Facilities, explained that the pension plan has been impacted by the continuation of low interest rates and although it is an ongoing cost increase, it will be a stable ongoing cost increase that can be appropriately built into the district's future budgets. He also clarified that although the proposal is to use half of the district's contingency appropriation this year, excess revenue that will be received from a settlement with Comcast will mean that the contingency fund will remain relatively intact.
- ✓ General Manager Doug Menke added that the district has a relatively-new Fiduciary Committee providing an additional level of oversight and review of the district's pension plan. He suggested that it may be beneficial for the board to receive an annual report from the Fiduciary Committee regarding the status of the district's pension plan.

John suggested that a primer on the district's pension plan also be provided as part of the district's budget process as it would help the board and budget committee members understand what to expect in the coming years.

Felicita Monteblanco noted that the board may also wish to give consideration regarding how it can help mitigate for the additional \$45,000 in election costs, noting that although the additional cost was not the fault of the board, it is a significant amount that was not budgeted. She encouraged additional board discussion on this topic at a later date.

Felicita Monteblanco moved that the board of directors approve consent agenda items (A) Minutes of December 11, 2018 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, and (D) Resolution Authorizing the Transfer of Appropriated Funds Within the 2018-19 General Fund Budget. Wendy Kroger seconded the motion. Roll call proceeded as follows:

| | |
|-----------------------------|------------|
| Todd Duwe | Yes |
| John Griffiths | Yes |
| Wendy Kroger | Yes |
| Felicita Monteblanco | Yes |
| Ali Kavianian | Yes |

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Unfinished Business

A. General Manager’s Report

General Manager Doug Menke provided an overview of his General Manager’s Report included within the board of directors’ information packet, including the following:

- Transportation Trail Round Table
 - Gery Keck, Design & Development manager, provided an overview of a recently held Transportation Trail Round Table attended by approximately 30 attendees from jurisdictions all over the state to discuss challenges and potential solutions in using federal funding for trail projects, via a PowerPoint presentation, a copy of which was entered into the record.
- Fitness Programming Updates
 - Jennifer Smirl, fitness specialist, provided an update on the district’s fitness programming via a PowerPoint presentation, a copy of which was entered into the record.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

Transportation Trail Round Table

Board discussion occurred regarding the overall willingness by the state to find solutions to the challenges being discussed and the next steps, along with a request that another update be provided to the board after the next quarterly round table occurs.

Fitness Programming Updates

Todd Duwe inquired of any new fitness programming initiatives planned for the coming year.

- ✓ Jennifer replied that the fitness equipment replacements will continue and will focus next on the district’s rowing machines. She will also be working on expanding or the continuation of some of the other initiatives discussed this evening, such as education and outdoor fitness programming during the summer months.

John Griffiths asked how the fitness programming is currently trending at the Elsie Stuhr Center.

- ✓ Jennifer replied that fitness programming at the Elsie Stuhr Center is as popular as ever.

Felicita Monteblanco requested that another update be provided to the board in a year regarding public health challenges and how the district is working to address some of those concerns within our community.

Wendy Kroger expressed appreciation for Jennifer's efforts in creating more consistency within the fitness programming between the district's different centers.

President Kavianian asked if all of THPRD's centers' fitness schedules are posted at each center.

- ✓ Jennifer confirmed this, noting that cross promotion continues to be a focus.

Agenda Item #10 – New Business

A. Scholarship Program Assessment

Holly Thompson, Communications director, introduced Adele Hughes Hromco of Bridge Connections Consulting, to provide an update regarding an assessment of the district's scholarship program that is currently in process. THPRD allocates approximately \$250,000 in annual scholarships intended to increase access to economically disadvantaged people and those experiencing barriers to participation, but utilization has not kept pace with the amount allocated and the district wanted to better understand how to structure the program to be most impactful for residents.

Holly and Adele provided a detailed overview of the assessment being conducted via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Background research
- Community engagement
- Learnings from the community
- Next steps
 - Immediate actions: address structural barriers
 - Mid-range actions: build capacity
 - Ongoing actions

Holly and Adele invited the board members to attend a community networking and scholarship assessment open house scheduled for January 23 and offered to answer any questions the board may have.

Wendy Kroger and Felicita Montebalanco offered compliments and comments of support for this process and the changes being recommended.

Todd Duwe asked how much of the district's annual scholarships awarded are typically utilized.

- ✓ Holly replied that approximately \$560,000 was awarded in scholarship funds last fiscal year, of which only about \$195,000 was utilized. She provided an overview of ways to close that gap, such as by allowing scholarship funds to be shared between family members and addressing barriers to understanding the district's registration process.

John Griffiths described the impactful community building that could take place if the district is successful in increasing the scholarship program utilization rate.

Felicita Montebalanco pondered the ways in which the district's scholarship program could contribute to addressing big-picture community issues, such as public health and homelessness, commenting that the district is fortunate to have resources, a strong foundation, community support, and that the sky is the limit in terms of the work the district could do.

- ✓ General Manager Doug Menke noted that creativity is a common strength in park and recreation professionals, which should result in some interesting concepts to test and monitor, while also maintaining fiscal responsibility.

Felicita suggested that this would be a great opportunity to engage the district's volunteer base, noting that she has many ideas that she would like to discuss with district staff.

General Manager Doug Menke thanked the project consultants, noting that an unforeseen delay in the project timeline aided the district's schedule in public outreach, resulting in more contact with the community than originally anticipated. He noted that the community networking and scholarship assessment open house scheduled for January 23 will provide additional insight.

Agenda Item #7 – Board Time

Wendy Kroger complimented district staff in relation to all of the various activities described in the management report included within the board of directors' information packet, and acknowledged the retirement of Security Operations manager, Mike Janin, noting that she would like to thank him for his efforts and dedication to the safety of THPRD.

John Griffiths echoed Wendy's comments regarding Mike Janin's retirement. He also described the recent elected officials swearing in ceremonies he attended, as well as noted the upcoming City of Beaverton State of the City address.

Felicita Montebalco referenced the district's new offering of free childcare for those who wish to attend board meetings, noting that it reflects the district's commitment to addressing barriers.

President Kavianian asked for an update regarding the public testimony received at the November Regular Board Meeting from a patron expressing concern with some maintenance issues at Cedar Hills Recreation Center.

- ✓ Aisha Panas, director of Park & Recreation Services, noted that district staff reached out to the patron regarding their concerns and went over said concerns with appropriate district staff in order to resolve as many of the issues as possible.

President Kavianian referenced the public testimony received this evening about the equipment and cleat exchange programs that some of the soccer clubs provide and asked that the district consider establishing a similar service.

President Kavianian referenced the public testimony the board has received over the past year on the topic of affordable housing, noting that during this time the board has also continued to receive additional information, such as through the scholarship assessment, as well as the demonstrated support of Washington County residents for Metro's affordable housing bond measure. He thanked the community members and representatives of affordable housing organizations for their testimony on this important topic. He asked for board consensus to request that district staff identify within the upcoming budget development process funding to allocate to system development charge fee waivers for affordable housing projects. The waivers would serve as another tool for the district's use as it continues to build a collaboration with local government agencies and the private sector in supporting the cause of affordable housing, in addition to its current participation in other ways, such as through direct involvement in affordable housing development projects. However, he does not want to see this funding impact the district's scholarship program.

- ✓ Felicita referenced previous legal advice received by the district that such fee waivers would need to be backfilled by another revenue source. She inquired what revenue source would be used.

President Kavianian replied that, ideally, he would like to see those backfilled funds come from revenue sources not related to recreational programming, such as cell tower revenue. The source of backfilled funds would be evaluated by district staff through the upcoming budget development process, the results of which would be further considered by the board and budget committee.

- ✓ Felicita expressed support for this proposal.
- ✓ Wendy expressed support for the proposal as well and described the evolution of this conversation on the part of the board, noting the show of support by Washington County

voters for Metro's affordable housing bond measure. She would like to see the district set aside some funding as a starting point, while also continuing to find ways to assist Washington County and City of Beaverton as the leaders of providing affordable housing in the community. She would also like to see additional discussion amongst all parties involved, including the city, county, school district and homebuilders' association, to discuss and determine the true costs of development, especially for affordable housing, and how each entity can contribute.

President Kavianian reiterated that the board would evaluate the proposal district staff develops through the upcoming budget process.

- ✓ Todd Duwe expressed support for the proposal.
- ✓ John noted that any district revenue source is already committed to district services, whether it be cell tower revenue or recreational programming revenue. He believes that the district's scholarship program should be the first source to backfill the fee waivers especially since there is currently a surplus of funding in this program. However, he anticipates that the changes to the scholarship program proposed earlier this evening will be successful and will result in a higher utilization. He noted that the testimony received this evening regarding field fees is a clear indication of the number of community members currently in need of, or close to needing, financial assistance.

A. Committee Liaison Updates

Felicita provided an update regarding the activities of the Tualatin Hills Park Foundation, noting that they are looking forward to 2019 and recruiting additional members.

Todd commented that the next Programs & Events Advisory Committee meeting will be taking place later this month.

Agenda Item #10 – New Business

B. Resolution Appointing Budget Committee Members

General Manager Doug Menke provided opening comments regarding the process leading up to this point in filling two vacancies that currently exist on the THPRD Budget Committee. Fifteen applications were received for the two positions available. Board President Kavianian directed that a subcommittee of board members, fulfilled by Felicita Montebianco and Todd Duwe, and district staff, fulfilled by Keith Hobson, director of Business & Facilities, review and score the applications with the intent to conduct board interviews of the finalists. Similar to THPRD's practice used in the hiring process, the subcommittee reviewed the applications with applicant identifications and demographic information redacted. Based on the results of the subcommittee's efforts, four candidates were selected for interviews this evening: Samira Godil, Ashley Hartmeier-Prigg, Bill Kanable, and Heather Vonk. In order to facilitate a fair and random process, the interviews would be conducted alphabetically based on last name.

Applicant Bill Kanable requested to withdraw his name from consideration due to existing scheduling conflicts he has with the district's budget committee meeting schedule.

The three remaining candidates were asked the following interview questions:

1. Can you tell us a little more about why you want to serve on the Tualatin Hills Park & Recreation District budget committee?
2. What do you hope to accomplish as a member of the budget committee?
3. Can you please elaborate on your professional or volunteer experience that would help in your role as a budget committee member?
4. What else should we know about you as we select new members of the budget committee?

At the conclusion of the interviews, each board member listed their preferred two candidates and explained the attributes of those candidates that led them to their recommendations. The board members thanked each candidate for their participation, noting that each have strengths befitting a member of the district's budget committee. The board also expressed satisfaction with the outreach process used in securing applications from the community, noting the high-quality candidates that have been stepping forward to volunteer for district committees.

Felicita Monteblanco moved that the board of directors approve Resolution 2019-02 appointing Samira Godil and Ashley Hartmeier-Prigg to the budget committee, each for a term of three years. Todd Duwe seconded the motion. Roll call proceeded as follows:

| | |
|-----------------------------|------------|
| John Griffiths | Yes |
| Wendy Kroger | Yes |
| Todd Duwe | Yes |
| Felicita Monteblanco | Yes |
| Ali Kavarianian | Yes |

The motion was UNANIMOUSLY APPROVED.

Agenda Item #11 – Adjourn

There being no further business, the meeting was adjourned at 9:15 pm.

Ali Kavarianian, President

Felicita Monteblanco, Secretary

Recording Secretary,
Jessica Collins

| Check # | Check Date | Vendor Name | Check Amount |
|---------|------------|---|----------------------------------|
| 62167 | 12/04/2018 | BEAVERTON RESOURCE GUIDE Advertising | 1,800.00 \$ 1,800.00 |
| 306060 | 12/18/2018 | LACEY CONSTRUCTION | 4,300.00 |
| 306098 | 12/28/2018 | DAVID EVANS & ASSOCIATES, INC. Capital Outlay - ADA Projects | 1,459.40 \$ 5,759.40 |
| 305965 | 12/06/2018 | HAL'S CONSTRUCTION, INC. Capital Outlay - Athletic Facility Replacement | 8,177.00 \$ 8,177.00 |
| ACH | 12/18/2018 | NATIVE ECOSYSTEMS NW, LLC Capital Outlay - Bond - Natural Resources Projects | 3,400.00 \$ 3,400.00 |
| 305945 | 12/06/2018 | BEAVERTON , CITY OF | 18,125.00 |
| 306044 | 12/18/2018 | CARLSON TESTING, INC. | 2,434.75 |
| ACH | 12/18/2018 | BRIAN C. JACKSON, ARCHITECT LLC | 10,376.99 |
| ACH | 12/18/2018 | GOODFELLOW BROS., INC. | 508,792.59 |
| 306115 | 12/28/2018 | WASHINGTON COUNTY DEPT OF HEALTH & HUMAN SERVICES Capital Outlay - Bond - New/Redevelop Community Parks | 1,467.00 \$ 541,196.33 |
| 305980 | 12/06/2018 | OP SIS ARCHITECTURE, LLP | 37,825.20 |
| ACH | 12/06/2018 | STONHARD DIVISION OF STONCOR GROUP INC. | 3,835.00 |
| 306048 | 12/18/2018 | CHRISTENSON ELECTRIC, INC. | 3,300.00 |
| 306055 | 12/18/2018 | FARLEY GROUP, INC., THE Capital Outlay - Building Replacements | 5,200.00 \$ 50,160.20 |
| 306025 | 12/18/2018 | OVS - MCMINNVILLE Capital Outlay - Fleet Capital Replacement | 7,125.00 \$ 7,125.00 |
| 305977 | 12/06/2018 | ADELANTE MUJERES Capital Outlay - Park & Trail Improvements | 10,202.00 \$ 10,202.00 |
| 306117 | 12/28/2018 | WILLAMETTE VALLEY UNDERGROUND INC Capital Outlay - Park & Trail Replacements | 3,520.00 \$ 3,520.00 |
| 305982 | 12/06/2018 | PAUL BROTHERS, INC. Capital Outlay - Parking Lot | 16,712.97 \$ 16,712.97 |
| 305958 | 12/06/2018 | ENVIRONMENTAL SCIENCE ASSOCIATES | 18,735.30 |
| ACH | 12/06/2018 | PGE (CLEAN WIND) | 12,201.42 |
| 306094 | 12/28/2018 | CASCADE ENVIRONMENTAL SOLUTIONS | 1,600.00 |
| 306100 | 12/28/2018 | ENVIRONMENTAL SCIENCE ASSOCIATES | 23,102.69 |
| 306116 | 12/28/2018 | WH PACIFIC, INC. Capital Outlay - SDC - Park Development/Improvement | 22,993.27 \$ 78,632.68 |
| 62663 | 12/04/2018 | Wilsons Lodge Conferences | 1,805.39 \$ 1,805.39 |
| 62897 | 12/04/2018 | BEAVERTON AREA CHAMBER OF COMMERCE Dues & Memberships | 1,200.00 \$ 1,200.00 |

| Check # | Check Date | Vendor Name | Check Amount |
|---------|------------|---|----------------------|
| 305974 | 12/06/2018 | PORTLAND GENERAL ELECTRIC | 7,022.63 |
| 306065 | 12/18/2018 | PORTLAND GENERAL ELECTRIC | 6,294.14 |
| 306106 | 12/28/2018 | PORTLAND GENERAL ELECTRIC | 46,122.89 |
| ACH | 12/28/2018 | PGE (CLEAN WIND) | 1,867.08 |
| | | Electricity | \$ 61,306.74 |
| 306070 | 12/18/2018 | Standard Insurance Company | 238,132.88 |
| 306126 | 12/31/2018 | Kaiser Foundation Health Plan | 284,037.73 |
| 306127 | 12/31/2018 | Moda Health Plan, Inc. | 27,090.45 |
| 306130 | 12/31/2018 | Standard Insurance Co. | 12,924.28 |
| 306134 | 12/31/2018 | UNUM Life Insurance-LTC | 1,607.40 |
| | | Employee Benefits | \$ 563,792.74 |
| 306020 | 12/17/2018 | PacificSource Administrators, Inc. | 6,748.96 |
| 306021 | 12/17/2018 | Standard Insurance Company | 30,843.18 |
| ACH | 12/17/2018 | Massachusetts Mutual Life Insurance Company | 11,956.35 |
| ACH | 12/17/2018 | Oregon Department of Justice | 1,263.50 |
| 306129 | 12/31/2018 | PacificSource Administrators, Inc. | 3,228.76 |
| 306131 | 12/31/2018 | Standard Insurance Company | 33,159.96 |
| ACH | 12/31/2018 | Massachusetts Mutual Life Insurance Company | 11,929.79 |
| ACH | 12/31/2018 | Oregon Department of Justice | 1,263.50 |
| ACH | 12/31/2018 | THPRD - Employee Assn. | 9,022.30 |
| | | Employee Deductions | \$ 109,416.30 |
| 62378 | 12/04/2018 | ACCOUNTEMPS | 6,137.60 |
| | | Employee Salaries | \$ 6,137.60 |
| 305972 | 12/06/2018 | NW NATURAL | 3,175.91 |
| 306063 | 12/18/2018 | NW NATURAL | 3,096.33 |
| 306105 | 12/28/2018 | NW NATURAL | 26,784.93 |
| | | Heat | \$ 33,057.17 |
| ACH | 12/18/2018 | PORTLAND ENERGY BASKETBALL LLC | 6,825.00 |
| | | Instructional Services | \$ 6,825.00 |
| 306112 | 12/28/2018 | SPECIAL DISTRICTS ASSOCIATION OF OREGON | 65,363.56 |
| | | Insurance | \$ 65,363.56 |
| 62139 | 12/04/2018 | RMT EQUIPMENT | 1,461.91 |
| 62340 | 12/04/2018 | INTERSTATE AUTO PARTS, INC. | 1,696.00 |
| 62430 | 12/04/2018 | NORTHWEST TREE SPECIALISTS | 2,600.00 |
| 62501 | 12/04/2018 | GUARANTEED PEST CONTROL SERVICE CO., INC. | 1,619.00 |
| 62600 | 12/04/2018 | LES SCHWAB CENTRAL BILLING DEPARTMENT | 1,421.99 |
| 305966 | 12/06/2018 | INTERLOCKED FILTRATION SYSTEMS, LLC. | 660.00 |
| 306114 | 12/28/2018 | WASHINGTON COUNTY DEPT OF HEALTH & HUMAN SERVICES | 1,090.00 |
| | | Maintenance Services | \$ 10,548.90 |

| Check # | Check Date | Vendor Name | Check Amount |
|---------|------------|---|---------------------|
| 62011 | 12/04/2018 | AIRGAS NOR PAC, INC. | 2,579.97 |
| 62248 | 12/04/2018 | Rexius Forest By-Products, Inc. | 2,848.00 |
| 62376 | 12/04/2018 | EWING IRRIGATION PRODUCTS, INC. | 3,025.65 |
| 62410 | 12/04/2018 | WILBUR-ELLIS COMPANY | 5,159.20 |
| 62413 | 12/04/2018 | STEP FORWARD ACTIVITIES, INC. | 5,123.84 |
| 62473 | 12/04/2018 | STEP FORWARD ACTIVITIES, INC. | 2,121.59 |
| 62902 | 12/04/2018 | Rexius Forest By-Products, Inc. | 6,480.00 |
| 305966 | 12/06/2018 | INTERLOCKED FILTRATION SYSTEMS, LLC. | 2,867.66 |
| 306050 | 12/18/2018 | CONSOLIDATED SUPPLY COMPANY | 1,391.60 |
| 306101 | 12/28/2018 | EPRINT | 125.00 |
| ACH | 12/28/2018 | ORCA PACIFIC, INC. | 1,883.26 |
| | | Maintenance Supplies | \$ 33,605.77 |
| 305984 | 12/06/2018 | SPECIAL DISTRICTS ASSOCIATION OF OREGON | 1,000.00 |
| 306042 | 12/18/2018 | BRIDGE CONNECTIONS CONSULTING | 15,000.00 |
| | | Miscellaneous Other Services | \$ 16,000.00 |
| 61981 | 12/04/2018 | AT&T MOBILITY | 172.92 |
| ACH | 12/18/2018 | CDW GOVERNMENT, INC. | 5,362.49 |
| 306101 | 12/28/2018 | EPRINT | 9,120.30 |
| | | Office Supplies | \$ 14,655.71 |
| 306068 | 12/18/2018 | US POSTAL SERVICE CMRS-PB | 3,000.00 |
| | | Postage | \$ 3,000.00 |
| ACH | 12/06/2018 | LITHTEX, INC | 6,460.00 |
| ACH | 12/06/2018 | SIGNATURE GRAPHICS | 11,895.00 |
| 306101 | 12/28/2018 | EPRINT | 145.00 |
| | | Printing & Publication | \$ 18,500.00 |
| 62019 | 12/04/2018 | ACCOUNTEMPS | 1,535.55 |
| 62271 | 12/04/2018 | BULLARD LAW, P.C. | 4,484.00 |
| ACH | 12/06/2018 | BEERY, ELSNOR & HAMMOND, LLP | 2,046.47 |
| ACH | 12/18/2018 | CDW GOVERNMENT, INC. | 953.60 |
| ACH | 12/18/2018 | TALBOT, KORVOLA & WARWICK, LLP | 2,800.00 |
| ACH | 12/28/2018 | ALTA PLANNING & DESIGN, INC. | 3,190.48 |
| 306129 | 12/31/2018 | PacificSource Administrators, Inc. | 875.00 |
| | | Professional Services | \$ 15,885.10 |
| 62024 | 12/04/2018 | OFFICE DEPOT, INC. | 2,411.37 |
| 62119 | 12/04/2018 | HYDER GRAPHICS | 5,810.00 |
| 62512 | 12/04/2018 | TKO STRENGTH AND PERFORMANCE, INC. | 1,467.20 |
| 305983 | 12/06/2018 | SMART FOODSERVICE WAREHOUSE STORES | 1,165.99 |
| 306008 | 12/12/2018 | OREGON FENCING ALLIANCE | 4,420.00 |
| 306037 | 12/18/2018 | AMERICAN CHESS INSTITUTE, INC. | 6,090.00 |
| ACH | 12/18/2018 | CDW GOVERNMENT, INC. | 5,264.73 |
| ACH | 12/18/2018 | PENHOLLOW PROMOTIONS, LLC | 1,240.25 |
| 306101 | 12/28/2018 | EPRINT | 300.00 |
| 306107 | 12/28/2018 | NIKE USA, INC. | 1,501.50 |
| | | Program Supplies | \$ 29,671.04 |

| Check # | Check Date | Vendor Name | Check Amount |
|---------|------------|---|------------------------|
| 62321 | 12/04/2018 | DITCH WITCH NORTHWEST | 2,100.00 |
| | | Rental Equipment | \$ 2,100.00 |
| 63045 | 12/06/2018 | DELL MARKETING L.P. | 1,612.82 |
| ACH | 12/18/2018 | CDW GOVERNMENT, INC. | 166.57 |
| | | Small Furniture & Equipment | \$ 1,779.39 |
| 62201 | 12/04/2018 | NORTHWEST TREE SPECIALISTS | 1,350.00 |
| 62396 | 12/04/2018 | TERRA VERDE SECURITY, LLC. | 2,000.00 |
| 62430 | 12/04/2018 | NORTHWEST TREE SPECIALISTS | 3,500.00 |
| 305957 | 12/06/2018 | ELEVATE TECHNOLOGY GROUP | 2,925.00 |
| 305964 | 12/06/2018 | HABITAT RESTORATION, LLC | 4,400.00 |
| ACH | 12/06/2018 | COOK SECURITY GROUP | 2,270.42 |
| ACH | 12/06/2018 | SMITH DAWSON & ANDREWS | 3,000.00 |
| 306069 | 12/18/2018 | WASHINGTON COUNTY DEPT OF HEALTH & HUMAN SERVICES | 3,454.00 |
| ACH | 12/18/2018 | CDW GOVERNMENT, INC. | 2,335.12 |
| 306101 | 12/28/2018 | EPRINT | 25.00 |
| 306114 | 12/28/2018 | WASHINGTON COUNTY DEPT OF HEALTH & HUMAN SERVICES | 243.00 |
| | | Technical Services | \$ 25,502.54 |
| ACH | 12/06/2018 | EXECUTIVE FORUM | 3,874.00 |
| 306032 | 12/18/2018 | TSAICOMMS, LLC | 1,000.00 |
| ACH | 12/18/2018 | SHI INTERNATIONAL CORPORATION | 2,774.82 |
| 306103 | 12/28/2018 | INSTITUTE FOR CONFLICT MANAGEMENT, INC. | 1,300.00 |
| ACH | 12/28/2018 | CONFIDENCE COACH, LLC | 1,000.00 |
| | | Technical Training | \$ 9,948.82 |
| 61981 | 12/04/2018 | AT&T MOBILITY | 9,678.48 |
| 62369 | 12/04/2018 | COMCAST CABLE | 3,624.63 |
| 306036 | 12/18/2018 | ALLSTREAM | 5,113.30 |
| ACH | 12/18/2018 | CDW GOVERNMENT, INC. | 427.92 |
| | | Telecommunications | \$ 18,844.33 |
| 305986 | 12/06/2018 | THP FOUNDATION | 3,700.00 |
| 306031 | 12/18/2018 | THP FOUNDATION | 4,700.00 |
| | | THPF - Donations | \$ 8,400.00 |
| 306031 | 12/18/2018 | THP FOUNDATION | 1,639.44 |
| | | THPF - Misc. Tender Funds | \$ 1,639.44 |
| 62263 | 12/04/2018 | Pacific Service Center | 2,914.03 |
| | | Vehicle & Equipment Services | \$ 2,914.03 |
| ACH | 12/06/2018 | MARC NELSON OIL PRODUCTS, INC. | 6,215.41 |
| 306113 | 12/28/2018 | TUALATIN VALLEY WATER DISTRICT | 4,695.24 |
| | | Vehicle Gas & Oil | \$ 10,910.65 |
| | | Grand Total | \$ 1,799,495.80 |



Tualatin Hills Park & Recreation District

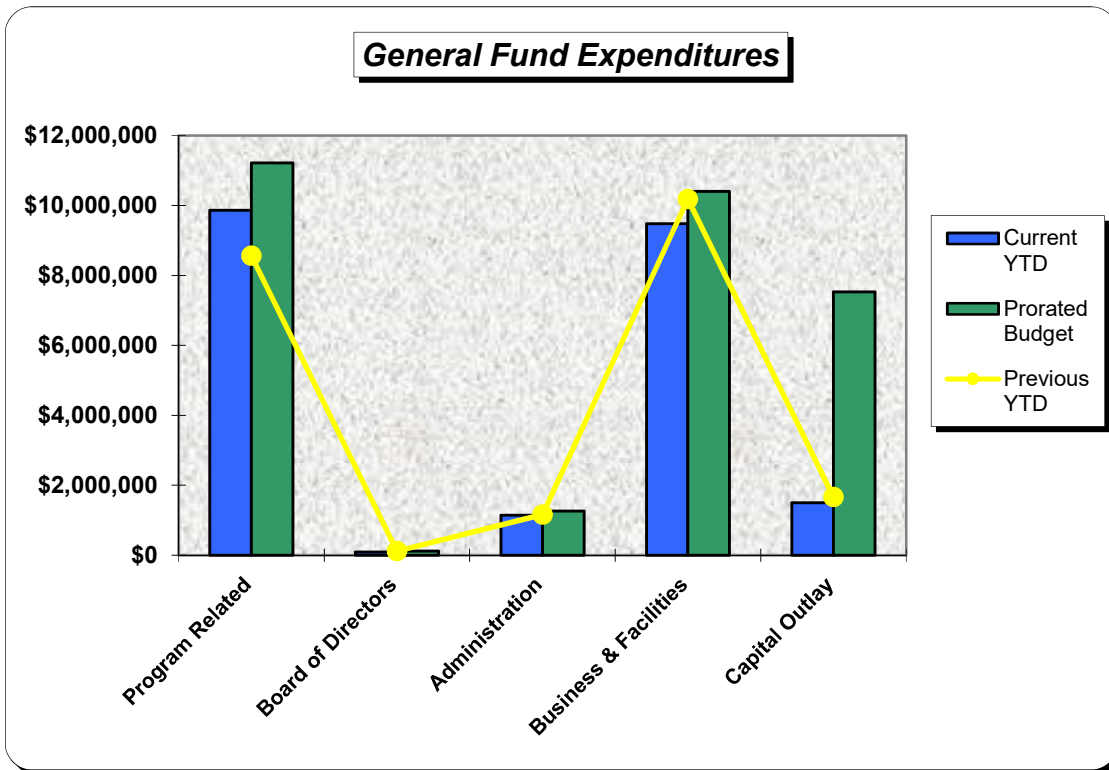
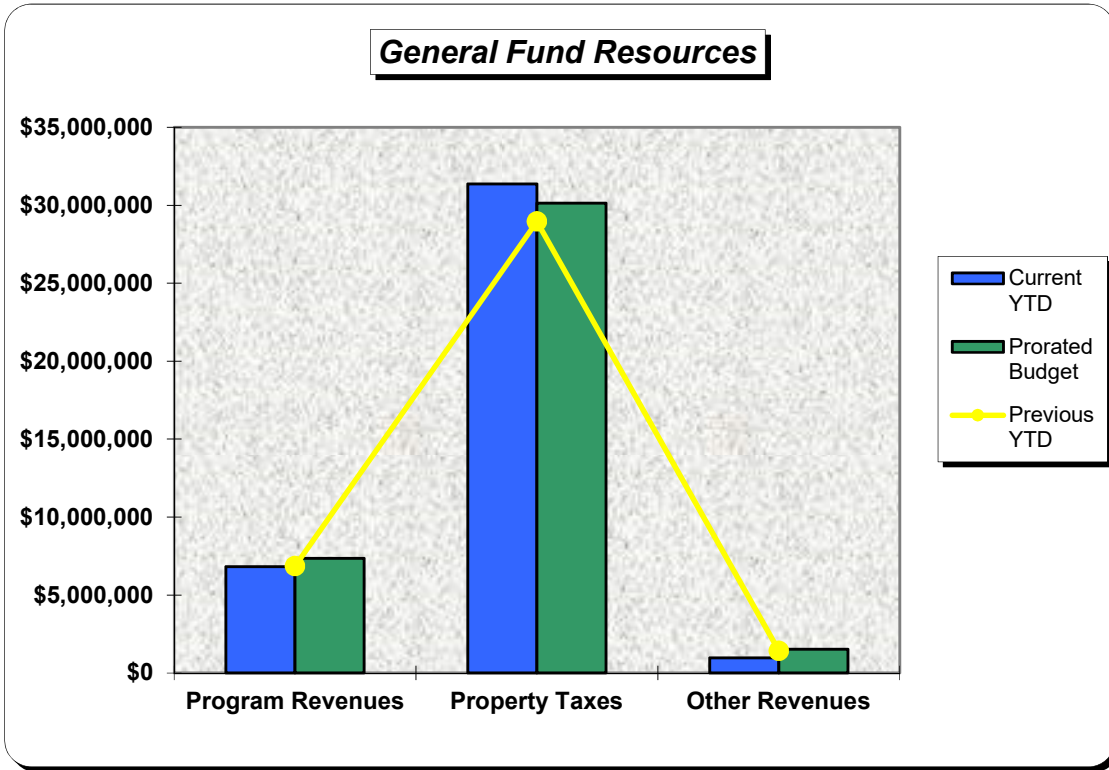
General Fund Financial Summary December, 2018

| | Current Month | Year to Date | Prorated Budget | % YTD to Prorated Budget | Full Fiscal Year Budget |
|---|--------------------------|-------------------------|----------------------------|---|--|
| Program Resources: | | | | | |
| Aquatic Centers | \$ 329,875 | \$ 1,666,726 | \$ 2,010,425 | 82.9% | \$ 3,527,061 |
| Tennis Center | 202,194 | 588,536 | 639,466 | 92.0% | 1,145,403 |
| Recreation Centers & Programs | 609,579 | 3,319,397 | 3,476,806 | 95.5% | 5,616,772 |
| Sports Programs & Field Rentals | 119,948 | 893,761 | 899,777 | 99.3% | 1,727,357 |
| Natural Resources | 31,760 | 347,279 | 318,983 | 108.9% | 460,823 |
| Total Program Resources | 1,293,356 | 6,815,699 | 7,345,457 | 92.8% | 12,477,416 |
| Other Resources: | | | | | |
| Property Taxes | 4,011,652 | 31,372,105 | 30,145,929 | 104.1% | 31,969,978 |
| Interest Income | 68,852 | 189,720 | 87,497 | 216.8% | 250,000 |
| Facility Rentals/Sponsorships | 253,665 | 361,355 | 248,820 | 145.2% | 517,200 |
| Grants | 96,277 | 180,160 | 1,030,973 | 17.5% | 1,998,539 |
| Miscellaneous Income | 76,358 | 229,458 | 154,457 | 148.6% | 398,450 |
| Debt Proceeds | - | - | - | 0.0% | 4,000,000 |
| Total Other Resources | 4,506,804 | 32,332,798 | 31,667,676 | 102.1% | 39,134,167 |
| Total Resources | \$ 5,800,160 | \$ 39,148,497 | \$ 39,013,133 | 100.3% | \$ 51,611,583 |
| Program Related Expenditures: | | | | | |
| Parks & Recreation Administration | 65,689 | 312,860 | 339,754 | 92.1% | 682,972 |
| Aquatic Centers | 302,953 | 2,088,048 | 2,355,244 | 88.7% | 4,454,117 |
| Tennis Center | 120,970 | 669,544 | 700,932 | 95.5% | 1,392,083 |
| Recreation Centers | 552,561 | 3,959,916 | 4,540,296 | 87.2% | 8,412,747 |
| Community Programs | 33,145 | 286,373 | 273,765 | 104.6% | 485,486 |
| Athletic Center & Sports Programs | 163,936 | 1,211,409 | 1,490,234 | 81.3% | 2,820,320 |
| Natural Resources & Trails | 192,494 | 1,331,582 | 1,521,507 | 87.5% | 2,914,154 |
| Total Program Related Expenditures | 1,431,748 | 9,859,733 | 11,221,732 | 87.9% | 21,161,879 |
| General Government Expenditures: | | | | | |
| Board of Directors | 11,840 | 94,564 | 123,024 | 76.9% | 311,500 |
| Administration | 143,838 | 1,141,315 | 1,267,565 | 90.0% | 2,601,140 |
| Business & Facilities | 1,391,653 | 9,475,765 | 10,405,545 | 91.1% | 20,122,803 |
| Capital Outlay | 102,667 | 1,500,790 | 7,528,932 | 19.9% | 12,529,412 |
| Contingency/Capital Replacement Reserve | - | - | - | 0.0% | 5,900,000 |
| Total Other Expenditures: | 1,649,998 | 12,212,435 | 19,325,066 | 63.2% | 41,464,855 |
| Total Expenditures | \$ 3,081,746 | \$ 22,072,167 | \$ 30,546,799 | 72.3% | \$ 62,626,734 |
| Revenues over (under) Expenditures | \$ 2,718,414 | \$ 17,076,329 | \$ 8,466,334 | 201.7% | \$(11,015,151) |
| Beginning Cash on Hand | | 9,920,411 | 11,015,151 | 90.1% | 11,015,151 |
| Ending Cash on Hand | | \$ 26,996,740 | \$ 19,481,485 | 138.6% | \$ - |

Tualatin Hills Park and Recreation District

General Fund Financial Summary

December, 2018





MEMO

DATE: December 18, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Parks Functional Plan Update**

Introduction

Staff is presenting final updates and new sections of the Parks Functional Plan (PFP), as follows:

- Updates: Priority Areas (land acquisition), Property Disposition and Funding;
- New Sections: Dog parks; the district's role in the provision of parks in downtown Beaverton; and master planning parks in new urban areas.

Staff is seeking board of directors' input on the updated and new sections. Board approval of changes is anticipated to be requested in March 2019 as part of the full approval of the new Parks Functional Plan.

Background

At the August 7, November 13 and December 11, 2018 board of director's meetings, staff provided overviews of the Parks Functional Plan Update process and sought input for the Park Classifications, Prioritization Criteria for Park Development, Park Design Standards and Guidelines sections, as well as Several new sections for the PFP. Since the December board meeting, staff has continued to work with the review team and consultant, Alta Planning, on updating the Parks Functional Plan.

Proposal Request

Staff is presenting final updates and new sections of the Parks Functional Plan (PFP), as follows:

- Updates: Priority Areas (land acquisition), Property Disposition and Funding;
- New Sections: Dog parks; the district's role in the provision of parks in downtown Beaverton; and master planning parks in new urban areas.

Staff is seeking board of directors' input on the updated and new sections. Board approval of changes is anticipated to be requested in March 2019 as part of the full approval of the new Parks Functional Plan.

1. Priority Areas (Land Acquisition) (Sections 4.4.1 and 4.2.2.a-b): The updated section was amended to add a land acquisition strategy for new, future and underserved areas. This section outlines criteria to be considered in targeting and prioritizing properties for acquisition in these areas. The section was also updated to add reference to the Cooper Mountain area, added to the urban growth boundary in December 2018.

2. Master Planning Parks in New Urban Areas: This new section outlines the process for master planning in new urban areas that have yet to establish a community base to provide input on parks. The intent is to let the PFP set the vision for parks. The section provides for developers providing either interim master plan and improvements, which will serve to provide new residents with the basic level of recreation and park amenities, while leaving room for future, full park build-out or full comprehensive planning for a park with either phased or full improvements to be constructed by the developer.
3. Funding (Section 5.2): This section has been updated to:
 - a. Reference the system development charge overlays (North Bethany, South Cooper Mountain and Bonny Slope West);
 - b. Require tracking of SDCs in overlay area, as well as backfilling of SDCs collected in those areas but spent outside the overlay area. Backfilling is required to ensure that the district is able to deliver planned amenities to new urban areas.
4. Dog Parks: This new section reflects best practices, criteria, and design guidelines developed through public outreach and recommendations provided by the Parks & Facilities Advisory Committee.
5. The District's Role in Downtown Beaverton (Section 4.4.2.c): This new section incorporates findings from Beaverton's Downtown Design Project to reflect the shared goals of the city and district in providing urban amenities in the city's core.
6. Property Disposition (Section 5.1.2.f): Updated to require consideration of use for a public purpose, such as affordable housing, when selling surplus property.

Staff will work with Alta Planning to incorporate feedback received from the board of directors. In February, staff will bring the fully updated Parks Functional Plan to the board in March.

Benefits of Proposal

The update to the PFP will provide improved updated guidance for staff targeting and prioritizing acquisition of land for parks in new, future and underserved areas; guidance on dog parks; master planning in new urban areas; and funding of parks in overlay areas. Changes to the property disposition considerations will ensure sale of property serves a public purpose. The new section will guide the district and City of Beaverton in the provision of parks in downtown Beaverton. These updates will aide district in communicating its priorities and efforts to the public and its jurisdictional partners.

Potential Downside of Proposal

There are no potential downsides to the proposal.

Action Requested

No formal action is requested. Staff is presenting updates to the Priority Areas (land acquisition), Property Disposition, Funding sections of the Parks Functional Plan (PFP) and dog parks, as well as new sections on the district's role in the provision of parks in downtown Beaverton and master planning parks in new urban areas and seeking board of directors' input.

New information is underlined.
 Deleted information has ~~strikethrough~~

4.4 Priority Areas

4.4.1 Priorities for Land Acquisition for Park Sites

Generally speaking, areas of the district that currently have no service, as illustrated in Figure 4B, will typically rank high in priority for land acquisition. Areas having some service, but not to the district’s LOS expectation, will generally rank medium in priority, while areas meeting current LOS expectations will generally rank low in priority.

Four types of areas are called out on the following map indicating locations where THPRD is either likely or unlikely to pursue land acquisition. Likely areas for land acquisition pursuits include “new and future service areas” like North Bethany, Bonny Slope West, South Cooper Mountain and the Cooper Mountain area (added to the urban growth boundary in 2018), as well as “future growth/infill areas” like developed residential neighborhoods of Beaverton, Raleigh Hills and Cedar Mill. Land acquisition is not likely to be pursued in “private commercial/industrial sites” like Nike, Tektronix, ~~downtown Beaverton~~ and Red Tail Golf Course or in the “Hillsboro annexation area” (Perspective D: Gaps in Walkable Access to All Recreation)

Areas currently located out of the district, but within its future service area (such as North Bethany, South Cooper Mountain, Bonny Slope West and Cooper Mountain) will generally rank high in land acquisition priority. Given recent multi-family development and projected growth, downtown Beaverton is also a high priority area. In order for the district to ensure it will be able to adequately provide service in these future service areas, it is important to acquire land in these areas when opportunities arise. Table 4B highlights land acquisition priorities for the district based on the park inventory and analysis work completed in fall 2014 and updated in 2018.

Table 4B – Land Acquisition Priorities for New Park Sites.

| High | Medium | Low |
|---|--|---|
| <ul style="list-style-type: none"> • South Cooper Mountain • <u>Cooper Mountain – (2018 UGB Addition)</u> • Bonny Slope West • North Bethany • <u>Downtown Beaverton</u> | <ul style="list-style-type: none"> • Allen/Scholls Ferry • Highway 217/Canyon/ Walker • Highway 217/US-26/THPRD Boundary/ Barnes • Cedar Mill Town Center area | <ul style="list-style-type: none"> • Murray/Barrows/ Scholls Ferry • Greenway/Hall/125th-175th/Rigert • 209th/Farmington/ 204th/Murphy • Oleson/Peyton/THPRD Boundary/Scholls Ferry • <u>All other areas</u> |

4.2.2 Land Acquisition Strategy

The following outlines the strategy for identifying and prioritizing acquisition in new, future and underserved areas. Considerations for target properties will include:

- Acres of unconstrained land, either of individual property or in combination with adjacent properties
- Distance from the target area, with preference of acquiring properties within the target area or within ½ mile of the target area
- Value per unconstrained square foot of land
- Whether the property is vacant or developed
- Value of existing development in relation to total property value

If multiple, suitable properties are identified in a given target areas, additional considerations for prioritization will include:

- Access to existing and planned transportation
- Walkability and pedestrian accessibility
- Zoning
- Land and building value
- Surrounding existing and planned development
- Proximity to existing or planned regional or community trail
- Ground cover (i.e., wooded or open)
- Slopes and topography

4.4.2.a. New Urban Areas:

For new urban areas, the strategy is to acquire lands for parks at the higher end of the size for the park type, as set out in Table 3.A (Park Classifications). The exception is in the North Bethany Plan area, where the community plan identifies land for fixed neighborhood parks between 1.5 and 2 acres. Acquisition of parks in North Bethany is either underway or completed through the development process. Likewise, the development process for South Cooper Mountain has identified potential neighborhood park sites.

The *Beaverton South Cooper Mountain Concept Plan* calls for up to four neighborhood parks (roughly a total of 8 acres of unconstrained land) and one community park (10-20 acres of unconstrained land) in the area added to the urban growth boundary in 2018. The *Bonny Slope West Community Plan* calls for 1-2 neighborhood parks, preferably along Ward Creek.

In addition to the considerations above, acquisition strategy in new urban areas includes:

- Partnering with the City of Beaverton, Washington County, Clean Water Services, the school districts, other service or infrastructure providers and/or housing partners/developers to acquire properties for joint use

- Working with the permitting jurisdiction to identify suitable sites and provide incentives to developers to donate or sell land for parks and/or develop parks within new developments
- Acquiring options or rights of first refusal directly from property owners

4.4.2.b. Underserved Areas:

Acquiring lands to meet minimum standards for neighborhood parks in developed, underserved areas will be difficult. To the extent that areas can be served by removing barriers to existing parks, such as providing safe crossings of roadways, the district should work with the governing road authority to make improvements.

In addition to the considerations above, acquisition strategy in underserved areas includes:

- Targeting properties under common ownership for assemblage of a site
- Working with property owners to acquire options or rights of first refusal

4.4.2.c. Downtown Beaverton:

Recognizing a limited supply of urban park and open spaces in Downtown Beaverton, THRPD has partnered with the City of Beaverton to explore how best to provide these amenities in an urbanizing environment. This effort began with the development of Beaverton’s Downtown Design Project, a long-range planning effort to increase vibrancy in the city’s urbanizing core. During public outreach, Beaverton and THRPD staff heard strong desire for more urban open spaces, with high preference for dog parks, improved natural areas, paths and trails, children’s play areas, and spaces that support community events. The public also voiced a preference for a well-connected network of small to medium sized parks, as opposed to a single larger facility. THRPD and the City will continue this partnership to develop strategies to support a comprehensive and coordinated approach for land acquisition, park development, park programming, funding, and maintenance.

5.1 Standards and Guidelines

5.1.2.f Property Disposition

There may be instances when the district acquires land for new park development or existing park enhancement and it becomes necessary to sell a portion of such property or enter into an exchange of property with another party when the result of such action provides a greater benefit to the district.

For example, the district may purchase a residence on an oversized lot adjacent to an existing park in order to improve access to that park. The district may decide to partition or perform a lot line adjustment in order to sell the portion of the property with the house and use any proceeds from the sale for improvements to the park, or to reimburse the district’s land acquisition fund.

Another example may be that the district owns property and enters into an agreement with an adjacent property owner to swap a portion of the property that provides a mutual benefit to both parties. Likely reasons for such an agreement would be improved development suitability for park improvements (i.e., flatter topography or less environmentally sensitive areas) in exchange for street frontage or visibility. The result of the land swap does not generally change the overall park size or location from what it was before the land swap occurred. In all cases, property dispositions shall follow the district's *Disposal of Surplus Property, Policy 5.12*.

When the district determines a property is surplus, consideration for disposition of that property should include its use for a public purpose, such as affordable housing.

5.1.2. Master Planning Parks in New Urban Areas

This policy applies in new housing development urban areas (e.g., North Bethany, Bonny Slope West, Cooper Mountain and South Cooper Mountain) where residents are not yet established and THPRD properties have been purchased for development and/or properties have been identified for park development through the planning and/or development approval. Under such circumstances where the developer accepts credits in exchange to fully develop a park, trail, or other amenities in a new urban area, an abbreviated master planning and outreach process is warranted. Any future phases of master planning and construction conducted by THPRD will warrant a graduated level of community engagement after the new development areas have become more established.

5.1.2.a. Development of an Interim or Comprehensive Master Plan for new park

- i. Interim or Comprehensive Master Plans will be prepared by the developer in partnership with district staff and shall comply with the standards set forth in this and other applicable Functional Plans.
- ii. An Interim Master Plan will prioritize ADA accessibility, contain approximately two to four amenities, and align with characteristics described in Table 3A (Park Categories) and 3B (Category Descriptions). The plan should also provide the space and flexibility for the possibility of additional park amenities in the future.
- iii. A Comprehensive Master Plan will prioritize ADA accessibility, and basic applicable park standards and be designed and constructed to meet the target GRASP score. A Comprehensive Master Plan may include proposed phasing of development of park amenities.

5.1.2.b. Review and approvals for master plans

- i. Review Master Plan with THPRD management team.
- ii. Present and review Master Plan with Advisory Committee(s).

- iii. The Level IV public outreach process will be conducted, as outlined in the THPRD Community Outreach Procedures, which includes, but is not limited to one public meeting to present and review Master Plan with NAC/CPO and any existing residents within the planning area, and the minimum notification requirement as dictated by the jurisdiction.
- iv. Evaluate and incorporate feedback as budget, site, and maintenance restrictions allow.
- v. Public hearing to present, review and approve the Master Plan with the THPRD board.

5.1.2.c. THPRD will work in partnership with the developer to construct the amenities according to Interim or Comprehensive Master Plan. (Interim master plan amenities may include lawn, play equipment, and trail connections to park.)

5.1.2.d. Credits for the master planning and construction of improvements will be granted to the developer in accordance with the District's System Development Charge Administrative Procedures Guide.

5.1.6 Dog Parks

Dog parks are an important component of the district's park system and ensuring their distribution throughout the district is critical. Dog parks can be stand-alone components or included as part of an overall park development. Requests for new dog parks should follow the guidelines found in Parks Functional Plan sections: *5.1.2.b New Park Development, 5.1.2.c Existing Park Enhancement, and 5.1.3 Park Design.*

THPRD's current policy on dogs was developed to keep parks clean, safe, and sanitary; it requires that dogs be kept on leash unless in a designated, fenced dog park. Policy 7.10 (l) requires that dogs on district property shall be on a leash not more than eight feet in length, or confined in a vehicle, and must be kept under control at all times.

Requests for additional areas to socialize and exercise dogs continue to increase as the urban growth boundary expands and new construction continues. To help inform both staff and the community, the following guidelines on dog parks were developed to improve the delivery of new and existing dog parks within the THPRD service area.

5.1.6.a Park Types

THPRD currently has an inventory of three designated, fenced dog parks. Hazeldale Dog Park, located within Hazeldale Park in Aloha; PCC Rock Creek Dog Park, located on the campus of PCC Rock Creek Community College; and Winkleman Park, located off of 175th Ave. on Cooper Mountain.

While these three sites have traditional amenities found at most dog parks: 1.5+ acres, separate areas for large and small dogs, access to water, and parking areas; public input has suggested that THPRD dog owners would like to see more options at their local parks. These would be smaller areas within neighborhood parks that may not have all the usual amenities and would serve a more local crowd.

Given this feedback, below are two types of parks, design elements, and design criteria that should be considered during the planning process.

A **dog park** is a larger fenced area designated for dogs to exercise and socialize off leash. Design elements shall include: a minimum four (4') foot perimeter fence, double gates for entry, separate areas for small and large dogs, appropriate surfacing for the chosen location, seating (benches), shade, fountain or other appropriate water source, covered trash receptacles, dog waste bag dispensers, and regulatory signage. The dog park is typically included as part of an overall park development process.

A **dog run** is a smaller fenced area designated for dogs to exercise and socialize off leash. Design elements shall include: a minimum four (4') foot perimeter fence, double gates for entry, appropriate surfacing for the chosen location, covered trash receptacles, dog waste bag dispensers, and regulatory signage. The dog run is typically an added amenity to an existing park following a specific request and community outreach process.

5.1.6.b Design Criteria and Considerations

Dog Park

Criteria

- i. The targeted size for a dog park is an area of at least one (1) acre.
- ii. The distance between proposed fenced dog park and adjacent park features, homes, and businesses will be evaluated for conflicts associated with noise. A target separation of two hundred (200) feet is preferable; however, changes in topography or intervening landscape or other screening can reduce the distance of spatial separation.
- iii. Fenced dog parks will require well drained soils and are not recommended for placement in floodplains.
- iv. A fenced dog park shall have permanent signage displaying rules and regulations and contact information for THPRD.
- v. Design of a fenced dog park shall include a potable water source for dogs to drink. It can provide a water source for cleaning and maintenance depending on the surface material utilized to ensure proper sanitation.
- vi. A fenced dog park shall comply with all applicable codes, ordinances, and regulations.

Considerations

- i. If located within an existing park, consideration should be given to placing the fenced dog park in any area that will minimize the impact on primary uses of the park. Sites will be evaluated for noise conflicts with adjacent park users, adjacent residences, and businesses. Potential use conflicts include but are not limited to the following:
 - a. Playgrounds and other children's play areas
 - b. Athletic fields and courts
 - c. Sensitive habitats and wildlife areas
 - d. Areas directly upslope from community gardens
 - e. Greenway trails or internal park pathways
 - f. Historic sites or other cultural resources
- ii. Design of a fenced dog park shall consider an ADA accessible route from designated parking if provided or available.
- iii. Hours of operation shall follow the same guidelines for the park in which the fenced dog park is located.
- iv. Consideration should be given to the potential amount of fecal material and ammonia that would be generated from this type of park. Coordination with the local storm water management agency to protect water quality could be an option.

Dog Run

Criteria

- i. The targeted size for a dog run is an area at least ten thousand (10,000) square feet.
- ii. Fenced dog runs will require well drained soils and are not recommended for placement in floodplains.
- iii. A fenced dog run shall have permanent signage displaying rules and regulations and contact information for THPRD.
- iv. A fenced dog park shall comply with all applicable codes, ordinances, and regulations.

Considerations

- i. The distance between proposed fenced dog run and adjacent park features, homes, and businesses will be evaluated for conflicts associated with noise. In addition to distance, considerations include changes in topography or intervening landscape or other screening can reduce the distance of spatial separation.

- ii. Typically located with an existing park, consideration should be given to placing the fenced dog run in any area that will minimize the impact on primary uses of the park. Sites will be evaluated for noise conflicts with adjacent park users, adjacent residences, and businesses. Potential use conflicts include but are not limited to the following:
 - a. Playgrounds and other children’s play areas
 - b. Athletic fields and courts
 - c. Sensitive habitats and wildlife areas
 - d. Areas directly upslope from community gardens
 - e. Greenway trails or internal park pathways
 - f. Historic sites or other cultural resource
- v. Design of a fenced dog run may include a potable water source for dogs to drink. It can provide a water source for cleaning and maintenance depending on the surface material utilized to ensure proper sanitation.
- vi. Design of a fenced dog run shall consider an ADA accessible route from designated parking if provided or available.
- vii. Hours of operation may follow the same guidelines for the park within which the fenced dog run is located or have more restricted hours to reduce conflicts.
- viii. Consideration should be given to potential amount of fecal material and ammonia that would be generated from this type of park. Coordination with the local storm water management agency to protect water quality could be an option.

5.2 Funding

5.2.1 Capital Improvement Program (CIP)

The district’s capital improvement program (CIP) is a combination of deferred maintenance capital projects and SDC development projects (new parks or existing park enhancements). Additionally, the list takes into account the project priorities outlined in Section 4.4 List of Priority Areas of this PFP. Projects in the CIP are then funded through the district’s budgeting process with either general funds or system development charge (SDC) funds. Grants, partnerships, donations and volunteers may also be solicited to help fund projects identified in the CIP in an effort to maximize district resources.

As stated above, the two primary funding streams available to deliver projects on the CIP are:

5.2.1.a Property Taxes / General Fund

The district’s primary funding source is property tax revenues. These revenues go into the district’s general fund and are then allocated for capital projects and maintenance operations on an annual basis. These funds are typically prioritized toward capital

replacements and may also be used for new improvements that are not eligible for SDC funding.

5.2.1.b. System Development Charges / SDC Fund

The district's secondary source of funding for park improvements comes from its system development charges (SDC) fund. Since 1997 the district has collected fees on new residential and commercial development occurring within its service area. These fees can only be used for land acquisition, new park, trail or natural area development or improvements to existing parks, trails or natural areas to expand capacity necessitated by new development. SDC funds cannot be used for capital replacement or maintenance purposes.

5.2.1c. SDCs in New Urban Areas

In addition to the district-wide SDCs, which are based on assets and projects of district-wide benefit, the district charges additional funds in overlay areas (e.g. North Bethany, South Cooper Mountain and Bonny Slope West). The overlay SDC fee reflects the increment of acquisition and development costs that exceeds district-wide costs. Development within an overlay pays both the district-wide SDC and the overlay SDC. While district-wide SDCs can be spent on any project in the district's project list, overlay SDCs can be spent only in the area in which they were earned.

Because of the limitation of spending overlay SDCs in the area in which they are collected, as well as the need to ensure SDCs collected in overlay areas pay for necessary infrastructure to serve those areas, the district shall track SDCs (both districtwide and Overlay) collected in each overlay area. SDCs collected in an overlay area may not be spent in other areas of the district without backfilling those funds from other sources.

5.2.2 Developer SDC Credit Projects

In lieu of paying SDC fees at the time of development, developers may enter into a memorandum of understanding (MOU) to construct park improvements in the amount of estimated SDC fees that would normally be charged. Requirements for development MOUs are set forth in the district's *Parks and Recreation System Development Charges Administrative Procedures Guide* and include a description of the ~~The MOU outlines~~ specific park improvements to be constructed for which credit will be issued; approval by the district of plans and specifications; compliance with district standards, as set forth in its Functional Plans; and inspection and acceptance of improvements. The MOU also includes language to ensure that such park improvements meet district design standards and guidelines.

5.2.3 Grants

Multiple grant opportunities exist for funding of park improvements, in part or wholly. Grant sources include private foundations, such as the United State Tennis Association, and public agencies, such as the Oregon Parks and Recreation Department. Grants can

be used to acquire land, fund an entire park development and/or just a portion of a park, such as play equipment, picnic shelter, or sports court. Grants can also be used for new park development or enhancement of existing parks and facilities. The district will typically use SDC funds as a local match in order to leverage grant funds.

5.2.4 Donation / Volunteer / Partnership

In certain instances, park improvements are donated to the district or provided to the district. This could include land, materials, products, and/or labor for the construction or installation of park improvements. In most instances, this occurs in conjunction with improvement projects of other public agencies, such as Beaverton School District, Tualatin Valley Water District, or the City of Beaverton. In some instances, park improvements can come from private development or community groups seeking improvements of park facilities of their neighborhoods.

5.2.5 Future Bond Funding

The district may pursue the issuance of bonds if approved by voters during a general or special election. Bond funds can be used for a variety of projects based on how the bond is crafted, including land acquisition, new park development, redevelopment of existing parks, capital replacements or a combination of these items. Bond funds can be short-term or long-term and can be used for specific projects or many different projects.



MEMO

DATE: January 28, 2019
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: City of Beaverton / THPRD Urban Service Agreement

Introduction

Staff are providing an update to the board of directors on the status of negotiations of an urban service agreement (USA) with the City of Beaverton.

Background

Staff last presented the status of negotiations and a framework for a USA with the city in December 2017. Since that time, staff from the city and district has continued to work together on the terms of the agreement.

Oregon statutes require the following agreements to facilitate the coordination of planning efforts, as well as establishment of special districts as providers of services:

- Cooperative Agreements. Cooperative agreements under ORS 195.020 are required between counties, cities, Metro and special districts to:
 - Describe how the city, county and Metro will involve the special district in land use planning and what the district's responsibilities will be in such efforts;
 - Establish the roles and responsibilities of the parties in development approval;
 - Establish the role and responsibilities of the city and/or county with respect to the district's interest; and
 - Specify parties to urban service agreements.
- Urban Service Agreements (USAs). USAs are required by ORS 195.060 to establish the service providers within the city's ultimate service boundary.

In 1997, a Cooperative Agreement for Parks, Recreation and Open Space was entered into by the district, the county, Metro and the cities of Beaverton, Hillsboro, Portland and Tigard. The county will coordinate any amendments to the Cooperative Agreement required because of expansions to the urban growth boundary since 1997, as well as the adoption of urban reserves. Given the number of parties to the Cooperative Agreement, the intent is to keep amendments to a minimum.

In 2017, the county started working with the city to establish USAs with the city's various service districts, including THPRD. The USA will establish the district as the city's park provider and guide how the agencies coordinate planning, provision of recreation amenities and programming.

City and district staff have prepared a draft of the USA (Attachment A) and the City Council will hold a work session on the USA at its February 5, 2019 meeting.

Proposal Request

Staff are providing an update to the board of directors on the status of negotiations of an urban service agreement (USA) with the City of Beaverton, as well as a summary of the conversations at the City Council February 5, 2019 work session. City staff will be in attendance at the board meeting to assist in presenting materials.

Benefits of Proposal

The USA will formally memorialize the district as the city's park provider, a role which the district has served since 1955. In addition to establishing the district as the city's park provider, the USA outlines how the agencies coordinate planning, provision of recreation amenities and programming.

Potential Downside of Proposal

There is no apparent downside to this proposal.

Action Requested

No formal action is requested. Staff are providing an update to the board of directors on the status of negotiations of an urban service agreement (USA) with the City of Beaverton, as well as a summary of the conversations at the City Council February 5, 2019 work session.

Urban Service Agreement

Between

TUALATIN HILLS PARK & RECREATION DISTRICT, METRO, WASHINGTON COUNTY AND THE
CITIES OF BEAVERTON, HILLSBORO AND TIGARD

Version based on our 10-12 conversation

DISCUSSION DRAFT FOR STAFF REVIEW

THIS URBAN SERVICE AGREEMENT (the "Agreement") is entered by and between (collectively referred to as the "Parties"):

- The Tualatin Hills Park & Recreation District, a special district organized under ORS chapter 266, hereinafter referred to as the DISTRICT; and
- METRO, a metropolitan service district organized under ORS chapter 268, hereinafter referred to as METRO; and
- Washington County, a political subdivision of the State of Oregon, hereinafter referred to as the "COUNTY"; and
- The CITIES OF BEAVERTON, HILLSBORO, and TIGARD, municipal corporations of the State of Oregon, hereinafter referred to as "CITIES" or individually as "BEAVERTON," "HILLSBORO" or "TIGARD."

WHEREAS, ORS 195.065:

1. Requires that units of local government and special districts that provide an urban service to an area within an urban growth boundary that has a population greater than 2,500 persons, and that are identified as appropriate parties by a cooperative agreement under ORS 195.020, shall enter into urban service agreements;
2. Calls for urban service agreements to specify whether an urban service will be provided in the future by a city, county, district, authority or a combination of one or more cities, counties districts or authorities;
3. Calls for the agreement to set forth the functional role of each provider of the urban service; and
4. Calls for parties to an urban service agreement to assign responsibilities for planning and coordinating service provision; planning, constructing and maintaining service facilities; and managing and administering provision of services to urban users, among other elements; and

WHEREAS, Section III.B. of a cooperative agreement pursuant to ORS 195.020 dated October/November 1997 by and between the DISTRICT, COUNTY, the CITIES of

BEAVERTON, HILLSBORO, PORTLAND and TIGARD, AND METRO (the "Cooperative Agreement") states that the DISTRICT, METRO, and the CITIES of BEAVERTON, HILLSBORO, TIGARD and PORTLAND shall be parties to future urban service agreements involving the DISTRICT in the geographical area that includes BEAVERTON and its future urban service area, shown as Study Areas 3/4, 4, 5 and 9 in the agreement; and

WHEREAS, the Cooperative Agreement contains coordinating provisions regarding:

- The ability of the DISTRICT to participate, review and comment on proposed amendments to or adoption of comprehensive plans and land use regulations by the Cities and County;
- BEAVERTON providing notice of relevant development actions in or near the DISTRICT's territory;
- BEAVERTON providing the DISTRICT with the ability to participate, review and comment on proposed amendments to an implementing plan or program related to master plans, capital improvement projects, roads and public involvement activities related to parks, recreational facilities and open spaces; and
- BEAVERTON providing notice of development of new sites for parks, recreational facilities or open space and the acquisition of property(ies) for parks, recreational facilities or open space.

WHEREAS, the Cooperative Agreement contains coordinating provisions whereby the DISTRICT shall provide BEAVERTON with the opportunity to participate, review and comment on proposed amendments to or adoption of comprehensive park and recreation master plans, capital improvement programs and major capital improvement programs. The agreement also includes provisions whereby the DISTRICT shall notify BEAVERTON of DISTRICT development of new sites as parks, recreational facilities or open space or acquisition of properties for parks, recreational facilities or open space within the Municipal Boundary or within ½ mile of the Municipal Boundary.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. Definitions

- A **Effective Date** shall be the last of the dates shown opposite the parties' signatures on the signature page attached hereto.
- B **Functional Plans** include the DISTRICT's Parks, Trails, Natural Resources, Maintenance, Athletic Facilities and Programs functional plans.
- C **Municipal Boundary** includes BEAVERTON's existing municipal boundary as it may be amended to include future annexations.
- D **New Urban Areas** means areas brought into the urban growth boundary after December 31, 2018.

- E **Park and Recreation Services** means the ownership, master planning, construction and maintenance of Recreation Facilities, as well as programming, classes and events provided in Recreation Facilities.
- F **Park and Recreation Facilities** means parks, open space, natural areas, trails, and recreation, aquatic and senior centers.
- G **Service Boundary** means the DISTRICT'S existing service boundary as expanded to include any areas annexed into the Municipal Boundary in the future.

II. Term and Review

- A. This Agreement's term commences on the Effective Date and continues until terminated in writing by one or more Parties.
- B. This Agreement shall be periodically reviewed by all Parties. Any party may propose modifications to this Agreement to address concerns or changes in circumstances. All Parties shall receive notice of any proposed modifications intended to address concerns or changes in circumstances, and shall review them in a timely manner.. Review of this Agreement and all proposed modifications shall be coordinated by the COUNTY. A modification to this Agreement must be in writing and signed by all Parties.

III. Service provider designation and role of each service provider

- A. Except as provided in Subsection III.B, the DISTRICT is primary service provider of Park and Recreation Services within BEAVERTON's Municipal Boundary.
- B. BEAVERTON currently provides Park and Recreation Services on a limited basis and may provide Park and Recreation Services at certain additional locations in the future. Prior to acquiring land with the intent of providing Park and Recreation Services or developing new Recreational Facilities, BEAVERTON will provide the DISTRICT with written notice of BEAVERTON's intent, and BEAVERTON and the DISTRICT shall then discuss the desired roles for each entity in acquiring the land for or providing Park and Recreation Services located on the land. Failure to receive notice shall not invalidate such actions.

IV. Future service area

- A. The DISTRICT's future service area related to BEAVERTON is the BEAVERTON'S Municipal Boundary and areas where BEAVERTON has an interest in planning, as shown in Exhibit X.

- B. If the DISTRICT'S or BEAVERTON'S future service areas are changed by separate agreements or other means consistent with state law, the service area recognized by this agreement will automatically change to reflect those changes.

V. Planning and coordinating responsibility

In addition to the planning and coordinating methods outlined in the Cooperative Agreement, the following shall apply to Park and Recreation Services and Facilities within BEAVERTON's municipal boundary:

A. DISTRICT RESPONSIBILITIES

1. The DISTRICT shall provide BEAVERTON with notice and the opportunity to participate on committees for the update of the DISTRICT Comprehensive Plan, Functional Plans, capital improvements plans, system development charge methodologies or any other implementing plans, documents or programs that impact Park and Recreation Services and Facilities within the Municipal Boundary.
2. The DISTRICT shall provide BEAVERTON with notice and an opportunity to participate, review and comment on individual master plans for Park and Recreation Facilities within the Municipal Boundary.
3. The DISTRICT will include Park and Recreation Facilities in New Urban Areas in the prioritization lists in its Functional Plans at a time no later than the first Functional Plan update after the land is added to the urban growth boundary.
4. In New Urban Areas, the DISTRICT will make reasonable efforts to ensure delivery of initial phases of park development (e.g., open lawn and play equipment) soon as possible after occupancy of a significant phase of development.

B. BEAVERTON RESPONSIBILITIES

1. BEAVERTON will provide the DISTRICT with notice and opportunity to participate in the planning for New Urban Areas.
2. BEAVERTON acknowledges the need of the DISTRICT to balance the provision of Park and Recreation Facilities and Services throughout its service boundaries, and nothing in this Agreement requires BEAVERTON's requests to take priority over other projects.

C. MUTUAL COOPERATION

1. BEAVERTON and the DISTRICT shall work together to explore funding tools that will allow the DISTRICT, to the extent feasible, to provide Park and Recreation Facilities and Services early in the

development and occupancy of New Urban Areas, as set forth in Section V.A.4 above, understanding that facility and service provision will be phased in over time. BEAVERTON and the DISTRICT understand that in New Urban Areas, the first priority is the acquisition of land and that the development and construction of Park and Recreation Facilities have to be (a) master planned by the DISTRICT, (b) included in the DISTRICT's Parks Functional Plan and (c) included in the prioritization list in the DISTRICT's capital improvement plan. BEAVERTON and the DISTRICT recognize that development and construction of Park and Recreation Facilities may need to be phased because of limited financial resources.

2. BEAVERTON and the DISTRICT shall work together to encourage timely development of Park and Recreation Facilities in New Urban Areas, including cooperating to identify methods to encourage those facilities to be constructed by developers. Both parties recognize that accomplishing early development of parks in new urban areas may require phasing of park improvements and/or debt financing.
3. Through intergovernmental agreements or regular work plans, notify each other of important policy undertakings and provide notice and opportunity for the other party to participate and/or comment.
4. BEAVERTON and the DISTRICT shall cooperate to address important policy issues, including affordable housing, annexing DISTRICT property into the Municipal Boundary, and annexing property within the Municipal Boundary into the DISTRICT boundary [to also include removing existing annexation opt-out].
5. BEAVERTON and the DISTRICT shall seek to establish agreements regarding capital improvements, programming, design standards, maintenance, natural resource protection/enhancement and other topics with the goal of ensuring BEAVERTON and DISTRICT goals are met; roles and responsibilities are clear; and efficiencies are improved.

IN WITNESS HEREOF the parties have executed this Urban Service Agreement on the date set opposite their signatures.



MEMO

DATE: February 4, 2019
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **General Manager's Report for February 12, 2019**

Diversity, Equity & Inclusion Initiative Update

Human Resources continues to partner with the Communications Division and Lillian Tsai of TsaiComms to support a diversity equity and inclusion (DEI) assessment and customized employee development plan. This DEI work builds upon the district's fundamental commitment to access for all, core values of diversity and inclusion, and on previous work by staff in consultation with Portland State University to create and implement an internal diversity development plan.

Lillian's work with staff at all levels throughout the district and representing multiple affinity groups will provide a realistic and holistic assessment on how far we have come and where we are going in our journey to serve and welcome the whole local community. Using various research methods including review of the previous reports and training records, one on one interviews, focus groups, and surveys, Lillian will develop staff training for all district employees that is scheduled to take place in May 2019. While this work is in progress, Human Resources continues to support DEI opportunities for staff including the cross-agency Equity Seminar Series. Christine Hoffmann, Human Resources manager, will be at your February board meeting to provide a brief update.

Board of Directors & Budget Committee Meeting Schedule

The following dates are proposed for the board of directors and budget committee meeting schedule over the next few months. All dates are Tuesdays unless otherwise noted.

- February 19, 2019 (budget committee mid-year review)
- March 12, 2019
- April 9, 2019
- April 16, 2019 (budget committee work session)
- May 14, 2019
- May 21, 2019 (budget committee budget approval)



MEMO

DATE: January 28, 2019
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park & Recreation Services
Keith Hobson, Director of Business & Facilities

RE: Annual Planning Cycle

Introduction

During the February 12, 2019 board meeting, staff will present the board with information relating to the annual planning cycle undertaken each year to develop the district's budget and work plans, provide an update on the timeline for the upcoming community visioning effort, and outline the proposed planning cycle to guide district efforts once the visioning process has been completed.

Background

Each fall, the board is asked to provide information to staff on setting priority goal outcomes for the following fiscal year. These priority goal outcomes ensure that the district allocates its resources to those projects and business plans that directly impact Strategic Plan goals, Service and Financial Sustainability Plan objectives, and board of directors' priorities. These outcomes also guide the budget-setting process, which is typically underway between January and June, when the budget for the next fiscal year is adopted.

Since the adoption of the 2013 Comprehensive Plan Update, many of the updated objectives to implement the Strategic Plan goals have been completed. The upcoming community visioning process is expected to result in the identification of goals, themes, and starter actions that may result in revisions to the Strategic Plan goals.

The current planning cycle and budget development process will be described, as well as staff's work plan for the balance of this fiscal year, and the timeline for visioning and future annual planning efforts.

Action Requested

No formal action requested. Board discussion and input is being requested on the current, interim, and proposed annual planning cycles.



MEMO

DATE: January 28, 2019
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: Enterprise Resource Planning Solution Contract

Introduction

Staff is seeking board of directors' approval of the highest scoring bid for the Enterprise Resource Planning (ERP) System and implementation services. Staff is also seeking authorization to negotiate and execute a contract with Tyler Technologies for implementation services of \$803,958 and five years of annual software hosting fees of \$1,229,775 (\$245,955 per year).

The adopted budget for 2018/19 included \$436,800 for system and implementation costs that was carried forward from the 2017/18 budget, plus \$119,812 for the timekeeping system and timeclock replacement budgeted in 2018/19, for a total budget of \$556,612. The original budget estimate was based upon software costs quoted for other local government entities, which, upon review of the bids received, was not comparable to the costs for the district system requirements. Staff has identified other capital budget appropriations to fund the remaining \$247,346 in implementation costs and additional hosting and support for four months in fiscal year 2019 totaling \$81,985 (if the conversion begins in March 2019).

Background

The district currently uses the Springbrook financial system to manage data necessary for operations, which includes financial accounting software, accounts payable and purchasing systems, and payroll. The system was implemented in 1999. The district has experienced system processing issues causing delays and loss of productivity and has received notice from the vendor that the district's version of the software can no longer be upgraded and will not be supported in the future by the vendor.

As part of the 2017/18 budget process, a business plan for replacement of the financial system was approved. The business plan included cost estimates for the project based upon costs incurred by other local government entities for similar projects. At that time, staff estimated an implementation budget of \$436,800 for the financial system. The project did not begin in fiscal year 2017/18, so the budget was carried forward to the 2018/19 adopted budget. Staff completed further research related to pricing in July 2018, and at that time staff recognized that the cost of implementation was more than first estimated in 2017.

The replacement employee time and attendance system costs of \$119,812 were appropriated in the 2018/19 budget. The time and attendance system and timeclocks have been included in the current proposal, and as such, this budget will be utilized for the project.

Staff conducted a request for proposal process for an integrated enterprise resource planning system solution. Staff subsequently received two independent responses. The bids were evaluated and scored in accordance with the request for proposals.

Scores for proposals and pricing were as follows:

| Criteria | Total Value | Tyler Technologies | Central Square Technologies |
|-------------------------------|--------------------|---------------------------|------------------------------------|
| Experience and qualifications | 20.0 | 18.8 | 14.2 |
| Scope of work | 5.0 | 4.7 | 4.0 |
| Corporate responsibility | 15.0 | 5.3 | 6.7 |
| Functional requirements | 25.0 | 24.4 | 24.3 |
| Interfaces | 5.0 | 5.0 | 4.6 |
| Implementation plan | 15.0 | 13.8 | 11.0 |
| Price - Implementation | 8.0 | 8.0 | 5.9 |
| Price - Software hosting | 7.0 | 6.8 | 7.0 |
| | <u>100.0</u> | <u>86.8</u> | <u>77.7</u> |

The two bidders were invited to present demonstrations of the proposed systems to a team of district staff. The team evaluated and scored the demonstrations based upon functional requirements provided to the bidders. Scores for the demonstrations were as follows:

| Scored Function | Total Value | Tyler Technologies | Central Square Technologies |
|------------------------|--------------------|---------------------------|------------------------------------|
| Timekeeping | 11.0 | 8.1 | 8.6 |
| Payroll | 11.0 | 9.5 | 8.6 |
| Financial Reporting | 12.0 | 10.3 | 8.9 |
| Accounts Payable | 11.0 | 9.7 | 8.1 |
| Implementation | 11.0 | 8.6 | 8.4 |
| General Ledger | 11.0 | 9.2 | 8.6 |
| Cash Management | 11.0 | 8.8 | 7.9 |
| Purchasing | 11.0 | 9.2 | 8.4 |
| Budget | 11.0 | 7.7 | 8.1 |
| | <u>100.0</u> | <u>81.2</u> | <u>75.5</u> |

The Tyler Technologies Munis system will provide the district with a system that meets all the current functional needs, as well as many productivity improvements. Included in the cost for the system are:

- More flexible financial reporting to provide district management with better information for decision making
- The ability to convert documentation to electronic format that can be accessed through the system
- Regular updates to the software to ensure that the district systems are kept up-to-date with current technology
- The ability to track and report equity in procurement transactions
- Process improvements in cash management
- Increased functionality in payroll and human resources, including online employee self-service capabilities

- Improvements to employee timekeeping including better tracking and recording of multiple pay rates and providing time entry options on a variety of tools, including cell phones and computer terminals, in addition to touch screen time clocks.

In addition, Tyler Technologies offers other modules, including a park & recreation system that may allow for future improvements in processing district transactions.

Proposal Request

Staff is seeking board of directors’ approval of the highest scoring bid for the enterprise resource planning solution and implementation, and authorization to negotiate and execute a contract with Tyler Technologies for the following:

| | | |
|---|----|-----------|
| Professional Services: | | |
| Planning and implementation services | \$ | 309,353 |
| System build and validation | | 117,164 |
| Training and testing | | 96,703 |
| Project management | | 131,400 |
| Data conversion | | 82,300 |
| Timeclocks (20 touchscreen HID card clocks) | | 48,200 |
| Other services | | 18,838 |
| Total professional services | \$ | 803,958 |
| Ongoing software hosting fees: | | |
| Software hosting and support annual fees | \$ | 245,955 |
| Number of years of hosting and support | | 5 |
| Total hosting and support | \$ | 1,229,775 |

Costs noted are the maximum cost authorization, based upon the initial bid received from Tyler Technologies. Staff will be negotiating with Tyler Technologies, in an effort to obtain the best value for the district.

The project cost estimate exceeds the total project budget by \$247,346. If conversion begins in March 2019, hosting and support for four months in fiscal year 2019 totals \$81,985. The total budget shortfall for fiscal year 2019 is \$329,331. In compliance with local budget law, available budget appropriation must be identified from other sources prior to bid award that would cause a project to exceed its overall budget. Therefore, staff is recommending that the funding shortage be covered by another capital project included in the budget, the Conestoga Pool Tank/Deck – Phase 1 and 2.

The Conestoga Pool Tank/Deck project was included in the 2018/19 budget, but the portions of the project identified for appropriation transfer out were not planned to be performed until 2019/20. The appropriations for this project to replenish appropriation used in 2018/19 will be included as a budget request in the 2019/20 capital budget.

Annual maintenance fees for the first five years of operation of the system are \$245,955. The adopted budget for 2018/19 includes \$70,000 for software maintenance and support for the Kronos timekeeping system and the Springbrook financial system. Once the new ERP system is fully implemented, this budget will offset the annual support and hosting costs for the system, resulting in a net additional annual cost of \$175,955.

Staff is also requesting authorization for the general manager or his designee to execute the contract.

Benefits of Proposal

Authorization of the highest scoring bid will allow staff to reduce risk associated with the existing system. Additionally, new technology will provide improved staff productivity, stronger financial reporting capabilities, and more reliability in processing of financial activity which will better support management decision-making.

Potential Downside of Proposal

Because the overall cost of the project is greater than the project budget, the district will transfer funding budgeted in 2018/19 for another project. This will require replenishing the appropriations for that project in the 2019/20 capital budget.

Action Requested

Staff is seeking board of directors' approval of the following items:

1. Approval to award the contract to the highest scoring bidder, Tyler Technologies for implementation services of \$803,958 and five years of annual software hosting fees of \$1,229,775;
2. Authorization for the general manager or his designee to execute the contract.



MEMO

DATE: January 28, 2019
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park & Recreation Services

RE: Field Fees Rate Setting for 2020/2021

Introduction

THPRD charges field fees to offset the cost of maintaining and operating district owned and maintained fields, ensuring fields and facilities are available to the public today and in the future. As a result of a 2006 fee study, affiliate field fees were first implemented in 2008 at \$7.00 per hour and were phased into that amount over four years to allow affiliates to plan and budget accordingly.

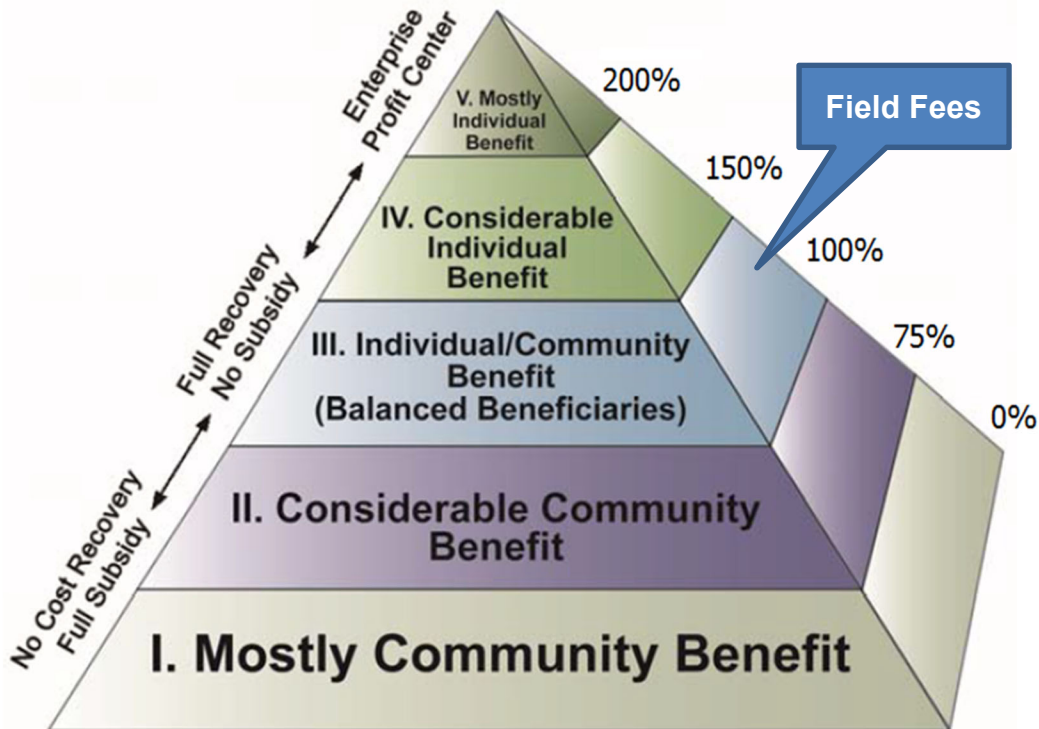
A 2015 review showed that the Sports department was below cost recovery targets in multiple categories related to fields. Specifically, it was only realizing a 23% recovery for rentals to affiliates (target 100%). The estimated target for full cost recovery is approximately \$30 an hour, which takes into account only the time used exclusively by affiliates once other uses (THPRD programs, school district use, and free, open to the public park use) have been removed. Since 2015, field fees have been increased by approximately 15% each year in order to draw closer to the target recovery number. Fees for all fields were increased to \$12.50 per hour on January 1, 2019. Given the significant difference between the current and target field fee rates, district staff implemented a comprehensive review of field fees in late 2018.

Background

In 2013, the THPRD board of directors adopted a costing model for pricing its services following an extensive public process. The costing model, also called the cost recovery pyramid, guides resource allocation across all services the district provides. Community members offered input on where affiliated sports programs and field rentals should be placed on our costing model. Sports affiliates' priority use of THPRD-maintained fields falls under Tier 3 within the category of "Rentals/Exclusive Use – Affiliates." Included in this category are rentals of pools, rentals of basketball courts, and field rentals by affiliates. The resulting 100% recovery target was established in recognition that exclusive use/rentals are a mix of community and individual benefit.

Cost recovery is calculated as total revenue (other than tax subsidy) divided by the direct expenses. Direct expenses are identifiable to the program and are associated with providing the services offered by the program. These costs would not exist without the program or service and often increase exponentially. Indirect costs are overhead costs associated with administrative costs of the district and are not allocated but carried in the support services category of service on the foundation level of the pyramid. To implement this approach, a team of staff members first determined the major categories of service for the district and grouped all activities under these major categories. Then, through a series of public workshops, patrons and staff went through an exercise to assess the level of public vs. private benefit of each category

of service. This assessment was done through a filtering process of answering multiple questions about the category of service and this process is summarized on the matrix below. The level of public vs. private benefit then, in turn, determined where the category of service was placed on the pyramid. The pyramid below shows where each category of service was classified, as a result of this public process:



Analysis

THPRD regularly reviews field fees to ensure consistency with our cost recovery methodology. The collection of fees is one way that we offset costs to enable sport-specific programs and maintain athletic fields. Before setting field fees for 2020 and beyond, district staff reached out to the sports affiliates to gather feedback.

A task force consisting of 12 members representing youth and adult affiliated sports groups was assembled in late 2018 to help district staff evaluate field fees charged to these users. The task force met four times from November 1, 2018, to January 9, 2019, and helped staff create several field fee options, propose a preferred fee structure, and develop proposals regarding service level adjustments and pricing thresholds.

Four fee scenarios were presented to the public via a virtual open house and feedback was collected through a survey that was open from December 13, 2018, to January 5, 2019. The survey received 382 responses total, and the top two scenarios were:

- 1) Charging a single price point for all fields regardless of location or whether the field is natural grass or synthetic turf
- 2) Charging different hourly rates for fields at sports complexes compared to outlying fields (typically those located at elementary and middle schools or within parks)

Almost 200 comments were received through the survey, and four major themes were identified: social equity considerations, service levels, tax subsidy levels, and exploring alternative funding. The results were reviewed with the task force on January 9, 2019.

Based on the public input, the task force recommended a modified phased-in pricing scenario which would charge different costs for the use of fields on sports complexes vs. outlying fields. Sports complexes include PCC Rock Creek, Mountain View Champions Park, Sunset Park, Howard M. Terpenning Recreation Complex, Cedar Hills Park, and all high school turf fields.

Proposal Request

The Field Fees Task Force recommends that the board continue to increase the outlying fields’ hourly fees at a rate of 15% annually until 100% recovery is reached. On complexes, however, the task force recommends that the board approve a one-time surcharge over the outlying field rate, resulting in a 30% increase in the first year (2020) and 15% annual increases in 2021 and beyond. The task force believed this scenario would enable clubs to budget appropriately and would provide the most equity for most users. Though the current target amount is \$30 per hour, the task force recognized that number might change over time depending on levels of service and the number of fields maintained. Therefore, the task force asked to continue to stay engaged and revisit field fees once the district completes its community visioning effort in approximately two years.

Proposed Fee Schedule

Staff is asking the board to adopt field fees for both complex and outlying fields for 2020 and 2021. To calculate the proposed fee schedule, we took the 2019 hourly rate of \$12.50 and increased it by 15% for outlying fields and 30% for complexes. In each subsequent year, the fee would be increased by 15% until full cost recovery is reached. All fees are rounded to the nearest \$0.25. The table below shows recommended fee schedule:

| | | Proposed Field Fee Schedule | | |
|------------------|--|------------------------------------|----------------------|-----------------------|
| | | Year | Complex Field | Outlying Field |
| | | 2019 | \$ 12.50 | \$ 12.50 |
| | | 2020 | \$ 16.25 | \$ 14.25 |
| | | 2021 | \$ 18.75 | \$ 16.25 |
| Projected | | 2022 | \$ 21.50 | \$ 18.75 |
| | | 2023 | \$ 24.75 | \$ 21.50 |
| | | 2024 | \$ 28.50 | \$ 24.75 |
| | | 2025 | \$ 32.75 | \$ 28.50 |

Benefits of Proposal

The proposed scenario would enable clubs to budget appropriately and provide the most equity for most users. The leagues intend to engage with the large-scale visioning and strategic plan update processes to help determine community values, and they understand this may provide clarity on where field rentals should fall on the costing model. The task force would like to reconvene in 6-8 months to continue the conversation on reducing overall field costs.

Potential Downside of Proposal

An increase in field fees has the potential for making it cost prohibitive for youth to participate in sports. The recommended phased-in approach will help mitigate that risk.

Action Requested

Board approval of the proposed field fees for complex and outlying fields for calendar years 2020 and 2021.



Management Report to the Board February 12, 2019

Communications & Outreach

Holly Thompson, Communications Director

1. Scholarship Program Update. A successful outreach event was held on January 23 to solicit feedback from partners on the findings in the scholarship assessment work. The results were very positive and confirmed the ideas the district is exploring are on the right path. A staff work group has begun meeting to plan for implementation. Staff are working on the necessary registration system programming changes and testing required to successfully implement changes by the end of the fiscal year. Starting July 1, 2019, families will be able to access their full \$200 scholarship and pool the monies among family members. Staff will be updating the district's marketing materials to reflect these changes.
2. Outreach Update. Communications department staff attended outreach events promoting the district, employment opportunities, and the scholarship program. Events included two Latino nights at Beaverton High School and Beaver Acres Elementary, a Career Fair at Portland State University, and a Quarterly Welcoming Beaverton event.
3. Hiring and Visioning Professional Services Update. In January, two of the four vacant positions in the department were filled and the onboarding process has begun to welcome our new hires to their new roles. Recruitment for the remaining positions closed on January 31, and we hope to be making hiring offers in February. In January, staff released a request for proposals (RFP) for consultant firms to help facilitate the upcoming visioning process. Interest in this RFP has been high. Proposals are due February 4, and staff hope to complete the review process and have the firm selected by the end of February.

Community Partnerships

Geoff Roach, Director of Community Partnerships

1. Tualatin Hills Park Foundation (THPF)
 - THPF held its first 2019 quarterly meeting of the board of trustees on January 23. Items for discussion included:
 - Formation of taskforces: operational, corporate sponsorship, and capital campaign.
 - Operational task force was formally established at this meeting to begin development of the employee handbook in preparation for a potential executive director hire.
 - The additional taskforces will emerge later in 2019, as needed.
 - Legacy Circle giving at end of 2018 was reported as follows:
 - FY 18 Goal: \$25,000; Actual: \$34,000
 - FY 19 Goal: \$50,000; Projected: \$62,000
 - FY 20 Goal: TBD; Projected: \$53,000 (conservative estimate)
 - New Legacy Circle donors were added over the holidays and in January 2019.
 - A new grant in support of the Program Fund for People Experiencing Disabilities is submitted.

- The Champions Too steering committee involving THPRD and nonprofit organizations operating in the disability space reports that 2019 requests to the program fund are emerging now.
- THPF board of trustee expansion continues with prospecting and recruitment underway for trustees and Legacy Circle supporters.

Aquatics

Sharon Hoffmeister, Aquatics Manager

1. The Aquatics Department is pleased to share new program successes this winter. Harman Swim Center started Spanish swim lessons on Sundays which filled immediately. Staff are looking to expand the classes to accommodate more participants since we now have two bilingual swim instructors. The Aquatic Center is offering family lessons, which will provide an opportunity for the entire family to take swim lessons during the same time frame. Additionally, Aloha, Beaverton and Sunset swim centers began offering free teen swim lessons on early-release Wednesdays. Although the program is slowly taking off at Beaverton and Sunset, Aloha has had a great response to the program, averaging 4-6 students per week.
2. Mt. Hood Community College Aquatic Center (MHAC) continues to experience ongoing challenges with their air structure for their 50-meter pool following a fall renovation closure. This resulted in the change of venue for the High School State Water Polo tournament to the Tualatin Hills Aquatic Center last November. Since these challenges have not yet been resolved at MHAC, Oregon School Activities Association (OSAA) approached THPRD and the Tualatin Hills Swim Club with a request to host the High School State Swimming Championships on February 15 and 16 at the Aquatic Center. This entails hosting three meets over two days for the different leagues with the 4A/3A/2A/1A meet in the mornings, 5A meet in the afternoons and 6A meet in the evenings. Based on the success of this meet, representatives from OSAA would like to discuss the possibility of including the Aquatic Center as a possible site for the state meet in alternating years.
3. Beaverton Swim Center is now offering community education classes, in an effort to expand the use of its classroom. The center is now offering American Red Cross Babysitting Training (with Pediatric First Aid & CPR/AED) classes and also Adult First Aid and CPR/AED classes. Staff are looking to continue to expand the use of the classroom by offering summer camps in the future.

Community Programs

Keith Watson, Community Programs Manager

1. Staff is gathering final input on the Jenkins Estate Concept Plan. Staff presented a draft of the Jenkins Estate Concept Plan at the January 16 Joint Advisory Committee meeting. The draft, developed after an extensive public outreach effort, is an update to the original master plan and identifies goals and objectives recognized as priorities by the community. The plan is available to committee members for feedback through February and will be presented to the board in March. Following the March board meeting, the plan will be made available to the public for a last round of review. The final draft is tentatively scheduled to be presented at the May board meeting.
2. The Parks & Facilities Advisory Committee helped guide the dog park section for the Parks Functional Plan update. The committee spent much of 2018 assisting the Community Programs Department in developing dog park criteria to be included in the updated Parks Functional Plan, which will be reviewed by the board at the February meeting. Activities

included: development and execution of a public survey, research of neighboring agencies, site visits, and several work sessions. This work led to recommendations from the committee on how THPRD should consider meeting the needs of dog owners within our service area.

Maintenance

Jon Campbell, Maintenance Operations Manager

1. The THPRD Energy Team will be replacing interior lights at our facilities with a more efficient, cost-effective alternative. As the 32-watt T8 incandescent lamps are reaching the end of their useful life, staff will replace them with 14-watt LED lamps. This will initially be at the six Strategic Energy Management sites (Aloha Swim Center, Cedar Hills Recreation Center, Conestoga Recreation & Aquatic Center, Elsie Stuhr Center, Garden Home Recreation Center and Harman Swim Center), but eventually all the centers will be phased in. The new LED lamps are projected to last up to five times longer and will save energy each time the LED lamps are turned on.
2. The PCC Rock Creek synthetic turf replacement is underway. The base work and the installation of the synthetic turf carpet are complete, which also includes a cricket pitch area. Crews are currently installing the inlay field lines for lacrosse and soccer; they will begin top dressing the synthetic turf with a shoe rubber infill after the lines are complete. The project is going very well and is on schedule to meet the substantial completion deadline of February 28.
3. Improvements have been made to the Hazeldale Park dog park. More than 300 lineal feet of fencing was replaced, new gates installed, and two large concrete pads were poured on the north side of the dog park. The concrete pads are located at each entrance into the dog park and will provide dry areas for users during the wet season.

Nature & Trails

Bruce Barbarasch, Nature & Trails Manager

1. Nature Kids. The Tualatin Hills Nature Center runs five school-year long nature-based preschool programs for children ages three through five at the Tualatin Hills Nature Park and Cooper Mountain Nature Park. A well-attended open house for the 2019-20 school year was held in January.
2. Bethany Lake Berm. An earthen berm separates Rock Creek from Bethany Lake. In addition to keeping water in the lake, the berm also houses a sewer line. Due to increased erosion and soil slumping, staff are collaborating with Clean Water Services to evaluate options to slow the problem.

Planning, Design & Development

Gery Keck, Design & Development Manager

Jeannine Rustad, Planning Manager

1. On January 16, staff participated in the second meeting for the Connect Oregon Advisory Committee for bicycle and pedestrian programs. The committee has been charged with advising the Oregon Department of Transportation and the Oregon Transportation Committee on amending Oregon Administrative Rule OAR 731-035 to address the bicycle and pedestrian program changes created in the 2017 Keep Oregon Moving Bill. The committee discussed project eligibility criteria, funding sources, definitions and what items should be an ORS rule vs. a guideline. The next meeting is February 4.

2. Staff are currently seeking construction bids for the Bonny Slope Trail project located in the Bluffs Park. This project includes the construction of a 6-foot wide asphalt path from NW South Drive and NW 117th Drive to Bonny Slope Elementary. Bids are due January 31.
3. On January 24, staff attended Metro's quarterly trails meeting. Grant updates were provided by Metro and the Oregon Parks and Recreation Department. Metro staff provided a brief update on the Metro 2019 natural area bond. The proposed financial request for the trail work has not yet been determined. Metro will be seeking public input throughout February. The trail project selection process is also under review by Metro staff.
4. Staff attended the first technical advisory committee (TAC) for Beaverton's Housing Options Project (HOP) on January 25. The HOP is intended to evaluate how types of homes other than single family homes might be allowed in Beaverton's residential areas. The intent is to balance the need to provide housing closer to job centers while considering the size and shape of homes already in the neighborhood. The project anticipates four TAC meetings in the next year, as well as extensive community engagement. An open house is scheduled for Tuesday, February 5 from 5:30 to 7:30 at the Beaverton City Library.

Recreation

Sabrina Taylor Schmitt, Recreation Manager

1. This past holiday season, the Elsie Stuhr Center hosted the St. Matthew's Church annual Thanksgiving dinner for local residents and their families with a total of 530 meals served. TouchMark donated 75 boxes of food which center staff and Meals on Wheels passed out to local seniors in need. Between our generous patrons and our staff, 100 stockings were filled for children in the Police Activities League (PAL) program. And too many gifts to count were bought and wrapped by our staff and patrons for two families as part of the district's holiday giving program.
2. Conestoga Recreation & Aquatic Center hosted a Town Hall for Senator Merkley on January 2 with over 600 participants in attendance. CRAC maintenance and programming staff did a great job balancing regular programs, rental setup and the increased traffic.
3. Cedar Hills Recreation Center was home to Family Promise the week of December 23. Four families stayed over the holiday totaling 12 people for the week. This is the second stay at a THPRD center as a result of the partnership formed with Family Promise of Beaverton in 2018.

Security Operations

Mark Pierce, Security Operations Manager

1. New Security Operations Manager Mark Pierce began on January 7 and is up and running. Mark's focus has been:
 - Park patrol and day-to-day operations
 - Responding to incidents
 - Meeting with staff and partners
 - Partner meetings have included: Neighborhood Association Committees, Beaverton School District, and Beaverton Police
 - Washington County Sheriff's meeting is planned for February 20
 - Facilitated repairs of camera systems at Cedar Hills Recreation Center and Conestoga Recreation & Aquatic Center

Sports

Julie Rocha, Sports Manager

1. Babette Horenstein Tennis Center hosted a popular pickleball tournament. BHTC hosted a pickleball tournament on January 12-13 with 100 participants. BHTC also ran two half-day tournaments for 12 and 14-year-old boys and girls with 43 players.
2. The Athletic Center has recently tinted the windows on the southeast corner of the facility to take the glare off court 6. The tinted windows will allow for better visibility for pickleball and badminton players.

Business Services

*Lori Baker, Chief Financial Officer
Clint Bollinger, Information Services Manager
Christine Hoffman, Human Resources Manager
Mark Hokkanen, Risk & Contract Manager
Katherine Stokke, Operations Analysis Manager*

1. The district has selected Commerce Bank of Oregon to provide financing of \$4 million for Cedar Hills Park and Somerset West Park project costs. THPRD conducted a request for proposals for the bank financing in January, and received responses from nine banks. Commerce Bank is providing financing with a twenty-year payment schedule, with \$2.775 million at a fixed rate of 3.01% and \$1.225 million at a variable rate beginning at 2.66% (with rate adjustments occurring every five years). The bank also provided terms which allow for prepayment of any portion of the debt without penalty. The debt issuance was approved by the board in March 2018, and was budgeted at an interest rate of 4%. The results of the financing provide a projected savings of over \$300,000 compared to budget projections.
2. THPRD's property & liability insurance premiums for 2019 have decreased \$31,524. As a result of recent adjustments to increase the deductible for general liability insurance, premiums for the upcoming year are \$244,942 (a decrease of 11.4%). Premiums were scheduled to increase \$13,164 (4.76%) above the 2018 total of \$276,466. The savings realized from this adjustment and future premium savings will be used to develop a reserve fund to pay losses related to the higher deductible. In addition, THPRD qualified to receive \$23,298 in longevity credits which are paid back to the district as revenue.
3. THPRD's Energy Team coordinated a test pilot of interior LED lighting at the Elsie Stuhr Center. Patrons visited two rooms, each equipped with a different type of LED bulbs, and voted on their favorite. The outcome will help inform a rollout of LED lighting at other centers across the district.
4. Staff has launched a patron survey about the district's energy efficiency. The Energy "Ambassadors", liaisons to the Energy Team at the sites enrolled in the Energy Trust of Oregon's Strategic Energy Management (SEM) Program, released the benchmarking survey to gauge public awareness of THPRD's energy policy and conservation efforts, and solicit ideas for further energy efficiency at our sites. The Energy "Ambassadors" plan to distribute a follow-up survey to measure the effectiveness of our engagement campaign.

February 2019

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--------|---|--|----------|---|--|
| | | | | | 1 | 2 Dive-in Movie 5:30pm @ Aloha Swim Ctr |
| 3 | 4 | 5 | 6 | 7 | 8 Valentine's Dance @ Cedar Hills Rec Ctr | 9 Dive-in Movie Series <i>Star Wars</i> 6pm @ Conestoga Rec & Aquatic Ctr |
| 10 | 11 | 12 Board Meeting 6:30pm @ HMT/Dryland | 13 | 14 | 15 | 16 Dive-in Movie Series <i>Star Wars</i> 6pm @ Conestoga Rec & Aquatic Ctr |
| 17 | 18 | 19 Budget Committee Meeting 7pm @ HMT/Dryland | 20 Nature & Trails Advisory Comm Mtg 6:30pm @ Fanno Creek Service Ctr Programs & Events Advisory Comm Mtg 6:30pm @ Conestoga Rec & Aquatic Ctr | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | | |

March 2019

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--------|--|---|---|--------|---|
| | | | | | 1 | 2 Dive-in Movie 5:30pm @ Aloha Swim Ctr |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 Dive-in Movie Series <i>Star Wars</i> 6pm @ Conestoga Rec & Aquatic Ctr |
| 10 | 11 | 12 Board Meeting 7pm @ HMT/Dryland | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 Nature & Trails Advisory Comm Mtg 6:30pm @ Fanno Creek Service Ctr | 21 Parks & Facilities Advisory Committee Mtg 6:30pm @ HMT/Dryland | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

April 2019

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--------|--|---|----------|--------|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 Board Meeting 7pm @ HMT/Dryland | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 Budget Committee Work Session 6pm @ Elsie Stuhr Ctr | 17 Nature & Trails Advisory Comm Mtg 6:30pm @ Fanno Creek Service Ctr | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 Spring Native Plant Sale @ Tualatin Hills Nature Park |
| 28 | 29 | 30 | | | | |

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 12/31/18

| Description | Project Budget | | | | Project Expenditures | | Estimated Total Costs | | | Est. Cost (Over) Under Budget | | | |
|--|--------------------------|----------------------------------|------------------------------------|---------------------------|----------------------------|----------------------|-----------------------|----------------------------|-------------------|-------------------------------|------------------|--------------------|-----------------|
| | Prior Year Budget Amount | Budget Carryover to Current Year | New Funds Budgeted in Current Year | Cumulative Project Budget | Current Year Budget Amount | Expended Prior Years | Expended Year-to-Date | Estimated Cost to Complete | Basis of Estimate | Project Cumulative | Current Year | Project Cumulative | Current Year |
| | (1) | (2) | (3) | (1+3) | (2+3) | (4) | (5) | (6) | | (4+5+6) | (5+6) | | |
| GENERAL FUND | | | | | | | | | | | | | |
| CAPITAL OUTLAY DIVISION | | | | | | | | | | | | | |
| <u>CARRY FORWARD PROJECTS</u> | | | | | | | | | | | | | |
| Financial Software | 436,800 | 436,800 | - | 436,800 | 436,800 | - | - | 436,800 | Budget | 436,800 | 436,800 | - | - |
| Phone Replacement | 30,000 | 29,721 | 57,000 | 87,000 | 86,721 | 279 | - | 86,721 | Budget | 87,000 | 86,721 | - | - |
| Translation Software | 2,474 | 2,474 | - | 2,474 | 2,474 | - | - | 2,474 | Budget | 2,474 | 2,474 | - | - |
| Folder / Sorter | 12,000 | 12,000 | - | 12,000 | 12,000 | - | - | 12,000 | Budget | 12,000 | 12,000 | - | - |
| Wood Floor Refinish | 1,975 | 1,975 | - | 1,975 | 1,975 | 543 | - | 1,432 | Budget | 1,975 | 1,432 | - | 543 |
| ADA Improvements | 59,650 | 28,200 | 50,000 | 109,650 | 78,200 | 39,828 | - | 69,822 | Budget | 109,650 | 69,822 | - | 8,378 |
| Play Equipment (2 sites) | 190,000 | 77,762 | 170,000 | 360,000 | 247,762 | 139,202 | 206,693 | - | Complete | 345,895 | 206,693 | 14,105 | 41,069 |
| Bridges and Boardwalks (3 sites) | 661,207 | 661,207 | 99,000 | 760,207 | 760,207 | 46,907 | 3,387 | 709,913 | Budget | 760,207 | 713,300 | - | 46,907 |
| Hazeldale Parking Lot | 310,512 | 310,512 | - | 310,512 | 310,512 | 29,085 | 298,200 | - | Complete | 327,285 | 298,200 | (16,773) | 12,312 |
| Babette Horenstein Tennis Center LED Lighting | 307,000 | 307,000 | - | 307,000 | 307,000 | 260,195 | 29,676 | - | Complete | 289,871 | 29,676 | 17,129 | 277,324 |
| Office Space Expansion Design | 10,000 | 10,000 | - | 10,000 | 10,000 | 10,000 | - | - | Complete | 10,000 | - | - | 10,000 |
| Landscaping | 5,000 | 5,000 | 55,000 | 60,000 | 60,000 | - | - | 60,000 | Budget | 60,000 | 60,000 | - | - |
| Shower Facility Repair | 7,500 | 7,500 | - | 7,500 | 7,500 | - | - | 7,500 | Budget | 7,500 | 7,500 | - | - |
| Configuration Management Software | 75,000 | 75,000 | - | 75,000 | 75,000 | - | 46,438 | 28,562 | Budget | 75,000 | 75,000 | - | - |
| TOTAL CARRYOVER PROJECTS | 2,109,118 | 1,965,151 | 431,000 | 2,540,118 | 2,396,151 | 526,039 | 584,394 | 1,415,224 | | 2,525,657 | 1,999,618 | 14,461 | 396,533 |
| <u>ATHLETIC FACILITY REPLACEMENT</u> | | | | | | | | | | | | | |
| Synthetic Turf - PCC Rock Creek | | | 1,100,000 | 1,100,000 | 1,100,000 | - | 1,084 | 1,084,088 | Award | 1,085,172 | 1,085,172 | 14,828 | 14,828 |
| Sports Field Lighting Control | | | 40,000 | 40,000 | 40,000 | - | 39,560 | - | Complete | 39,560 | 39,560 | 440 | 440 |
| Tennis Court Resurface (3 sites) | | | 110,000 | 110,000 | 110,000 | - | 102,832 | - | Complete | 102,832 | 102,832 | 7,168 | 7,168 |
| Basketball Pad Asphalt Overlay | | | 15,000 | 15,000 | 15,000 | - | 8,177 | - | Complete | 8,177 | 8,177 | 6,823 | 6,823 |
| TOTAL ATHLETIC FACILITY REPLACEMENT | | | 1,265,000 | 1,265,000 | 1,265,000 | - | 151,653 | 1,084,088 | | 1,235,741 | 1,235,741 | 29,259 | 29,259 |
| <u>ATHLETIC FACILITY IMPROVEMENT</u> | | | | | | | | | | | | | |
| Court Restriping for Pickleball | | | 15,000 | 15,000 | 15,000 | - | 14,000 | - | Complete | 14,000 | 14,000 | 1,000 | 1,000 |
| TOTAL ATHLETIC FACILITY IMPROVEMENT | | | 15,000 | 15,000 | 15,000 | - | 14,000 | - | | 14,000 | 14,000 | 1,000 | 1,000 |
| <u>PARK AND TRAIL REPLACEMENTS</u> | | | | | | | | | | | | | |
| Bridges and Boardwalks (2 sites) | | | 38,500 | 38,500 | 38,500 | - | 5,823 | 32,677 | Budget | 38,500 | 38,500 | - | - |
| Concrete Sidewalk Repair (7 sites) | | | 169,000 | 169,000 | 169,000 | - | 61,032 | 107,968 | Budget | 169,000 | 169,000 | - | - |
| Design Berm Stabilization Study - Bethany Lake | | | 45,000 | 45,000 | 45,000 | - | - | 45,000 | Budget | 45,000 | 45,000 | - | - |
| Fences (3 sites) | | | 38,750 | 38,750 | 38,750 | - | 6,667 | 32,083 | Budget | 38,750 | 38,750 | - | - |
| Irrigation Systems Redesign & Reconfig (2 sites) | | | 20,000 | 20,000 | 20,000 | - | 1,145 | 18,855 | Budget | 20,000 | 20,000 | - | - |
| Asphalt Pedestrian Pathways (10 sites) | | | 293,000 | 293,000 | 293,000 | - | 75,512 | 217,488 | Budget | 293,000 | 293,000 | - | - |
| Play Equipment (2 sites) | | | 102,500 | 102,500 | 102,500 | - | 46,686 | 55,814 | Budget | 102,500 | 102,500 | - | - |
| Burntwood Playground Activity Panel | | | - | - | - | - | 1,839 | - | Complete | 1,839 | 1,839 | (1,839) | (1,839) |
| Emergency Park and Trail Repairs | | | - | - | - | - | 1,135 | - | Complete | 1,135 | 1,135 | (1,135) | (1,135) |
| Wonderland Park Smarte Turf | | | - | - | - | - | 7,600 | - | Complete | 7,600 | 7,600 | (7,600) | (7,600) |
| TOTAL PARK AND TRAIL REPLACEMENTS | | | 706,750 | 706,750 | 706,750 | - | 207,440 | 509,884 | | 717,324 | 717,324 | (10,574) | (10,574) |
| <u>PARK AND TRAIL IMPROVEMENTS</u> | | | | | | | | | | | | | |
| Memorial Benches | | | 8,000 | 8,000 | 8,000 | - | 465 | 7,535 | Budget | 8,000 | 8,000 | - | - |
| Regional Tran Prog - Cedar Mill Creek Trail 3-4 | | | 150,000 | 150,000 | 150,000 | - | - | 150,000 | Budget | 150,000 | 150,000 | - | - |
| Connect Oregon - Waterhouse Trail | | | 400,000 | 400,000 | 400,000 | - | - | 400,000 | Budget | 400,000 | 400,000 | - | - |
| Metro Nature in Neighborhoods-Fanno Crk Grnwy | | | 220,700 | 220,700 | 220,700 | - | 10,202 | 210,498 | Budget | 220,700 | 220,700 | - | - |
| Energy Trust of Oregon Projects | | | 83,938 | 83,938 | 83,938 | - | - | 83,938 | Budget | 83,938 | 83,938 | - | - |
| LGGP - Cedar Hills Park | | | 340,156 | 340,156 | 340,156 | - | - | 340,156 | Budget | 340,156 | 340,156 | - | - |
| Cedar Hills Park-Additional funding for Bond project | | | 3,900,000 | 3,900,000 | 3,900,000 | - | - | 3,900,000 | Budget | 3,900,000 | 3,900,000 | - | - |
| Summercrest Park Bank Stabilization | | | 6,000 | 6,000 | 6,000 | - | 2,608 | - | Complete | 2,608 | 2,608 | 3,392 | 3,392 |
| Retaining Wall - Tennis Ctr | | | 10,000 | 10,000 | 10,000 | - | - | 10,000 | Budget | 10,000 | 10,000 | - | - |
| Garbage Can and Picnic Table Pads | | | 15,000 | 15,000 | 15,000 | - | 3,702 | 11,298 | Budget | 15,000 | 15,000 | - | - |
| LWCF - Crowell Woods | | | 384,104 | 384,104 | 384,104 | - | - | 384,104 | Budget | 384,104 | 384,104 | - | - |
| LWCF - Commonwealth Lake Pk Bridge | | | 60,554 | 60,554 | 60,554 | - | - | 60,554 | Budget | 60,554 | 60,554 | - | - |
| LGGP - Butternut Park Play Equipment | | | 75,000 | 75,000 | 75,000 | - | - | 75,000 | Budget | 75,000 | 75,000 | - | - |
| SDAO - Combustion Analyzer | | | 3,000 | 3,000 | 3,000 | - | 2,987 | - | Complete | 2,987 | 2,987 | 14 | 14 |
| TOTAL PARK AND TRAIL IMPROVEMENTS | | | 5,656,452 | 5,656,452 | 5,656,452 | - | 19,964 | 5,633,083 | | 5,653,047 | 5,653,047 | 3,405 | 3,405 |

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 12/31/18

| Description | Project Budget | | | | Project Expenditures | | Estimated Total Costs | | | Est. Cost (Over) Under Budget | | | |
|--|--------------------------|----------------------------------|------------------------------------|---------------------------|----------------------------|----------------------|-----------------------|----------------------------|-------------------|-------------------------------|-------------------|--------------------|----------------|
| | Prior Year Budget Amount | Budget Carryover to Current Year | New Funds Budgeted in Current Year | Cumulative Project Budget | Current Year Budget Amount | Expended Prior Years | Expended Year-to-Date | Estimated Cost to Complete | Basis of Estimate | Project Cumulative | Current Year | Project Cumulative | Current Year |
| | (1) | (2) | (3) | (1+3) | (2+3) | (4) | (5) | (6) | | (4+5+6) | (5+6) | | |
| CHALLENGE GRANTS | | | | | | | | | | | | | |
| Program Facility Challenge Grants | | | 75,000 | 75,000 | 75,000 | - | 5,751 | 69,249 | Budget | 75,000 | 75,000 | - | - |
| TOTAL CHALLENGE GRANTS | | | 75,000 | 75,000 | 75,000 | - | 5,751 | 69,249 | | 75,000 | 75,000 | - | - |
| BUILDING REPLACEMENTS | | | | | | | | | | | | | |
| Cardio and Weight Equipment | | | 40,000 | 40,000 | 40,000 | - | 999 | 39,001 | Budget | 40,000 | 40,000 | - | - |
| Cedar Hills Boiler | | | 100,000 | 100,000 | 100,000 | - | 1,518 | 98,482 | Budget | 100,000 | 100,000 | - | - |
| Conestoga Pool Tank/Deck | | | 554,380 | 554,380 | 554,380 | - | 101,715 | 452,665 | Budget | 554,380 | 554,380 | - | - |
| Raleigh Swim Center Pool Tank/Deck | | | 795,000 | 795,000 | 795,000 | - | - | 795,000 | Budget | 795,000 | 795,000 | - | - |
| Fanno Creek Service Center Roof Study | | | 25,000 | 25,000 | 25,000 | - | 24,216 | - | Complete | 24,216 | 24,216 | 784 | 784 |
| HMT Athletic Center Roof | | | 75,000 | 75,000 | 75,000 | - | 69,546 | - | Complete | 69,546 | 69,546 | 5,454 | 5,454 |
| John Quincy Adams Young House Restoration | | | 50,000 | 50,000 | 50,000 | - | 8,720 | 41,280 | Budget | 50,000 | 50,000 | - | - |
| Concession Stand Roof Sections Replacement | | | 5,000 | 5,000 | 5,000 | - | 6,970 | - | Complete | 6,970 | 6,970 | (1,970) | (1,970) |
| HMT Recreation Complex Parking Lot Relamp | | | 30,000 | 30,000 | 30,000 | - | 15,710 | - | Complete | 15,710 | 15,710 | 14,290 | 14,290 |
| Tennis Air Structure Curtains | | | 9,800 | 9,800 | 9,800 | - | 9,876 | - | Complete | 9,876 | 9,876 | (76) | (76) |
| Ergonomic Equipment/Fixtures | | | 6,000 | 6,000 | 6,000 | - | 1,510 | 4,490 | Budget | 6,000 | 6,000 | - | - |
| Electrical Panel - CH Boiler Room | | | 25,000 | 25,000 | 25,000 | - | - | 25,000 | Budget | 25,000 | 25,000 | - | - |
| Tile Flooring | | | 29,000 | 29,000 | 29,000 | - | - | 29,000 | Budget | 29,000 | 29,000 | - | - |
| Carpet | | | 15,000 | 15,000 | 15,000 | - | - | 15,000 | Budget | 15,000 | 15,000 | - | - |
| Wood Floor Refinish - AC Courts | | | 14,000 | 14,000 | 14,000 | - | 16,432 | - | Complete | 16,432 | 16,432 | (2,432) | (2,432) |
| Floor Replacements - Stuhr Poplar Room | | | 10,000 | 10,000 | 10,000 | - | 7,082 | - | Complete | 7,082 | 7,082 | 2,918 | 2,918 |
| Steam Traps | | | 20,000 | 20,000 | 20,000 | - | - | 20,000 | Budget | 20,000 | 20,000 | - | - |
| Emergency Repairs | | | 100,000 | 100,000 | 100,000 | - | 20,929 | 79,071 | Budget | 100,000 | 100,000 | - | - |
| Other HVAC Components (4 sites) | | | 68,000 | 68,000 | 68,000 | - | 17,075 | 50,925 | Budget | 68,000 | 68,000 | - | - |
| Parking Lot Overlay and Curbs - HMT Lot A | | | 92,000 | 92,000 | 92,000 | - | 43,250 | 56,235 | Award | 99,485 | 99,485 | (7,485) | (7,485) |
| Water Heaters-AC | | | 18,000 | 18,000 | 18,000 | - | 20,576 | - | Complete | 20,576 | 20,576 | (2,576) | (2,576) |
| Sink Drain Piping-CRA Utility Sink | | | 3,000 | 3,000 | 3,000 | - | 2,852 | - | Complete | 2,852 | 2,852 | 148 | 148 |
| Drain and Backwash Valves (2 sites) | | | 20,800 | 20,800 | 20,800 | - | 13,731 | 7,069 | Budget | 20,800 | 20,800 | - | - |
| Circulation Pump-BSC | | | 3,400 | 3,400 | 3,400 | - | - | - | Complete | - | - | 3,400 | 3,400 |
| Autofill System (2 sites) | | | 16,100 | 16,100 | 16,100 | - | - | 16,100 | Budget | 16,100 | 16,100 | - | - |
| Entryway - ASC | | | 30,000 | 30,000 | 30,000 | - | 29,383 | - | Complete | 29,383 | 29,383 | 617 | 617 |
| Somerset West Pool Heater | | | - | - | - | - | 3,350 | - | Complete | 3,350 | 3,350 | (3,350) | (3,350) |
| Emergency Building Repairs | | | - | - | - | - | 3,356 | - | Complete | 3,356 | 3,356 | (3,356) | (3,356) |
| GHRC Heating | | | - | - | - | - | 4,228 | 29,476 | Award | 33,704 | 33,704 | (33,704) | (33,704) |
| HMT Adm Office CarpetFurntr | | | - | - | - | - | 10,957 | - | Complete | 10,957 | 10,957 | (10,957) | (10,957) |
| Aquatic Center Renov Phase 2 | | | - | - | - | - | 8,667 | - | Complete | 8,667 | 8,667 | (8,667) | (8,667) |
| TOTAL BUILDING REPLACEMENTS | | | 2,154,480 | 2,154,480 | 2,154,480 | - | 442,647 | 1,758,794 | | 2,201,441 | 2,201,441 | (46,961) | (46,961) |
| BUILDING IMPROVEMENTS | | | | | | | | | | | | | |
| HVAC (3 sites) | | | 125,279 | 125,279 | 125,279 | - | 22,563 | 102,716 | Budget | 125,279 | 125,279 | - | - |
| Blackout Curtains | | | 4,800 | 4,800 | 4,800 | - | 4,270 | - | Complete | 4,270 | 4,270 | 530 | 530 |
| Pool Window Tinting - CRA | | | 8,500 | 8,500 | 8,500 | - | - | 10,750 | Award | 10,750 | 10,750 | (2,250) | (2,250) |
| Office Remodel - CHRC | | | 10,000 | 10,000 | 10,000 | - | - | 10,000 | Budget | 10,000 | 10,000 | - | - |
| Storage Shed (2 sites) | | | 18,500 | 18,500 | 18,500 | - | 3,524 | 14,976 | Budget | 18,500 | 18,500 | - | - |
| TOTAL BUILDING IMPROVEMENTS | | | 167,079 | 167,079 | 167,079 | - | 30,357 | 138,442 | | 168,799 | 168,799 | (1,720) | (1,720) |
| ADA PROJECTS | | | | | | | | | | | | | |
| ADA Improvements - Other | | | 45,000 | 45,000 | 45,000 | - | 29,685 | 14,083 | Award | 43,768 | 43,768 | 1,232 | 1,232 |
| ADA Improvements - Bonny Slope Park | | | 8,500 | 8,500 | 8,500 | - | 9,600 | - | Complete | 9,600 | 9,600 | (1,100) | (1,100) |
| ADA Improvements - Veterans Memorial Park | | | 40,000 | 40,000 | 40,000 | - | 5,300 | 34,700 | Budget | 40,000 | 40,000 | - | - |
| TOTAL ADA PROJECTS | | | 93,500 | 93,500 | 93,500 | - | 44,585 | 48,783 | | 93,368 | 93,368 | 132 | 132 |
| TOTAL CAPITAL OUTLAY DIVISION | 2,109,118 | 1,965,151 | 10,564,261 | 12,673,379 | 12,529,412 | 526,039 | 1,500,790 | 10,657,548 | | 12,684,377 | 12,158,338 | (10,998) | 371,074 |

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 12/31/18

| Description | Project Budget | | | | Project Expenditures | | Estimated Total Costs | | | Est. Cost (Over) Under Budget | | | |
|--|--------------------------|----------------------------------|------------------------------------|---------------------------|----------------------------|----------------------|-----------------------|----------------------------|-------------------|-------------------------------|-------------------|--------------------|-----------------|
| | Prior Year Budget Amount | Budget Carryover to Current Year | New Funds Budgeted in Current Year | Cumulative Project Budget | Current Year Budget Amount | Expended Prior Years | Expended Year-to-Date | Estimated Cost to Complete | Basis of Estimate | Project Cumulative | Current Year | Project Cumulative | Current Year |
| | (1) | (2) | (3) | (1+3) | (2+3) | (4) | (5) | (6) | | (4+5+6) | (5+6) | | |
| INFORMATION SERVICES DEPARTMENT | | | | | | | | | | | | | |
| <u>INFORMATION TECHNOLOGY REPLACEMENTS</u> | | | | | | | | | | | | | |
| Desktops | | | 67,000 | 67,000 | 67,000 | - | 160 | 66,840 | Award | 67,000 | 67,000 | - | - |
| Servers | | | 37,000 | 37,000 | 37,000 | - | - | 37,000 | Budget | 37,000 | 37,000 | - | - |
| LAN/WAN | | | 5,000 | 5,000 | 5,000 | - | - | 5,000 | Budget | 5,000 | 5,000 | - | - |
| Desktop Printers | | | 5,000 | 5,000 | 5,000 | - | - | 5,000 | Budget | 5,000 | 5,000 | - | - |
| Timeclocks | | | 119,812 | 119,812 | 119,812 | - | - | 119,812 | Budget | 119,812 | 119,812 | - | - |
| Wireless Access Points | | | - | - | - | - | 46,094 | - | Complete | 46,094 | 46,094 | (46,094) | (46,094) |
| TOTAL INFORMATION TECHNOLOGY REPLACEMENTS | | | 233,812 | 233,812 | 233,812 | - | 46,254 | 233,652 | | 279,906 | 279,906 | (46,094) | (46,094) |
| <u>INFORMATION TECHNOLOGY IMPROVEMENTS</u> | | | | | | | | | | | | | |
| Computers (2) | | | 11,100 | 11,100 | 11,100 | - | 9,002 | 2,098 | Budget | 11,100 | 11,100 | - | - |
| Thermal Monocular Vision Camera | | | 3,599 | 3,599 | 3,599 | - | - | 3,419 | Award | 3,419 | 3,419 | 180 | 180 |
| Drone | | | 8,645 | 8,645 | 8,645 | - | - | 8,645 | Budget | 8,645 | 8,645 | - | - |
| TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS | | | 23,344 | 23,344 | 23,344 | - | 9,002 | 14,162 | | 23,164 | 23,164 | 180 | 180 |
| TOTAL INFORMATION SYSTEMS DEPARTMENT | - | - | 257,156 | 257,156 | 257,156 | - | 55,256 | 247,814 | | 303,070 | 303,070 | (45,914) | (45,914) |
| MAINTENANCE DEPARTMENT | | | | | | | | | | | | | |
| <u>FLEET REPLACEMENTS</u> | | | | | | | | | | | | | |
| Large Rotary Mower | | | 110,000 | 110,000 | 110,000 | - | 96,583 | - | Complete | 96,583 | 96,583 | 13,417 | 13,417 |
| Field Blower | | | 10,500 | 10,500 | 10,500 | - | 7,436 | - | Complete | 7,436 | 7,436 | 3,064 | 3,064 |
| Cargo Vans (2) | | | 54,000 | 54,000 | 54,000 | - | - | 54,297 | Award | 54,297 | 54,297 | (297) | (297) |
| 52" Mowers (3) | | | 25,500 | 25,500 | 25,500 | - | 24,120 | - | Complete | 24,120 | 24,120 | 1,380 | 1,380 |
| 72" Mowers (3) | | | 45,000 | 45,000 | 45,000 | - | 42,240 | - | Complete | 42,240 | 42,240 | 2,760 | 2,760 |
| Infield Rakes (2) | | | 34,000 | 34,000 | 34,000 | - | 34,573 | - | Complete | 34,573 | 34,573 | (573) | (573) |
| 4x4 Hybrid SUV Park Patrol | | | 35,000 | 35,000 | 35,000 | - | 31,755 | 2,534 | Award | 34,289 | 34,289 | 711 | 711 |
| Single Axle Trailer | | | 6,000 | 6,000 | 6,000 | - | - | 6,150 | Award | 6,150 | 6,150 | (150) | (150) |
| Pressure Washer Trailer | | | 17,000 | 17,000 | 17,000 | - | 17,983 | - | Complete | 17,983 | 17,983 | (983) | (983) |
| 1/2 Ton Pickup | | | 23,000 | 23,000 | 23,000 | - | - | 23,000 | Budget | 23,000 | 23,000 | - | - |
| 3/4 Ton Crew-cab Pickup | | | 36,000 | 36,000 | 36,000 | - | - | 30,981 | Award | 30,981 | 30,981 | 5,019 | 5,019 |
| Platform Scizzor Lift | | | 26,000 | 26,000 | 26,000 | - | - | 26,000 | Budget | 26,000 | 26,000 | - | - |
| Tractor PTO Mower | | | 7,500 | 7,500 | 7,500 | - | 7,125 | - | Complete | 7,125 | 7,125 | 375 | 375 |
| Crew-cab 2-3 Yard | | | 43,000 | 43,000 | 43,000 | - | - | 43,000 | Budget | 43,000 | 43,000 | - | - |
| TOTAL FLEET REPLACEMENTS | | | 472,500 | 472,500 | 472,500 | - | 261,816 | 185,962 | | 447,778 | 447,778 | 24,722 | 24,722 |
| <u>FLEET IMPROVEMENTS</u> | | | | | | | | | | | | | |
| Vehicle Wraps | | | 14,000 | 14,000 | 14,000 | - | 2,443 | 13,207 | Award | 15,650 | 15,650 | (1,650) | (1,650) |
| Minibus | | | 30,000 | 30,000 | 30,000 | - | 27,500 | - | Complete | 27,500 | 27,500 | 2,500 | 2,500 |
| | | | 44,000 | 44,000 | 44,000 | - | 29,943 | 13,207 | | 43,150 | 43,150 | 850 | 850 |
| <u>BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS</u> | | | | | | | | | | | | | |
| Sweeper Batteries/Brushes | | | 4,000 | 4,000 | 4,000 | - | - | 4,000 | Budget | 4,000 | 4,000 | - | - |
| TOTAL BLDG MAINT EQUIPMENT REPLACEMENTS | | | 4,000 | 4,000 | 4,000 | - | - | 4,000 | | 4,000 | 4,000 | - | - |
| TOTAL MAINTENANCE DEPARTMENT | - | - | 520,500 | 520,500 | 520,500 | - | 291,759 | 203,169 | | 494,928 | 494,928 | 25,572 | 25,572 |
| GRAND TOTAL GENERAL FUND | 2,109,118 | 1,965,151 | 11,341,917 | 13,451,035 | 13,307,068 | 526,039 | 1,847,806 | 11,108,530 | | 13,482,375 | 12,956,336 | (31,340) | 350,732 |

Tualatin Hills Park and Recreation District

Monthly Capital Project Report

Estimated Cost vs. Budget

Through 12/31/18

| Description | Project Budget | | | | | Project Expenditures | | Estimated Total Costs | | | Est. Cost (Over) Under Budget | | |
|---|--------------------------|----------------------------------|------------------------------------|---------------------------|----------------------------|----------------------|-----------------------|----------------------------|-------------------|--------------------|-------------------------------|--------------------|------------------|
| | Prior Year Budget Amount | Budget Carryover to Current Year | New Funds Budgeted in Current Year | Cumulative Project Budget | Current Year Budget Amount | Expended Prior Years | Expended Year-to-Date | Estimated Cost to Complete | Basis of Estimate | Project Cumulative | Current Year | Project Cumulative | Current Year |
| | (1) | (2) | (3) | (1+3) | (2+3) | (4) | (5) | (6) | | (4+5+6) | (5+6) | | |
| SDC FUND | | | | | | | | | | | | | |
| LAND ACQUISITION | | | | | | | | | | | | | |
| Land Acq - N. Bethany Comm Pk | 1,465,800 | 1,465,800 | 500,000 | 1,965,800 | 1,965,800 | - | 137 | 1,965,664 | Budget | 1,965,800 | 1,965,800 | - | - |
| Subtotal Land Acq-N Bethany Comm Pk | 1,465,800 | 1,465,800 | 500,000 | 1,965,800 | 1,965,800 | - | 137 | 1,965,664 | | 1,965,800 | 1,965,800 | - | - |
| Land Acq - N. Bethany Nghbd Pk | 241,000 | 241,000 | 500,000 | 741,000 | 741,000 | - | 2,468 | 738,532 | Budget | 741,000 | 741,000 | - | - |
| Subtotal Land Acq-N. Bethany Nghbd Pk | 241,000 | 241,000 | 500,000 | 741,000 | 741,000 | - | 2,468 | 738,532 | | 741,000 | 741,000 | - | - |
| Land Acq - Bethany Creek Falls | - | - | - | - | - | - | 323,184 | - | Complete | 323,184 | 323,184 | (323,184) | (323,184) |
| Land Acq - N Bethany Trails | 846,000 | 846,000 | 100,000 | 946,000 | 946,000 | - | 202,738 | 420,078 | Budget | 622,816 | 622,816 | 323,184 | 323,184 |
| Subtotal Land Acq-N Bethany Trails | 846,000 | 846,000 | 100,000 | 946,000 | 946,000 | - | 525,922 | 420,078 | | 946,000 | 946,000 | - | - |
| Land Acq - Bonny Slope West Neighborhood Park | 1,951,000 | 1,951,000 | - | 1,951,000 | 1,951,000 | - | 220 | 1,950,780 | Budget | 1,951,000 | 1,951,000 | - | - |
| Subtotal Land Acq-General | 1,951,000 | 1,951,000 | - | 1,951,000 | 1,951,000 | - | 220 | 1,950,780 | | 1,951,000 | 1,951,000 | - | - |
| Land Acq - S Cooper Mtn Trail | 485,000 | 485,000 | 50,000 | 535,000 | 535,000 | - | - | 535,000 | Budget | 535,000 | 535,000 | - | - |
| Subtotal S Cooper Mtn Trail | 485,000 | 485,000 | 50,000 | 535,000 | 535,000 | - | - | 535,000 | | 535,000 | 535,000 | - | - |
| Land Acq - S Cooper Mtn Nat Ar | 395,000 | 395,000 | 105,000 | 500,000 | 500,000 | - | 80 | 499,920 | Budget | 500,000 | 500,000 | - | - |
| Subtotal S Cooper Mtn Nat Ar | 395,000 | 395,000 | 105,000 | 500,000 | 500,000 | - | 80 | 499,920 | | 500,000 | 500,000 | - | - |
| Land Acq - Neighborhood Parks - S Cooper Mtn | 480,000 | 480,000 | 5,025,000 | 5,505,000 | 5,505,000 | - | 12,829 | 5,492,171 | Budget | 5,505,000 | 5,505,000 | - | - |
| Subtotal Neighborhood Parks - S Cooper Mtn | 480,000 | 480,000 | 5,025,000 | 5,505,000 | 5,505,000 | - | 12,829 | 5,492,171 | | 5,505,000 | 5,505,000 | - | - |
| Land Acq - Neighborhood Parks - Infill Areas | 350,000 | 350,000 | 500,000 | 850,000 | 850,000 | - | 464,533 | 385,467 | Budget | 850,000 | 850,000 | - | - |
| Sub total Neighborhood Parks Infill Areas | 350,000 | 350,000 | 500,000 | 850,000 | 850,000 | - | 464,533 | 385,467 | | 850,000 | 850,000 | - | - |
| TOTAL LAND ACQUISITION | 6,213,800 | 6,213,800 | 6,780,000 | 12,993,800 | 12,993,800 | - | 1,006,189 | 11,987,611 | | 12,993,800 | 12,993,800 | - | - |
| DEVELOPMENT/IMPROVEMENT PROJECTS | | | | | | | | | | | | | |
| Bonny Slope / BSD Trail Development | 500,000 | 419,900 | - | 500,000 | 419,900 | 69,030 | 42,061 | 388,909 | Budget | 500,000 | 430,970 | - | (11,070) |
| MTIP Grant Match - Westside Trail #18 | 967,000 | - | 2,150,000 | 3,117,000 | 2,150,000 | 1,878,875 | 2,069,064 | 398,132 | Award | 4,346,071 | 2,467,196 | (1,229,071) | (317,196) |
| Bethany Creek Falls Phases 1, 2 & 3 - Proj Management | 175,000 | 12,000 | - | 175,000 | 12,000 | 114,181 | 19,362 | - | Complete | 133,543 | 19,362 | 41,457 | (7,362) |
| S Cooper Mtn Park and Trail Development - Prog Mgmt | 50,000 | 50,000 | - | 50,000 | 50,000 | 3,893 | - | 46,107 | Budget | 50,000 | 46,107 | - | 3,893 |
| NW Quadrant Neighborhood Park Master Plan & Design | 265,000 | 265,000 | - | 265,000 | 265,000 | 83,547 | 144,484 | 149,167 | Award | 377,198 | 293,651 | (112,198) | (28,651) |
| New Neighborhood Park Development | 1,499,000 | 1,337,000 | 600,000 | 2,099,000 | 1,937,000 | 150,506 | 80,956 | 1,867,538 | Budget | 2,099,000 | 1,948,494 | - | (11,494) |
| Dog Parks - expansions and new sites | - | - | 70,000 | 70,000 | 70,000 | - | - | 70,000 | Budget | 70,000 | 70,000 | - | - |
| Natural Area Master Plan | 100,000 | 100,000 | - | 100,000 | 100,000 | - | - | 100,000 | Budget | 100,000 | 100,000 | - | - |
| Building Expansion (TBD) | 995,000 | 995,000 | - | 995,000 | 995,000 | - | - | 995,000 | Budget | 995,000 | 995,000 | - | - |
| LWCF Grant Match-New Natural Area Public Access | - | - | 250,000 | 250,000 | 250,000 | - | - | 250,000 | Budget | 250,000 | 250,000 | - | - |
| New Synthetic turf field- Conestoga Middle School | 1,255,000 | 10,000 | - | 1,255,000 | 10,000 | 916,158 | - | 10,000 | Complete | 926,158 | 10,000 | 328,842 | - |
| RFFA Actv Trns Prjt Readiness Mtch-Wstsd Tr Hy 26 cross | - | - | 200,000 | 200,000 | 200,000 | - | - | 200,000 | Budget | 200,000 | 200,000 | - | - |
| MTIP Beaverton Creek Trail Master Plan Phase | - | - | - | - | - | - | - | - | Budget | - | - | - | - |
| MTIP Beaverton Creek Trail Land Acquisition ROW phase | 247,000 | 241,000 | - | 247,000 | 241,000 | 175 | 3,244 | 243,581 | Budget | 247,000 | 246,825 | - | (5,825) |
| NW Quadrant New Neighborhood Park Development | 1,925,000 | 1,830,000 | - | 1,925,000 | 1,830,000 | - | 20,502 | 1,904,498 | Budget | 1,925,000 | 1,925,000 | - | (95,000) |
| N Bethany Park & Trail - project management | 141,000 | 120,000 | - | 141,000 | 120,000 | 39,821 | 19,484 | 81,695 | Budget | 141,000 | 101,179 | - | 18,821 |
| Cedar Hills Park - Additional funding for bond project | 1,038,000 | 1,038,000 | - | 1,038,000 | 1,038,000 | - | - | 1,038,000 | Budget | 1,038,000 | 1,038,000 | - | - |
| Connect OR Grant Match - Waterhouse Trail, Segment 4 | 300,000 | 200,000 | - | 300,000 | 200,000 | 76,808 | 16,115 | 207,077 | Budget | 300,000 | 223,192 | - | (23,192) |
| SW Quadrant Neighborhood Park Master Plan & Design | 200,000 | 192,500 | 75,000 | 275,000 | 267,500 | 3,227 | 59 | 271,714 | Budget | 275,000 | 271,773 | - | (4,273) |
| Cedar Mill Creek Comm Trail Seg #4 Master Plan & Des | 250,000 | 250,000 | 50,000 | 300,000 | 300,000 | 1,558 | 231 | 298,211 | Budget | 300,000 | 298,442 | - | 1,558 |
| North Bethany Park and Trail Improvements | - | - | 315,000 | 315,000 | 315,000 | - | 80,712 | 234,288 | Budget | 315,000 | 315,000 | - | - |
| Bethany Creek Trail #2, Segment #3 - Design & Devel | 1,100,000 | 1,075,000 | - | 1,100,000 | 1,075,000 | 58,592 | 74,487 | 966,921 | Budget | 1,100,000 | 1,041,408 | - | 33,592 |
| Fanno Creek Trail-Denny Road Crossing Improvements | - | - | 20,000 | 20,000 | 20,000 | - | - | 20,000 | Budget | 20,000 | 20,000 | - | - |
| Waterhouse Trail Improvements | - | - | 350,000 | 350,000 | 350,000 | - | - | 350,000 | Budget | 350,000 | 350,000 | - | - |
| Undesignated projects | - | - | 4,714,976 | 4,714,976 | 4,714,976 | - | 10,582 | 4,704,394 | Budget | 4,714,976 | 4,714,976 | - | - |
| TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS | 11,007,000 | 8,135,400 | 8,794,976 | 19,801,976 | 16,930,376 | 3,396,371 | 2,581,345 | 14,795,230 | | 20,772,946 | 17,376,575 | (970,970) | (446,199) |
| GRAND TOTAL SDC FUND | 17,220,800 | 14,349,200 | 15,574,976 | 32,795,776 | 29,924,176 | 3,396,371 | 3,587,535 | 26,782,841 | | 33,766,746 | 30,370,375 | (970,970) | (446,199) |

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 12/31/18

| Quad- rant | Project Code | Description | Project Budget | | | Project Expenditures | | | Estimated Cost to Complete | Basis of Estimate (Completed Phase) | Project Cumulative Cost | Variance Est. Cost (Over) Under Budget | Percent of Variance Total Cost Variance to Budget | Cost Expended to Budget | Cost Expended to Total Cost | | |
|--|---|--|---------------------------|------------------|---|-------------------------|--------------------------|---------------------------|-------------------------------|--|----------------------------|--|---|----------------------------|-----------------------------------|-----|-----|
| | | | Initial Project Budget | Adjustments | Current Total Project Budget FY 18/19 | Expended Prior Years | Expended Year-to-Date | Total Expended to Date | | | | | | | | (1) | (2) |
| BOND CAPITAL PROJECTS FUND | | | | | | | | | | | | | | | | | |
| <u>New Neighborhood Parks Development</u> | | | | | | | | | | | | | | | | | |
| SE | 91-901 | AM Kennedy Park & Athletic Field | 1,285,250 | 50,704 | 1,335,954 | 1,674,551 | - | 1,674,551 | - | Complete | 1,674,551 | (338,597) | -25.3% | 125.3% | 100.0% | | |
| SW | 91-902 | Barsotti Park & Athletic Field | 1,285,250 | 27,556 | 1,312,806 | 1,250,248 | - | 1,250,248 | - | Complete | 1,250,248 | 62,558 | 4.8% | 95.2% | 100.0% | | |
| NW | 91-903 | Hansen Ridge Park (formerly Kaiser Ridge) | 771,150 | 16,338 | 787,488 | 731,629 | - | 731,629 | - | Complete | 731,629 | 55,859 | 7.1% | 92.9% | 100.0% | | |
| SW | 91-904 | Roy Dancer Park | 771,150 | 16,657 | 787,807 | 643,447 | - | 643,447 | - | Complete | 643,447 | 144,360 | 18.3% | 81.7% | 100.0% | | |
| NE | 91-905 | Roger Tilbury Park | 771,150 | 19,713 | 790,863 | 888,218 | - | 888,218 | - | Complete | 888,218 | (97,355) | -12.3% | 112.3% | 100.0% | | |
| Total New Neighborhood Parks Development | | | 4,883,950 | 130,968 | 5,014,918 | 5,188,093 | - | 5,188,093 | - | | 5,188,093 | (173,175) | -3.5% | 103.5% | 100.0% | | |
| Authorized Use of Savings from Bond Issuance | | | | | | | | | | | | | | | | | |
| UND | Administration Category | | - | 173,175 | 173,175 | - | - | - | - | N/A | - | 173,175 | n/a | n/a | n/a | | |
| Total New Neighborhood Parks Development | | | 4,883,950 | 304,143 | 5,188,093 | 5,188,093 | - | 5,188,093 | - | | 5,188,093 | - | 0.0% | 100.0% | 100.0% | | |
| <u>Renovate & Redevelop Neighborhood Parks</u> | | | | | | | | | | | | | | | | | |
| NE | 91-906 | Cedar Mill Park, Trail & Athletic Fields | 1,125,879 | 29,756 | 1,155,635 | 990,095 | - | 990,095 | - | Complete | 990,095 | 165,540 | 14.3% | 85.7% | 100.0% | | |
| SE | 91-907 | Camille Park | 514,100 | 28,634 | 542,734 | 585,471 | - | 585,471 | - | Complete | 585,471 | (42,737) | -7.9% | 107.9% | 100.0% | | |
| NW | 91-908 | Somerset West Park | 1,028,200 | 69,834 | 1,098,034 | 288,464 | 8,168 | 296,632 | 1,637,642 | Design | 1,934,274 | (836,240) | -76.2% | 27.0% | 15.3% | | |
| NW | 91-909 | Pioneer Park and Bridge Replacement | 544,934 | 21,278 | 566,212 | 533,358 | - | 533,358 | - | Complete | 533,358 | 32,854 | 5.8% | 94.2% | 100.0% | | |
| SE | 91-910 | Vista Brook Park | 514,100 | 20,504 | 534,604 | 729,590 | - | 729,590 | - | Complete | 729,590 | (194,986) | -36.5% | 136.5% | 100.0% | | |
| Total Renovate & Redevelop Neighborhood Parks | | | 3,727,213 | 170,006 | 3,897,219 | 3,126,978 | 8,168 | 3,135,145 | 1,637,642 | | 4,772,788 | (875,569) | -22.5% | 80.4% | 65.7% | | |
| <u>New Neighborhood Parks Land Acquisition</u> | | | | | | | | | | | | | | | | | |
| NW | 98-880-a | New Neighborhood Park - NW Quadrant (Biles) | 1,500,000 | 28,554 | 1,528,554 | 1,041,404 | - | 1,041,404 | - | Complete | 1,041,404 | 487,150 | 31.9% | 68.1% | 100.0% | | |
| NW | 98-880-b | New Neighborhood Park - NW Quadrant (Living Hope) | - | - | - | 1,067,724 | - | 1,067,724 | - | Complete | 1,067,724 | (1,067,724) | -100.0% | n/a | 100.0% | | |
| NW | 98-880-c | New Neighborhood Park - NW Quadrant (Mitchell) | - | - | - | 793,396 | - | 793,396 | - | Complete | 793,396 | (793,396) | -100.0% | n/a | 100.0% | | |
| NW | 98-880-d | New Neighborhood Park - NW Quadrant (PGE) | - | - | - | 62,712 | - | 62,712 | - | Complete | 62,712 | (62,712) | -100.0% | n/a | 100.0% | | |
| NE | 98-745-a | New Neighborhood Park - NE Quadrant (Wilson) | 1,500,000 | 27,968 | 1,527,968 | 529,294 | - | 529,294 | - | Complete | 529,294 | 998,674 | 65.4% | 34.6% | 100.0% | | |
| NE | 98-745-b | New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated) | 1,500,000 | 32,103 | 1,532,103 | 2,119,940 | - | 2,119,940 | - | Complete | 2,119,940 | (587,837) | -38.4% | 138.4% | 100.0% | | |
| SW | 98-746-a | New Neighborhood Park - SW Quadrant (Sterling Savings) | 1,500,000 | 24,918 | 1,524,918 | 1,058,925 | - | 1,058,925 | - | Complete | 1,058,925 | 465,993 | 30.6% | 69.4% | 100.0% | | |
| SW | 98-746-b | New Neighborhood Park - SW Quadrant (Altishin) | - | - | - | 551,696 | - | 551,696 | - | Complete | 551,696 | (551,696) | -100.0% | n/a | 100.0% | | |
| SW | 98-746-c | New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park) | - | - | - | 60,006 | - | 60,006 | - | Complete | 60,006 | (60,006) | -100.0% | n/a | 100.0% | | |
| SE | 98-747 | New Neighborhood Park - SE Quadrant (Cobb) | 1,500,000 | 15,547 | 1,515,547 | 2,609,880 | - | 2,609,880 | - | Complete | 2,609,880 | (1,094,333) | -72.2% | 172.2% | 100.0% | | |
| NW | 98-748 | New Neighborhood Park (North Bethany) (McGettigan) | 1,500,000 | 23,667 | 1,523,667 | 1,629,763 | - | 1,629,763 | - | Complete | 1,629,763 | (106,096) | -7.0% | 107.0% | 100.0% | | |
| UND | 98-749 | New Neighborhood Park - Undesignated | - | 1,363 | 1,363 | - | - | - | - | Reallocated | - | 1,363 | -100.0% | n/a | 0.0% | | |
| Sub-total New Neighborhood Parks | | | 9,000,000 | 154,120 | 9,154,120 | 11,524,740 | - | 11,524,740 | - | | 11,524,740 | (2,370,620) | -25.9% | 125.9% | 100.0% | | |
| Authorized Use of Savings from New Community Park | | | | | | | | | | | | | | | | | |
| UND | Land Acquisition Category | | - | 1,655,521 | 1,655,521 | - | - | - | - | N/A | - | 1,655,521 | n/a | n/a | n/a | | |
| Authorized Use of Savings from Community Center / Community | | | | | | | | | | | | | | | | | |
| UND | Park Land Acquisition Category | | - | 715,099 | 715,099 | - | - | - | - | N/A | - | 715,099 | n/a | n/a | n/a | | |
| Total New Neighborhood Parks | | | 9,000,000 | 2,524,740 | 11,524,740 | 11,524,740 | - | 11,524,740 | - | | 11,524,740 | - | 0.0% | 100.0% | 100.0% | | |
| <u>New Community Park Development</u> | | | | | | | | | | | | | | | | | |
| SW | 92-915 | SW Quad Community Park & Athletic Field | 7,711,500 | 343,963 | 8,055,463 | 10,520,819 | - | 10,520,819 | - | Complete | 10,520,819 | (2,465,356) | -30.6% | 130.6% | 100.0% | | |
| Sub-total New Community Park Development | | | 7,711,500 | 343,963 | 8,055,463 | 10,520,819 | - | 10,520,819 | - | | 10,520,819 | (2,465,356) | -30.6% | 130.6% | 100.0% | | |
| Authorized use of savings from Bond Facility Rehabilitation category | | | | | | | | | | | | | | | | | |
| UND | Authorized use of savings from Bond Administration (Issuance) category | | - | 1,300,000 | 1,300,000 | - | - | - | - | N/A | - | 1,300,000 | n/a | n/a | n/a | | |
| Outside Funding from Washington County / Metro | | | | | | | | | | | | | | | | | |
| UND | Transferred from Community Center Land Acquisition | | - | 781,105 | 781,105 | - | - | - | - | N/A | - | 781,105 | n/a | n/a | n/a | | |
| UND | Transferred from Community Center Land Acquisition | | - | 384,251 | 384,251 | - | - | - | - | N/A | - | 384,251 | n/a | n/a | n/a | | |
| Total New Community Park Development | | | 7,711,500 | 2,809,319 | 10,520,819 | 10,520,819 | - | 10,520,819 | - | | 10,520,819 | - | 0.0% | 100.0% | 100.0% | | |

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 12/31/18

| Quad- rant | Project Code | Description | Project Budget | | | Project Expenditures | | | Estimated Cost to Complete | Basis of Estimate (Completed Phase) | Project Cumulative Cost | Variance Est. Cost (Over) Under Budget | Percent of Variance Total Cost Variance to Budget | Cost Expended to Budget | Cost Expended to Total Cost | | |
|---|-----------------|---|---------------------------|--------------------|---|-------------------------|--------------------------|---------------------------|-------------------------------|--|----------------------------|--|---|----------------------------|-----------------------------------|-----|-----|
| | | | Initial Project Budget | Adjustments | Current Total Project Budget FY 18/19 | Expended Prior Years | Expended Year-to-Date | Total Expended to Date | | | | | | | | (1) | (2) |
| <u>New Community Park Land Acquisition</u> | | | | | | | | | | | | | | | | | |
| NE | 98-881-a | New Community Park - NE Quadrant (Teufel) | 10,000,000 | 132,657 | 10,132,657 | 8,103,899 | - | 8,103,899 | - | Complete | 8,103,899 | 2,028,758 | 20.0% | 80.0% | 100.0% | | |
| NE | 98-881-b | Community Park Expansion - NE Quad (BSD/William Walker) | - | - | - | 373,237 | - | 373,237 | - | Complete | 373,237 | (373,237) | 100.0% | n/a | 100.0% | | |
| Sub-total New Community Park | | | 10,000,000 | 132,657 | 10,132,657 | 8,477,136 | - | 8,477,136 | - | | 8,477,136 | 1,655,521 | 16.3% | 83.7% | 100.0% | | |
| Authorized Use of Savings for New Neighborhood Parks | | | | | | | | | | | | | | | | | |
| UND | | Land Acquisition Category | - | (1,655,521) | (1,655,521) | - | - | - | - | N/A | - | (1,655,521) | n/a | n/a | n/a | | |
| Total New Community Park | | | 10,000,000 | (1,522,864) | 8,477,136 | 8,477,136 | - | 8,477,136 | - | | 8,477,136 | - | 0.0% | 100.0% | 100.0% | | |
| <u>Renovate and Redevelop Community Parks</u> | | | | | | | | | | | | | | | | | |
| NE | 92-916 | Cedar Hills Park & Athletic Field | 6,194,905 | 436,369 | 6,631,274 | 2,644,391 | 3,703,872 | 6,348,263 | 1,023,138 | Award | 7,371,401 | (740,127) | -11.2% | 95.7% | 86.1% | | |
| SE | 92-917 | Schiffler Park | 3,598,700 | 74,403 | 3,673,103 | 2,633,084 | - | 2,633,084 | - | Complete | 2,633,084 | 1,040,019 | 28.3% | 71.7% | 100.0% | | |
| Total Renovate and Redevelop Community Parks | | | 9,793,605 | 510,772 | 10,304,377 | 5,277,475 | 3,703,872 | 8,981,347 | 1,023,138 | | 10,004,485 | 299,892 | 2.9% | 87.2% | 89.8% | | |
| <u>Natural Area Preservation - Restoration</u> | | | | | | | | | | | | | | | | | |
| NE | 97-963 | Roger Tilbury Memorial Park | 30,846 | 1,595 | 32,441 | 22,875 | 1,795 | 24,670 | 7,186 | Establishment | 31,856 | 585 | 1.8% | 76.0% | 77.4% | | |
| NE | 97-964 | Cedar Mill Park | 30,846 | 1,172 | 32,018 | 1,201 | - | 1,201 | - | Complete | 1,201 | 30,817 | 96.2% | 3.8% | 100.0% | | |
| NE | 97-965 | Jordan/Jackie Husen Park | 308,460 | 8,961 | 317,421 | 36,236 | - | 36,236 | - | Complete | 36,236 | 281,185 | 88.6% | 11.4% | 100.0% | | |
| NW | 97-966 | NE/Bethany Meadows Trail Habitat Connection | 246,768 | 16,178 | 262,946 | - | - | - | 262,946 | On Hold | 262,946 | - | 0.0% | 0.0% | 0.0% | | |
| NW | 97-967 | Hansen Ridge Park (formerly Kaiser Ridge) | 10,282 | 300 | 10,582 | 12,929 | - | 12,929 | - | Complete | 12,929 | (2,347) | -22.2% | 122.2% | 100.0% | | |
| NW | 97-968 | Allenbach Acres Park | 41,128 | 2,318 | 43,446 | 10,217 | - | 10,217 | 31,613 | Establishment | 41,830 | 1,616 | 3.7% | 23.5% | 24.4% | | |
| NW | 97-969 | Crystal Creek Park | 205,640 | 7,208 | 212,848 | 95,401 | - | 95,401 | - | Complete | 95,401 | 117,447 | 55.2% | 44.8% | 100.0% | | |
| NE | 97-970 | Foothills Park | 61,692 | 1,172 | 62,864 | 46,178 | - | 46,178 | - | Complete | 46,178 | 16,686 | 26.5% | 73.5% | 100.0% | | |
| NE | 97-971 | Commonwealth Lake Park | 41,128 | 778 | 41,906 | 30,809 | - | 30,809 | - | Complete | 30,809 | 11,097 | 26.5% | 73.5% | 100.0% | | |
| NW | 97-972 | Tualatin Hills Nature Park | 90,800 | 2,323 | 93,123 | 27,696 | - | 27,696 | - | Complete | 27,696 | 65,427 | 70.3% | 29.7% | 100.0% | | |
| NE | 97-973 | Pioneer Park | 10,282 | 254 | 10,536 | 9,421 | - | 9,421 | - | Complete | 9,421 | 1,115 | 10.6% | 89.4% | 100.0% | | |
| NW | 97-974 | Whispering Woods Park | 51,410 | 914 | 52,324 | 48,871 | - | 48,871 | - | Complete | 48,871 | 3,453 | 6.6% | 93.4% | 100.0% | | |
| NW | 97-975 | Willow Creek Nature Park | 20,564 | 389 | 20,953 | 21,877 | - | 21,877 | - | Complete | 21,877 | (924) | -4.4% | 104.4% | 100.0% | | |
| SE | 97-976 | AM Kennedy Park | 30,846 | 741 | 31,587 | 26,866 | - | 26,866 | - | Complete | 26,866 | 4,721 | 14.9% | 85.1% | 100.0% | | |
| SE | 97-977 | Camille Park | 77,115 | 1,784 | 78,899 | 61,399 | - | 61,399 | - | Complete | 61,399 | 17,500 | 22.2% | 77.8% | 100.0% | | |
| SE | 97-978 | Vista Brook Park | 20,564 | 897 | 21,461 | 5,414 | - | 5,414 | - | Complete | 5,414 | 16,047 | 74.8% | 25.2% | 100.0% | | |
| SE | 97-979 | Greenway Park/Koll Center | 61,692 | 2,316 | 64,008 | 49,854 | 1,207 | 51,061 | 12,110 | Establishment | 63,171 | 837 | 1.3% | 79.8% | 80.8% | | |
| SE | 97-980 | Bauman Park | 82,256 | 2,024 | 84,280 | 30,153 | - | 30,153 | - | Complete | 30,153 | 54,127 | 64.2% | 35.8% | 100.0% | | |
| SE | 97-981 | Fanno Creek Park | 162,456 | 6,444 | 168,900 | 65,147 | - | 65,147 | 5,508 | Establishment | 70,655 | 98,245 | 58.2% | 38.6% | 92.2% | | |
| SE | 97-982 | Hideaway Park | 41,128 | 1,105 | 42,233 | 38,459 | - | 38,459 | - | Complete | 38,459 | 3,774 | 8.9% | 91.1% | 100.0% | | |
| SW | 97-983 | Murrayhill Park | 61,692 | 1,031 | 62,723 | 65,712 | - | 65,712 | - | Complete | 65,712 | (2,989) | -4.8% | 104.8% | 100.0% | | |
| SE | 97-984 | Hyland Forest Park | 71,974 | 1,342 | 73,316 | 62,121 | 3,400 | 65,521 | - | Complete | 65,521 | 7,795 | 10.6% | 89.4% | 100.0% | | |
| SW | 97-985 | Cooper Mountain | 205,640 | 13,479 | 219,119 | 14 | - | 14 | 219,105 | On Hold | 219,119 | - | 0.0% | 0.0% | 0.0% | | |
| SW | 97-986 | Winkelman Park | 10,282 | 241 | 10,523 | 5,894 | - | 5,894 | - | Complete | 5,894 | 4,629 | 44.0% | 56.0% | 100.0% | | |
| SW | 97-987 | Lowami Hart Woods | 287,896 | 9,345 | 297,241 | 127,906 | - | 127,906 | - | Complete | 127,906 | 169,335 | 57.0% | 43.0% | 100.0% | | |
| SW | 97-988 | Rosa/Hazeldale Parks | 28,790 | 722 | 29,512 | 12,754 | - | 12,754 | - | Complete | 12,754 | 16,758 | 56.8% | 43.2% | 100.0% | | |
| SW | 97-989 | Mt Williams Park | 102,820 | 6,021 | 108,841 | 36,167 | 1,850 | 38,017 | 70,824 | Establishment | 108,841 | - | 0.0% | 34.9% | 34.9% | | |
| SW | 97-990 | Jenkins Estate | 154,230 | 3,365 | 157,595 | 136,481 | - | 136,481 | - | Complete | 136,481 | 21,114 | 13.4% | 86.6% | 100.0% | | |
| SW | 97-991 | Summercrest Park | 10,282 | 193 | 10,475 | 7,987 | - | 7,987 | - | Complete | 7,987 | 2,488 | 23.8% | 76.2% | 100.0% | | |
| SW | 97-992 | Morrison Woods | 61,692 | 4,042 | 65,734 | 0 | - | 0 | 65,734 | On Hold | 65,734 | - | 0.0% | 0.0% | 0.0% | | |
| UND | 97-993 | Interpretive Sign Network | 339,306 | 9,264 | 348,570 | 326,776 | - | 326,776 | - | Complete | 326,776 | 21,794 | 6.3% | 93.7% | 100.0% | | |
| NW | 97-994 | Beaverton Creek Trail | 61,692 | 4,043 | 65,735 | - | - | - | 65,735 | On Hold | 65,735 | - | 0.0% | 0.0% | 0.0% | | |
| NW | 97-995 | Bethany Wetlands/Bronson Creek | 41,128 | 2,695 | 43,823 | - | - | - | 43,823 | On Hold | 43,823 | - | 0.0% | 0.0% | 0.0% | | |
| NW | 97-996 | Bluegrass Downs Park | 15,423 | 1,010 | 16,433 | - | - | - | 16,433 | On Hold | 16,433 | - | 0.0% | 0.0% | 0.0% | | |
| NW | 97-997 | Crystal Creek | 41,128 | 2,696 | 43,824 | - | - | - | 43,824 | On Hold | 43,824 | - | 0.0% | 0.0% | 0.0% | | |
| UND | N/A | Reallocation of project savings to new project budgets | - | (865,000) | (865,000) | - | - | - | - | Reallocation | - | (865,000) | 100.0% | 0.0% | 0.0% | | |
| SE | 97-870 | Hyland Woods Phase 2 | - | 76,248 | 76,248 | 51,353 | 3,100 | 54,453 | 21,795 | Establishment | 76,248 | - | 0.0% | 71.4% | 71.4% | | |
| SW | 97-871 | Jenkins Estate Phase 2 | - | 127,999 | 127,999 | 54,685 | - | 54,685 | 73,314 | Establishment | 127,999 | - | 0.0% | 42.7% | 42.7% | | |
| NW | 97-872 | Somerset | - | 154,548 | 154,548 | - | - | - | 154,548 | Budget | 154,548 | - | 0.0% | 0.0% | 0.0% | | |
| NW | 97-873 | Rock Creek Greenway | - | 159,699 | 159,699 | - | - | - | 159,699 | Budget | 159,699 | - | 0.0% | 0.0% | 0.0% | | |
| NW | 97-874 | Whispering Woods Phase 2 | - | 97,879 | 97,879 | - | - | - | 97,879 | Budget | 97,879 | - | 0.0% | 0.0% | 0.0% | | |

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 12/31/18

| Quad- rant | Project Code | Description | Project Budget | | | Project Expenditures | | | Estimated Cost to Complete | Basis of Estimate (Completed Phase) | Project Cumulative Cost | Variance Est. Cost (Over) Under Budget | Percent of Variance Total Cost Variance to Budget | Cost Expended to Budget | Cost Expended to Total Cost |
|---|-----------------|---|---------------------------|----------------|---|-------------------------|--------------------------|---------------------------|-------------------------------|--|----------------------------|--|---|----------------------------|-----------------------------------|
| | | | Initial Project Budget | Adjustments | Current Total Project Budget FY 18/19 | Expended Prior Years | Expended Year-to-Date | Total Expended to Date | | | | | | | |
| | | | (1) | (2) | (1+2)=(3) | (4) | (5) | (4+5)=(6) | (7) | (6+7)=(9) | (3-9) = (10) | (10) / (3) | (6) / (3) | (6)/(9) | |
| SE | 97-875 | Raleigh Park | - | 113,077 | 113,077 | 8,500 | - | 8,500 | 104,577 | 113,077 | - | 0.0% | 7.5% | 7.5% | |
| NE | 97-876 | Bannister Creek Greenway/NE Park | - | 77,273 | 77,273 | - | - | - | 77,273 | 77,273 | - | 0.0% | 0.0% | 0.0% | |
| NW | 97-877 | Beaverton Creek Greenway Duncan | - | 20,607 | 20,607 | - | - | - | 20,607 | 20,607 | - | 0.0% | 0.0% | 0.0% | |
| SE | 97-878 | Church of Nazarene | - | 30,718 | 30,718 | 14,121 | - | 14,121 | 16,597 | 30,718 | - | 0.0% | 46.0% | 46.0% | |
| SW | 97-879 | Lilly K. Johnson Woods | - | 30,459 | 30,459 | 21,256 | - | 21,256 | 9,203 | 30,459 | - | 0.0% | 69.8% | 69.8% | |
| UND | 97-914 | Restoration of new properties to be acquired | 643,023 | 41,096 | 684,119 | 7,172 | - | 7,172 | 651,254 | 658,426 | 25,693 | 3.8% | 1.0% | 1.1% | |
| Total Natural Area Restoration | | | 3,762,901 | 182,965 | 3,945,866 | 1,579,902 | 11,352 | 1,591,254 | 2,231,587 | 3,822,841 | 123,025 | 3.1% | 40.3% | 41.6% | |
| Natural Area Preservation - Land Acquisition | | | | | | | | | | | | | | | |
| UND | 98-882 | Natural Area Acquisitions | 8,400,000 | 348,691 | 8,748,691 | 5,063,697 | 8,540 | 5,072,237 | 3,676,454 | 8,748,691 | - | 0.0% | 58.0% | 58.0% | |
| Total Natural Area Preservation - Land Acquisition | | | 8,400,000 | 348,691 | 8,748,691 | 5,063,697 | 8,540 | 5,072,237 | 3,676,454 | 8,748,691 | - | 0.0% | 58.0% | 58.0% | |
| New Linear Park and Trail Development | | | | | | | | | | | | | | | |
| SW | 93-918 | Westside Trail Segments 1, 4, & 7 | 4,267,030 | 85,084 | 4,352,114 | 4,381,083 | - | 4,381,083 | - | 4,381,083 | (28,969) | -0.7% | 100.7% | 100.0% | |
| NE | 93-920 | Jordan/Husen Park Trail | 1,645,120 | 46,432 | 1,691,552 | 1,227,496 | - | 1,227,496 | - | 1,227,496 | 464,056 | 27.4% | 72.6% | 100.0% | |
| NW | 93-924 | Waterhouse Trail Segments 1, 5 & West Spur | 3,804,340 | 78,646 | 3,882,986 | 4,392,047 | - | 4,392,047 | - | 4,392,047 | (509,061) | -13.1% | 113.1% | 100.0% | |
| NW | 93-922 | Rock Creek Trail #5 & Allenbach, North Bethany #2 | 2,262,040 | 103,949 | 2,365,989 | 1,743,667 | - | 1,743,667 | - | 1,743,667 | 622,322 | 26.3% | 73.7% | 100.0% | |
| UND | 93-923 | Miscellaneous Natural Trails | 100,000 | 5,184 | 105,184 | 30,394 | - | 30,394 | 74,790 | 105,184 | - | 0.0% | 28.9% | 28.9% | |
| NW | 91-912 | Nature Park - Old Wagon Trail | 359,870 | 3,094 | 362,964 | 238,702 | - | 238,702 | - | 238,702 | 124,262 | 34.2% | 65.8% | 100.0% | |
| NE | 91-913 | NE Quadrant Trail - Bluffs Phase 2 | 257,050 | 14,797 | 271,847 | 412,424 | - | 412,424 | - | 412,424 | (140,577) | -51.7% | 151.7% | 100.0% | |
| SW | 93-921 | Lowami Hart Woods | 822,560 | 55,645 | 878,205 | 1,255,274 | - | 1,255,274 | - | 1,255,274 | (377,069) | -42.9% | 142.9% | 100.0% | |
| NW | 91-911 | Westside - Waterhouse Trail Connection | 1,542,300 | 48,560 | 1,590,860 | 1,055,589 | - | 1,055,589 | - | 1,055,589 | 535,271 | 33.6% | 66.4% | 100.0% | |
| Total New Linear Park and Trail Development | | | 15,060,310 | 441,391 | 15,501,701 | 14,736,676 | - | 14,736,676 | 74,790 | 14,811,466 | 690,235 | 4.5% | 95.1% | 99.5% | |
| New Linear Park and Trail Land Acquisition | | | | | | | | | | | | | | | |
| UND | 98-883 | New Linear Park and Trail Acquisitions | 1,200,000 | 23,345 | 1,223,345 | 1,222,206 | - | 1,222,206 | 1,139 | 1,223,345 | - | 0.0% | 99.9% | 99.9% | |
| Total New Linear Park and Trail Land Acquisition | | | 1,200,000 | 23,345 | 1,223,345 | 1,222,206 | - | 1,222,206 | 1,139 | 1,223,345 | - | 0.0% | 99.9% | 99.9% | |
| Multi-field/Multi-purpose Athletic Field Development | | | | | | | | | | | | | | | |
| SW | 94-925 | Winkelman Athletic Field | 514,100 | 34,601 | 548,701 | 941,843 | - | 941,843 | - | 941,843 | (393,142) | -71.6% | 171.6% | 100.0% | |
| SE | 94-926 | Meadow Waye Park | 514,100 | 4,791 | 518,891 | 407,340 | - | 407,340 | - | 407,340 | 111,551 | 21.5% | 78.5% | 100.0% | |
| NW | 94-927 | New Fields in NW Quadrant | 514,100 | 33,439 | 547,539 | 38,246 | 11,079 | 49,325 | 1,278,688 | 1,328,013 | (780,474) | -142.5% | 9.0% | 3.7% | |
| NE | 94-928 | New Fields in NE Quadrant (Cedar Mill Park) | 514,100 | 14,184 | 528,284 | 527,993 | - | 527,993 | - | 527,993 | 291 | 0.1% | 99.9% | 100.0% | |
| SW | 94-929 | New Fields in SW Quadrant | 514,100 | 33,663 | 547,763 | 997 | - | 997 | 546,766 | 547,763 | - | 0.0% | 0.2% | 0.2% | |
| SE | 94-930 | New Fields in SE Quadrant (Conestoga Middle School) | 514,100 | 19,833 | 533,933 | 545,894 | - | 545,894 | - | 545,894 | (11,961) | -2.2% | 102.2% | 100.0% | |
| Total Multi-field/Multi-purpose Athletic Field Dev. | | | 3,084,600 | 140,511 | 3,225,111 | 2,462,313 | 11,079 | 2,473,392 | 1,825,454 | 4,298,846 | (1,073,735) | -33.3% | 76.7% | 57.5% | |
| Deferred Park Maintenance Replacements | | | | | | | | | | | | | | | |
| UND | 96-960 | Play Structure Replacements at 11 sites | 810,223 | 3,685 | 813,908 | 773,055 | - | 773,055 | - | 773,055 | 40,853 | 5.0% | 95.0% | 100.0% | |
| NW | 96-720 | Bridge/boardwalk replacement - Willow Creek | 96,661 | 1,276 | 97,937 | 127,277 | - | 127,277 | - | 127,277 | (29,340) | -30.0% | 130.0% | 100.0% | |
| SW | 96-721 | Bridge/boardwalk replacement - Rosa Park | 38,909 | 369 | 39,278 | 38,381 | - | 38,381 | - | 38,381 | 897 | 2.3% | 97.7% | 100.0% | |
| SW | 96-722 | Bridge/boardwalk replacement - Jenkins Estate | 7,586 | 34 | 7,620 | 28,430 | - | 28,430 | - | 28,430 | (20,810) | -273.1% | 373.1% | 100.0% | |
| SE | 96-723 | Bridge/boardwalk replacement - Hartwood Highlands | 10,767 | 134 | 10,901 | 985 | - | 985 | - | 985 | 9,916 | 91.0% | 9.0% | 100.0% | |
| NE | 96-998 | Irrigation Replacement at Roxbury Park | 48,854 | 63 | 48,917 | 41,902 | - | 41,902 | - | 41,902 | 7,015 | 14.3% | 85.7% | 100.0% | |
| UND | 96-999 | Pedestrian Path Replacement at 3 sites | 116,687 | 150 | 116,837 | 118,039 | - | 118,039 | - | 118,039 | (1,202) | -1.0% | 101.0% | 100.0% | |
| SW | 96-946 | Permeable Parking Lot at Aloha Swim Center | 160,914 | 1,515 | 162,429 | 191,970 | - | 191,970 | - | 191,970 | (29,541) | -18.2% | 118.2% | 100.0% | |
| NE | 96-947 | Permeable Parking Lot at Sunset Swim Center | 160,914 | 3,248 | 164,162 | 512,435 | - | 512,435 | - | 512,435 | (348,273) | -212.2% | 312.2% | 100.0% | |
| Sub-total Deferred Park Maintenance Replacements | | | 1,451,515 | 10,474 | 1,461,989 | 1,832,474 | - | 1,832,474 | - | 1,832,474 | (370,485) | -25.3% | 1321.8% | 900.0% | |
| UND | | Authorized Use of Savings from Facility Expansion & Improvements Category | - | 200,000 | 200,000 | - | - | - | - | - | 200,000 | n/a | n/a | n/a | |
| UND | | Authorized Use of Savings from Bond Issuance Administration Category | - | 170,485 | 170,485 | - | - | - | - | - | 170,485 | n/a | n/a | n/a | |
| Total Deferred Park Maintenance Replacements | | | 1,451,515 | 380,959 | 1,832,474 | 1,832,474 | - | 1,832,474 | - | 1,832,474 | - | 0.0% | 100.0% | 100.0% | |

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 12/31/18

| Quad- rant | Project Code | Description | Project Budget | | | Project Expenditures | | | Estimated Cost to Complete | Basis of Estimate (Completed Phase) | Project Cumulative Cost | Variance | | Percent of Variance | | |
|--|---|---|---------------------------|--------------------|---|-------------------------|--------------------------|---------------------------|-------------------------------|--|----------------------------|----------------------------------|-------------------------------------|----------------------------|-----------------------------------|---------|
| | | | Initial Project Budget | Adjustments | Current Total Project Budget FY 18/19 | Expended Prior Years | Expended Year-to-Date | Total Expended to Date | | | | Est. Cost (Over) Under Budget | Total Cost Variance to Budget | Cost Expended to Budget | Cost Expended to Total Cost | |
| | | | (1) | (2) | (1+2)=(3) | (4) | (5) | (4+5)=(6) | (7) | | | (6+7)=(9) | (3-9) = (10) | (10) / (3) | (6) / (3) | (6)/(9) |
| Facility Rehabilitation | | | | | | | | | | | | | | | | |
| UND | 95-931 | Structural Upgrades at Several Facilities | 317,950 | (194,874) | 123,076 | 115,484 | - | 115,484 | - | Complete | 115,484 | 7,592 | 6.2% | 93.8% | 100.0% | |
| SW | 95-932 | Structural Upgrades at Aloha Swim Center | 406,279 | 8,497 | 414,776 | 518,302 | - | 518,302 | - | Complete | 518,302 | (103,526) | -25.0% | 125.0% | 100.0% | |
| SE | 95-933 | Structural Upgrades at Beaverton Swim Center | 1,447,363 | 37,353 | 1,484,716 | 820,440 | - | 820,440 | - | Complete | 820,440 | 664,276 | 44.7% | 55.3% | 100.0% | |
| NE | 95-934 | Structural Upgrades at Cedar Hills Recreation Center | 628,087 | 18,177 | 646,264 | 544,403 | - | 544,403 | - | Complete | 544,403 | 101,861 | 15.8% | 84.2% | 100.0% | |
| SW | 95-935 | Structural Upgrades at Conestoga Rec/Aquatic Ctr | 44,810 | 847 | 45,657 | 66,762 | - | 66,762 | - | Complete | 66,762 | (21,105) | -46.2% | 146.2% | 100.0% | |
| SE | 95-937 | Structural Upgrades at Garden Home Recreation Center | 486,935 | 21,433 | 508,368 | 513,762 | - | 513,762 | - | Complete | 513,762 | (5,394) | -1.1% | 101.1% | 100.0% | |
| SE | 95-938 | Structural Upgrades at Harman Swim Center | 179,987 | 2,779 | 182,766 | 73,115 | - | 73,115 | - | Complete | 73,115 | 109,651 | 60.0% | 40.0% | 100.0% | |
| NW | 95-939-a | Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr | 312,176 | 4,692 | 316,868 | 233,429 | - | 233,429 | - | Complete | 233,429 | 83,439 | 26.3% | 73.7% | 100.0% | |
| NW | 95-939-b | Structural Upgrades at HMT Aquatic Ctr - Roof Replacement | - | 203,170 | 203,170 | 446,162 | - | 446,162 | - | Complete | 446,162 | (242,992) | -119.6% | 219.6% | 100.0% | |
| NW | 95-940 | Structural Upgrades at HMT Administration Building | 397,315 | 6,080 | 403,395 | 299,599 | - | 299,599 | - | Complete | 299,599 | 103,796 | 25.7% | 74.3% | 100.0% | |
| NW | 95-941 | Structural Upgrades at HMT Athletic Center | 65,721 | 85 | 65,806 | 66,000 | - | 66,000 | - | Complete | 66,000 | (194) | -0.3% | 100.3% | 100.0% | |
| NW | 95-942 | Structural Upgrades at HMT Dryland Training Ctr | 116,506 | 2,137 | 118,643 | 75,686 | - | 75,686 | - | Complete | 75,686 | 42,957 | 36.2% | 63.8% | 100.0% | |
| NW | 95-943 | Structural Upgrades at HMT Tennis Center | 268,860 | 5,033 | 273,893 | 74,804 | - | 74,804 | - | Complete | 74,804 | 199,089 | 72.7% | 27.3% | 100.0% | |
| SE | 95-944 | Structural Upgrades at Raleigh Swim Center | 4,481 | 6 | 4,487 | 5,703 | - | 5,703 | - | Complete | 5,703 | (1,216) | -27.1% | 127.1% | 100.0% | |
| NW | 95-945 | Structural Upgrades at Somerset Swim Center | 8,962 | 12 | 8,974 | 9,333 | - | 9,333 | - | Complete | 9,333 | (359) | -4.0% | 104.0% | 100.0% | |
| NE | 95-950 | Sunset Swim Center Structural Upgrades | 1,028,200 | 16,245 | 1,044,445 | 626,419 | - | 626,419 | - | Complete | 626,419 | 418,026 | 40.0% | 60.0% | 100.0% | |
| NE | 95-951 | Sunset Swim Center Pool Tank | 514,100 | 275 | 514,375 | 308,574 | - | 308,574 | - | Complete | 308,574 | 205,801 | 40.0% | 60.0% | 100.0% | |
| UND | 95-962 | Auto Gas Meter Shut Off Valves at All Facilities | - | 122 | 122 | 9,984 | - | 9,984 | 7,384 | Construction | 17,368 | (17,246) | 100.0% | 0.0% | 57.5% | |
| Sub-total Facility Rehabilitation | | | 6,227,732 | 132,069 | 6,359,801 | 4,807,961 | - | 4,807,961 | 7,384 | | 4,815,345 | 1,544,456 | 24.3% | 75.6% | 99.8% | |
| UND | Authorized use of savings for SW Quad Community Park & Athletic Fields | | - | (1,300,000) | (1,300,000) | - | - | - | - | N/A | - | (1,300,000) | n/a | n/a | n/a | |
| Total Facility Rehabilitation | | | 6,227,732 | (1,167,931) | 5,059,801 | 4,807,961 | - | 4,807,961 | 7,384 | | 4,815,345 | 244,456 | 4.8% | n/a | n/a | |
| Facility Expansion and Improvements | | | | | | | | | | | | | | | | |
| SE | 95-952 | Elsie Stuhr Center Expansion & Structural Improvements | 1,997,868 | 30,311 | 2,028,179 | 2,039,367 | - | 2,039,367 | - | Complete | 2,039,367 | (11,188) | -0.6% | 100.6% | 100.0% | |
| SW | 95-953 | Conestoga Rec/Aquatic Expansion & Splash Pad | 5,449,460 | 85,351 | 5,534,811 | 5,414,909 | - | 5,414,909 | - | Complete | 5,414,909 | 119,902 | 2.2% | 97.8% | 100.0% | |
| SW | 95-954 | Aloha ADA Dressing Rooms | 123,384 | 158 | 123,542 | 178,764 | - | 178,764 | - | Complete | 178,764 | (55,222) | -44.7% | 144.7% | 100.0% | |
| NW | 95-955 | Aquatics Center ADA Dressing Rooms | 133,666 | 1,083 | 134,749 | 180,540 | - | 180,540 | - | Complete | 180,540 | (45,791) | -34.0% | 134.0% | 100.0% | |
| NE | 95-956 | Athletic Center HVAC Upgrades | 514,100 | 654 | 514,754 | 321,821 | - | 321,821 | - | Complete | 321,821 | 192,933 | 37.5% | 62.5% | 100.0% | |
| Sub-total Facility Expansion and Improvements | | | 8,218,478 | 117,557 | 8,336,035 | 8,135,401 | - | 8,135,401 | - | | 8,135,401 | 200,634 | 2.4% | 97.6% | 100.0% | |
| UND | Authorized Use of Savings for Deferred Park Maintenance Replacements Category | | - | (200,634) | (200,634) | - | - | - | - | N/A | - | (200,634) | n/a | n/a | n/a | |
| Total Facility Expansion and Improvements | | | 8,218,478 | (83,077) | 8,135,401 | 8,135,401 | - | 8,135,401 | - | | 8,135,401 | - | 0.0% | 100.0% | 100.0% | |
| ADA/Access Improvements | | | | | | | | | | | | | | | | |
| NW | 95-957 | HMT ADA Parking & other site improvement | 735,163 | 19,544 | 754,707 | 1,019,771 | - | 1,019,771 | - | Complete | 1,019,771 | (265,064) | -35.1% | 135.1% | 100.0% | |
| UND | 95-958 | ADA Improvements - undesignated funds | 116,184 | 2,712 | 118,896 | 72,245 | - | 72,245 | - | Complete | 72,245 | 46,651 | 39.2% | 60.8% | 100.0% | |
| SW | 95-730 | ADA Improvements - Barrows Park | 8,227 | 104 | 8,331 | 6,825 | - | 6,825 | - | Complete | 6,825 | 1,506 | 18.1% | 81.9% | 100.0% | |
| NW | 95-731 | ADA Improvements - Bethany Lake Park | 20,564 | 194 | 20,758 | 25,566 | - | 25,566 | - | Complete | 25,566 | (4,808) | -23.2% | 123.2% | 100.0% | |
| NE | 95-732 | ADA Improvements - Cedar Hills Recreation Center | 8,226 | 130 | 8,356 | 8,255 | - | 8,255 | - | Complete | 8,255 | 101 | 1.2% | 98.8% | 100.0% | |
| NE | 95-733 | ADA Improvements - Forest Hills Park | 12,338 | 197 | 12,535 | 23,416 | - | 23,416 | - | Complete | 23,416 | (10,881) | -86.8% | 186.8% | 100.0% | |
| SE | 95-734 | ADA Improvements - Greenway Park | 15,423 | 196 | 15,619 | - | - | - | - | Cancelled | - | 15,619 | 100.0% | 0.0% | 0.0% | |
| SW | 95-735 | ADA Improvements - Jenkins Estate | 16,450 | 262 | 16,712 | 11,550 | - | 11,550 | - | Complete | 11,550 | 5,162 | 30.9% | 69.1% | 100.0% | |
| SW | 95-736 | ADA Improvements - Lawndale Park | 30,846 | 40 | 30,886 | 16,626 | - | 16,626 | - | Complete | 16,626 | 14,260 | 46.2% | 53.8% | 100.0% | |
| NE | 95-737 | ADA Improvements - Lost Park | 15,423 | 245 | 15,668 | 15,000 | - | 15,000 | - | Complete | 15,000 | 668 | 4.3% | 95.7% | 100.0% | |
| NW | 95-738 | ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld) | 20,564 | 327 | 20,891 | 17,799 | - | 17,799 | - | Complete | 17,799 | 3,092 | 14.8% | 85.2% | 100.0% | |
| NW | 95-739 | ADA Improvements - Skyview Park | 5,140 | 82 | 5,222 | 7,075 | - | 7,075 | - | Complete | 7,075 | (1,853) | -35.5% | 135.5% | 100.0% | |
| NW | 95-740 | ADA Improvements - Waterhouse Powerline Park | 8,226 | 183 | 8,409 | 8,402 | - | 8,402 | - | Complete | 8,402 | 7 | 0.1% | 99.9% | 100.0% | |
| NE | 95-741 | ADA Improvements - West Sylvan Park | 5,140 | 82 | 5,222 | 5,102 | - | 5,102 | - | Complete | 5,102 | 120 | 2.3% | 97.7% | 100.0% | |
| SE | 95-742 | ADA Improvements - Wonderland Park | 10,282 | 163 | 10,445 | 4,915 | - | 4,915 | - | Complete | 4,915 | 5,530 | 52.9% | 47.1% | 100.0% | |
| Total ADA/Access Improvements | | | 1,028,196 | 24,461 | 1,052,657 | 1,242,547 | - | 1,242,547 | - | | 1,242,547 | (189,890) | -18.0% | 118.0% | 100.0% | |
| UND | Authorized Use of Savings from Bond Issuance Administration Category | | - | 189,890 | 189,890 | - | - | - | - | N/A | - | 189,890 | 100.0% | n/a | n/a | |
| Total ADA/Access Improvements | | | 1,028,196 | 214,351 | 1,242,547 | 1,242,547 | - | 1,242,547 | - | | 1,242,547 | - | 100.0% | 100.0% | 100.0% | |

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 12/31/18

| Quad- rant | Project Code | Description | Project Budget | | | Project Expenditures | | | Estimated Cost to Complete | Basis of Estimate (Completed Phase) | Project Cumulative Cost | Variance Est. Cost (Over) Under Budget | Percent of Variance Total Cost Variance to Budget | Cost Expended to Budget | Cost Expended to Total Cost |
|--|-----------------|---|---------------------------|------------------|---|-------------------------|--------------------------|---------------------------|-------------------------------|--|----------------------------|--|---|----------------------------|-----------------------------------|
| | | | Initial Project Budget | Adjustments | Current Total Project Budget FY 18/19 | Expended Prior Years | Expended Year-to-Date | Total Expended to Date | | | | | | | |
| | | | (1) | (2) | (1+2)=(3) | (4) | (5) | (4+5)=(6) | (7) | | (6+7)=(9) | (3-9) = (10) | (10) / (3) | (6) / (3) | (6)/(9) |
| Community Center Land Acquisition | | | | | | | | | | | | | | | |
| UND | 98-884-a | Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel) | 5,000,000 | 105,974 | 5,105,974 | 1,654,847 | - | 1,654,847 | - | Complete | 1,654,847 | 3,451,127 | 67.6% | 32.4% | 100.0% |
| UND | 98-884-b | Community Center / Community Park (SW Quadrant) (Wenzel/Wall) | - | - | - | 2,351,777 | - | 2,351,777 | - | Complete | 2,351,777 | (2,351,777) | -100.0% | n/a | 100.0% |
| Sub-total Community Center Land Acquisition | | | 5,000,000 | 105,974 | 5,105,974 | 4,006,624 | - | 4,006,624 | - | | 4,006,624 | 1,099,350 | 21.5% | 78.5% | 100.0% |
| UND | | Outside Funding from Washington County Transferred to New Community Park Development | - | (176,000) | (176,000) | - | - | - | - | N/A | - | (176,000) | n/a | n/a | n/a |
| UND | | Outside Funding from Metro Transferred to New Community Park Development | - | (208,251) | (208,251) | - | - | - | - | N/A | - | (208,251) | n/a | n/a | n/a |
| UND | | Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category | - | (715,099) | (715,099) | - | - | - | - | N/A | - | (715,099) | n/a | n/a | n/a |
| Total Community Center Land Acquisition | | | 5,000,000 | (993,376) | 4,006,624 | 4,006,624 | - | 4,006,624 | - | | 4,006,624 | - | 0.0% | 100.0% | 100.0% |
| Bond Administration Costs | | | | | | | | | | | | | | | |
| ADM | | Debt Issuance Costs | 1,393,000 | (539,654) | 853,346 | 68,142 | - | 68,142 | - | Complete | 68,142 | 785,204 | 92.0% | 8.0% | 100.0% |
| ADM | | Bond Accountant Personnel Costs | - | 241,090 | 241,090 | 288,678 | - | 288,678 | - | Complete | 288,678 | (47,588) | -19.7% | 119.7% | 100.0% |
| ADM | | Deputy Director of Planning Personnel Costs | - | 57,454 | 57,454 | 57,454 | - | 57,454 | - | Complete | 57,454 | - | -100.0% | n/a | 100.0% |
| ADM | | Communications Support | - | 50,000 | 50,000 | 12,675 | - | 12,675 | 37,325 | Budget | 50,000 | - | 0.0% | 25.4% | 25.4% |
| ADM | | Technology Needs | 18,330 | - | 18,330 | 23,952 | - | 23,952 | - | Complete | 23,952 | (5,622) | -30.7% | 130.7% | 100.0% |
| ADM | | Office Furniture | 7,150 | - | 7,150 | 5,378 | - | 5,378 | - | Complete | 5,378 | 1,772 | 24.8% | 75.2% | 100.0% |
| ADM | | Admin/Consultant Costs | 31,520 | - | 31,520 | 48,093 | - | 48,093 | - | Complete | 48,093 | (16,573) | -52.6% | 152.6% | 100.0% |
| ADM | | Additional Bond Proceeds | - | 1,507,717 | 1,507,717 | - | - | - | - | Budget | - | 1,507,717 | - | 0.0% | 0.0% |
| Sub-total Bond Administration Costs | | | 1,450,000 | 1,316,607 | 2,766,607 | 504,372 | - | 504,372 | 37,325 | | 541,697 | 2,224,910 | 80.4% | 18.2% | 93.1% |
| UND | | Authorized Use of Savings for Deferred Park Maintenance Replacements Category | - | (170,485) | (170,485) | - | - | - | - | N/A | - | (170,485) | n/a | n/a | n/a |
| UND | | Authorized Use of Savings for New Neighborhood Parks Development Category | - | (173,175) | (173,175) | - | - | - | - | N/A | - | (173,175) | n/a | n/a | n/a |
| UND | | Authorized use of savings for SW Quad Community Park & Athletic Fields | - | (781,105) | (781,105) | - | - | - | - | N/A | - | (781,105) | n/a | n/a | n/a |
| UND | | Authorized Use of Savings for ADA/Access Improvements Category | - | (189,890) | (189,890) | - | - | - | - | N/A | - | (189,890) | n/a | n/a | n/a |
| Total Bond Administration Costs | | | 1,450,000 | 1,952 | 1,451,952 | 504,372 | - | 504,372 | 37,325 | | 541,697 | 910,255 | 62.7% | 34.7% | 93.1% |
| Grand Total | | | 100,000,000 | 4,285,897 | 104,285,897 | 89,709,414 | 3,743,010 | 93,452,423 | 10,514,914 | | 103,967,338 | 318,559 | 0.3% | 89.6% | 89.9% |

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 12/31/18

| | | Category (Over) | Under Budget |
|-----------------------------|--|-----------------|--------------|
| Limited Reprogramming | | | |
| Land: New Neighborhood Park | | - | |
| New Community Park | | - | |
| New Linear Park | | - | |
| New Community Center/Park | | - | |
| | | - | |
| | | - | |
| Nat Res: Restoration | | 123,025 | |
| Acquisition | | - | |
| | | 123,025 | |
| | | 123,025 | |
| All Other | | | |
| New Neighborhood Park Dev | | - | |
| Neighborhood Park Renov | | (875,569) | |
| New Community Park Dev | | - | |
| Community Park Renov | | 299,892 | |
| New Linear Parks and Trails | | 690,235 | |
| Athletic Field Development | | (1,073,735) | |
| Deferred Park Maint Replace | | - | |
| Facility Rehabilitation | | 244,456 | |
| ADA | | - | |
| Facility Expansion | | - | |
| Bond Admin Costs | | 910,255 | |
| | | 195,534 | |
| | | 195,534 | |
| Grand Total | | 318,559 | |
| | | 318,559 | |



MEMORANDUM

Date: January 27, 2019
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for December, 2018**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through December 2018.

| Current Rate per Unit | With 1.6% Discount | Current Rate per Unit | With 1.6% Discount | | |
|---------------------------|--------------------|------------------------|--------------------|-------------|-------------|
| Single Family | | Multi-Family | | | |
| North Bethany | \$12,268.00 | \$12,071.71 | North Bethany | \$9,791.00 | \$9,634.34 |
| Bonny Slope West | \$12,789.00 | \$12,584.38 | Bonny Slope West | \$10,206.00 | \$10,042.70 |
| South Cooper | | | South Cooper | | |
| Mountain | \$12,624.00 | \$12,422.02 | Mountain | \$10,072.00 | \$9,910.85 |
| Other | \$10,800.00 | \$10,627.20 | Other | \$8,619.00 | \$8,481.10 |
| Accessory Dwelling | | Non-residential | | | |
| Other | \$6,152.00 | \$6,053.57 | Other | \$360.00 | \$354.24 |

| City of Beaverton Collection of SDCs | Gross Receipts | Collection Fee | Net Revenue |
|---|------------------------|-----------------------|------------------------|
| 3,078 Single Family Units | \$10,644,614.86 | \$246,337.35 | \$10,398,277.51 |
| 15 Single Family Units at \$489.09 | \$7,557.80 | \$221.45 | \$7,336.35 |
| 2,502 Multi-family Units | \$8,581,838.76 | \$162,144.36 | \$8,419,694.40 |
| 0 Less Multi-family Credits | (\$52,424.23) | (\$229.36) | (\$52,194.87) |
| 286 Non-residential | \$980,461.64 | \$22,824.81 | \$957,636.83 |
| 5,881 | \$20,162,048.83 | \$431,298.61 | \$19,730,750.22 |

| Washington County Collection of SDCs | Gross Receipts | Collection Fee | Net Revenue |
|---|------------------------|-----------------------|------------------------|
| 9,725 Single Family Units | \$45,343,100.76 | \$822,633.67 | \$44,520,467.09 |
| -300 Less Credits | (\$642,834.00) | (\$19,285.02) | (\$623,548.98) |
| 3,273 Multi-family Units | \$11,617,506.99 | \$220,647.92 | \$11,396,859.07 |
| -24 Less Credits | (\$48,786.85) | (\$1,463.61) | (\$47,323.24) |
| 5 Accessory Dwelling Units | \$30,454.13 | \$260.66 | \$30,193.47 |
| 164 Non-residential | \$1,706,919.84 | \$32,558.03 | \$1,674,361.81 |
| 12,843 | \$58,006,360.87 | \$1,055,351.65 | \$56,951,009.22 |

| Recap by Agency | Percent | Gross Receipts | Collection Fee | Net Revenue |
|--------------------------|----------------|------------------------|-----------------------|------------------------|
| 5,881 City of Beaverton | 25.73% | \$20,162,048.83 | \$431,298.61 | \$19,730,750.22 |
| 12,843 Washington County | 74.27% | \$58,006,360.87 | \$1,055,351.65 | \$56,951,009.22 |
| 18,724 | 100.00% | \$78,168,409.70 | \$1,486,650.26 | \$76,681,759.44 |

System Development Charge Report, December 2018

Recap by Dwelling

| | <u>Single Family</u> | <u>Multi-Family</u> | <u>ADU</u> | <u>Non-Resident</u> | <u>Total</u> |
|-------------------|----------------------|---------------------|-----------------|---------------------|----------------------|
| City of Beaverton | 3,093 | 2,502 | 0 | 286 | 5,881 |
| Washington County | <u>9,425</u> | <u>3,249</u> | <u>5</u> | <u>164</u> | <u>12,843</u> |
| | <u>12,518</u> | <u>5,751</u> | <u>5</u> | <u>450</u> | <u>18,724</u> |

Total Receipts to Date

| | |
|-----------------|-------------------------------|
| Gross Receipts | \$78,168,409.70 |
| Collection Fees | (\$1,486,650.26) |
| | <u>\$76,681,759.44</u> |
| Interest | <u>\$2,745,132.60</u> |
| | <u>\$79,426,892.04</u> |

Total Payments to Date

| | |
|-----------------------------------|-------------------------------|
| Refunds | (\$2,066,073.93) |
| Administrative Costs | (\$18.67) |
| Project Costs -- Development | (\$33,188,022.18) |
| Project Costs -- Land Acquisition | (\$27,782,057.86) |
| | <u>(\$63,036,172.64)</u> |
| | <u>\$16,390,719.40</u> |

Recap by Month, FY 2018/19

| | <u>Net Receipts</u> | <u>Expenditures</u> | <u>Interest</u> | <u>SDC Fund Total</u> |
|-------------------|-------------------------------|---------------------------------|------------------------------|-------------------------------|
| through June 2018 | \$72,813,708.42 | (\$58,590,370.44) | \$2,538,170.38 | \$16,761,508.36 |
| July | \$342,857.66 | (\$872,928.08) | \$32,080.61 | (\$497,989.81) |
| August | \$1,183,834.73 | (\$126,118.56) | \$34,128.16 | \$1,091,844.33 |
| September | \$823,693.55 | (\$79,873.68) | \$34,735.78 | \$778,555.65 |
| October | \$278,922.28 | (\$363,809.14) | \$39,526.05 | (\$45,360.81) |
| November | \$462,811.10 | (\$2,425,151.23) | \$38,542.23 | (\$1,923,797.90) |
| December | \$775,931.70 | (\$577,921.51) | \$27,949.39 | \$225,959.58 |
| January | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| February | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| March | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| April | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| May | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| June | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | <u>\$76,681,759.44</u> | <u>(\$63,036,172.64)</u> | <u>\$2,745,132.60</u> | <u>\$16,390,719.40</u> |

Recap by Month, by Unit

| | <u>Single Family</u> | <u>Multi-Family</u> | <u>Non-Residential</u> | <u>ADU</u> | <u>Total Units</u> |
|-------------------|----------------------|---------------------|------------------------|-----------------|----------------------|
| through June 2018 | 12,202 | 5,747 | 442 | 4 | 18,395 |
| July | 28 | 4 | 0 | 0 | 32 |
| August | 94 | 0 | 3 | 1 | 98 |
| September | 69 | 0 | 0 | 0 | 69 |
| October | 24 | 0 | 0 | 0 | 24 |
| November | 38 | 0 | 3 | 0 | 41 |
| December | 63 | 0 | 2 | 0 | 65 |
| January | 0 | 0 | 0 | 0 | 0 |
| February | 0 | 0 | 0 | 0 | 0 |
| March | 0 | 0 | 0 | 0 | 0 |
| April | 0 | 0 | 0 | 0 | 0 |
| May | 0 | 0 | 0 | 0 | 0 |
| June | 0 | 0 | 0 | 0 | 0 |
| | <u>12,518</u> | <u>5,751</u> | <u>450</u> | <u>5</u> | <u>18,724</u> |

Projected SDC beginning cash balance per FY19 budget was \$15,809,110. Actual beginning balance was \$17,228,453
 Budgeted receipts for FY19 are \$14,115,066

Parks district to push for affordable housing

The Times

Friday, January 18, 2019

Tualatin Hills Park & Recreation has included affordable housing among its legislative priorities.



The Tualatin Hills Park & Recreation District Board of Directors has included affordable housing development among its legislative priorities. The 2019 Legislature convenes Tuesday, Jan. 22.

"This is an important issue and our board gave us clear direction that they want us to build a budget for next year that includes support for affordable housing development," said Doug Menke, general manager.

Housing is not a topic that typically fits within the park district's mission, but voters in November OK'd a regionwide housing bond measure, and three cities in Washington County — Beaverton, King City and Hillsboro — plan to expand westward for more housing. Affordable housing is expected to be a high priority of Gov. Kate Brown and the Legislature.

"I want to see Washington County government agencies come together to create a coordinated approach for development fee waivers for affordable housing," said Ali Kavarianian, board president. "By establishing a fund we will be taking giant leap forward to say we are ready to lead by example and be a creative partner on this issue."

Board members have called upon district staff to participate in countywide coordinated discussions that are expected to begin this year. The board directed staff to develop the next fiscal year budget with funding that benefits affordable housing development.

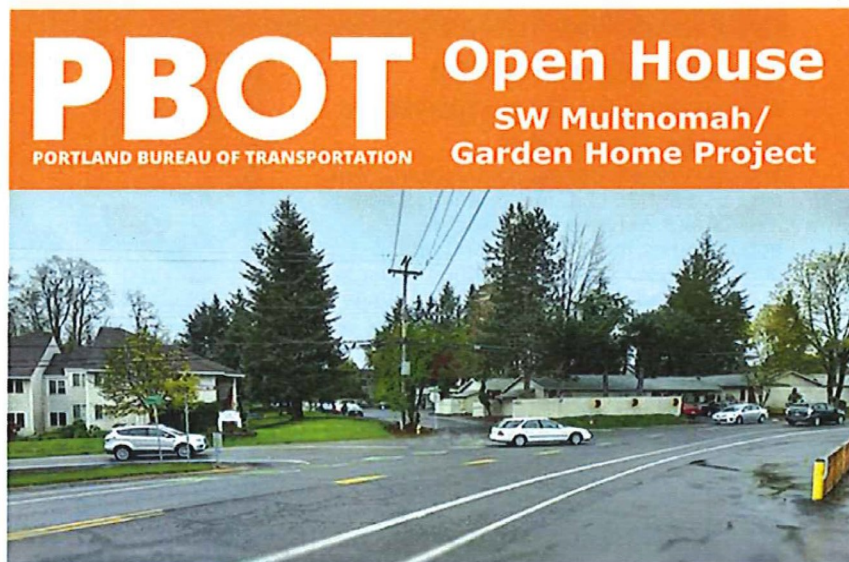
"The challenge is we can't waive fees outright, we legally have to cover the full cost of the fee elsewhere in our budget," Menke said. "This means we need to be sure we have the funding available to cover waivers and still fulfill our obligations to develop park sites for the public as expected. But this is clearly a priority with the majority of our board members, and we will be ready to answer the challenge. We will also continue to explore other ways to partner."

CPO3 | Garden Home Raleigh Hills West Slope

Join your neighbors at this special event!

Thu., Jan. 17, 6-8:30 pm

Garden Home Rec Center Gym, 7475 Oleson Road | [MAP](#)



Roundabout or traffic light?

In conjunction with CPO 3 and Portland's Ash Creek Neighborhood Association, the Portland Bureau of Transportation is hosting an open house.

Through a funding partnership with Washington County, PBOT has begun this project to improve the SW Multnomah Blvd-Garden Home Road-69th Avenue intersection to reduce crashes and provide safer pedestrian/bicycle facilities.

This is your community. Your opinion matters!

Several alternatives will be considered, including a realigned intersection with a traffic signal and a roundabout. Further project development is needed to weigh the benefits and challenges of each alternative. This is a chance to give your feedback and ideas about problems and potential solutions at this intersection.

[CPO 3 AGENDA](#) | [PROJECT INFO](#) | [GET EMAIL UPDATES](#)

CAN'T MAKE THE EVENT? [SHARE YOUR IDEAS ONLINE](#)

Opportunity: CPO3 Leadership Positions Open!
CPO 3 is now accepting nominations for Chair, Vice Chair, Secretary.
If interested, [email CPO Program Coordinator Tamara Falls](#).

THPRD Provides Free Childcare at Board Meetings
Tualatin Hills Park & Recreation District is offering free child care to make it easier for parents and guardians to attend district board meetings.

The Board meets the second Tuesday of the month at the Dryland Conference Room on the HMT Complex. To reserve childcare, call 503-619-3861 or [email](#).



Senior Living: Elsie Stuhr Center

January at the Stuhr Center

SENIOR LIVING

Tillamook Creamery & Lunch

Come with us to the Tillamook Ice Creamery! We will take a self-guided tour to learn about dairy farming, sample Tillamook cheese, watch the cheese making process, and, of course, eat some ice cream. We will have lunch at a local restaurant beforehand. Trip includes transportation, escort, lunch, admission and gratuity.

ES37607 2/27 W
9:00a-4:00p \$65 ID/\$74 OD

Alzheimer's and Dementia Workshop

Alzheimer's disease is not a normal part of aging. If you or someone you know is affected by Alzheimer's disease or dementia, it's time to learn the facts. These workshops will discuss information on detection, causes, risk factors and more. This session's topic is "Know the 10 Signs"

Presented by The Alzheimer's Association.

ES33601 2/27 W
10:00-11:30a FREE

Valentine's Day Dance

Valentine's Day is almost here and we'll be joining in the festivities Stuhr style as we dance the afternoon away with great music, tasty treats and a whole lot of love! This event is sponsored in part by Creekside Village.

Thursday, 2/14 1:30-3:30p
Manzanita \$5 per person at the door





Outdoor Life: THPRD

Great things are happening at THPRD

Spring is just around the corner!

OUTDOOR LIFE

2019 is off to a great start at your park and recreation district. January saw the Get Fit 2019 Challenge begin, encouraging the community to get up, get moving, and take advantage of all the district has to offer. It's not too late to sign up – it runs through April 13th and you can win some cool prizes for your commitment to health and wellness.

The THPRD Board of Directors kicked off the New Year with several big ideas. First, the Board announced the district would offer FREE childcare during board meetings to ensure every patron had the opportunity to participate. To reserve your spot call 503.619.3861 or email ddixon@thprd.org.

The Board also announced a commitment to support affordable housing development in next year's budget. The Board's direction was clear, they want to see collaboration and support for regional affordable housing efforts.

The district announced in January it was the first organization to join the City of Beaverton's safe parking program. This program will support people living out of vehicles, with safe locations to temporarily park their vehicles, while they work with a case manager to transition to stable housing.

There are lots of innovative programs being offered throughout the district. Conestoga Recreation and Aquatic Center started a Spanish Immersion pre-school. Sunset Swim Center launched a Self Defense Series in February. And the Tualatin Hills Nature Center has a full catalogue of environmental education



programs for kids and adults.

Hard to believe but... Spring Registration is just around the corner – starting on March 2. Check out the district's Activity Guide to pick your latest round of swim, fitness, dance, or sports offerings.



For more information, visit thprd.org.