



Administration Office
503/645-6433
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**Board of Directors Regular Meeting
Tuesday, August 15, 2017
6:00 pm Regular Meeting; Executive Session to follow Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Call Regular Meeting to Order
2. Swearing in of Reelected & Newly Elected Board Members
3. Board Time
 - A. Board Liaison Assignments
4. Election of Officers for Fiscal Year 2017/18
5. [Presentation: Metro Update](#)
6. [Public Hearing: Request for Exemption from Competitive Procurement Process for Splash Pad Equipment](#)
 - A. Open Hearing
 - B. Staff Report
 - C. Public Comment**
 - D. Board Discussion
 - E. Close Hearing
 - F. Board Action
7. Audience Time**
8. Consent Agenda***
 - A. [Approve: Minutes of June 20, 2017 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Intergovernmental Agreement with Clean Water Services for Fanno Creek Greenway Project](#)
 - E. [Approve: Resolution Acknowledging Property Acquisitions for Fiscal Year 2016/17 and Describing Funding Source\(s\) and Purpose](#)
 - F. [Approve: Resolution Appointing Budget Committee Members](#)
 - G. [Approve: Resolution Appointing Audit Committee Member](#)
 - H. [Approve: Resolution Naming North Bethany Park Sites](#)
 - I. [Award: Somerset West Park Phase 1 Consultant Contract](#)
9. Unfinished Business
 - A. [Update: Strategic Plan and Service and Financial Sustainability Plan](#)
 - B. [Information: General Manager's Report](#)
10. Executive Session*
 - A. Legal
 - B. Land
11. Reconvene Regular Meeting
12. Action Resulting from Executive Session
13. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time

with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: August 10, 2017
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the August 15, 2017 Board of Directors Meeting**

Agenda Item #2 – Swearing in of Reelected & Newly Elected Board Members

City of Beaverton Mayor Denny Doyle will be in attendance to swear in reelected board member Jerry Jones Jr. and new board members Felicity Montebalanco and Holly Thompson.

Agenda Item #3 – Board Time

A. Board Liaison Assignments

Current Board President Jerry Jones Jr. will lead the discussion regarding which board members are to serve as liaisons to various district committees (e.g., advisory committees, Parks Bond Citizen Oversight Committee, Tualatin Hills Park Foundation, etc.).

Agenda Item #4 – Election of Officers for Fiscal Year 2017/18

Current Board President Jerry Jones Jr. will lead the process in the election of officers for fiscal year 2017/18. The seats to be elected include president, secretary (currently held by Ali Kavianian), and secretary pro-tempore (formerly held by Bob Scott).

Agenda Item #5 – Metro Update

Attached please find a memo announcing that Metro Councilor Kathryn Harrington will be at your meeting to provide an update regarding Metro's most recent projects and initiatives.

Agenda Item #6 – Public Hearing: Request for Exemption from Competitive Procurement Process for Splash Pad Equipment

Attached please find a memo requesting the board conduct a public hearing to consider approval to exempt Vortex from the competitive procurement process for splash pad system equipment and approval of a "brand name" specification to permit Vortex to be exclusively included as the splash pad systems provider for Cedar Hills Park, in accordance with the State of Oregon exemption process. Gery Keck, superintendent of Design & Development, will provide an overview of the memo and answer any questions the board may have.

Action Requested: Board of directors' approval of the following items:

- 1. Approval to exempt Vortex from the competitive procurement process for splash pad system equipment for Cedar Hills Park; and,**
- 2. Approval of a "brand name" specification to permit Vortex to be exclusively included as the splash pad systems provider for Cedar Hills Park.**

Agenda Item #8 – Consent Agenda

Attached please find consent agenda items #8A-I for your review and approval.

- Action Requested: Approve Consent Agenda Items #8A-I as submitted:**
- A. [Approve: Minutes of June 20, 2017 Regular Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Intergovernmental Agreement with Clean Water Services for Fanno Creek Greenway Project](#)
 - E. [Approve: Resolution Acknowledging Property Acquisitions for Fiscal Year 2016/17 and Describing Funding Source\(s\) and Purpose](#)
 - F. [Approve: Resolution Appointing Budget Committee Members](#)
 - G. [Approve: Resolution Appointing Audit Committee Member](#)
 - H. [Approve: Resolution Naming North Bethany Park Sites](#)
 - I. [Award: Somerset West Park Phase 1 Consultant Contract](#)

Agenda Item #9 – Unfinished Business

A. [Strategic Plan and Service and Financial Sustainability Plan](#)

Attached please find a status update on the Strategic Plan and the Service and Financial Sustainability Plan, which were adopted by the board of directors in December 2013. Katherine Stokke, Interim Operations Analysis Manager, will provide an overview of the update and answer any questions the board may have.

B. [General Manager's Report](#)

Attached please find the General Manager's Report for the August regular board meeting.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



MEMO

DATE: July 31, 2016
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **Metro Update**

Metro Councilor Kathryn Harrington will be at your August 15, 2017 board of directors meeting to provide an update regarding Metro's most recent projects and initiatives. THPRD works cooperatively with Metro on the operation of the Cooper Mountain Nature Park, as well as through various natural resource projects and natural area land acquisitions.



MEMO

DATE: July 24, 2017
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: **Request for Exemption from Competitive Procurement Process for Splash Pad Equipment**

Introduction

Staff request board of directors' approval to exempt Vortex from the competitive procurement process for splash pad system equipment to complete Cedar Hills Park, in accordance with the State of Oregon exemption process (also called the "special procurement" process) pursuant to ORS 279B.085; and, approval of a "brand name" specification pursuant to ORS 279B.215(2) to permit Vortex to be exclusively included as the splash pad systems provider for Cedar Hills Park. Under attorney general model rules for public contracting and purchasing, THPRD is required to conduct a public hearing prior to approving this exemption.

Background

At their October 5, 2009 public hearing, the board of directors approved a 5-year exemption from the competitive procurement process for splash pad suppliers and equipment, and to allow the general manager to select a supplier based on a Request for Proposals (RFP) process to be conducted by staff. This exemption was based on draft findings and was done to allow THPRD to complete splash pads for two upcoming bond projects with consistent and interchangeable equipment. In addition, the board approved a "brand name" specification to permit the selected supplier to be exclusively included as the splash pad systems provider for these projects. Subsequently, upon THPRD's completion of an RFP process in April 2010, the general manager authorized Vortex for the splash pad supplier and equipment exemption.

The two bond projects anticipated for splash pads included the Conestoga Recreation & Aquatic Center (CRAC) and Cedar Hills Park. Since that time, the CRAC has been completed, but the Cedar Hills Park project has been delayed and the 5-year procurement exemption has expired. Staff are seeking to re-exempt Vortex from the competitive procurement process to complete the Cedar Hills Park project which is now proceeding.

The findings considered by the board for approval of the procurement exemption and brand name specification in 2009 are provided as Exhibit A.

Proposal Request

Staff are requesting the board of directors to hold a public hearing on the request for exemption from competitive procurement process. At the completion of the hearing, staff are requesting approval to re-exempt purchase of splash pad equipment from the competitive procurement process, and approval of Vortex as a brand name specification for the Cedar Hills Park project splash pad system.

This exemption does not substantially diminish competition since THPRD had conducted an RFP process to select the supplier and specified brand of equipment. It merely changed the process from being a cost-based solicitation to a qualitative solicitation. It also allowed for the solicitation to be made before designs were completed, ensuring that the designs are compatible with the selected brand of equipment throughout THPRD's facilities.

Benefits of Proposal

An exemption from the competitive procurement process will allow THPRD to: 1) proceed seamlessly with the specification and design of its splash pad facilities, 2) interchange elements between splash pad facilities, 3) establish common maintenance, staff training, warranties and product representation, 4) negotiate volume costs for design and materials with the supplier, and 5) minimize consultant fees and project management costs by allowing staff familiarity with the supplier and system products and with the preparation of standardized documents and specifications.

Potential Downside of Proposal

There is no apparent downside to the proposal.

Action Requested

Board of directors' approval of the following items:

1. Approval to exempt Vortex from the competitive procurement process for splash pad system equipment for Cedar Hills Park; and,
2. Approval of a "brand name" specification to permit Vortex to be exclusively included as the splash pad systems provider for Cedar Hills Park.

EXHIBIT A

Findings

Initial findings to support an exemption for these goods in accordance with ORS 279B.115(4) include:

- (a) Is unlikely to encourage favoritism in the awarding of public contracts or to substantially diminish competition for public contracts,
 - The traditional solicitation would be a request for quote or bid and would be awarded based on cost. This proposal will still provide for an open competitive procurement but it will be based on qualitative factors related to the splash pad material rather than cost. There are very few local splash pad equipment companies in the region. Due to the limited number of companies available, exemption and a move to a brand name specification will not diminish the competition. These equipment companies are readily identifiable and will be invited by staff to compete for the resulting contract. As mentioned above, staff will issue a RFP to these companies to solicit their proposals. As such, competition for the contract will not be substantially diminished.
- (b)(A) Is reasonably expected to result in substantial cost savings to the contracting agency or to the public, OR
 - The District expects to include splash pad components in two different public improvement contracts. The exemption to standard procurement procedures and the establishment of a “brand name” specification to be used in future splash pad construction contracts will allow the District to ensure that the same brand components are used in both contracts. This will provide the following cost savings:
 - Maintenance Familiarity - Using the same product for future splash pads will reduce maintenance costs and simplify maintenance strategies by minimizing staff maintenance training, allowing staff to develop a relationship with one supplier and limiting the number of replacement parts to those of a single vendor. It will also assist staff in tracking product warranties for these systems by having one point of contact and warranty agreement.
 - Product Discount - The District can negotiate a contract discount for more than one anticipated project. The cost savings would help the District deliver the Bond projects successfully and help with implementation of future projects.
 - Reduced Design Scope - Having one splash pad supplier will reduce design consultant fees by eliminating the need for future product specifications and product review, and simplifying design options.
- (b)(B) Otherwise substantially promotes the public interest in a manner that could not practicably be realized by complying with requirements that are applicable under ORS 279B.065 or 279B.070 or any rules adopted thereunder.
 - As noted above, the exemption to standard procurement procedures, and the establishment of a “brand name” specification to be used in future splash pad construction contracts will allow the District to ensure that the same brand components are used in multiple sites. This will provide the following public benefit:
 - Interchangability and Expandability - This in turn allows the District to easily interchange elements between parks with splash pads creating new opportunities and experiences for users. In addition, the District will be able to easily expand built facilities in the future if desired. Identifying a specific supplier of a splash pad system for all future splash pad construction projects guarantees the interoperability of all splash pad equipment.

Note: These “findings” are excerpted in their entirety from the staff memo for board of directors’ approval on October 5, 2009.



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, June 20, 2017, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6:30 pm; Regular Meeting 7:30 pm.

Present:

Jerry Jones Jr.	President/Director
Ali Kavianian	Secretary/Director
Bob Scott	Secretary Pro-Tempore/Director
John Griffiths	Director
Larry Pelatt	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Personnel (B) Land

President Jerry Jones Jr. called executive session to order for the following purposes:

- *To consider the employment of a public officer, employee, staff member or individual agent, and*
- *To conduct deliberations with persons designated by the governing body to negotiate real property transactions.*

Executive session is held under authority of ORS 192.660(2)(a)&(e), which allows the board to meet in executive session to discuss the aforementioned issues.

President Jones noted that representatives of the news media and designated staff may attend executive session. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board returned to open session and welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

The Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Jerry Jones Jr. on Tuesday, June 20, 2017, at 7:50 pm.

Agenda Item #3 – Action Resulting from Executive Session

Ali Kavianian moved that the board of directors accept the general manager’s evaluation as presented and authorize a compensation increase of 5.3% and a bonus amount of 9% of salary, and approve to fund the bonus pool at the amount specified within District Compiled Policies Chapter 4. Larry Pelatt seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bob Scott	Yes
Larry Pelatt	Yes
Ali Kavianian	Yes
Jerry Jones Jr.	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Election of Officers for Fiscal Year 2017/18

President Jones announced that this agenda item is removed from this evening's agenda and will be discussed at the board's August meeting.

A. Recognition of Outgoing Board Members

President Jones recognized board members Larry Pelatt and Bob Scott, both of whose terms on the board are ending on June 30. He noted that both of them have contributed more than a decade of service to the THPRD Board of Directors and many additional years of volunteer service to the district on various committees. They have helped lead the district successfully through a period of significant growth and change and the district is in their debt.

Jerry provided an overview of Larry's service on the board, including years served as chair and significant areas of involvement in district policy and direction. He described Larry's guidance to the board on topics relating to purchasing and procurement, as well as his involvement in the establishment of a contractor's equity program. Jerry added that he personally appreciates the mentoring Larry provided to him when he was first elected to the board in 2013.

- ✓ John Griffiths and Bob Scott commented that they appreciated Larry's candor; Ali Kavianian agreed, noting that he also appreciated Larry's thought process.
- ✓ Larry thanked the board for their comments, noting that he thoroughly enjoyed his time on the board of directors and will remember it fondly.
- ✓ General Manager Doug Menke added that Larry always had the district's best interest at heart in his decisions as a board member.

Jerry provided an overview of Bob's service on the board, including years served as chair and significant areas of involvement in district policy and direction. He described Bob's guidance to the board in financial matters pertaining to the district, including his extensive service on the THPRD Budget Committee, as well as his service as board liaison to the Parks Bond Citizen Oversight Committee. Jerry added that he valued Bob's fiscally-conservative nature and priority goal of ensuring that the district remained a good steward of taxpayer dollars, noting that although Bob was a quiet member of the board, when he spoke, others listened.

- ✓ Larry expressed agreement with Jerry's comments, stating that it has been a pleasure serving with Bob for so many years. Ali commented that he identified with Bob's fiscally conservative nature and appreciated his insights. John described Bob's wisdom, calm nature and sound reasoning.
- ✓ Bob thanked the board, staff and all of the district's volunteers for their service to the community, noting that his service on the board was a wonderful experience.
- ✓ General Manager Doug Menke added that Bob's work with the Parks Bond Citizen Oversight Committee was a particularly outstanding role in helping oversee the responsible allocation of \$100 million, which was no easy task.

President Jones opened the floor to comments from the audience.

Bill Kanable, former THPRD Board of Directors member, addressed both Larry and Bob, stating that they have done great things on the board and will be missed. He congratulated the new board members, Felicita Montebianco and Holly Thompson, on their new roles, noting that the district will be entering an interesting and exciting time period.

Janet Allison, former THPRD Board of Directors member, described her 40 years of volunteer service with the district, including service on the board and Tualatin Hills Park Foundation Board of Trustees. She thanked both Larry and Bob for their volunteer service and support of active recreation and the park foundation. She congratulated the new board members and wished them well in their new roles.

Jim McElhinny, former THPRD Director of Park & Recreation Services, thanked all of the board members for their energy and commitment to the district and its residents. He commented on the board's positive working relationship with district staff, noting that it is the foundation for the success of the district. He also thanked Larry and Bob in particular, noting that residents today, as well as future residents, live in a better place because of their service. He noted that the duties of a board member are much more than attending one meeting a month; responsibilities come with every visit to a park or facility and every contact with a district resident. He encouraged Larry and Bob to look back at their service to the district with a great sense of pride; they have earned it.

President Jones concluded the recognition by wishing the two departing board members well, noting that the board will miss their talents, expertise, and genuine commitment to the district. He added that they have both been outstanding public servants and that the district and its residents are truly better off for their service.

Agenda Item #5 - Budget Hearing: Resolution Adopting the Fiscal Year 2017/18 Budget, Levying Taxes and Making Appropriations

A. Open Hearing

President Jones opened the Budget Hearing.

B. Staff Report

Keith Hobson, director of Business & Facilities, provided a brief overview of the memo included within the board of directors' information packet, noting that there are no adjustments to the approved budget being proposed by district staff this evening and that board approval is being requested of the resolution to adopt the FY 2017/18 budget, make appropriations, and levy ad valorem taxes.

C. Public Comment

There was no public comment.

D. Board Discussion

There was no board discussion.

E. Close Hearing

President Jones closed the budget hearing.

F. Board Action

Ali Kavianian moved that the board of directors approve Resolution 2017-10 to adopt the 2017/18 budget, make appropriations, and levy ad valorem taxes. Bob Scott seconded the motion. Roll call proceeded as follows:

Larry Pelatt	Yes
John Griffiths	Yes
Bob Scott	Yes
Ali Kavianian	Yes
Jerry Jones Jr.	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #6 – Audience Time

There was no public testimony during audience time.

Agenda Item #7 – Board Time

There were no comments during board time.

Agenda Item #8 – Consent Agenda

Bob Scott moved that the board of directors approve consent agenda items (A) Minutes of May 9, 2017 Regular Board Meeting and May 16, 2017 Board Work Session, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Authorizing Issuance of Tax and Revenue Anticipation Notes for FY 2017/18, (E) Resolution Amending and Restating THPRD’s Retirement Plan, (F) Intergovernmental Agreement with Washington County for Major Streets Transportation Improvement Program (MSTIP) Funds for Waterhouse Trail Segment 4, (G) SW Quadrant Neighborhood Park 1 Consultant Contract, (H) NW Quadrant Neighborhood Park 2 Consultant Contract, and (I) Aquatic Center Renovation Phase 2 Contract. Larry Pelatt seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Ali Kavianian	Yes
Larry Pelatt	Yes
Bob Scott	Yes
Jerry Jones Jr.	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Unfinished Business

A. Crowell Woods Park Master Plan

Steve Gulgren, senior park planner, introduced Mark Hadley, landscape architect with WH Pacific, the project consultant, to provide an overview of the Crowell Woods Park master plan being presented for consideration of approval this evening. The preferred master plan was initially presented to the board for review at their April 11, 2017 Regular Meeting. Steve provided a brief overview of the expanded community engagement process used in the development of this master plan, on which the board was briefed at both the March and April regular board meetings.

Mark provided an overview of the proposed Crowell Woods Park master plan via a PowerPoint presentation of the materials included within the board of directors’ information packet and offered to answer any questions the board may have.

Bob Scott complimented district staff on the expanded community engagement process.

✓ Larry Pelatt and Ali Kavianian expressed agreement.

President Jones described the increase in efficiency realized by engaging the public early in the design process. He asked whether access to the creek was requested by the public through the outreach process.

✓ Steve confirmed this.

Jerry commented that this type of access would be a new feature for the district and that he is excited to see the district finding new and different ways to include and engage its residents in recreation. He noted that it is a testament to district staff’s willingness to listen to new ideas; the consultant’s ability to incorporate such input; and providing the community what it wants as expressed through the expanded community engagement process. He referenced the invitation district staff received to present the expanded community engagement process at the upcoming National Recreation and Park Association conference and also complimented staff on the virtual open house concept, noting that it showed interdepartmental collaboration within the district. He is looking forward to seeing this project continue to move forward.

Ali Kavianian moved that the board of directors approve the proposed master plan for Crowell Woods Park. Bob Scott seconded the motion. Roll call proceeded as follows:

Larry Pelatt Yes
John Griffiths Yes
Bob Scott Yes
Ali Kavianian Yes
Jerry Jones Jr. Yes

The motion was **UNANIMOUSLY APPROVED**.

B. Marketing Plan

Bob Wayt, director of Communications & Outreach, introduced Erin McClellan, marketing specialist, to present an overview of district marketing efforts. He noted that the district has significantly increased marketing efforts over the past two and a half years, with the intent of increasing participation in district programs and driving greater revenue. Efforts have included development and implementation of a marketing plan and the hiring of the district's first marketing specialist.

Erin provided an overview of the district's marketing strategy, including past successes and future initiatives, via a PowerPoint presentation, a copy of which was entered into the record, and offered to answer any questions the board may have.

Larry Pelatt and Bob Scott complimented staff on the district's marketing efforts.

Ali Kavianian asked whether the increased sales for the district's deluxe fitness pass could be attributed to the district's online presence featuring that particular product.

- ✓ Erin attributed the increase to not only the online presence, but repeat customers who have found satisfaction with the pass.
- ✓ Bob Wayt described the dramatic increase in sales when the district featured an online promotion discounting the deluxe fitness pass.

John Griffiths inquired about future plans to increase marketing efforts to minority groups.

- ✓ Bob Wayt replied that a community outreach roadmap for the district has been developed that is designed to guide diversity outreach efforts on a multi-year basis. Staff is now working on the implementation plan for moving forward with that document. The community engagement specialist starting with the district in July will have a key role in this effort. Establishing relationships with key organizations within the community is an important step in that process.

John asked whether the district attempts to be featured in local Spanish language papers.

- ✓ Bob confirmed this, noting that the district's recent community awareness survey asked Latino respondents specifically how the district could better communicate with them and the use of smartphones was a top response.

President Jones noted that as technology changes, so do the ways in which people get their information, which is heavily tied to that technology. He appreciates that the district is exploring ways to better communicate with different segments of the community when those communication preferences are constantly evolving and changing. He complimented the marketing plan, noting that he is also happy to see wrapped district vehicles standing out and representing THPRD within the community. He thanked district staff for their efforts in this area.

C. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Southwest Quadrant Community Center Feasibility Study

- Gery Keck, superintendent of Design & Development, provided an overview of a feasibility study currently in process for locating the future Southwest Quadrant Community Center, via a PowerPoint presentation, a copy of which was entered into the record.
 - Rose Festival Half Marathon
 - Deb Schoen, superintendent of Community Programs, provided some photos of the recent Rose Festival Half Marathon hosted by THPRD, the City of Beaverton, and Beaverton School District, via a PowerPoint presentation, a copy of which was entered into the record.
 - THPRD Fleet Receives EcoBiz Re-certification
 - Craig Crawford, Fleet Maintenance supervisor, announced that the Fleet Maintenance Department passed the EcoBiz re-certification inspection, which is a program designed to prevent and minimize hazardous waste, air and water pollution.
 - Board of Directors Meeting Schedule
- Doug offered to answer any questions the board may have.

Southwest Quadrant Community Center Feasibility Study

General board discussion occurred regarding the potential community center site on Farmington Road, including access points.

- ✓ Keith Hobson, director of Business & Facilities, commented that the study will evaluate the expansion potential for sites that may not be large enough in their current state.

President Jones asked what the buildable acreage is for the 10.4 acres noted at the potential community center site on South Cooper Mountain.

- ✓ Gery replied approximately half of the site would consist of buildable acreage.

Jerry encouraged staff to take into consideration any subsequent mitigation requirements that would result from the properties under review. He is concerned about the geometrical makeup of the site on South Cooper Mountain and how well a facility could fit into that configuration.

Larry Pelatt commented that the potential community center site on Farmington Road has a creek that runs through the middle of the property.

General Manager Doug Menke commented that this is a long-range planning discussion to ensure that a site evaluation process has already occurred when the district begins consideration of a future community center.

- ✓ Jerry commented that he has already received many phone calls from residents inquiring about which community center will be used by the students at the new South Cooper Mountain high school. Most of the callers have expressed a preference for a situation similar to Southridge High School and Conestoga Recreation & Aquatic Center.

President Jones asked whether the district is only including the three sites shown this evening in the upcoming study.

- ✓ Gery confirmed this, noting that these are the only sites that the district has available with the appropriate acreage.

Jerry suggested being open to exploring other properties not currently owned by the district that could be used for this purpose.

- ✓ Doug replied that whether there are any other sites would be a question for the consultant, particularly in the very southwest corner of the district.

John questioned whether the district would do some things differently in terms of Conestoga Recreation & Aquatic Center's proximity to Southridge High School that could be applied to the case of a new community center located next to the South Cooper Mountain high school.

- ✓ Doug noted that Conestoga Recreation & Aquatic Center was constructed before Southridge High School. It was built on just five acres and there is no question that the next community center would need at least double that amount of acreage.

John noted that perhaps this would need to be a joint project with Beaverton School District.

Rose Festival Half Marathon

Bob Scott inquired about the number of participants.

- ✓ Deb replied that there were 400 participants, which was low for this race. However, it was great to be able to operate a first-time event without a sold-out crowd so that the lessons learned can be applied to next year's race. She has no doubt that there will be a larger crowd next year.

President Jones commented that he enjoyed participating in the event and heard many positive comments from attendees. The portion of the route along Fanno Creek was extremely well-received by participants. He noted the uniqueness of being able to route a half marathon in a suburban area that included some natural area. He complimented the event's volunteers, noting that it was a true community-led effort. He is looking forward to next year.

General board discussion occurred regarding other events that could accompany the half marathon next year, such as a kids fun run or a 5K, as well as greater awareness by attendees of the recreational opportunities available at Conestoga Recreation & Aquatic Center, such as the splash pad.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 9:15 pm.

Jerry Jones Jr., President

Ali Kavarianian, Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
299922	06/05/2017	Cedar House Media, LLC	1,100.00
39999	06/14/2017	Community Newspapers, Inc.	1,166.70
300205	06/26/2017	Prodotta LLC	7,979.11
		Advertising	\$ 10,245.81
300191	06/26/2017	Lincoln Equipment	5,710.00
		Capital Outlay - ADA Improvements	\$ 5,710.00
300202	06/26/2017	Pacificmark Construction	24,663.95
		Capital Outlay - ADA Projects	\$ 24,663.95
299896	06/05/2017	OP SIS Architecture, LLP	3,384.07
299958	06/07/2017	2KG Contractors, Inc.	122,613.72
		Capital Outlay - Aquatic Center Renovation	\$ 125,997.79
300042	06/15/2017	Native Ecosystems NW, LLC	900.00
		Capital Outlay - Bond - ADA Projects	\$ 900.00
299894	06/05/2017	Native Ecosystems NW, LLC	3,325.00
300042	06/15/2017	Native Ecosystems NW, LLC	3,874.50
300082	06/15/2017	Gopher Sign Company	1,570.27
		Capital Outlay - Bond - Natural Resources Projects	\$ 8,769.77
300042	06/15/2017	Native Ecosystems NW, LLC	1,480.00
		Capital Outlay - Bond - New Linear Park & Trail Development	\$ 1,480.00
299923	06/05/2017	David Evans & Associates, Inc.	36,602.27
300047	06/15/2017	P & C Construction	283,690.00
300074	06/15/2017	Cornerstone Management Group, Inc.	6,890.00
		Capital Outlay - Bond - New/Redevelop Community Parks	\$ 327,182.27
299918	06/05/2017	Benchmark Contracting, Inc.	57,416.15
		Capital Outlay - Bond - Youth Athletic Field Development	\$ 57,416.15
300053	06/15/2017	R & W Engineering, Inc.	1,295.00
300059	06/15/2017	Sterling Pacific	40,337.50
300089	06/15/2017	Lear Electric Co., Inc.	6,055.50
		Capital Outlay - Building Improvements	\$ 47,688.00
299891	06/05/2017	Majic Painting	4,505.00
299895	06/05/2017	Northwest Control Company, Inc.	5,977.00
299985	06/09/2017	Majic Painting	9,850.00
300051	06/15/2017	Pro Acoustics, LLC	2,961.34
300056	06/15/2017	Southern Aluminum Manufacturing, Inc.	4,731.00
300179	06/26/2017	Climate Control, Inc.	3,760.00
300206	06/26/2017	River City NW Mechanical, LLC	1,833.00
		Capital Outlay - Building Replacements	\$ 33,617.34
300041	06/15/2017	McKinstry Co.	66,210.08
		Capital Outlay - Enrgy Svngs Prfrmnc Ct Phase 2	\$ 66,210.08
299924	06/05/2017	Hubbard Chevrolet	31,530.10
300217	06/26/2017	Turf Star Inc./Western Equipment	10,453.81
		Capital Outlay - Fleet Capital Replacement	\$ 41,983.91
300182	06/26/2017	Dell Marketing L.P.	1,592.10
		Capital Outlay - Information Technology Replacement	\$ 1,592.10

Check #	Check Date	Vendor Name	Check Amount
300047	06/15/2017	P & C Construction	139,461.00
		Capital Outlay - Park & Trail Improvements	\$ 139,461.00
300081	06/15/2017	G.R. Morgan Construction	86,050.00
		Capital Outlay - Park & Trail Replacements	\$ 86,050.00
299911	06/05/2017	W & H Pacific, Inc.	14,548.93
299919	06/05/2017	Capital One Commercial	36.96
300086	06/15/2017	JLA Public Involvement	5,776.39
		Capital Outlay - SDC - Park Development/Improvement	\$ 20,362.28
ACH	06/02/2017	Debbie D. Schoen	1,182.55
ACH	06/07/2017	Seth Reeser	1,396.19
		Conferences	\$ 2,578.74
299906	06/05/2017	THP Foundation	5,000.00
		Correct THPF donation - Timbers	\$ 5,000.00
ACH	06/26/2017	BridgePay Network Solutions, LLC	1,421.55
		Credit Card Processing Fees	\$ 1,421.55
299890	06/05/2017	PGE	21,143.18
300038	06/15/2017	PGE	1,314.67
300194	06/26/2017	PGE	27,616.57
300195	06/26/2017	PGE (Clean Wind)	1,867.08
		Electricity	\$ 51,941.50
300032	06/15/2017	Standard Insurance Company	219,978.51
		Employee Benefits	\$ 219,978.51
300031	06/15/2017	PacificSource Administrators, Inc.	3,756.52
300033	06/15/2017	Standard Insurance Company	32,719.38
ACH	06/15/2017	Massachusetts Mutual Life Insurance Company	12,986.63
300295	06/30/2017	PacificSource Administrators, Inc.	11,004.47
300296	06/30/2017	Standard Insurance Company	32,111.67
300299	06/30/2017	THPRD - Employee Assn.	13,548.62
ACH	06/30/2017	Massachusetts Mutual Life Insurance Company	14,576.63
		Employee Deductions	\$ 120,703.92
299889	06/05/2017	NW Natural	12,640.33
300193	06/26/2017	NW Natural	5,098.59
40648	06/30/2017	NW Natural	3,911.23
		Heat	\$ 21,650.15
300066	06/15/2017	Universal Whistles, LLC	1,056.00
		Instructional Services	\$ 1,056.00
299893	06/05/2017	Motel 6	7,677.00
299910	06/05/2017	Turf Star Inc./Western Equipment	1,167.57
39859	06/14/2017	Guaranteed Pest Control Service Co, Inc.	1,651.00
300065	06/15/2017	United Site Services	7,254.94
300077	06/15/2017	Engineered Control Products, Inc.	5,380.07
ACH	06/15/2017	Stonhard Division of StonCor Group Inc.	1,000.00
300186	06/26/2017	Engineered Control Products, Inc.	3,507.72
300187	06/26/2017	The Farley Group, Inc.	6,020.26
		Maintenance Services	\$ 33,658.56

Check #	Check Date	Vendor Name	Check Amount
299903	06/05/2017	Staples Advantage	7,495.64
ACH	06/05/2017	ORCA Pacific, Inc.	1,534.30
39803	06/14/2017	Airgas Nor Pac, Inc.	1,313.92
40010	06/14/2017	Ewing Irrigation Products, Inc.	1,522.06
40020	06/14/2017	Airgas Nor Pac, Inc.	2,112.73
40084	06/14/2017	Target Specialty Products	1,790.00
40086	06/14/2017	Target Specialty Products	1,434.00
40350	06/14/2017	BSN Sports	2,225.01
40416	06/14/2017	Fastenal Company	1,215.37
40459	06/14/2017	Pioneer Manufacturing Co.	1,689.85
40547	06/14/2017	Pioneer Manufacturing Co.	4,605.00
40574	06/14/2017	Target Specialty Products	1,790.00
300050	06/15/2017	Phoenix Asphalt Maintenance Co., Inc.	1,340.00
300058	06/15/2017	Staples Advantage	1,332.75
300061	06/15/2017	Superior Fence & Construction, Inc.	1,347.00
ACH	06/15/2017	Trane US Inc.	2,900.74
300128	06/21/2017	FreedomPay, Inc.	1,058.00
300211	06/26/2017	Speedy Septic Service	1,000.00
300212	06/26/2017	Staples Advantage	4,409.31
300218	06/26/2017	Wilbur-Ellis Company	12,780.00
		Maintenance Supplies	\$ 54,895.68
300062	06/15/2017	THP Foundation	3,908.44
		Misc Tender Funds/Pepsi Commission	\$ 3,908.44
300054	06/15/2017	Ricoh USA Inc.	3,190.44
300182	06/26/2017	Dell Marketing L.P.	1,808.16
		Office Supplies	\$ 4,998.60
300067	06/15/2017	US Postal Service CMRS-PB	3,000.00
		Postage	\$ 3,000.00
299967	06/07/2017	Long Pants Productions	2,000.00
299976	06/09/2017	Kevin Abbate	1,086.10
40255	06/14/2017	Hotels.com	2,449.92
300040	06/15/2017	Mark Sherman Consultants	1,925.00
300071	06/15/2017	Bullard Law, P.C.	10,940.00
300072	06/15/2017	Compel Media, LLC	1,750.00
300075	06/15/2017	Dell Marketing L.P.	5,378.16
300201	06/26/2017	Pac/West Communications	5,450.00
ACH	06/26/2017	Beery, Elsnor & Hammond, LLP	8,152.06
		Professional Services	\$ 39,131.24
299898	06/05/2017	Pepsi-Cola Company	1,087.60
299914	06/05/2017	A & E Imaging	2,111.40
299919	06/05/2017	Capital One Commercial	2,103.99
39790	06/14/2017	Kore Group	2,878.75
300064	06/15/2017	U.G. Cash & Carry	2,715.09
300182	06/26/2017	Dell Marketing L.P.	6,223.27
300189	06/26/2017	Hyder Graphics	7,630.86
300203	06/26/2017	Pepsi-Cola Company	7,611.80
		Program Supplies	\$ 32,362.76
300147	06/23/2017	Julie Albrecht	1,533.00
300225	06/26/2017	Harihara Narayanan	1,023.00
		Refund for District Credit Balance	\$ 2,556.00

Check #	Check Date	Vendor Name	Check Amount
40659	06/30/2017	Waste Management of Oregon Refuse Services	7,513.62 \$ 7,513.62
300049	06/15/2017	Peter Corvallis Productions, Inc.	4,055.50
300054	06/15/2017	Ricoh USA Inc. Rental Equipment	2,148.90 \$ 6,204.40
300127	06/21/2017	Dynamic 21st Enterprises, Inc. Return security deposit-lease termination	4,050.38 \$ 4,050.38
299987	06/09/2017	Metropolitan Area Communications Commission Return unused grant funds	48,204.22 \$ 48,204.22
300176	06/26/2017	AllSource Construction Supply Inc. Small Furniture & Equipment	1,265.00 \$ 1,265.00
299897	06/05/2017	Chester L Orloff	2,025.00
40057	06/14/2017	Northwest Tree Specialists	2,720.00
40450	06/14/2017	Northwest Tree Specialists	1,500.00
40524	06/14/2017	Northwest Tree Specialists	2,600.00
300078	06/15/2017	Ertell Electric, LLC	5,800.00
ACH	06/15/2017	Smith Dawson & Andrews	3,000.00
300182	06/26/2017	Dell Marketing L.P.	57,670.10
300184	06/26/2017	Edwards Enterprises Technical Services	1,534.20 \$ 76,849.30
300188	06/26/2017	HR Answers, Inc.	2,075.68
ACH	06/26/2017	Katherine Stokke	3,006.68
ACH	06/28/2017	Sabrina Taylor Schmitt	3,397.00
300279	06/30/2017	Karlean Lawson Technical Training	1,212.00 \$ 9,691.36
300182	06/26/2017	Dell Marketing L.P.	1,104.12
300192	06/26/2017	Allstream	5,008.16
40654	06/30/2017	AT&T Mobility Telecommunications	8,264.41 \$ 14,376.69
299909	06/05/2017	Tualatin Valley Water District	3,861.46
ACH	06/05/2017	Marc Nelson Oil Products, Inc. Vehicle Gas & Oil	2,789.56 \$ 6,651.02
40649	06/30/2017	City of Beaverton	10,653.53
40650	06/30/2017	Clean Water Services	2,828.46
40651	06/30/2017	Tualatin Valley Water District Water & Sewer	23,915.40 \$ 37,397.39
Grand Total			\$ 1,810,375.48



Tualatin Hills Park & Recreation District

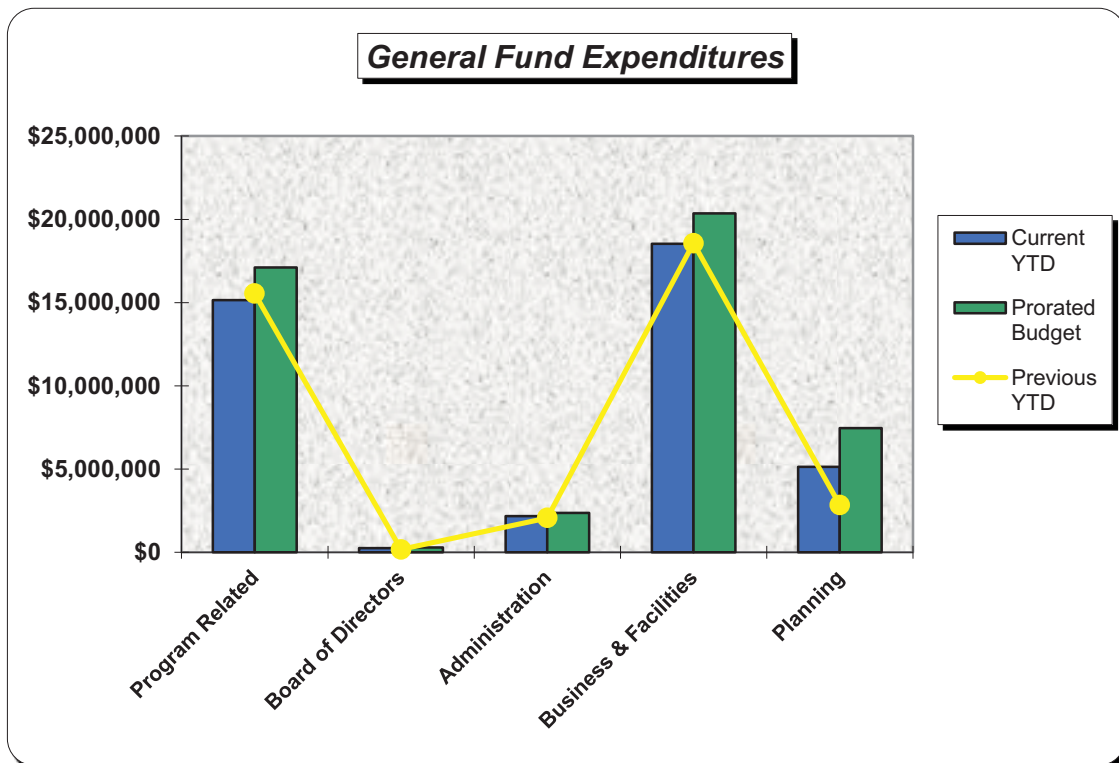
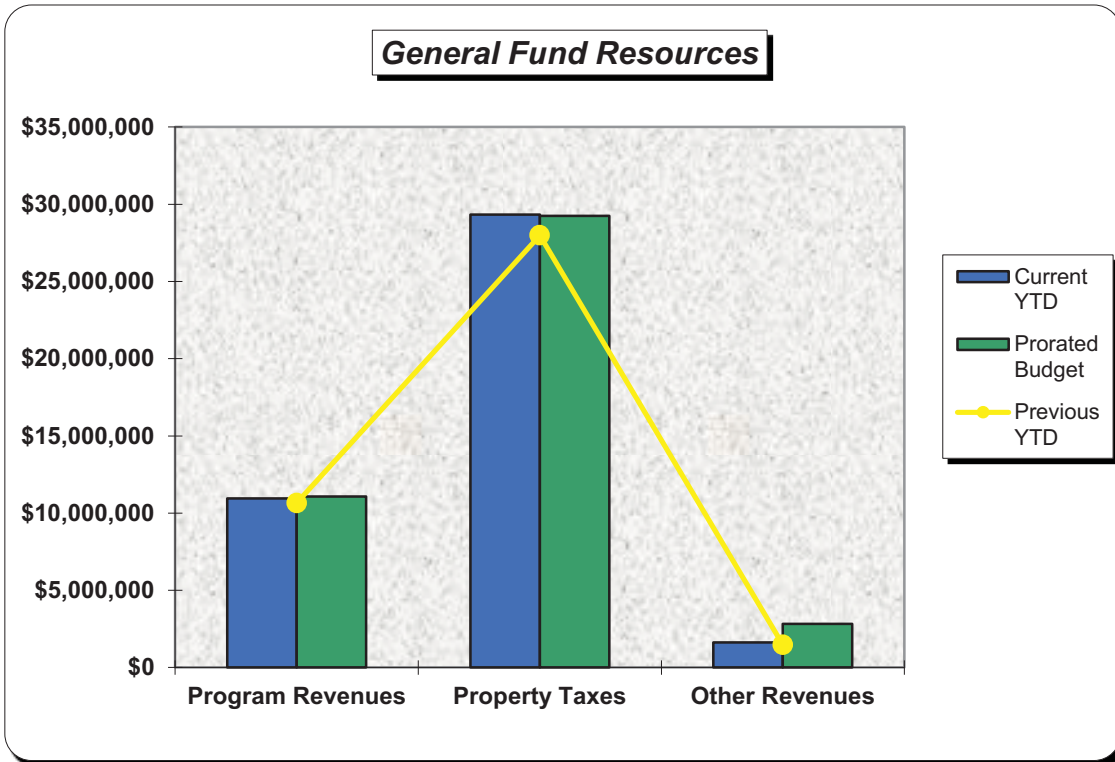
General Fund Financial Summary
June, 2017 **PRELIMINARY**

	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
Program Resources:					
Aquatic Centers	\$ 198,011	\$ 2,764,959	\$ 3,038,333	91.0%	\$ 3,038,333
Tennis Center	38,513	979,687	1,090,883	89.8%	1,090,883
Recreation Centers & Programs	386,557	5,213,906	4,975,712	104.8%	4,975,712
Sports Programs & Field Rentals	174,785	1,537,449	1,583,634	97.1%	1,583,634
Natural Resources	42,017	447,884	392,278	114.2%	392,278
Total Program Resources	839,883	10,943,886	11,080,840	98.8%	11,080,840
Other Resources:					
Property Taxes	104,714	29,338,929	29,251,852	100.3%	29,251,852
Interest Income	13,874	157,199	145,000	108.4%	145,000
Facility Rentals/Sponsorships	29,025	583,695	579,650	100.7%	579,650
Grants	(45,501)	351,455	1,615,844	21.8%	1,615,844
Miscellaneous Income	46,759	535,056	494,833	108.1%	494,833
Total Other Resources	148,871	30,966,334	32,087,179	96.5%	32,087,179
Total Resources	\$ 988,754	\$41,910,220	\$ 43,168,019	97.1%	\$43,168,019
Program Related Expenditures:					
Parks & Recreation Administration	56,842	534,350	858,709	62.2%	858,709
Aquatic Centers	313,049	3,698,628	4,083,168	90.6%	4,083,168
Tennis Center	83,618	1,034,953	1,052,732	98.3%	1,052,732
Recreation Centers	420,693	4,850,530	5,413,845	89.6%	5,413,845
Programs & Special Activities	106,221	1,129,305	1,291,440	87.4%	1,291,440
Athletic Center & Sports Programs	198,440	2,034,062	2,433,452	83.6%	2,433,452
Natural Resources & Trails	195,270	1,873,171	1,979,201	94.6%	1,979,201
Total Program Related Expenditures	1,374,133	15,154,999	17,112,547	88.6%	17,112,547
General Government Expenditures:					
Board of Directors	83,649	260,781	288,100	90.5%	288,100
Administration	176,000	2,183,686	2,379,289	91.8%	2,379,289
Business & Facilities	1,559,574	18,533,440	20,357,451	91.0%	20,357,451
Capital Outlay	534,709	5,142,843	7,458,717	69.0%	7,458,717
Contingency/Capital Replacement Reserve	-	-	-	0.0%	4,100,000
Total Other Expenditures:	2,353,932	26,120,751	30,483,557	85.7%	34,583,557
Total Expenditures	\$ 3,728,065	\$41,275,749	\$ 47,596,104	86.7%	\$51,696,104
Revenues over (under) Expenditures	\$ (2,739,311)	\$ 634,470	\$ (4,428,085)	-14.3%	\$ (8,528,085)
Beginning Cash on Hand		9,271,337	8,528,085	108.7%	8,528,085
Ending Cash on Hand		\$ 9,905,807	\$ 4,100,000	241.6%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

June, 2017





MEMO

DATE: July 28, 2017
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park & Recreation Services

RE: **Intergovernmental Agreement with Clean Water Services for Fanno Creek Greenway Project**

Introduction

Since 2013, THPRD has been partnering with Clean Water Services to conduct habitat restoration in the Fanno Creek Greenway. Staff have been seeking additional outside funding to complete stream enhancements in the northern portion of the site.

Background

THPRD was recently awarded a Metro Nature in Neighborhoods grant for the Fanno Creek Greenway. The grant complements a current bond-funded habitat restoration project. Staff have been working with Clean Water Services on potential designs that would change the channel location of Fanno Creek in order to allow the creek to better access its floodplain and remove culverts that restrict fish passage. The project will reduce erosion and improve wildlife habitat.

The \$245,000 grant will pay for design and construction of a bridge that will take patrons on the Fanno Creek Trail over the creek, replacing the culverts. Clean Water Services funds of more than \$600,000 will allow the reshaping of the creek channel into a more natural shape. Construction on the project is expected to take place in summer 2018. Friends of Trees and Cascade Education Corps will work with the community to plant trees and shrubs after the construction phase is complete.

In order for Clean Water Services to conduct the work, an intergovernmental agreement and temporary construction easement are necessary. The attached agreements have been reviewed and approved by the park district's legal counsel.

Proposal Request

Staff are requesting board of directors' approval of the intergovernmental agreement and temporary construction easement with Clean Water Services, and authorization for the general manager or his designee to sign the agreement.

Benefits of Proposal

The agreement will allow the habitat to be enhanced and aging culverts to be replaced with a bridge.

Potential Downside of Proposal

Temporary trail rerouting for trail users.

Maintenance Impact

Bridge maintenance costs will be slightly higher than the culvert, but will improve access for patrons during the wet season.

Action Requested

Board of directors' approval of the intergovernmental agreement and temporary construction easement, as well as authorization for the general manager or his designee to sign the documents.

**INTERGOVERNMENTAL AGREEMENT
FANNO CREEK GREENWAY MEANDER PROJECT
ECOLOGICAL ENHANCEMENT AND STEWARDSHIP ACTIVITIES**

**CLEAN WATER SERVICES AND
TUALATIN HILLS PARK AND RECREATION DISTRICT**

This Agreement (Agreement), dated _____, 2017, is between **CLEAN WATER SERVICES** (District) and **TUALATIN HILLS PARK AND RECREATION DISTRICT** (THPRD).

RECITALS

1. ORS 190.003 - 190.110 provides for intergovernmental cooperation and authorizes local governments to enter into written agreements with other local governments to perform any or all functions and activities that a party to the Agreement has the authority to perform.
2. District and THPRD collaborate on projects that enhance riparian and floodplain ecological functions and values, improve wildlife habitat, monitor stream conditions, pretreat storm water, and allow for sanitary sewer service in an effort to improve water quality in the Tualatin Basin.
3. District and THPRD entered into an Agreement dated February 14, 2001 that outlines the procedures for working together on projects.
4. District and THPRD desire to improve the efficiency and cost effectiveness of service to the public and ratepayers by streamlining processes and improving delivery mechanisms.
5. District and THPRD have agreed to work cooperatively to facilitate ecological restoration of the THPRD owned Fanno Creek Greenway property (Project Area). THPRD has previously provided District with a Grant of Rights over the Fanno Creek Greenway property.

NOW, THEREFORE, District and THPRD agree as follows:

A. DESCRIPTION

The Fanno Creek Greenway property is more fully described in Exhibit A attached hereto and covers approximately 20 acres between SW Denney Road and SW Hall Boulevard in Beaverton. The Project consists of meandering Fanno Creek in a new channel, backfilling some or all of the old channel and replacing two culverts with a bridge. The Project complements other habitat restoration work that has occurred upstream and downstream of the Project Area.

Major elements of the Project include, but are not limited to:

1. Development of final construction documents and a construction schedule for the meander and bridge.
2. Construction of the enhancement project and bridge project based on final construction documents. To increase efficiency and to minimize trail closures, both projects will be designed, permitted and constructed together.

B. DISTRICT OBLIGATIONS

District shall provide the following services to THPRD using existing staff and contractors to complete the Project. District shall:

1. Hire consultants to develop construction documents, conduct engineering and environmental investigations, and prepare permit applications.
2. Work with regulators and secure all necessary permits for the enhancement and bridge from the Division of State Lands, the Corps of Engineers, NOAA-Fisheries, Oregon Department of Fish and Wildlife, District, and the City of Beaverton.
3. Provide final construction documents (plans, specifications in District format, and estimate) and a construction schedule to THPRD prior to the start of construction.
4. Administer the bid process and award the construction contract for the enhancements and bridge. Perform contract administration for all contracts issued by District for the Project, and conduct construction inspection and management of the enhancement and bridge.
5. Construct the enhancement and bridge projects in accordance with construction documents approved by THPRD.

C. THPRD OBLIGATIONS

THPRD shall:

1. Provide District with a Temporary Construction Easement over a portion of the Fanno Creek Greenway property substantially in the form attached hereto as Exhibit B. The legal description for the easement will be determined by the parties at a later date.
2. Provide timely review and comments to District on Project related requests.
3. Contribute to on-site construction visits and provide timely input on bridge and trail elements of the Project during construction.
4. Pay District within 30 days of receipt and approval of District's annual invoice.

5. Provide public outreach in the form of meetings, signage, and mailings.

D. COMPENSATION

THPRD shall pay District for bridge design, engineering, materials, and construction costs, not to exceed \$245,700. District will invoice THPRD annually and provide copies of expenses and materials in support thereof.

E. GENERAL TERMS

1. Laws and Regulations. District and THPRD agree to abide by all applicable laws and regulations.
2. Term of this Agreement. This Agreement is effective from the date listed on page one and remains in effect until the respective obligations of THPRD and District have been performed or this Agreement is terminated as provided in Section E.5. below.
3. Indemnification. Consistent with the terms of the Oregon Constitution and Oregon Tort Claims Act, THPRD and District hereby agree to indemnify and defend each other, their officers, employees and agents (collectively (as appropriate either THPRD or District)) from and against all claims, demands, penalties, and causes of action of any kind or character relating to or arising from this Agreement in favor of any person on account of personal injury, death, damage to property or violation of law, which arises out of, or results from the fault of the indemnitor, its officers, employees or agents.
4. Integration. This document constitutes the entire agreement between THPRD and the District on the subject matter hereof and supersedes all prior or contemporaneous written or oral understandings, representations or communications of every kind on the subject. Acceptance or acquiescence in a course of performance rendered under this Agreement shall not constitute a waiver by either party of any right under this Agreement nor prejudice the waiving party's exercise of the right in the future.
5. Termination. This Agreement may be terminated immediately by mutual written agreement of the parties with the termination taking effect 30 days from the written agreement to terminate.
6. Resolution of Disputes. If any dispute arises out of this Agreement and cannot be resolved by the respective Project Managers, THPRD's General Manager and District's General Manager will attempt to resolve the issue. If THPRD's General Manager and District's General Manager are not able to resolve the dispute, the parties will submit the matter to mediation, each party paying its own costs, including attorney's fees, and sharing equally in common costs. If any dispute is not resolved by mediation, the parties agree to arbitrate any dispute in accordance with the then effective arbitration rules of (and by filing a claim with) Arbitration Service of Portland, Inc., and judgment upon the award rendered pursuant to the arbitration may be entered in any court having jurisdiction thereof.

7. Interpretation of Agreement.

- A. This Agreement shall not be construed for or against any party by reason of the authorship or alleged authorship of any provision.
- B. The paragraph headings contained in this Agreement are for ease of reference only and shall not be used in construing or interpreting this Agreement.

8. Severability/Survival. If any of the provisions contained in this Agreement are held illegal, invalid or unenforceable, the enforceability of the remaining provisions shall not be impaired. All provisions concerning the limitation of liability, indemnity and conflicts of interest shall survive the termination of this Agreement for any cause.

9. Approval Required. This Agreement and all amendments, modifications or waivers of any portion thereof shall not be effective until approved by 1) District's General Manager or the General Manager's designee and when required by applicable District's rules, District's Board of Directors and 2) THPRD.

10. Choice of Law/Venue. This Agreement and all rights, obligations and disputes arising out of the Agreement shall be governed by Oregon law.

11. No Third Party Rights. District and THPRD are the only parties to this Agreement and the only parties entitled to enforce its terms. There are no intended beneficiaries and no rights granted to any third party.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day and year first written above.

CLEAN WATER SERVICES

TUALATIN HILLS PARK AND RECREATION DISTRICT

By: _____
General Manager or Designee

By: _____

Title: _____

APPROVED AS TO FORM

APPROVED AS TO FORM

District Counsel

THPRD Counsel

EXHIBIT A
LEGAL DESCRIPTIONS FOR THE TAX LOTS COMPRISING THE FANNO CREEK
GREENWAY PROPERTY:

Tax Lot No. 1S122DA00500:

A tract of land in Section 22, Township 1 South, Range 1 West, Willamette Meridian, Washington County, Oregon, described as follows:

Beginning at the Northeast corner of a tract of land described in Deed Book 468, Page 526, Washington County, Oregon, said tract conveyed to Cresmoor Homes, Inc.; thence North 89° 54' 30" East 490 feet more or less to a point in the center of Fanno Creek which is South 0° 06' 30" West 9.337 chains from the East and West center line of said Section 22; thence down the center of said Creek to a point which is South 68° 18' 40" East of the Southeast corner of Cresmoor No. 2; thence North 68° 18' 40" West 129.75 feet to a point; thence Northeasterly to the Southeast corner of Lot 2, Block 13, CRESMOOR; thence Northerly along the Easterly line of CRESMOOR on a 728.54 foot radius curve to the left to the Northeasterly corner of Lot 1, Block 12 of CRESMOOR; thence North 06° 31' 40" East 307.56 feet to the point of beginning.

Tax Lot No. 1S122DD00202

A parcel of land in Section 22, Township 1 South, Range 1 West, Willamette Meridian, Washington County, Oregon, being more particularly described as follows:

Beginning at an iron pipe at the intersection of the West right-of-way line of the Southern Pacific Railway Company's right-of-way and the North property line of that certain parcel conveyed to Portland General Electric Company by that certain deed recorded April 11, 1958, in Book 403, Page 634 Deed Records of said county; thence along said North property line South 89° 43' 09" West 771.32 feet to the True Point of Beginning; thence from the True Point of Beginning continuing along said North property line South 89° 43' 09" West 172.38 feet to the intersection of the center line of Fanno Creek; thence downstream along the meanderings thereof, the following courses and distances; South 15° 40' 09" West 18.00 feet; South 56° 58' 09" West 57.91 feet; South 53° 40' 49" West 114.30 feet; South 10° 11' 29" West 24.32 feet; South 20° 09' 51" East 62.38 feet; South 03° 28' 29" West 20.00 feet; South 26° 05' 29" West 38.01 feet; thence leaving the meandered centerline of Fanno Creek, North 89° 43' 09" East parallel to the first herein mentioned North property line, along the North property line of Koll Business Center, recorded in Book 33, Page 24 Deed Records of said county, a distance of 70.19 feet to an iron rod; thence North 44° 23' 32" East 355.03 feet to the True Point of Beginning.

Tax Lot No. 1S122DC00600

Tract "A" of the Koll Business Center in a portion of the S. E. 1/4 Section 22 T1S R1W WM and in a portion of the N. E. 1/4 Section 27 T1S R1W WM Washington County, Oregon, as shown on a plat recorded on Page 24, Book 33 of the Record of Plats of said county.

Tax Lot No. 1S122CD09017

All of Block 16, RIDGEVIEW HEIGHTS NO. 6, Washington County, Oregon, EXCEPTING THEREFROM all that portion contained within the Plat of RIDGEVIEW HEIGHTS NO. 7, Washington County, Oregon, recorded February 27, 1976, in Book 36, Page 1, Plat Records of Washington County, Oregon.

Tax Lot No. 1S127AB00301

A tract of land located in the northeast one-quarter of Section 27, Township 1 South, Range 1 West, Willamette Meridian, Washington County, Oregon, being more particularly described as follows:
Beginning at the north one-quarter corner of said Section 27; thence North 89°48'09" East along the North line of said Section 27, 498.18 feet; thence South 17°31' 04" East 116.94 feet; thence South 69°11'14" West 182.94 feet; thence South 48°23'35" West 179.21 feet; thence South 11°42'21" West 147.57 feet to a point that is 50.00 feet from (when measured at right angles) to the centerline of S. W. Hall Blvd.); thence North 67°16'07" West, parallel to said centerline 217.00 feet to a point on the West line of the northeast one-quarter of said Section 27; thence North 0°16'37" East 354.45 feet to the point of beginning.

EXHIBIT B

RETURN TO: Clean Water Services
Mail Stop 10
2550 SW Hillsboro Highway
Hillsboro, OR 97123

Project:
Tax Lot No.:
Legal Description:
Square Feet:

TEMPORARY CONSTRUCTION EASEMENT

Name of GRANTOR: Tualatin Hills Park and Recreation District

Address: 6220 SW 112th Avenue, Beaverton, OR 97008

GRANTOR, owner of the property described in Exhibit A attached hereto and by this reference incorporated herein (Easement Area), does hereby grant, convey and warrant unto Clean Water Services, GRANTEE, the temporary, nonexclusive right to enter the Easement Area and construct stream channel and floodplain modifications, sanitary sewer protection and modification, and trail and bridge improvements within the properties subject to the Grant of Rights conveyed to GRANTEE pursuant to an Intergovernmental Agreement dated October 28, 2013 between GRANTOR and GRANTEE. Stream channel and floodplain modifications include, but are not limited to grading, placing large wood habitat, and removing debris, obstructions, and culverts. Sanitary sewer protection and modification includes, but is not limited to, constructing pipe protection, and removing and reconstructing sanitary sewer segments. Trail and bridge improvements include, but are not limited to removing existing paved trail, constructing bridge abutments, installing a prefabricated bridge, and constructing new trail segments. This grant is made subject to no other conditions. This grant of easement shall run with the land and shall be binding upon and shall inure to the benefit of the parties hereto, their heirs, successors and assigns. GRANTEE shall not have any responsibility for pre-existing environmental contamination or for environmental contamination caused by GRANTOR or any third party of the Easement Area.

The temporary easement granted hereby is automatically extinguished upon acceptance by GRANTEE of the completed stream channel and floodplain modifications, sanitary sewer protection and modification, and trail and bridge improvements.

EXHIBIT A

(To be inserted.)



MEMO

DATE: August 1, 2017
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: Resolution Acknowledging Property Acquisitions for Fiscal Year 2016/17 and Describing Funding Source(s) and Purpose

Introduction

The board of directors' practice is to approve of an acquisition at a public meeting prior to its closing, but to retain confidentiality until the acquisition is completed, THPRD does not disclose details about it at the time of approval. To increase public knowledge and establish a record of the details and purpose of each completed acquisition, the board began a practice in 2011 of approving a resolution acknowledging completed acquisitions for the previous fiscal year. Staff are requesting board approval of a resolution acknowledging the completed property acquisitions for fiscal year 2016/17, their funding source, and their intended purpose.

Background

Eleven fee simple acquisitions, as well as one easement acquisition, were completed during the 2016/17 fiscal year.

Proposal Request

Staff are seeking the board of directors' approval of the attached resolution acknowledging the completed property acquisitions for fiscal year 2016/17, their funding source, and their intended purpose. The resolution has been reviewed and approved by THPRD's legal counsel.

Benefits of Proposal

The benefit of this proposal is to avoid potential confusion about when, how and why a property was acquired and how it should be used in the future by establishing a clear, board-acknowledged record of the acquisition.

Potential Downside of Proposal

There is no potential downside to this proposal.

Action Requested

Board of directors' approval of Resolution No. 2017-13, Acknowledging Property Acquisitions for Fiscal Year 2016/17 and Describing Funding Source(s) and Purpose.

RESOLUTION NO. 2017-13

**A RESOLUTION OF THE BOARD OF DIRECTIONS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT
ACKNOWLEDGING PROPERTY ACQUISITIONS FOR FISCAL YEAR 2016/17 AND
DESCRIBING FUNDING SOURCE(S) AND PURPOSE**

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) has recently completed several property acquisitions for a variety of purposes using multiple funding sources; and

WHEREAS, a completed acquisition is hereby defined as one where all properties needed to create a functional site have been acquired or are likely to be acquired; and

WHEREAS, the board of directors always approves of an acquisition at a public meeting prior to its closing, but to retain confidentiality until the acquisition is completed, does not disclose details about it at the time of approval; and

WHEREAS, to increase public knowledge and establish a record of the details and purpose of each completed acquisition, the board of directors deems that it should be their practice to regularly disclose such information through approval of a resolution; and

WEHREAS, Exhibit A to this resolution lists acquisitions completed between July 1, 2016 and June 30, 2017, as well as the funding sources and purposes of the acquisitions, and Exhibit B maps the locations of those acquisitions.

LET IT HEREBY BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, that:

Exhibits A and B to this resolution shall be made available to interested members of the public including THPRD Advisory Committees, the Beaverton City Council, the Washington County Board of Commissioners, Washington County Citizen Participation Organizations within THPRD boundaries, Beaverton Neighborhood Advisory Committees and the Washington County office of the Oregon State University Extension Service.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 15th day of August 2017.

, President

, Secretary

ATTEST:

Jessica Collins, Recording Secretary

**Completed THPRD Land Acquisitions
July 1, 2016 to June 30, 2017**

Map #	Previous Owner(s) Last Name(s)	Location	Total Size (acres)	Acquisition Date	Property Cost ¹	Property Interest Acquired	Tax Lot(s)	Tax Account #	Purpose	Map Classification	Funding Source
1	D. R. Horton - Abbey Meadows	NH Park in N. Bethany 170th & Ernst	1.732	9/13/2016	\$1,300,000	Fee Simple	1N118AD15900, 1N118AD16000	R2192758, R2192760	NH Park	Park	SDC
2	D.R. Horton- Grace Hollow	Trail Corridor in N. Bethany- Viola & Caltapa	0.57	8/3/2016	\$139,122	Fee Simple	1N118AB12700 1N118AB25500	R2195643, R2197234	Trail Corridor	Trail	SDC
3	West Hills Development	North Bethany (Rutto Diegel Miller)	2.76	1/31/2017	\$2,113,500	Fee Simple	1N117B000400	R590480	Community Park	Park	SDC
4	West Hills Development	North Bethany (Cheng-Sato)	2.42	2/1/2017	\$1,575,750	Fee Simple	1N117BD00700, 1N117BD00800, 1N117BD00900	R2192258, R2192259, R2192260	Linear Park	Park	SDC
5	West Hills Development	North Bethany (Trachsel)	1.66	1/31/2017	\$1,179,750	Fee Simple	1N117CA31700, 1N117CA31800	R2195106 ,R2195107	NH Park	Park	SDC
6	West Hills Development	North Bethany (Turpel)	0.72	1/31/2017	\$540,635	Fee Simple	1N117B001600	R2199193	Linear Park	Trail	SDC
7	Orr	North Bethany	5.08	1/5/2017	\$1,200,000	Fee Simple	1N117B000401	R590499	NH Park	Park	SDC
8	Strasburg	5905 SW 170th Avenue	0.56	3/13/2017	\$346,660	Fee Simple	1S118DC00120	R1281302	Community Park	Park	SDC
9	Noyes Development	Iron Ridge Crossing	0.265	3/31/2017	\$161,588	Easement	1N117DB17300	R2194328	Community Trail	Trail	SDC
10	Baricevic	East of Roxbury Park, south of Berkshire Street, abutting Hwy 217	0.97	5/8/2017	\$12,000	Fee Simple	1S111BB09400	R2196580	NH Park Trail	Park	SDC (\$10,000) and payment for slope easement granted to seller (\$2,000)
11	West Hills Development	North Bethany Commons Tract A (Maletis)	0.84	6/9/2017	\$619,500	Fee Simple	1N117CA40700	None at this time	NH Park and Trail	Park and Trail	SDC
12	Mission Oaks Northwest LLC	Westside Trail Corridor in NE quadrant	3.91	6/17/2017	\$50,285	Fee Simple	1N121BA04700	R2199189	Natural Area/Trail corridor	Natural Area & Trail	Bond (Natural Area)
	TOTAL		21.487		\$9,238,790						

¹ Property costs reflects the contract purchase price and does not include soft costs, such as attorney's fees, appraisals and due diligence studies.

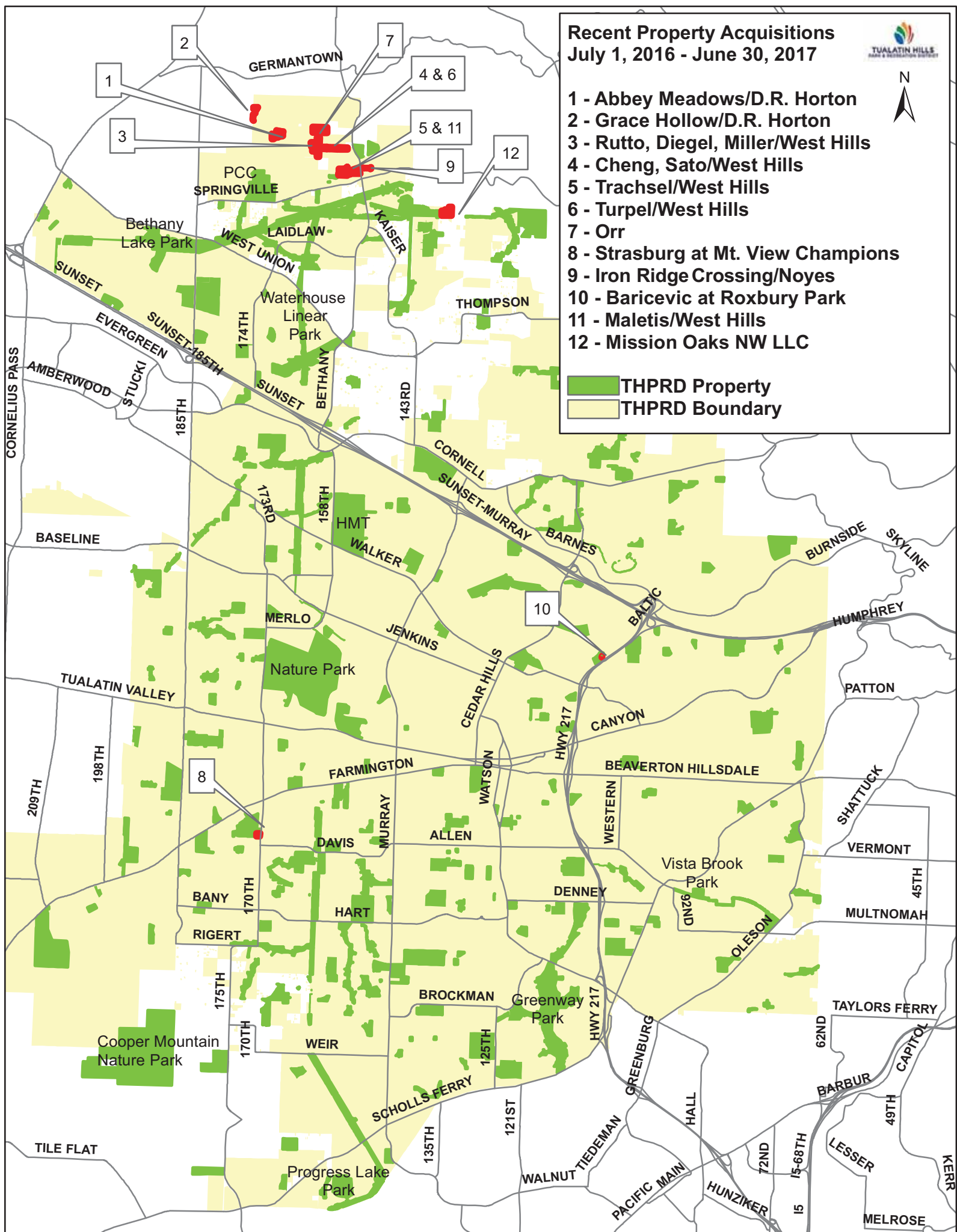


**Recent Property Acquisitions
July 1, 2016 - June 30, 2017**



- 1 - Abbey Meadows/D.R. Horton
- 2 - Grace Hollow/D.R. Horton
- 3 - Rutto, Diegel, Miller/West Hills
- 4 - Cheng, Sato/West Hills
- 5 - Trachsel/West Hills
- 6 - Turpel/West Hills
- 7 - Orr
- 8 - Strasburg at Mt. View Champions
- 9 - Iron Ridge Crossing/Noyes
- 10 - Baricevic at Roxbury Park
- 11 - Maletis/West Hills
- 12 - Mission Oaks NW LLC

THPRD Property
 THPRD Boundary





MEMO

DATE: August 10, 2017
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: **Resolution Appointing Budget Committee Members**

Introduction

Staff requests board of directors' appointment of two budget committee members.

Background

There are two open positions on the district's budget committee due to the expiration of two committee members' terms (Shannon Kennedy and Anthony Mills) on June 30, 2017. Budget committee positions are three-year terms.

Notice of the vacancies was published and applications to serve on the committee were accepted from July 13-27. Seven applications were received (attached), including Shannon Kennedy and Anthony Mills requesting reappointment to the committee.

Proposal Request

Staff requests board reappointment of Shannon Kennedy and Anthony Mills to the budget committee, each for a three-year term ending on June 30, 2020.

Action Requested

Board of directors' approval of Resolution 2017-14 reappointing Shannon Kennedy and Anthony Mills to the budget committee, each for a term of three years.

**RESOLUTION 2017-14
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON**

**A RESOLUTION REAPPOINTING
BUDGET COMMITTEE MEMBERS**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee members shall be appointed by the board for three-year terms; and

WHEREAS, the selected committee members have demonstrated their interest and knowledge in the committee's area of responsibility. Now, therefore

THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:

The Board of Directors approves the reappointment of Shannon Kennedy and Anthony Mills to the Budget Committee.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 15th day of August, 2017.

Board President

Board Secretary

ATTEST:

Jessica Collins
Recording Secretary



Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name: Ian Beaty

Date: July 24 2017

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee:

To be a good steward of the tax dollars from the district's residents. THPRD is an awesome organization with so many great park and recreation centers. I would like to continue the tradition in keeping THPRD an award winning park district for excellent budgeting processes and ensuring transparency with the public. I personally use, and have many friends and family that use THPRD trails, parks, and natural areas and I would like to contribute to maintaining and improving that infrastructure within our community.

2. How long have you lived in the community?

Since 2008 I have lived in Beaverton, Aloha, and other areas of unincorporated Washington County, all with the THPRD district.

3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:

Washington County Planning Commission, current as of January, 2017. Advise the Board of Commissioners on land use matters such as the adoption, revision or repeal of portions of the Washington County Comprehensive Plan.

City of Beaverton Traffic Commission, current as of January, 2013. The Commission's duties include reviewing proposals related to major traffic changes in the City, advising the City Council on issues pertaining to traffic safety, and assisting in promulgating standards and policies relating to neighborhood traffic management.

National Guard Association of Oregon, current as of 2012. Contributes to a professional organization that supports the constitutional roles and missions of the National Guard by influencing legislative, congressional and executive action.

4. Have you or your family participated in any District activities?
If yes, please describe where, when and what those activities were:

Yes. We have participated in the Party in the Park, Picnic in the Park with Beaverton, Concerts in the Park, attended last year's U.S. Open Tennis Tournament, and frequently use or visit many nature centers, trails, and parks in the area.

5. If employed, what is your occupation?

Work full time for the Oregon National Guard as the Operations Officer for the Chemical, Biological, Nuclear, Radiological, and High Yield Explosives Enhanced Response Force Package (CERFP), a 24/7 on-call task force capable of deploying anywhere in the U.S. within 6 hours in response to a major disaster.

6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee:

For the past two years I have been solely responsible for forecasting and executing 100% of the assigned budget for the CERFP program through the fiscal year as directed by the National Guard Bureau. Annually, this averages about \$850,000 for staffing personnel, training, and travel, and another \$450,000 for equipment, supplies, and service contracts for a combined \$1.3 Million per year.

Please return completed application and background check consent form by July 27, 2017 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District 15707
SW Walker Road, Beaverton, OR 97006
Fax: 503-629-6303
Email: jcollins@thprd.org

Tualatin Hills Park & Recreation District, 15707 SW Walker Road, Beaverton, Oregon 97006 www.thprd.org



Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name: Drew Cummins

Date: 7/21/2017

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee:
I've always had an interest in public service, and being able to serve on the budget committee of a department that I am so fond of would be a privilege.
2. How long have you lived in the community?
I grew up going to the Conestoga Rec Center about 15 years ago, I moved away for college but have been back in the community since 2015.
3. Have you served on other volunteer committees? Yes [] No []
If yes, please explain where, when, and what your responsibilities were:
4. Have you or your family participated in any District activities?
If yes, please describe where, when and what those activities were:
Yes, I learned how to play baseball on your baseball fields, I learned how to swim at Conestoga I owe so much of my childhood and the best experiences to THPRD. Most recently, I've been a member at the Cedar Hills Rec Center.
5. If employed, what is your occupation?
I am the Chief of Staff to State Representative Janeen Sollman.
6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee:
I think that my experience in Salem, and as a finance director for a political campaign can benefit the budget committee of THPRD. I've got a lot of experience working with budgets, combating interests, and finding a consensus that everyone can live with. This unique experience can be put to good use on the budget committee, and I am committed to maintaining the great services THPRD can offer to the community.

Please return completed application and background check consent form by July 27, 2017 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006

Fax: 503-629-6303

Email: jcollins@thprd.org



Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name: Shannon Kennedy

Date: 7/26/2017

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee: As a resident of the district, and a participant in district activities, I am interested in volunteering for an organization where I can give back in my "own backyard". My children have been active participants in THPRD programs for the past several years and my family enjoys the outdoor parks throughout our neighborhood.
2. How long have you lived in the community? 11 years
3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:
 - a. Cedar Mill Elementary PTC: Co-Vice President, 2009 – 2011
 - b. The Student Stop School Age Care Program: Board member 2008 – present, President, 2010 – present
 - c. I have also served on the THPRD Audit Committee for the last 3 years
4. Have you or your family participated in any District activities? Yes.
If yes, please describe where, when and what those activities were:
What: THPRD Rec.Volleyball & Basketball(daughter)
When: 2010 -2012
Where: Athletic Center

What: THPRD Basketball clinics (son)
When: 2010 -2013; 2016
Where: Athletic Center
5. If employed, what is your occupation?
Clinical Enterprise Integrity Officer - OHSU
6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee: My professional and educational background complements the budget committee position. I have a BS in Leisure Studies and Services from the University of Oregon and an MPA from Portland State. I am a healthcare compliance professional for OHSU and believe I can offer expertise to the committee drawing on my professional experience with both regulatory compliance issues and financial compliance analysis.



Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name: Joe Lopez Date: 7/26/2017

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee: *I would like to help provide user input as a big fan of THPRD trails, parks and programs. I have lots of budget expertise.*
2. How long have you lived in the community?
5 years
3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:
4. Have you or your family participated in any District activities?
If yes, please describe where, when and what those activities were: *My wife and I use THPRD trails 2-3 times a week for running, biking, walking. I use soccer fields at Rec. Complex, and Powerlines. We go to THPRD concerts + nature centers every year.*
5. If employed, what is your occupation?
retired, part-time soccer referee
6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee: *I used to work in the state of Missouri budget office as a budget analyst. I also prepared grant budgets at the University of Missouri*

Please return completed application and background check consent form by July 27, 2017 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
Fax: 503-629-6303
Email: jcollins@thprd.org

**Tualatin Hills Park & Recreation District
Budget Committee Application**

Name: Anthony Mills

Date: 07-23-2017

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee:

I have been on the Budget Committee since 2011 and was the Chair of the THPRD Budget Committee for two years.

2. How long have you lived in the community?

My permanent address has been within the boundary of the District since 1973 with the exception of a few years residing in Hillsboro in the 1990s.

3. Have you served on other volunteer committees? Yes No

If Yes, please explain where, when, and what your responsibilities were:

2011- **THPRD Budget Committee**, Chair since 2014
2011- **Parks and Recreation Advisory Board**, Washington Co.; since October).
2011- **TV Highway Community Advisory Committee** (since September 2011).
2011- **Aloha Community Library Association**, Member (since May 2011).
2010- **Parks Bond Citizen Oversight Committee**, Tualatin Hills Park & Recreation District (Appointed April 2010).
2007- **Tualatin Soil and Water Conservation District**, Associate Director (appointed April 2007).
2007- **Oregon Medical Case Management Group**, bookkeeper (since April).
2005- **Citizen Participation Organization 6**, (Aloha, Reedville Cooper Mountain), Member.

4. If employed, what is your occupation?

I work at a contractor manufacturer in Hillsboro. Since 2002 I have also worked as a part-time bookkeeper for Todd Investment Properties, LLC, a sole proprietorship that owns and manages residential and commercial properties. I handle all office duties, bookkeeping, payroll, and prepares income tax information for their accountant.

5. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee:

I am also on a Washington County Budget committee and the TSWCD Budget Committee.

Please return application by July 27, 2017 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
Fax: 503-629-6303
Email: jcollins@thprd.org



Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name: Jill Horenstein Steltenpohl

Date: July 26, 2017

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee:
I would love to give back to THPRD as part of the legacy my mother left for me to continue her life passion to be a responsible and contributing member of where we live. I watched her as she helped to build the foundation of open family spaces at THPRD. She instilled in me a true sense of civic and fiscal responsibility after serving and contributing on the THPRD board. THPRD has been my playground my entire life and I would be honored to be an active member of the budget committee to contribute from my vast work experiences (Columbia Sportswear and Nike). I have a passion to share and learn in order to help maintain the sense of family and community for THPRD from a sensible and responsible point of view.
2. How long have you lived in the community? 57 years
3. Have you served on other volunteer committees? Yes [X] No []
If yes, please explain where, when, and what your responsibilities were:
Breast Cancer Fundraiser: Event Manager for two fundraising events in Canada, 2009 – 2011.
 - I was the organizer to raise money for my best friend to help get alternative cancer treatments in Switzerland. We raised \$50K.**Habitat for Humanity:** Corporate organizer for two women's home build projects in 2008-2009.
 - I was the corporate organizer at Columbia Sportswear to gather volunteers to do a women's ONLY build in Portland.**CASA for Children:** Auction procurement member, 2003 – 2008.
 - I procured auction items from personal connections and local businesses for the auction. I also worked at the auction to help organize and set up all things related.
4. Have you or your family participated in any District activities? YES
If yes, please describe where, when and what those activities were:
Tennis, Jenkins Estate events, swimming, classes.
5. If employed, what is your occupation?
Employed at Nike as a Senior Global Materials Planner.



6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee:

Accomplished and committed leader with a solid 20+-year record of accomplishment of success in driving operational excellence, bottom-line improvements and increased profitability within various product engines and consumer goods environments. Repeatedly promoted from within, recognized for passion, dedication and leadership in driving change, cross-functional collaboration and operational improvement. I energize organizations leveraging hands-on leadership and exceptional people management skills.

Please return completed application and background check consent form by July 27, 2017 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
Fax: 503-629-6303
Email: jcollins@thprd.org



Administration Office
503/645-6433
Fax 503/629-6301

Tualatin Hills Park & Recreation District Budget Committee Application

Name: Shannon Wilson Date: 7/24/2017

Please note you must reside within the Park District's boundaries to serve on the Committee.

1. Please explain your interest in serving on the Budget Committee:
I am interested in learning more about the operations of THPRD & having the opportunity to provide input on how the district utilizes its resources.
2. How long have you lived in the community?
I have lived in Washington County for over 20 years. I moved to be in the THPRD district just over one year ago; prior to that I lived in Tigard for 7 years just outside the district boundary.
3. Have you served on other volunteer committees? Yes No
If yes, please explain where, when, and what your responsibilities were:
I currently serve on the Washington County Housing Authority Board of Directors (since September 2015). I recently served on the Tigard Urban Renewal Technical Advisory Committee in 2016.
4. Have you or your family participated in any District activities?
If yes, please describe where, when and what those activities were:
Yes, we rely on THPRD facilities, classes & camps to help us stay healthy & active. Most recently we have used the Nature Park for walks & summer camps, Aloha Swim Center for lessons & swimming, & local Arnold, Barsatti & Hazeldele (dog park) Parks.
5. If employed, what is your occupation?
I work at a local nonprofit, Community Partners for Affordable Housing. I serve as Deputy Director.
6. Please describe any work experience or areas of expertise that you feel would benefit the Budget Committee:
I have worked with a variety of budgets & financial statements for programs, properties, & organizations. I also have a ~~good~~ basic understanding of GAAP (Generally Accepted Accounting Principles).

Please return completed application and background check consent form by July 27, 2017 to:

Mail: Attn: Jessica Collins, Executive Assistant
Tualatin Hills Park & Recreation District
15707 SW Walker Road, Beaverton, OR 97006
Fax: 503-629-6303
Email: jcollins@thprd.org



MEMO

DATE: August 10, 2017
TO: The Board of Directors
FROM: Doug Menke, General Manager
RE: **Resolution Appointing Audit Committee Member**

Introduction

Staff requests board of directors' appointment of one audit committee member.

Background

The district audit committee was authorized by Resolution 2008-04 at the April 7, 2008 board of directors meeting and consists of three members of the public. The primary responsibilities of the audit committee include periodically forming a recommendation regarding the selection of the park district's independent auditors, review of the annual audit plan, monitoring progress and compliance, participating in an audit exit conference, presentation of the audit report to the board of directors, and post audit follow-up.

Membership for the committee is drawn from the board of directors (1), the district's budget committee (1), and the general public (1). Attached is the most current committee roster for reference. Audit committee positions are two-year terms.

Former board member, Bob Scott, most recently filled the board of directors' position on the audit committee. The next board member to fill the board position is anticipated to be discussed by the board during the August 15, 2017 regular board meeting.

The budget committee position was most recently filled by Shannon Kennedy, whose term on the budget committee expired on June 30, 2017. She has requested reappointment to the budget committee, as well as the audit committee. Her reappointment to the budget committee has been requested as a separate agenda item for the August 15, 2017 regular board meeting.

Kathleen Leader currently fills the public position on the committee, with a term expiration of December 31, 2017.

Proposal Request

Staff requests board of directors' reappointment of Shannon Kennedy to the district's audit committee, per the attached resolution, for a term of two years.

Action Requested

Board of directors' approval of Resolution No. 2017-15, Appointing Audit Committee Member.

RESOLUTION 2017-15
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION APPOINTING
AUDIT COMMITTEE MEMBER**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee member shall be appointed by the board for a two-year term; and

WHEREAS, the selected committee member has demonstrated their interest and knowledge in the committee's area of responsibility. Now, therefore

THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:

The Board of Directors approves the reappointment of Shannon Kennedy to the Audit Committee.

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 15th day of August 2017.

Board President

Board Secretary

ATTEST:

Jessica Collins
Recording Secretary



THPRD Audit Committee Roster

Term Expires

Members:

Bob Scott, Board of Directors

June 30, 2017

Shannon Kennedy, Budget Committee

June 30, 2017

Kathleen Leader

December 31, 2017

Staff:

Ann Mackiernan
Chief Financial Officer
503-645-6433
amackier@thprd.org

Audit Firm:

Talbot, Korvola & Warwick, LLP
4800 Meadows Road, Suite 200
Lake Oswego, OR 97035-4293
www.tkw.com

Updated 11/2016



MEMO

DATE: July 28, 2017
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: Resolution Naming North Bethany Park Sites

Introduction

THPRD staff request board of directors' approval of a resolution naming three new park sites in North Bethany. Staff recommend that the new park sites be named Abbey Creek Park, Ulrich Gerber Park, and Bethany Creek Park. These naming recommendations follow extensive public outreach to park neighbors and community groups, and are consistent with District Compiled Policies (DCP) 8.05, Naming of District Property.

Background

THPRD staff are completing a two-part public outreach process to gather public input and propose site naming for three new park sites in North Bethany. Public outreach has adhered to THPRD's Community Outreach Procedure for Level II community outreach requirements.

From November 2016 to January 2017, staff conducted part one of the public outreach to neighbors, community groups, and interested parties for the naming of the three park sites in North Bethany. Outreach consisted of public mailers, notices posted on-site, and notice posted on THPRD's web page. Naming suggestions were solicited over a six-week period and public input was received from 11 respondents. Staff then developed naming recommendations for the three park sites based on the public input, staff's additional research, and THPRD's site naming policy and guidelines.

At the board of directors' May 9, 2017 regular meeting, staff provided an overview of the public outreach process and the public input received to date, along with staff's naming recommendations. Staff requested the board's review and feedback on the proposed naming of the three new park sites, with the intent to return to the board for approval of a naming resolution in August 2017. Staff's public outreach process and the naming recommendations were favorably received by the board.

From June to July 2017, staff conducted part two of the public outreach in the same manner as before to solicit public feedback on the naming recommendations, and received feedback from two respondents in support of the proposal to name Ulrich Gerber Park. Based on this response, staff are now returning to the board for approval of a naming resolution.

The new park sites include one neighborhood park within the Abbey Meadows development which THPRD recently acquired in September 2016, and two neighborhood parks within the Bethany Creek Falls development which are anticipated to be completed during summer 2017 and subsequently transferred to THPRD. A vicinity map is attached as Exhibit A, and a description of each park site was provided with staff's May 9, 2017 presentation to the board.

A summary of the recommended park names with supporting information and adherence to THPRD's naming policy is attached as Exhibit B. In addition, a public comment summary of the park naming suggestions received to date is attached as Exhibit C for reference.

DCP 8.05, Naming of District Property, states:

It is district policy to name or rename district properties so as to best serve the interests of the district and its residents and ensure a worthy and enduring legacy for the district's park and recreation system. To this end, the district supports consideration of naming and renaming requests within the following broad categories:

1. *Historic Events, People and Places*
2. *Outstanding Individuals*
3. *Donors*

Proposal Request

In accordance with this policy, the natural character and history of each park site, and the feedback received during public outreach, staff are requesting board of directors' approval of the attached resolution naming the three new park sites in North Bethany as Abbey Creek Park, Ulrich Gerber Park, and Bethany Creek Park.

For park site #1, staff are recommending the name **Abbey Creek Park**. In this case, outreach revealed public support for a name that reflects the history and natural character of the site, and neighbors seem to identify with the existing development's name of Abbey Meadows.

For park site #2, staff are recommending the name **Ulrich Gerber Park**. In this case, outreach revealed public support for a name that reflects the historical character of the area and the historical significance of Ulrich Gerber, who was the area's first postmaster and whose nearby home site became the community's first post office, stagecoach stop, and general store. The house still stands today and is identified by a historical marker.

For park site #3, staff are recommending the name **Bethany Creek Park**. As with park site #1, outreach for this park revealed public support for a name that reflects the history and natural character of the site, and neighbors seems to identify with the existing development's name of Bethany Creek Falls.

The resolution has been reviewed and approved by THPRD's legal counsel.

Benefits of Proposal

Naming these park sites as proposed would be consistent with DCP 8.05 for Naming of District Property and would promote a worthy and enduring legacy for THPRD's park and recreation system.

Potential Downside of Proposal

There is no apparent downside to the proposed names.

Maintenance Impact

No measurable impact.

Action Requested

Board of directors' approval of Resolution 2017-16, naming three new park sites in North Bethany as Abbey Creek Park, Ulrich Gerber Park, and Bethany Creek Park.

RESOLUTION 2017-16

A RESOLUTION OF THE TUALATIN HILLS PARK & RECREATION DISTRICT BOARD OF DIRECTORS NAMING NEW PARK SITES IN THE NORTH BETHANY AREA

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) Board adopted District Compiled Policies (DCP) to guide its consideration of various THPRD operational matters including the renaming of THPRD-owned properties.

WHEREAS, THPRD has acquired one new property and intends to acquire two additional new properties in the North Bethany area, has conducted public outreach to solicit suggestions for naming these three properties, and has subsequently recommended names for all three properties and conducted additional public outreach to solicit feedback on these name recommendations.

WHEREAS, consistent with DCP 8.05 inasmuch as the names preserve and honor the history of THPRD and the communities it serves; and, considers each site's history, geographical location, and natural features.

NOW THEREFORE, based on the foregoing, the Tualatin Hills Park & Recreation District hereby resolves as follows:

Section 1. That the newly acquired park site located in the Abbey Meadows neighborhood of North Bethany and depicted as *Park Site #1* on the attached Exhibit A be named **Abbey Creek Park**, and the future park site located in the Bethany Creek Falls neighborhood of North Bethany and depicted as *Park Site #2* on the attached Exhibit A be named **Ulrich Gerber Park**, and the future park site located in the Bethany Creek Falls neighborhood of North Bethany and depicted as *Park Site #3* on the attached Exhibit A be named **Bethany Creek Park**, and the general manager and staff are to take such steps as are deemed by them as necessary to effect said names in a timely manner.

Section 2. That this resolution is and shall be effective from and after its passage by the Board of Directors.

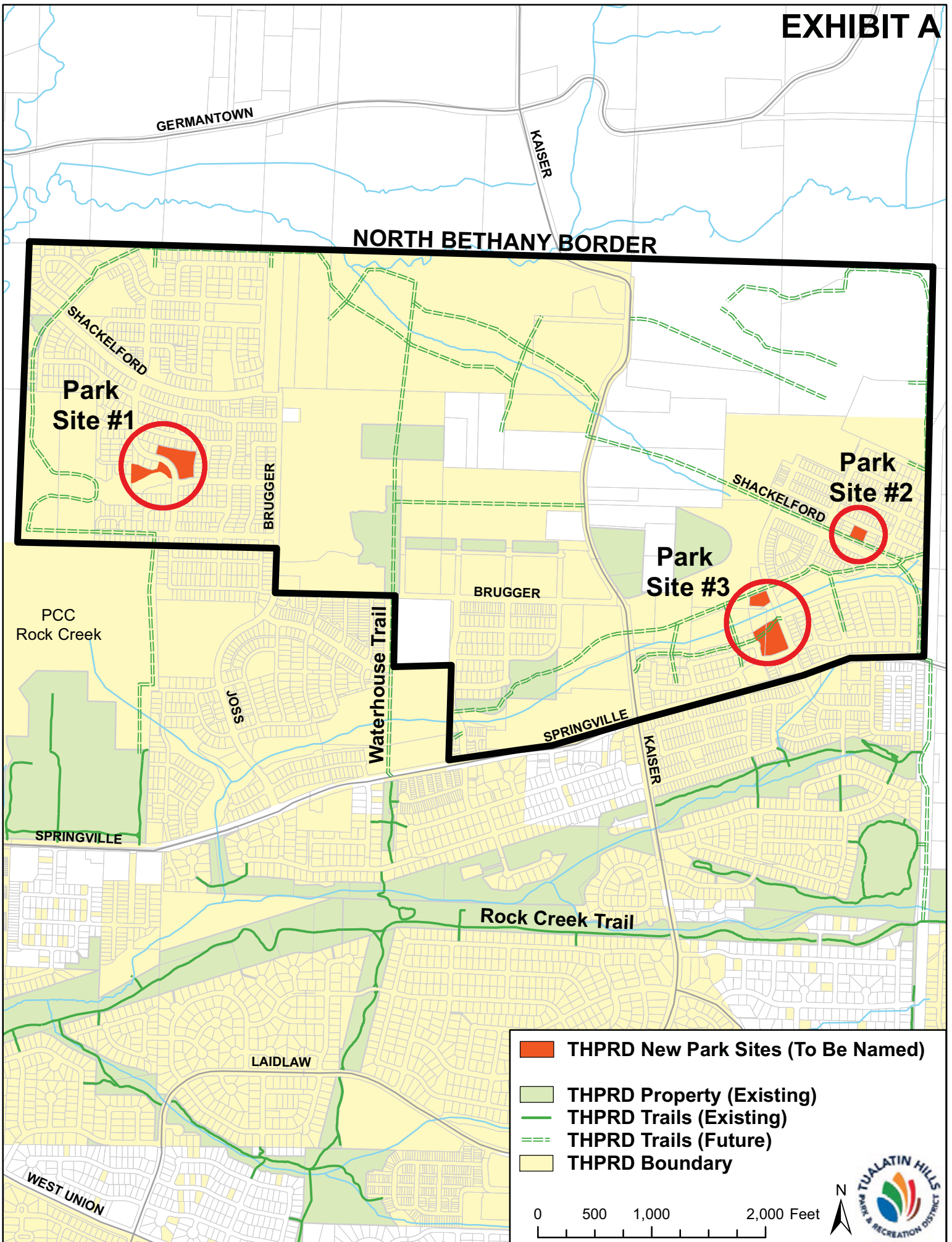
Approved and adopted on August 15, 2017 by the Board of Directors of the Tualatin Hills Park & Recreation District.

, President

, Secretary

ATTEST:

Jessica Collins, Recording Secretary



N. BETHANY PARK SITE NAME RECOMMENDATIONS:

Updated: April 21, 2017

PARK SITE	RECOMMENDED NAME	STAFF COMMENT	DISTRICT POLICY/GUIDELINE
#1	Abbey Creek Park	Based on public feedback received during outreach; reflects common support for local natural features; reflects common support for Abbey Creek name. Site is located near Abbey Creek within the Abbey Meadows neighborhood.	<u>DCP 8.05</u> : Supports the broad naming category of 'historic events, people and places.' <u>P&P 5.01.01</u> : Be appropriate having regard to the district property's location and/or history.
#2	Ulrich Gerber Park	Based on public feedback received during outreach; reflects common support for historical name/context; reflects common support for Ulrich Gerber name. Gerber became the area's first postmaster and his home at the intersection of Kaiser and Springville Roads (near this park site) became the community's post office, stagecoach stop, and general store. The house still stands today and is identified by a historical marker.	<u>DCP 8.05</u> : Supports the broad naming category of 'historic events, people and places.' <u>P&P 5.01.01</u> : Be appropriate having regard to the district property's location and/or history.
#3	Bethany Creek Park	Based on public feedback received during outreach; reflects common support for local natural features; reflects common support for Bethany Creek name. Site is located adjacent to Bethany Creek within Bethany Creek Falls neighborhood.	<u>DCP 8.05</u> : Supports the broad naming category of 'historic events, people and places.' <u>P&P 5.01.01</u> : Be appropriate having regard to the district property's location and/or history.

Statement of Justification: Pursuant to DCP 8.05 (District Compiled Policy for Naming of District Property) and P&P 5.01.01 (Operational Policies & Procedures: Guidelines for Naming of District Property), the recommended names fall within the broad naming category of 'historic events, people, and places', and also adhere to the definitions of classifications of district properties established in the Comprehensive Plan. Further, staff believes the recommended names consider the sites' locations and history, holds symbolic value that transcends its ordinary meaning or use and enhance the character and identity of the district properties, and reflect themes having broad public support by the community. Given these considerations, staff also believes the recommended names best serve the interests of the district and its residents, and promote a worthy and enduring legacy for the district's park and recreation system.

EXHIBIT C

NORTH BETHANY PARK SITE NAMING - SUMMARY OF PUBLIC COMMENTS (Part One of Two-Park Outreach)

Date	Name Suggested	Comment/Reason Provided	TRAIL/PARK SITE	STAFF COMMENT	POLICY GUIDELINE MET
12/10/2016	Elkherd Trail, Elderberry Loop, Camassia Trail, Abbey Creek Trail, Ninebark Trail, Gaultheria Thoroughfare, Atherium (Ladyfern) Way, Skunk Hollow Way	Elkherd trail, Elderberry Loop, Camassia trail, Abbey Creek Trail, Ninebark Trail, Gaultheria Thoroughfare, Atherium[Ladyfern] Way, Skunk Hollow Way(I've lived in this area for 30 years and my old german shorthaired pointer set a record of 12 skunk encounters during his lifetime(he lived to be 12 yrs).	NOT SPECIFIED	Although trails, suggestions reflect common support for local natural features	Be appropriate having regard to the district property's location and/or history
12/13/2016	THPRD@Abbey Creek, Abbey Creek Recreation Center	we all feel that "Park Site# 1" will be the most suitable one. We suggest the name as "Thprd @Abbey Creek" or "Abbey Creek Recreation Center - ACRC" as this neighborhood has a history based on Abbey Creek.	PARK #1	Suggestions reflect common support for local natural features	Be appropriate having regard to the district property's location and/or history
12/16/2016	Eagle's Nest, Old Stage, Raspberry Ramble, Red Delicious, Cider Hill, Blueberry Hill, Christmas Tree, Santa Clause Lane, Mud, Sweat and Gears, Cougar Tree, Lonely Elk, Bethany Run	Here are some suggestions: Eagle's Nest, Old Stage, Raspberry Ramble, Red Delicious, Cider Hill, Blueberry Hill, Christmas Tree, Santa Claus Lane, Mud, Sweat, and Gears, Cougar Tree (I saw a cougar in a tree around here during a bike ride a few years ago), Lonely Elk or Lone Elk (spotted a lone elk around here once), Bethany Run	NOT SPECIFIED		Be appropriate having regard to the district property's location and/or history
12/16/2016	Zahler Park	for the Zahler family farm, see attached #94	PARK #2	Suggestion reflects common support for historical context/name	Be appropriate having regard to the district property's location and/or history
12/16/2016	Stoller Park	for the Stoller family farm, see attached #70	PARK #3	Suggestion reflects common support for historical context/name	Be appropriate having regard to the district property's location and/or history
12/16/2016	Schindler Park	for the Schindler family farm that was in this area, see attached, #84 on the map)	PARK #1	Suggestion reflects common support for historical context/name	Be appropriate having regard to the district property's location and/or history
12/23/2016	Ulrich Gerber Farm, Gerber Farm, Bethany Creek Trail, Bethany Creek Park, West Side Stage Coach, Stagecoach, Old Plank Rd Trail	Possible names: Ulrich Gerber Farm or Gerber Farm. Bethany Creek Trail or park . West Side Stage Coach or Stagecoach. Old Plank Rd trail	NOT SPECIFIED	Suggestions reflect common support for historical context/name; reflects common support for Ulrich Gerber. Suggestions reflect common support for local natural features	Be appropriate having regard to the district property's location and/or history
12/24/2016	Gerber Park	The area was first settled by Ulrich Gerber, who came from Switzerland in the mid-1870s	PARK #1	Suggestion reflects common support for historical context/name; reflects common support for Ulrich Gerber.	Be appropriate having regard to the district property's location and/or history
12/27/2016	Atfalati Park, Jacob Brugger Park, Archibald Bull Park	Park #1 names, - Atfalati Park, Jacob Brugger Park, Archibald Bull Park	PARK #1	Suggestion reflects common support for historical context/name	Be appropriate having regard to the district property's location and/or history
12/27/2016	Ulrich Gerber, Jacob French, Pfister, Schlottheis, Kalapoya	Park idea names#1 - Atfalati Park, Jacob Brugger Park, Archibald Bull Park, Parks 2 and 3 ideas - Ulrich Gerber, Jacob French, Pfister, Scholtheis, Kalapoya These were the names of old settlers or claims for the property and the local tribes	PARK #2 & PARK #3	Suggestions reflect common support for historical context/name; reflects common support for Ulrich Gerber	Be appropriate having regard to the district property's location and/or history
1/3/2017	Gandhinagar Park	I would recommend that Park site #2 be called "Gandhinagar Park". It is culturally relevant given the demographics in the area and is named after Mahatma Gandhi.	PARK #2	Suggestion reflects common support for historical context/name and significant individual; considers local cultural significance but does not meet district's naming guidelines	N/A
6/16/2017	Ulrich Gerber	I think the name suggestions are excellent. Ulrich Gerber also established the post office which was located adjacent to the Springville/Kaiser intersection. The Bethany community was named by Gerber as well, making this settler's name a logical fit. Thank you, 50+ year resident of the area.	PARK #2	Suggestion reaffirms common support for historical context/name; reaffirms common support for Ulrich Gerber.	Be appropriate having regard to the district property's location and/or history
6/30/2017	Ulrich Gerber Park	I would love to see the park named Ulrich Gerber Park. He was among the first to be in the area and still has several family members living in the area.	PARK #2	Suggestion reaffirms common support for historical context/name; reaffirms common support for Ulrich Gerber.	Be appropriate having regard to the district property's location and/or history

Duration of Public Outreach: 6 weeks (naming suggestions) + 3 weeks (staff recommendation) = 9 weeks total

of Public Comments Received: 11 (Park Suggestions) + 2 (In Support of Recommendations)

Staff Recommendation:

Park Site #1	Abbey Creek Park
Park Site #2	Ulrich Gerber Park
Park Site #3	Bethany Creek Park

Justification:

Pursuant to DCP 8.05 and P&P 5.01.01, the recommended names fall within the broad naming category of 'historic events, people, and places', and also adhere to the definitions of classifications of district properties established in the Comprehensive Plan. Further, staff believes the recommended names consider the sites' locations and history, holds symbolic value that transcends its ordinary meaning or use and enhance the character and identity of the district properties, and reflect themes having broad public support by the community. Given these considerations, staff also believes the recommended names best serve the interests of the district and its residents, and promote a worthy and enduring legacy for the district's park and recreation system.



MEMO

DATE: July 26, 2017
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Somerset West Park Phase I Consultant Contract**

Introduction

Staff are requesting board of directors' approval of the qualified consultant team based on proposals for professional consulting services for the Somerset West Park Phase I improvement project, and authorization to award the contract.

Background

At the May 9, 2017 board meeting, the board of directors approved the proposed funding and phasing option for the Somerset West Park project. Staff provided the board an estimate comparison for the full master plan and for the phase I master plan which showed that the project would be short funding. The board determined the phase I master plan amenities would meet the obligations of the 2008 bond program and are consistent with other bond park renovation projects. The board also approved the additional funding needed to complete phase I to come from System Development Charges.

With the approval to move forward with phase I of the master plan, the initial design contract scope of work with 2.ink Studio was no longer reflective of the remaining project work. Staff decided to advertise a Request for Proposal for the remaining design of the project in an effort to reduce the A&E fees through competition and by adjusting the scope of work to reflect phase I of the approved master plan.

On June 12, 2017, staff publicly advertised a Request for Proposals (RFP) in the *Daily Journal of Commerce* (DJC) to solicit landscape architecture firms for the Somerset West Park Phase I improvements. On July 10, staff received two proposals, 2.ink Studio and WHPacific. From the information these two teams submitted in their proposals, staff believe they are both qualified consultant teams for this park improvement project.

Based on staff's review and evaluation of the proposals, the team led by 2.ink Studio as the lead consultant received the highest scores, and staff believe that they are the most qualified team for this project. 2.ink Studio completed the master plan for this project and their proposal reflects a great understanding of the project and the processes required to complete the project. Their proposal is detailed and clear in identifying their project approach and schedule, and includes relevant tasks that staff believe will thoroughly support the project goals and objectives.

2.ink Studio and their consultant team have submitted a fee of \$164,256 to provide professional services from the design development phase through construction of the park and includes project close out.

The total budget of \$1,535,240 for the project was approved by the board at their May 9, 2017 regular board meeting. The budget is a combination of \$1,023,538 in 2008 Bond funds and \$511,702 in Undesignated SDC funds.

Proposal Request

Staff are requesting board of directors' approval of the 2.ink Studio led consultant team for professional consulting services for the Somerset West Park Phase I improvement project for the proposed fee of \$164,256. Staff are also requesting authorization for the general manager or his designee to execute the professional services contract. A vicinity map (Exhibit A) and aerial map (Exhibit B) of the park's location are attached for reference, as are the master plan (Exhibit C) and master plan phase I (Exhibit D).

Benefits of Proposal

Authorization of the contract with 2.ink Studio at this time will allow staff to proceed immediately with the design development phase of this project.

Potential Downside of Proposal

There is no apparent downside to the proposal.

Action Requested

Board of directors' approval of the following items:

1. Approval of the consultant team led by 2.ink Studio for professional consulting services for the Somerset West Park Phase I improvement project; and
2. Authorization for the general manager or his designee to execute the professional services contract in the amount of \$164,256.

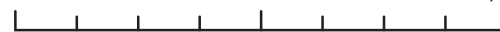
Somerset West Swim Center / Park

Taxlot 1N130BC00200
6.15 Acres



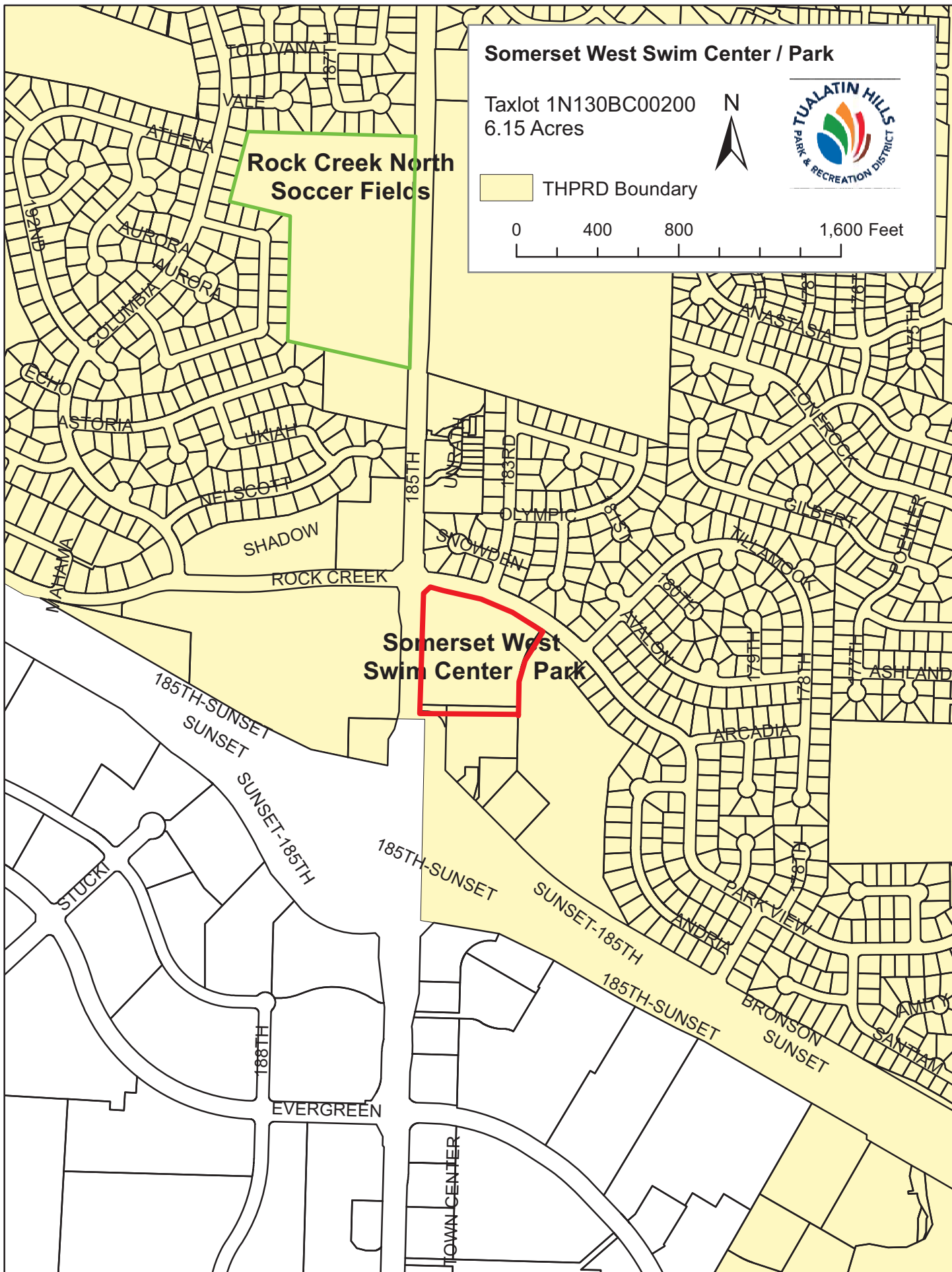
THPRD Boundary

0 400 800 1,600 Feet



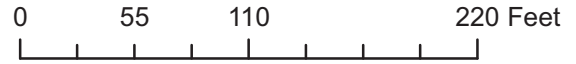
**Rock Creek North
Soccer Fields**

**Somerset West
Swim Center Park**



Somerset West Swim Center / Park

Taxlot 1N130BC00200
6.15 Acres



**SOMERSET WEST
SWIM CENTER / PARK**



LEGEND

MAIN PARKING LOT

- ADA Spaces 2
- Full Time Standard Spaces 40
- Total Parking Spaces 42**

ON STREET PARKING

- Standard Spaces 15**

GRAND TOTAL

- 57 Spaces**

- Existing Pool House A
- Existing Pool B
- Traditional Play (2-12yrs) C
- Existing Creek to be Restored D
- Portable Enclosure E
- New Parking Lot F
- New Entry & Drop Off G
- Existing Tennis Courts H
- Wetland Area I
- Multi-Use Field / Open Space J
- Backstop K
- On Street Parking L
- Creek Daylighting M
- Wetland Board Walk (Pedestrian) N
- Picnic Area O
- New Trees P
- 8' wide Paved Loop Path Q
- Nature Play (all ages) R
- Culvert S
- Terraced Seating T
- Wood Deck U
- Picnic Shelter V
- Bioswale at Parking Lot W
- 1/2 Court Basketball X
- Log Bench Y



Exhibit C

LEGEND

- Traditional Play (2-12yrs) A
- Existing Creek to be Restored B
- Multi-Use Field / Open Space C
- Backstop D
- On Street Parking E
- Creek Daylighting F
- Wetland Board Walk (Pedestrian) G
- Picnic Area H
- 8' wide Paved Loop Path I
- Nature Play (all ages) J
- Culvert K
- Log Bench L
- Drainage Improvements M
- Portable Enclosure N



Exhibit D



MEMO

DATE: July 25, 2017
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: **Strategic Plan and Service and Financial Sustainability Plan Update**

Introduction

Staff are providing a status update on the Strategic Plan and the Service and Financial Sustainability Plan, which were adopted by the board of directors in December 2013.

Background

On September 9, 2013, the board was presented the following documents staff prepared in consultation with GreenPlay, LLC:

1. Comprehensive Plan Update
2. Service and Financial Sustainability Analysis

The updated Strategic Plan and the Service and Financial Sustainability Plan were adopted by the THPRD Board of Directors at their December 9, 2013 regular meeting. Previous updates on the plans' progress were given to the board in September 2014, October 2015, and August 2016.

Staff have been actively working on completing or operationalizing the action items as outlined. Significant work completed since the last update in August 2016 includes:

- Programs Functional Plan updated in April 2017;
- Parks & Recreation created positions with districtwide responsibility;
- Grant Steering Committee formed in June 2017;
- Advisory Committees and Friends Groups restructured.

Proposal Request

Staff are beginning the planning and budgeting process for the 2018/19 fiscal year, and the Strategic Plan and the Service and Financial Sustainability Plan will be the foundation for this process. As such, staff have prepared a status update of the 236 actionable items, attached as the following exhibits:

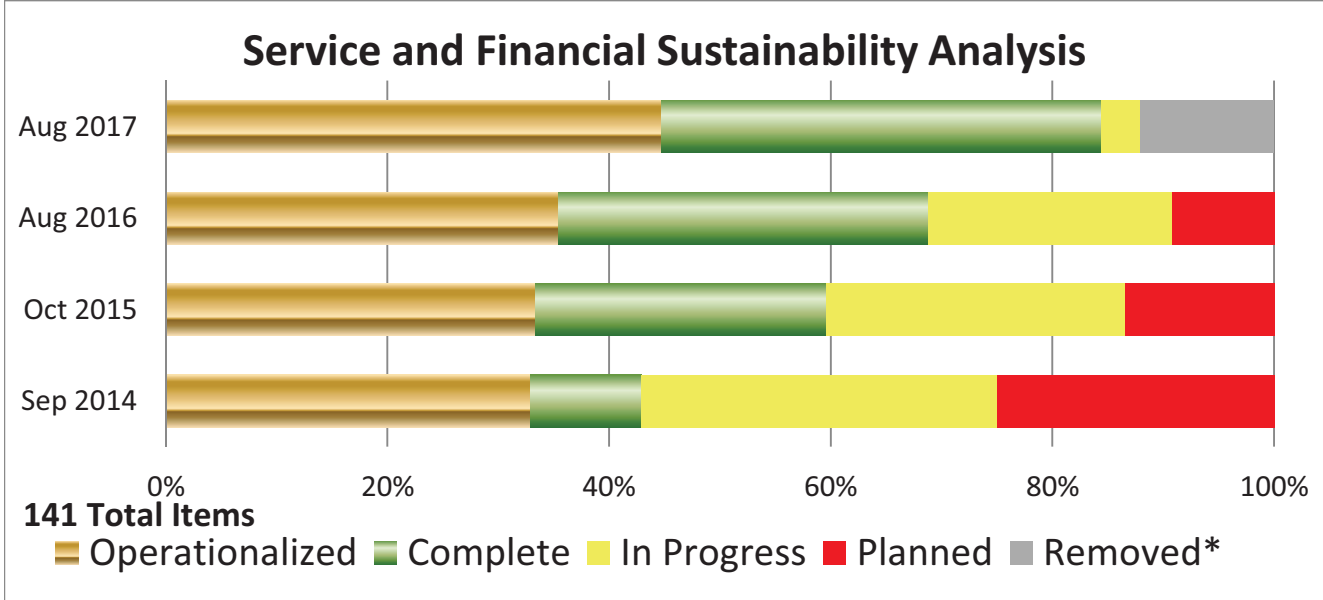
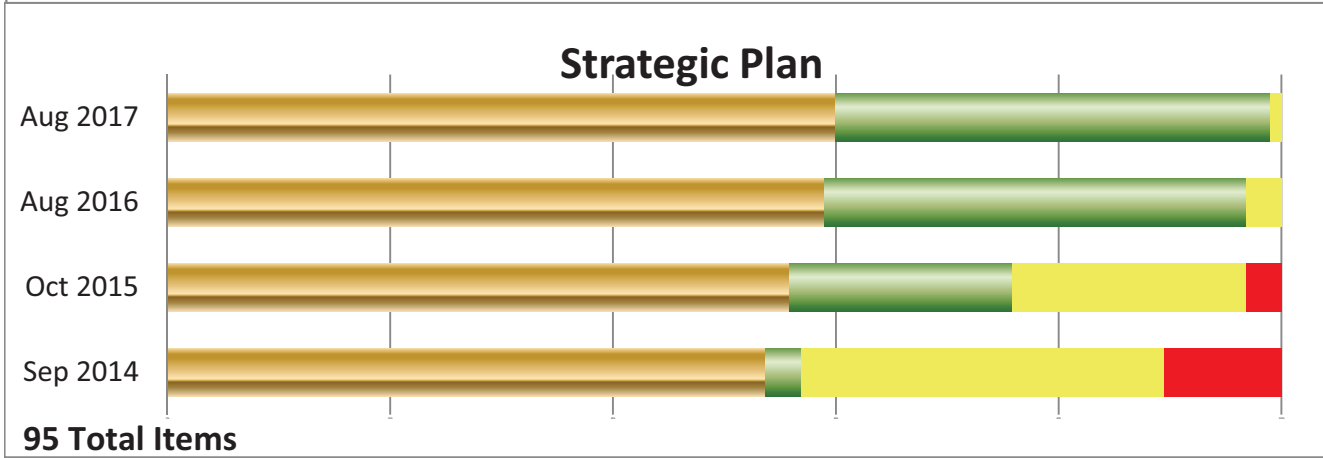
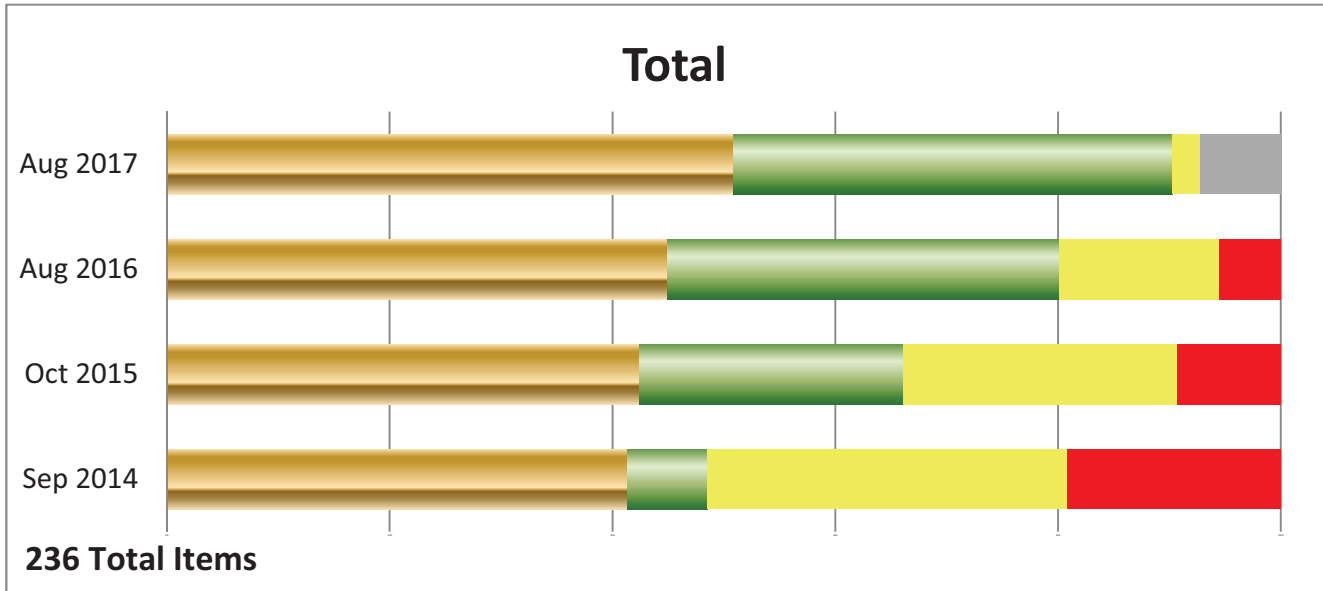
- Exhibit A: Action item progress update for the two plans, combined and individual
- Exhibit B: Strategic Plan progress update by goal
- Exhibit C: Service & Financial Sustainability Analysis update by theme
- Exhibit D: Items in progress and items removed (i.e., addressed through alternate means or considered and determined not a direction THPRD wants to pursue)

Next steps include completing or operationalizing the remaining items in progress, updating all the functional plans, and using these as a foundation for the next Strategic Plan update.

Action Requested

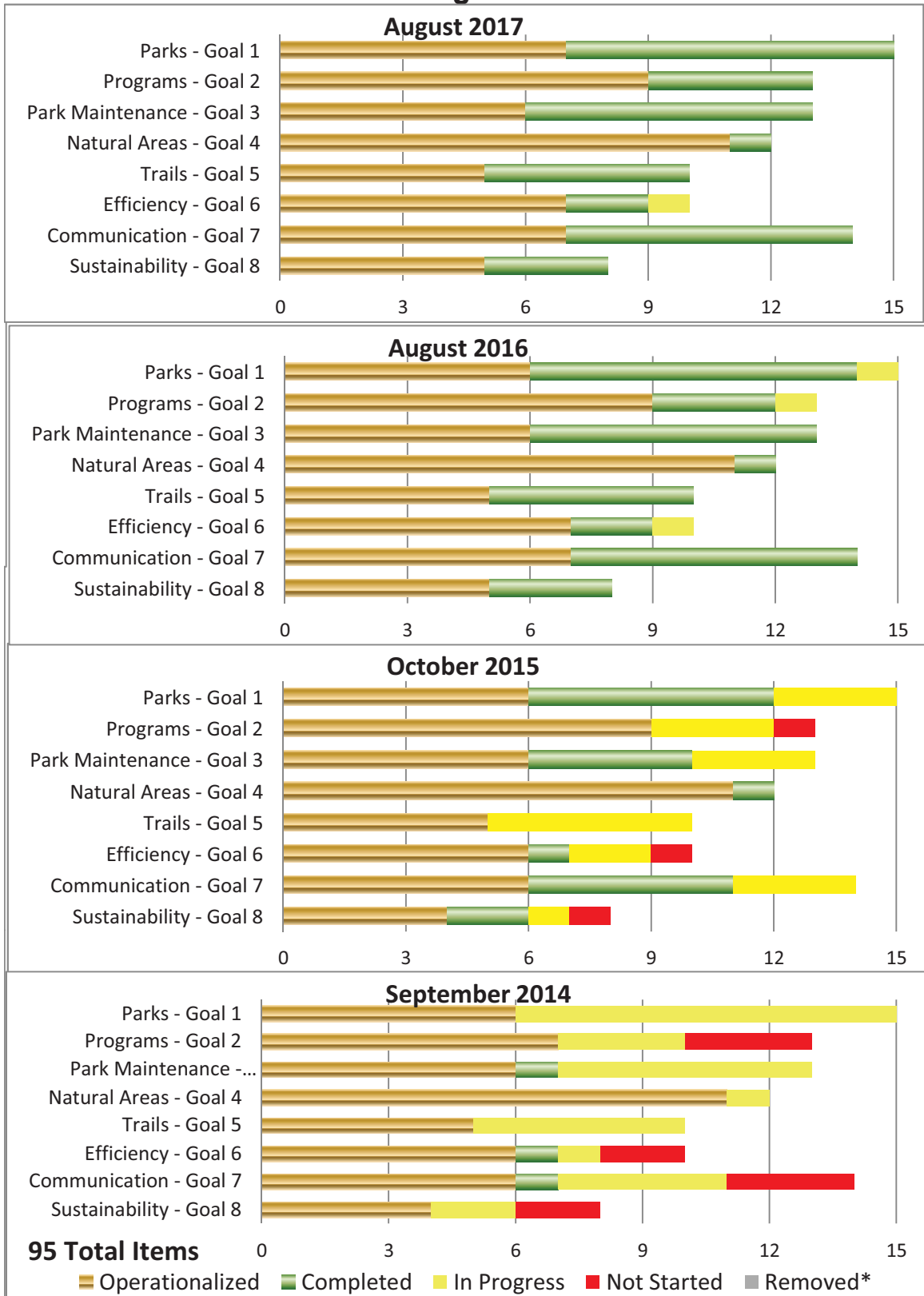
No board of directors' action requested. Informational report only.

Exhibit A
Strategic Plan and Service & Financial Sustainability Analysis
 Action Item Progress Update
 August 2017



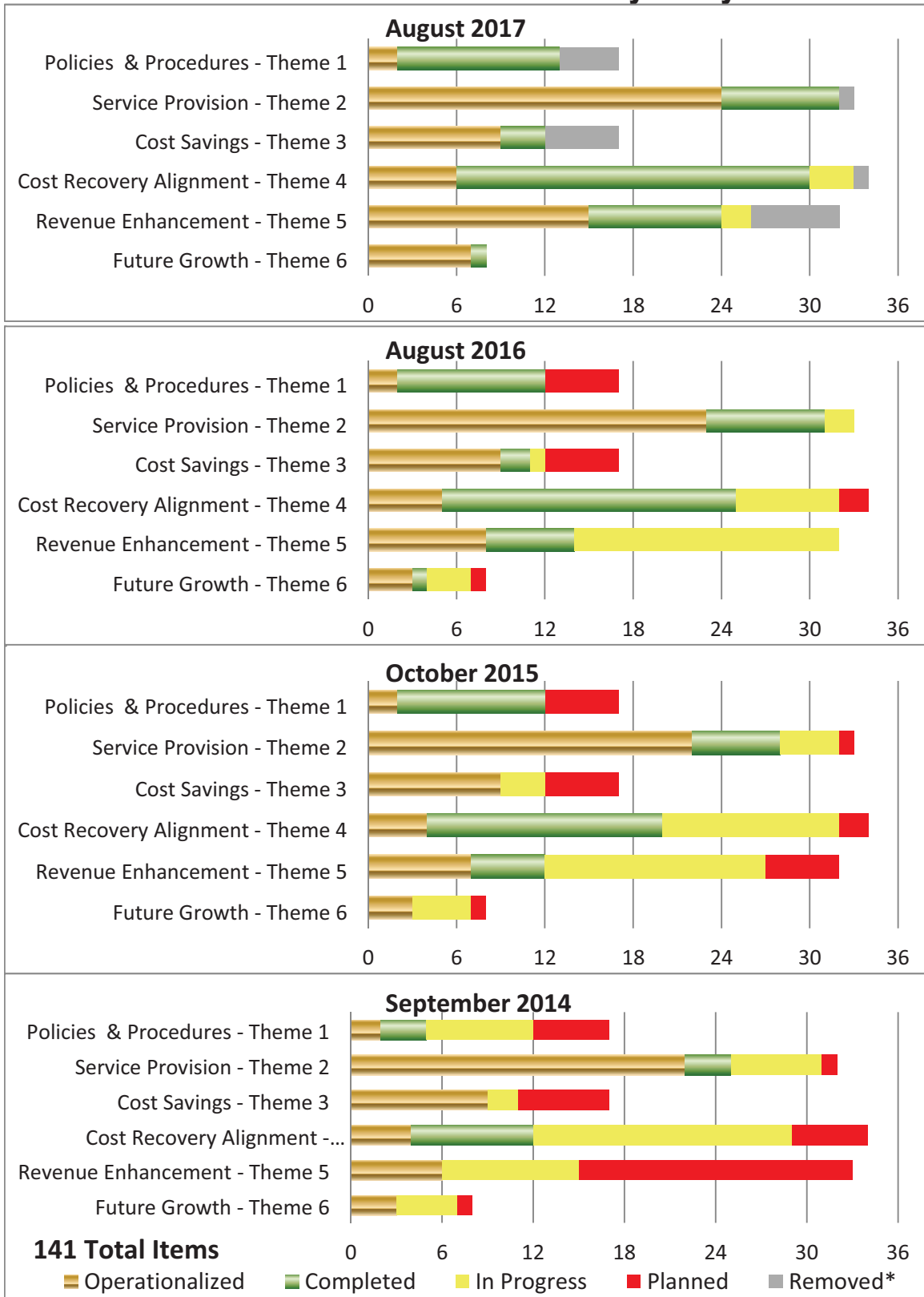
* Addressed through alternate means or considered and determined not a direction the district wants to pursue.

Exhibit B Strategic Plan



* Addressed through alternate means or considered and determined not a direction the district wants to pursue

Exhibit C Service & Financial Sustainability Analysis



* Addressed through alternate means or considered and determined not a direction the district wants to pursue.

Exhibit D
Strategic Plan and Service & Financial Sustainability Analysis

Strategic Plan and SFSP Update - August 2017

Plan	Goal/Objective/Action	Status - August 2017
IN PROGRESS		
SP	Action 6A.2: Develop specific guidelines to determine which maintenance functions or activities should be considered for contract services.	Planned, targeted for 4th quarter FY 2017/18. Will look at for filling in gaps.
SFSP	Action 17.e.3: Consider automatic debiting for monthly passes.	Work is planned to be completed by 4th quarter FY 2017/18.
SFSP	Action 18.a.3: Review IGA with Beaverton School District. Field use fees are very commonly used by park and recreation agencies to help with cost recovery for these services. The district is not alone in charging them.	In progress, planned completion in 4th quarter of FY 2017/18.
SFSP	Action 18.a.5: Review all affiliate rentals with THPRD aquatic clubs, THPRD sports clubs, foundations/advisory committees/friends groups, West Portland Boxing, Meals on Wheels, etc., to assure that cost recovery goals are addressed.	In progress, planned completion in 4th quarter of FY 2017/18.
SFSP	Action 20.a.2: Review all bylaws for these groups and distinguish the difference between a fundraising body, an advisory committee, and a policy board.	In progress, advisory committee restructure completed. Advisory committees will help guide friends group structure.
SFSP	Action 22.a.2: THPRD will create a style guide and branding as part of marketing plan.	Marketing plan implementation well underway. Original logo style guide will be refreshed/expanded as part of broader branding style guide for employees. Style guide for writers is 95% complete. Estimated completion: end of FY18.
REMOVED		
SFSP	Strategy 6.a.: THPRD will formalize a partnership policy for implementation.	Splitting partnership approach into fundraising and government partnerships. Sponsorship not currently a business focus, save for certain events and select programs.
SFSP	Action 6.a.1: Management team to review and customize sample partnership policy provided by GreenPlay LLC.	Splitting partnership approach into fundraising and government partnerships. Sponsorship not currently a business focus, save for certain events and select programs.
SFSP	Action 6.a.2: Recommend draft policy to the board of directors for approval process.	Splitting partnership approach into fundraising and government partnerships. Sponsorship not currently a business focus, save for certain events and select programs.
SFSP	Action 6.a.3: Use final policy as basis for negotiated partnerships for selected projects.	Splitting partnership approach into fundraising and government partnerships. Sponsorship not currently a business focus, save for certain events and select programs.
SFSP	Action 12.b.1: Conduct a time-in-motion/activity log to enhance and deepen understanding of true labor costs for services.	Redirected. We have been repurposing vacant positions.

Strategic Plan and Service & Financial Sustainability Analysis

Strategic Plan and SFSP Update - August 2017

Plan	Goal/Objective/Action	Status - August 2017
REMOVED - continued		
SFSP	Action 15.b.1: Research best practices to implement an Adopt-a-Park/Adopt-a-Trail program to assist in ongoing maintenance efforts.	Redirected - enhanced and managed district volunteer recruitment and opportunities.
SFSP	Action 15.b.2: Create a policy and procedures for an Adopt-a-Park/Adopt-a-Trail program.	Redirected - enhanced and managed district volunteer recruitment and opportunities.
SFSP	Action 15.b.3: Develop a list and schedule of tasks to be accomplished for an Adopt-a-Park/Adopt-a-Trail program and whether or not the tasks are enhancements or are replacing current work being done as a labor cost savings measure.	Redirected - enhanced and managed district volunteer recruitment and opportunities.
SFSP	Action 15.b.4: Account for the direct costs to manage this Adopt-a-Park/Adopt-a-Trail program.	Redirected - enhanced and managed district volunteer recruitment and opportunities.
SFSP	Action 15.b.5: Market and promote the Adopt-a-Park/Adopt-a-Trail program.	Redirected - enhanced and managed district volunteer recruitment and opportunities.
SFSP	Action 18.b.1: Move Meals on Wheels from the Elsie Stuhr Center to a church. Meals on Wheels funding may be affected by the Federal Government sequester.	Redirected. We will look for alternative funding opportunities.
SFSP	Action 21.a.2: Develop the list of opportunities to consider for naming rights and costs, including historic sites.	Naming rights covered under naming policy, not actively pursuing naming rights beyond lead contributors to projects.
SFSP	Action 21.a.3: Develop fees and timeframes for naming rights (e.g., annual, in perpetuity).	Naming rights covered under naming policy, not actively pursuing naming rights beyond lead contributors to projects.
SFSP	Action 21.a.4: Develop sponsorship packages to bundle opportunities and market to major businesses such as hospitals, insurance companies, sports organizations, and related for-profit businesses.	Prioritizing philanthropy over sponsorships.
SFSP	Action 21.a.5: Market this option for sponsorship packages to corporations (larger facilities and parks) and individuals (benches, rooms, and equipment, etc.).	Prioritizing philanthropy over sponsorships.
SFSP	Action 22.c.1: Research the use of matrix bar codes or augmented reality technology to provide people with a new way to view/experience a park or facility (through their mobile devices).	Redirected to website revamp to improve registration capability from mobile devices - more important for user satisfaction and revenue growth. Needs assessment is complete, technological conversion is next step.
SFSP	Action 22.d.1: Make activities guide available as an online resource only (like a college curriculum catalog).	Redirected to explore redesign of activities guide. Based on patron comments and experience of other park districts, going all-digital with the AG risks public backlash and revenue shortfalls. Better to work with users to improve our printed guide while also continuing our digital version. Estimated completion: FY19.



MEMO

DATE: August 2, 2017
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: General Manager's Report for August 15, 2017

Raleigh Park Concept Plan

An interdepartmental staff team has been collaborating to produce a concept plan for Raleigh Park that will guide what services THPRD provides and which amenities staff installs or changes over time. It is different than a master plan in that major elements, such as the pool, are not being reevaluated. An emphasis of the planning process is public involvement. To date, the team has done informal scoping in the park, ran an electronic survey, held two public open houses, presented to THPRD's advisory committees at a joint meeting, and completed a draft site map showing proposed changes or improvements. Patrons remarked that they enjoyed the process and appreciated the opportunity to contribute to proposed improvements. Staff intend to complete a draft plan and hold a public meeting in early fall and hope to present a final draft to the board in November.

PCC Rock Creek Sports Complex Archery Range

An archery range was recently constructed on the north practice field at the district's PCC Rock Creek Sports Complex. The range features targets placed at several distances and will be open on a drop-in basis. Park district staff plan to provide classes and training opportunities in the future. Leadership at PCC Rock Creek enthusiastically approved the project, and may also offer archery classes to their students. The range was developed in partnership with Oregon Department of Fish & Wildlife, who provided funding through their community grant program. The program collects excise taxes on the purchase of firearms, ammunition, and archery equipment and then distributes these funds back into the community by improving wildlife habitat, supporting wildlife management, promoting hunting and recreational shooting, and teaching hunter safety.

AmeriCorps National Civilian Community Corps (NCCC) Partnership Recap

AmeriCorps NCCC partnered with the Maintenance and Natural Resource departments between June 12 and July 12 by providing an 11-member team to help staff address 30 different projects throughout the district. AmeriCorps NCCC is a full-time, team-based national service program for young adults who want to give back to communities across the country. The only costs to the district were for housing of the team members and materials and supplies to complete the projects. The net dollar value benefit from this partnership is approximately \$35,000.

Board of Directors Meeting Schedule

The following dates are proposed for the board's meeting schedule over the next few months:

- September Regular Board Meeting – No Meeting Scheduled
- October 10, 2017
- November 14, 2017
- December 12, 2017



Management Report to the Board August 15, 2017

Communications & Outreach

Bob Wayt, Director of Communications & Outreach

1. THPRD's 12th annual Party in the Park was a big success, drawing an estimated 11,500 guests (a record high) to the HMT Complex on July 29. Operationally, the event went as planned and the weather was sunny and warm. Many new activities were introduced: Join the Circus, Rocket Works, Oregon Rocketry, Geezers of the Sky, a puppet show and puppet-making workshop, and Heartbeat Silent Disco. These were in addition to popular holdovers like the Family Triathlon, Beaverton Police K-9 Unit demonstration, giant inflatables and climbing walls.
2. On August 10, THPRD collaborated with the City of Beaverton on a concert and picnic in the park at Center Street Park. Guests were treated to free food (provided by the city), music by Country Side of Sunday and Bobby Torres (compliments of THPRD), and a wide range of free activities. Separately, a THPRD concert planned for August 3 at Raleigh Park was postponed to August 24 due to hot weather.
3. The Groovin' on the Grass concert is coming soon: August 19 at the HMT Complex. It will mark the first time ever that Quarterflash, Curtis Salgado and Nu Shooz have shared the same stage. The three bands – which have Northwest roots, but are also well known nationally – will alternate delivering rock, blues and soul.
4. Also on August 19: online and phone registration for fall programs and activities begins for in-district residents. Staff have used a broad array of communications tools to alert and remind patrons. Registration for out-of-district patrons starts two days later, on August 21.

Community Partnerships

Geoff Roach, Director of Community Partnerships

1. Capital Fundraising (at the end of July 2017)
 - The campaign is complete.
 - \$104,000 remains in confirmed pledges/obligations to collect, which is in progress.
2. Program Funds
 - There is \$55,000 in grant requests to Oregon foundations submitted at this time.
3. Park Recognition Feature
 - With the park now named Mountain View Champions Park (approved in May 2017), completion of the central feature at the park is underway. Tentatively it will include:
 - Park name
 - Narrative supporting/interpreting park name
 - Major gift donor recognition
 - Recognition of THPRD Board of Directors involved with:
 - 2008 bond measure
 - all abilities sport/play, Access for All
 - completion and opening of the park

4. Tualatin Hills Park Foundation
 - Annual Meeting for THPF was held in July at Jackie Husen Park.
 - A representative from Nike, Inc. was voted on to the Board of Trustees.
 - Solid progress was reported on the development of the Legacy Circle Giving Campaign – in support of THPF operations.
 - Board recruitment continues with prospects of adding additional Trustees in 2017.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatics

1. It has been a busy, wonderful summer season. Program registrations were strong for classes, especially the Learn to Swim program. Unique opportunities were offered including a Mermaid Swim; Pride Pool Party; opening the 10-meter platform for adults at the Aquatic Center; and the upcoming Doggie Paddle for our canine constituents. Additionally, Make a Splash free swim lessons in June were also successful. The program filled with 268 participants, compared to 166 participants in 2016 and 102 participants in 2015.
2. The Aquatic Center will be closed for phase two of the facility renovation from August 21 through December 10. The major projects to be completed include resurfacing the pool tank, replacement of the pool area deck, redesign of the west side berm in the pool area, painting the pool area and resurfacing the dressing room floors. Raleigh Swim Center will be open on a limited basis for general public programs and rentals throughout the duration of the closure. Somerset Swim Center will remain open for rentals only.

Community Programs

Deb Schoen, Superintendent of Community Programs

1. On July 13, 600 neighbors enjoyed the summer concert and park dedication at Timberland Park. Trashcan Joe performed jazz, folk and blues on homemade instruments to the delight of young and old. The park came alive with music, activities, food, and people of all ages.
2. In July, THPRD was notified that the Commission for Accreditation of Park and Recreation Agencies (CAPRA) has scheduled a formal hearing on September 25 for review of the district's application. At the hearing, General Manager Doug Menke and Aisha Panas, director of Park & Recreation Services, will represent THPRD and answer any final questions the commission has before deciding on THPRD's accreditation.
3. The 12th annual Party in the Park held was held on July 29. For the 11th year, the Church of the Latter-day Saints of Jesus Christ (LDS) partnered with Volunteer Services to recruit and coordinate over 250 volunteers, donating 1,308 hours to the event.

Maintenance

Jon Campbell, Superintendent of Maintenance Operations

1. Outdoor fitness equipment will be installed at Vista Brook Park this fall. Seven outdoor exercise stations will be evenly placed along the 775' asphalt pathway, located in the south section of the park. Each exercise station, all of which are ADA accessible, will be placed on a new concrete pad.
2. A bridge at Commonwealth Lake Park has been re-built. The major components of the bridge located in the northwest section of the lake were recently replaced due to deteriorating conditions of the structure. New components include the deck boards, railings, support posts, and all new galvanized hardware.

3. A section of the Fanno Creek Trail will be replaced this fall. A 223' section of pathway near the SW 86th Avenue entrance will be replaced and improved. Improvements will include a new gravel base, tree root removal in several locations and the installation of a root barrier, boulders incorporated along the shoulders to stabilize the trail and reduce drop offs, and six inches of new asphalt.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Jenkins Nature Preschool. A new nature-based, nine-month preschool is being offered at the Gate House at the Jenkins Estate. Since it was announced in August, eight participants have signed up for the 12 available spots in the program.
2. Garden Home Field. The Portland Bureau of Environmental Services sewer project at Garden Home Recreation Center's field and along the Fanno Creek Trail is behind schedule. The project is expected to wrap up by the end of October 2017. In the meantime, staff at the recreation center are making adjustments to outdoor activities to work around the project.
3. Natural Area Inventory. To measure progress against Natural Resources Functional Plan goals, staff are conducting select habitat inventories in several of our larger natural areas.

Planning, Design & Development

Gery Keck, Superintendent of Design & Development

Jeannine Rustad, Superintendent of Planning

1. On July 12, staff presented THPRD's Cedar Hills Park project to the City of Beaverton Planning Commission for Land Use Approval. Beaverton School District (BSD) also presented the William Walker Elementary School Land Use request at the same meeting. Both projects overall were received well and were approved by the Planning Commission. The Commissioners acknowledged and thanked BSD and THPRD for their thoughtful collaboration and partnership with these two projects.
2. On July 19, staff held the pre-construction meeting for phase 2 of the Aquatic Center Renovation project. The project includes replacement of the pool deck, pool tank, and underwater lighting system as well as the removal of the interior berm and expansion of the deck. Construction is scheduled to begin August 22 and be completed by mid-December.
3. Oregon Legislature Passes Transportation Funding Bill. The Oregon Legislature passed a \$5.3 billion transportation package. The package includes additional funding for active transportation (bicycle and pedestrian facilities), including:
 - 1% of the Oregon Department of Transportation's share of the State Highway Fund (estimated at \$1.1 million in 2018 and growing to \$2.3 million by 2024);
 - A \$15 bicycle registration for adult bicycles that cost \$200 or more, which is estimated to raise an average annual revenue of \$1.2 million and will be dedicated to bicycle and pedestrian projects in the ConnectOregon grant program; and
 - \$10 million per year for Safe Routes to School, increasing to \$15 million in 2023.
4. City of Beaverton Planning Commission approved the second large development in South Cooper Mountain. At its June 28 public hearing, the commission approved a proposed planned unit development (PUD) for "The Ridge." The project will contain 11 single-family residential lots ranging in size from 1,155 square feet to 6,489 square feet, as well as future multi-family development accommodating up to 200 dwelling units. Also located in the

project are sections of the community trails. THPRD staff worked closely with Beaverton staff and the developer to ensure that the location of the proposed trails meets the intent of the plan and provides for a safe and comfortable environment for trail users, as well as connectivity to future trail segments.

Recreation

Eric Owens, Superintendent of Recreation

1. Conestoga Recreation & Aquatic Center's Family PRIDE Dance was a huge success! There were activities for all ages, and of course, dancing! Attendance doubled this year to 140 participants.
2. Conestoga Recreation & Aquatic Center hosted a town hall for Senator Ron Wyden and Congresswoman Suzanne Bonamici. The event was held Thursday, July 6, with over 500 people in attendance.
3. The Elsie Stuhr Center was recently recognized by AARP as being the Top Host site in Oregon for the organization's Smart Driver course. The center held the most classes in the state with 21 classes and 296 participants. The center will be recognized in the 2017 Special Edition of the AARP Driver Safety News, a national publication.
4. Cedar Hills Recreation Center is once again partnering with the Beaverton School District with their Free Summer Meal Program. Monday through Friday, between 11 am and 1 pm, Cedar Hills Recreation Center is very busy with hundreds of children enjoying a free lunch and getting to play on the new playground that was completed just in time for summer.

Security Operations

Mike Janin, Superintendent of Security Operations

1. In an interesting twist to his Park Patrol job, employee Brady Schwartz spotted a familiar vehicle while patrolling THPRD parks near downtown Beaverton. Brady recognized the vehicle as one stolen from a fellow Park Patrol employee three weeks earlier in southeast Portland. Brady kept the female suspect under observation until she parked the vehicle at an apartment complex. He then summoned the Beaverton Police, who arrested the suspect at a bus stop. Because of his keen observation skills and astute handling of the situation, Brady received a letter of commendation from Beaverton Police Chief Jim Monger. Chief Monger also mentioned the great working relationship the Beaverton Police have with THPRD Park Patrol.

Sports

Keith Watson, Superintendent of Sports

1. Summer camp attendance remains strong at the Athletic Center despite the later start date due to the Beaverton School District's extended school year. Twenty-three camps have been run through July, with 615 total registrants.
2. Emerging sports continue to be a focus for the Sports Department. The summer cornhole league has grown from six to ten teams, while the kickball league had seven teams this summer with additional interest in a fall league. Staff are looking at starting an Ultimate Frisbee league and an adult 7-on-7 soccer league in the near future.

3. The Babette Horenstein Tennis Center recently hosted the 2017 Oregon State Tennis Championships. While the event was smaller than previous years, participation was solid in several divisions:
 - The senior men had 93 individual entrants that played in 14 different divisions.
 - The Open had 80 individual entrants that participated in the 5 open divisions.
 - The National Tennis Rating Program had 70 entrants participate in 11 different divisions.
 - The senior women had 17 entrants participate in 4 different divisions.
4. Babette Horenstein Tennis Center staff recently added pickleball lines to the stadium court at the HMT Recreation Complex to accommodate the growing interest in the game. Four courts were laid out with temporary lines and staff are taking reservations as opposed to a drop-in format. Monday, Wednesday and Friday mornings are the most popular times.
5. Summer attendance at Camp Rivendale has been steady and continues to outperform 2016 numbers for both youth and adults.
 - Youth: 2016 = 80% vs. 2017 = 91%
 - Adult: 2016 = 72% vs. 2017 = 82%
6. Staff continue to prepare for the All Ability Tri4Youth event at the HMT Recreation Complex on August 12. The All Ability Tri4Youth is not just an event for youth experiencing disability. It is an inclusive triathlon for youth of all abilities. This first-ever inclusive triathlon encourages and welcomes kids of all abilities to “tri” together.

Business Services

*Ann Mackiernan, Chief Financial Officer
Nancy Hartman Noye, Human Resources Manager
Mark Hokkanen, Risk & Contract Manager
Seth Reeser, Interim Information Services Manager
Katherine Stokke, Interim Operations Analysis Manager*

1. The Information Services department has recently completed a number of system enhancements. As part of THPRD’s ongoing initiative to comply with Payment Card Industry requirements for chip-activated credit cards, credit card readers throughout the district have been reprogrammed. The Information Services Department also recently completed a move to Microsoft Active Directory for management of our domain name system, which includes all computers and devices on our network. This conversion is part of the process that allowed THPRD, on July 28, to change from Novell GroupWise to Microsoft Outlook 365’s web-based email client. Finally, a web-based form for group field trip requests was also completed for the Tualatin Hills Nature Center.
2. Staff have begun work to replace THPRD’s financial system software. As part of the risk mitigation strategy for the project, staff are contracting with the Government Finance Officers Association (GFOA) to consult on this project. GFOA is the primary professional, nonprofit organization for government finance and their technology consulting practice manages 30 to 50 enterprise resource planning software conversions each year. The services they provide include project management review, needs assessment, scope of work definition, request for proposal preparation, vendor selection and contract negotiation. This service contract would utilize GFOA’s experience and knowledge to inform and review the process, as well as to ensure that THPRD is not buying more or less software than needed while getting the best value and efficiency from this expenditure.

3. To minimize the risk exposure from THPRD's fleet of vehicles, employees who drive district vehicles are required to participate in a Proactive Drivers Training. Since April 2017, more than 100 employees have participated in this training to prepare for summer activities. Developed and conducted by Risk & Contract Manager Mark Hokkanen and Superintendent of Security Operations Mike Janin, the training topics include: components of the THPRD driving program, proactive driving practices, common violations and accident reporting. To reinforce the THPRD safe driving program, part-time and seasonal employees attend annually, and full and regular part-time staff attend every two years. Additional training is provided by supervisors on 15-passenger/mini bus operations, trailer operation, utility vehicles, forklifts and more.
4. THPRD engaged Ameresco, an energy savings performance contractor, to conduct feasibility studies to identify potential solar and energy efficiency opportunities at the following sites: Fanno Creek Service Center, Conestoga Recreation & Aquatic Center, HMT Recreation Complex, Raleigh Swim Center, Somerset West Swim Center, and outdoor lighting at facilities, pathways, and parking lots. Ameresco has completed their site audit for exterior and some interior lighting, and expect to report the results of their analysis within the next month.
5. The Employee Process Improvement Committee (EPIC), a committee formed through the 2015/16 Tier III Leadership Academy project, has developed a new employee recognition program designed to acknowledge employees, consistently and frequently, for a job well done with THPRD currency and the RISE Above award. The currency is THPRD-branded wooden coins and will be given to employees for going above and beyond expectations. Coins may be redeemed at THPRD all-staff events for a prize. The RISE Above award replaces the PRIDE Award allowing employees to acknowledge, and supervisors to see, some of the great things employees are doing throughout the district. The THPRD currency and RISE Above debuted August 1.

August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2	3	4	5 Big Truck Day 10am @ Conestoga Rec & Aquatic Ctr Shakespeare 6pm @ Elsie Stuhr Ctr
6	7	8	9	10 Summer Concert in the Park 5pm @ Center Street Park	11	12 All-ability Tri4Youth 10am @ HMT Recreation Complex Tropical Mermaid Swim 4pm @ Aloha Swim Ctr
13	14	15 Board Meeting 6pm @ HMT/Dryland	16	17	18	19 Summer Mini-Market 10am @ Garden Home Rec Ctr Groovin' on the Grass 5pm @ HMT Recreation Complex
20 Doggie Paddle 4pm @ Aquatic Ctr	21	22 Nature & Trails Advisory Committee Meeting 6:30pm @ Fanno Creek Service Ctr	23	24 Summer Concert in the Park 6pm @ Raleigh Park	25	26
27	28	29	30	31		

2017

September

Sun

Mon

Tue

Wed

Thu

Fri

Sat

1

2

3

4

5

6

7

Harvest Bazaar 9am
@ Elsie Stuhr Ctr

8

Harvest Bazaar 9am
@ Elsie Stuhr Ctr

9

10

11

12

13

14

15

Celebrating Indian
Culture 6pm @
Conestoga Rec &
Aquatic Ctr

16

17

18

19

Nature & Trails
Advisory Committee
Meeting 6:30pm @
Fanno Creek Service
Ctr

20

21

22

23

24

25

26

27

28

29

30

2017

October

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2	3	4	5	6	7 Native Plant Sale 10am @ Tualatin Hills Nature Ctr
8	9	10 Board Meeting 7pm @ HMT/Dryland	11	12	13	14 Health & Wellness Resource Fair 9am @ Stuhr Ctr
15 Cedar Mill Cider Festival 1pm @ JQAY House	16	17 Joint Advisory Committee Meeting (all committees) 6:30pm @ Fanno Creek Service Ctr	18	19	20 Pumpkin Hunt 6pm @ Garden Home Rec Ctr	21 Mountain View Champions Park Dedication (time TBA)
22	23	24	25	26	27	28 Fall Festival 11am @ Cedar Hills Rec Ctr
29	30	31				

2017

Tualatin Hills Park and Recreation District
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Estimated Cost vs. Budget
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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
JQAY House Renovation	100,000	1,800	-	100,000	1,800	87,371	-	1,800	Budget	89,171	1,800	10,829	-
Challenge Grant Competitive Fund	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Energy Svngs Prfrmnc Ct Phase 2	-	-	-	-	-	-	26,512	-	Complete	26,512	26,512	(26,512)	(26,512)
Aquatic Center Renovation	1,833,844	1,821,584	811,570	2,645,414	2,633,154	202,937	2,355,671	24,721	Award	2,583,329	2,380,392	62,085	252,762
Entry Garbage Cans	5,000	4,780	5,000	10,000	9,780	-	9,780	-	Complete	9,780	9,780	220	-
Play Equipment Design-Cedar Hills	17,500	10,680	-	17,500	10,680	-	390	-	Complete	390	390	17,110	10,290
Parking Lot-Hazeldale	236,480	194,414	-	236,480	194,414	19,387	2,933	214,160	Budget	236,480	217,093	-	(22,679)
Pedestrian Pathway & Playground Equipment-McMillan	197,115	197,115	-	197,115	197,115	68,808	106,676	-	Complete	175,484	106,676	21,631	90,439
ADA Improvements-Aquatic Ctr Lift	21,000	13,812	-	21,000	13,812	12,079	5,710	-	Complete	17,789	5,710	3,211	8,102
Push-button activated lights - PCC tennis courts	3,300	3,300	-	3,300	3,300	-	-	3,300	Budget	3,300	3,300	-	-
Jenkins Lead Abatement (Main House)	18,000	18,000	-	18,000	18,000	20,430	-	-	Complete	20,430	-	(2,430)	18,000
Ergonomic Office Equipment	6,000	3,600	-	6,000	3,600	2,325	2,902	698	Budget	5,925	3,600	75	-
Conestoga Middle School Synthetic Turf Field	650,000	650,000	-	650,000	650,000	-	650,000	-	Complete	650,000	650,000	-	-
Tennis Court Resurfacing-HMT Tennis Center (6 indoor cts)	60,000	60,000	-	60,000	60,000	-	34,017	-	Complete	34,017	34,017	25,983	25,983
TOTAL CARRYOVER PROJECTS	3,198,239	3,029,085	816,570	4,014,809	3,845,655	413,337	3,194,591	294,679		3,902,607	3,489,270	112,202	356,385
ATHLETIC FACILITY REPLACEMENT													
HMT Field #2 Synthetic Turf	-	-	575,000	575,000	575,000	-	545,901	-	Complete	545,901	545,901	29,099	29,099
Skate Park Ramps	-	-	25,000	25,000	25,000	-	30,000	-	Complete	30,000	30,000	(5,000)	(5,000)
Tennis Court - Resurfacing (5 sites)	-	-	165,000	165,000	165,000	-	149,718	-	Complete	149,718	149,718	15,282	15,282
Baseball/Softball Backstops	-	-	10,000	10,000	10,000	-	4,946	-	Complete	4,946	4,946	5,054	5,054
TOTAL ATHLETIC FACILITY REPLACEMENT			775,000	775,000	775,000		730,565			730,565	730,565	44,435	44,435
ATHLETIC FACILITY IMPROVEMENT													
TOTAL ATHLETIC FACILITY IMPROVEMENT									Budget				
PARK AND TRAIL REPLACEMENTS													
Concrete Sidewalk Repair (3 sites)	-	-	43,373	43,373	43,373	-	35,740	-	Complete	35,740	35,740	7,633	7,633
Play Equipment (3 sites)	-	-	338,000	338,000	338,000	-	265,132	72,868	Budget	338,000	338,000	-	-
Picnic Tables and Park Benches (3 sites)	-	-	13,645	13,645	13,645	-	9,811	-	Complete	9,811	9,811	3,834	3,834
Parking Lot Resurfacing (Bonny Slope Park)	-	-	55,000	55,000	55,000	-	23,442	-	Complete	23,442	23,442	31,558	31,558
Bridge Replacement (Whispering Woods Park)	-	-	15,000	15,000	15,000	-	18,541	-	Complete	18,541	18,541	(3,541)	(3,541)
Drinking Fountain (Stuhr)	-	-	7,500	7,500	7,500	-	4,085	-	Complete	4,085	4,085	3,415	3,415
Asphalt Pedestrian Pathways (5 sites)	-	-	23,136	23,136	23,136	-	31,817	-	Complete	31,817	31,817	(8,681)	(8,681)
Irrigation Systems Redesign & Reconfiguration (5 sites)	-	-	20,000	20,000	20,000	-	7,151	12,849	Budget	20,000	20,000	-	-
Storm Water Management Redesign (Raleigh Park)	-	-	40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Fence Replacements (Fifth Street Park)	-	-	6,600	6,600	6,600	-	5,068	-	Complete	5,068	5,068	1,532	1,532
Signage Master Plan Phase 2	-	-	40,000	40,000	40,000	-	19,763	20,237	Budget	40,000	40,000	-	-
Raleigh Park Dog Fountain	-	-	-	-	-	-	1,635	-	Complete	1,635	1,635	(1,635)	(1,635)
Raleigh Park Split Rail Fence	-	-	-	-	-	-	837	-	Complete	837	837	(837)	(837)
TOTAL PARK AND TRAIL REPLACEMENTS			602,254	602,254	602,254		423,022	145,954		568,139	568,139	34,115	34,115
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches	-	-	8,000	8,000	8,000	-	4,862	3,138	Budget	8,000	8,000	-	-
Outdoor Fitness Equipment	-	-	17,062	17,062	17,062	-	14,433	-	Complete	14,433	14,433	2,629	2,629
Connect Oregon - Waterhouse Trail Segment (#4)	-	-	400,000	400,000	400,000	-	-	-	Budget	-	-	400,000	400,000
Rails to Trails - Westside to Waterhouse	-	-	48,000	48,000	48,000	-	-	-	Budget	-	-	48,000	48,000
OR Parks & Recreation - Vietnam War Memorial	-	-	35,000	35,000	35,000	-	-	-	Budget	-	-	35,000	35,000
LGGP - SW Quadrant Community Park	-	-	283,600	283,600	283,600	-	253,000	-	Complete	253,000	253,000	30,600	30,600
Metro - Nature in Neighborhoods - Fanno Ck Grmwy bridge	-	-	400,000	400,000	400,000	-	-	-	Budget	-	-	400,000	400,000
OR Watershed Enhncmnt Bd-Fanno Crk Grmwy Br/habitat	-	-	200,000	200,000	200,000	-	-	-	Budget	-	-	200,000	200,000
TOTAL PARK AND TRAIL IMPROVEMENTS			1,391,662	1,391,662	1,391,662		272,295	3,138		275,433	275,433	1,116,229	1,116,229
CHALLENGE GRANTS													
Program Facility Challenge Grants	90,000	90,000	90,000	90,000	90,000	-	26,887	63,113	Budget	90,000	90,000	-	-
TOTAL CHALLENGE GRANTS	90,000	90,000	90,000	90,000	90,000		26,887	63,113		90,000	90,000		

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
BUILDING REPLACEMENTS													
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
Exterior Siding (north side GHRC)			60,000	60,000	60,000	-	60,000	-	Complete	60,000	60,000	-	-
Upper Balcony (Fanno Farmhouse)			8,500	8,500	8,500	-	-	18,131	Award	18,131	18,131	(9,631)	(9,631)
Graffiti Protector & Interior Sealing Outdr Restrm (Nature Pk)			11,055	11,055	11,055	-	8,834	-	Complete	8,834	8,834	2,221	2,221
Porch Rebuild (Schlottman & Bunk House)			13,700	13,700	13,700	-	19,020	-	Complete	19,020	19,020	(5,320)	(5,320)
Cedar Hills Exterior Repairs			83,500	83,500	83,500	-	41,385	-	Complete	41,385	41,385	42,115	42,115
Roof Repairs & Maintenance (4 sites)			8,000	8,000	8,000	-	-	8,280	Award	8,280	8,280	(280)	(280)
Wash Basins (Aloha)			3,400	3,400	3,400	-	1,146	-	Complete	1,146	1,146	2,254	2,254
Gym Receiver & Speaker (Conestoga)			3,000	3,000	3,000	-	3,000	-	Complete	3,000	3,000	-	-
Tennis Court Wind Screens (HMT)			1,500	1,500	1,500	-	765	-	Complete	765	765	735	735
Table Replacements (Nature Center)			3,000	3,000	3,000	-	3,000	-	Complete	3,000	3,000	-	-
Ergonomic Office Equipment			2,400	2,400	2,400	-	1,731	-	Complete	1,731	1,731	669	669
Refinish Wood Floors (4 sites)			36,351	36,351	36,351	-	29,944	-	Complete	29,944	29,944	6,407	6,407
Carpet Replacement (2 sites)			5,000	5,000	5,000	-	6,404	-	Complete	6,404	6,404	(1,404)	(1,404)
HVAC Ductwork (2 sites)			8,950	8,950	8,950	-	1,450	4,752	Award	6,202	6,202	2,748	2,748
Steam Condensation Pump (GHRC)			2,800	2,800	2,800	-	2,774	-	Complete	2,774	2,774	26	26
Air Handler Bearing (3 sites)			20,200	20,200	20,200	-	13,418	-	Complete	13,418	13,418	6,782	6,782
Boiler Retuning (Aquatic Ctr)			-	-	-	-	-	-	Complete	-	-	-	-
HVAC Dampers & Actuators (Admin)			3,616	3,616	3,616	-	-	-	Complete	-	-	3,616	3,616
Unions, Valves, Lines & Actuators (Conestoga)			8,030	8,030	8,030	-	20,430	-	Complete	20,430	20,430	(12,400)	(12,400)
Floor Drains (CHRC)			26,500	26,500	26,500	-	-	26,500	Budget	26,500	26,500	-	-
Boiler Pipe (Aloha)			1,975	1,975	1,975	-	1,708	-	Complete	1,708	1,708	267	267
Water Heater (Athletic Ctr)			3,500	3,500	3,500	-	2,116	-	Complete	2,116	2,116	1,384	1,384
Three-Meter Dive Stands (Aquatic Ctr)			42,860	42,860	42,860	-	-	42,860	Budget	42,860	42,860	-	-
Pool Slide Resurfacing (Conestoga)			5,150	5,150	5,150	-	4,660	-	Complete	4,660	4,660	490	490
Lane Lines (Conestoga)			3,000	3,000	3,000	-	3,385	-	Complete	3,385	3,385	(385)	(385)
Pool Receiver & Speaker (Conestoga)			3,000	3,000	3,000	-	2,961	-	Complete	2,961	2,961	39	39
Guard Chair (Harman)			5,500	5,500	5,500	-	3,714	-	Complete	3,714	3,714	1,786	1,786
Pool Valves (Conestoga)			2,200	2,200	2,200	-	1,553	-	Complete	1,553	1,553	647	647
Circulation Pump & Motor (Sunset)			5,792	5,792	5,792	-	4,188	-	Complete	4,188	4,188	1,604	1,604
Underwater Lights (Aquatic Ctr)			121,067	121,067	121,067	-	-	121,067	Budget	121,067	121,067	-	-
Fire Suppression at Selected Facilities			8,000	8,000	8,000	-	8,104	-	Complete	8,104	8,104	(104)	(104)
Office Door & Jamb (Tennis Ctr)			2,000	2,000	2,000	-	-	-	Complete	-	-	2,000	2,000
Frosting of Windows (Aquatic Ctr)			6,000	6,000	6,000	-	5,695	-	Complete	5,695	5,695	305	305
GH Rm 10 Abatement			-	-	-	-	3,250	-	Complete	3,250	3,250	(3,250)	(3,250)
Admin Office-Conf Room relo			-	-	-	-	7,994	-	Complete	7,994	7,994	(7,994)	(7,994)
CRA Boiler-Emergency repairs			-	-	-	-	2,096	-	Complete	2,096	2,096	(2,096)	(2,096)
TC Air Structure Repairs			-	-	-	-	3,938	-	Complete	3,938	3,938	(3,938)	(3,938)
AC Concession Stnd Wtr Htr			-	-	-	-	3,175	-	Complete	3,175	3,175	(3,175)	(3,175)
ASC Emergency Valve Repair			-	-	-	-	1,131	-	Complete	1,131	1,131	(1,131)	(1,131)
BSC Heating Coil			-	-	-	-	5,977	-	Complete	5,977	5,977	(5,977)	(5,977)
CRA Control Vales			-	-	-	-	2,500	-	Complete	2,500	2,500	(2,500)	(2,500)
CRA Main drain & skmr pnmtc vl			-	-	-	-	7,138	-	Complete	7,138	7,138	(7,138)	(7,138)
HSC Chemtrol unit			-	-	-	-	3,154	-	Complete	3,154	3,154	(3,154)	(3,154)
SSC UV Unit			-	-	-	-	2,642	-	Complete	2,642	2,642	(2,642)	(2,642)
CHRC heater cooler units (2)			-	-	-	-	3,355	-	Complete	3,355	3,355	(3,355)	(3,355)
ASC Emergency Circ Pump Repair			-	-	-	-	14,077	-	Complete	14,077	14,077	(14,077)	(14,077)
HP Motor CRA Cooling/Vent Syst			-	-	-	-	3,760	-	Complete	3,760	3,760	(3,760)	(3,760)
50M Emergency Air Hndlr Repair			-	-	-	-	-	-	-	-	-	-	-
TOTAL BUILDING REPLACEMENTS			559,546	559,546	559,546	-	315,572	261,590		534,559	534,559	24,987	24,987

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Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
BUILDING IMPROVEMENTS													
Ventilation System (FCSC)			10,000	10,000	10,000	-	9,277	-	Complete	9,277	9,277	723	723
Roof Safety Protection (3 sites)			54,400	54,400	54,400	-	49,150	-	Complete	49,150	49,150	5,250	5,250
Changing Tables			2,500	2,500	2,500	-	3,370	-	Complete	3,370	3,370	(870)	(870)
Inflatable Paddle Boards			11,200	11,200	11,200	-	7,624	-	Complete	7,624	7,624	3,576	3,576
LED Lighting (Conestoga)			16,500	16,500	16,500	-	24,180	4,569	Award	28,749	28,749	(12,249)	(12,249)
Deduct Meters (HMT)			10,000	10,000	10,000	-	6,055	-	Complete	6,055	6,055	3,945	3,945
TOTAL BUILDING IMPROVEMENTS			104,600	104,600	104,600	-	99,656	4,569		104,225	104,225	375	375
ADA PROJECTS													
ADA Improvements - Aquatic Center			92,000	92,000	92,000	-	31,263	60,737	Budget	92,000	92,000	-	-
ADA Improvements - Athletic Center			8,000	8,000	8,000	-	5,694	297	Budget	5,991	5,991	2,009	2,009
HSC - ADA Opener			-	-	-	-	3,600	-	Complete	3,600	-	-	-
TOTAL ADA PROJECTS			100,000	100,000	100,000	-	40,557	61,034		101,591	97,991	2,009	2,009
TOTAL CAPITAL OUTLAY DIVISION	3,198,239	3,029,085	4,439,632	7,637,871	7,468,717	413,337	5,103,145	834,077		6,307,119	5,890,182	1,334,352	1,578,535
INFORMATION SERVICES DEPARTMENT													
INFORMATION TECHNOLOGY REPLACEMENTS													
Laptops (Workstations/Notebooks)			8,000	8,000	8,000	-	23,015	-	Complete	23,015	23,015	(15,015)	(15,015)
Servers			37,000	37,000	37,000	-	34,173	2,827	Budget	37,000	37,000	-	-
Printers/Network Printers			5,000	5,000	5,000	-	4,701	299	Budget	5,000	5,000	-	-
LAN/WAN			5,000	5,000	5,000	-	3,941	1,059	Budget	5,000	5,000	-	-
Switches			80,000	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Color Plot Printer			2,500	2,500	2,500	-	2,551	-	Complete	2,551	2,551	(51)	(51)
Vehicle Maintenance Software			6,500	6,500	6,500	-	-	6,500	Budget	6,500	6,500	-	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			144,000	144,000	144,000	-	68,381	90,685		159,066	159,066	(15,066)	(15,066)
INFORMATION TECHNOLOGY IMPROVEMENTS													
PCI Compliance			55,000	55,000	55,000	-	-	-	Cancelled	-	-	55,000	55,000
Backup Tapes (off-site)			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Software			20,000	20,000	20,000	-	11,209	8,791	Budget	20,000	20,000	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			78,000	78,000	78,000	-	11,209	11,791		23,000	23,000	55,000	55,000
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	222,000	222,000	222,000	-	79,590	102,476		182,066	182,066	39,934	39,934
MAINTENANCE DEPARTMENT													
FLEET REPLACEMENTS													
Mower - 52" (4)			32,000	32,000	32,000	-	31,375	-	Complete	31,375	31,375	625	625
Tandem axle trailer - 3.5 ton (3)			22,500	22,500	22,500	-	23,070	-	Complete	23,070	23,070	(570)	(570)
Full size pickup with liftgate			33,000	33,000	33,000	-	31,530	-	Complete	31,530	31,530	1,470	1,470
Electric utility vehicle			14,000	14,000	14,000	-	10,454	-	Complete	10,454	10,454	3,546	3,546
Mower blade grinder			18,000	18,000	18,000	-	16,145	-	Complete	16,145	16,145	1,855	1,855
Wire feed welder			4,000	4,000	4,000	-	3,942	-	Complete	3,942	3,942	58	58
Hydraulic press			2,500	2,500	2,500	-	2,176	-	Complete	2,176	2,176	324	324
Mower - 72"			15,000	15,000	15,000	-	13,710	-	Complete	13,710	13,710	1,290	1,290
Mini backhoe			35,000	35,000	35,000	-	34,311	-	Complete	34,311	34,311	689	689
Infield rake			15,000	15,000	15,000	-	15,590	-	Complete	15,590	15,590	(590)	(590)
Sod cutter (2)			10,000	10,000	10,000	-	6,978	-	Complete	6,978	6,978	3,022	3,022
Front loader			9,800	9,800	9,800	-	7,100	-	Complete	7,100	7,100	2,700	2,700
Single axle trailer - 1 ton (4)			20,000	20,000	20,000	-	18,700	-	Complete	18,700	18,700	1,300	1,300
Minibus			52,500	52,500	52,500	-	54,800	-	Complete	54,800	54,800	(2,300)	(2,300)
TOTAL FLEET REPLACEMENTS			283,300	283,300	283,300	-	269,881	-		269,881	269,881	13,419	13,419
FLEET IMPROVEMENTS													
Digital Playground Analyzer			2,500	2,500	2,500	-	2,525	-	Complete	2,525	2,525	(25)	(25)
Vehicle Wraps			12,200	12,200	12,200	-	10,973	2,847	Award	13,820	13,820	(1,620)	(1,620)
			14,700	14,700	14,700	-	13,498	2,847		16,345	16,345	(1,645)	(1,645)

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Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS													
Autoscrubber (CHRC)			3,000	3,000	3,000	-	2,883	-	Complete	2,883	2,883	117	117
Pool Covers (2 sites) - Raleigh, Somerset			12,900	12,900	12,900	-	9,129	-	Complete	9,129	9,129	3,771	3,771
TOTAL BLDG MAINT EQUIPMENT REPLACEMENTS			15,900	15,900	15,900	-	12,012	-		12,012	12,012	3,888	3,888
BUILDING MAINTENANCE IMPROVEMENTS													
Pool Vacuum Robot (Conestoga)			3,499	3,499	3,499	-	2,788	-	Complete	2,788	2,788	711	711
TOTAL BUILDING MAINT IMPROVEMENTS			3,499	3,499	3,499	-	2,788	-		2,788	2,788	711	711
TOTAL MAINTENANCE DEPARTMENT	-	-	317,399	317,399	317,399	-	298,179	2,847		301,026	301,026	16,373	16,373
GRAND TOTAL GENERAL FUND	3,198,239	3,029,085	4,979,031	8,177,270	8,008,116	413,337	5,480,914	939,400		6,790,211	6,373,274	1,390,659	1,634,842
SDC FUND													
LAND ACQUISITION													
Land Acq - N. Bethany Comm Pk Other							32,823						
Subtotal Land Acq-N Bethany Comm Pk			2,500,000	2,500,000	2,500,000	-	32,823	2,467,177	Budget	2,500,000	2,500,000	-	-
Land Acq - N. Bethany Nghbd Pk Turple							536,831						
Cheng/Sato							2,176,886						
Maletis							619,202						
Rutto Diegel Miller (RDM)							2,139,102						
Traschel							1,357,218						
Abbey Meadows							1,567,220						
Orr							1,203,580						
Other							7,782						
Subtotal Land Acq-N. Bethany Nghbd Pk	-	-	7,650,000	7,650,000	7,650,000	-	9,607,821	-	Award	9,607,821	9,607,821	(1,957,821)	(1,957,821)
Land Acq - N Bethany Trails Grace Hollow							140,295						
Iron Ridge/Crossing at North Bethany (Noyes)							174,709						
Other							18,817						
Subtotal Land Acq-N Bethany Trails	-	-	1,300,000	1,300,000	1,300,000	-	333,821	966,179	Budget	1,300,000	1,300,000	-	-
Land Acquisition (FY16) Land Acq - Bonny Slope W Nhd Pk-Higgins							114,477						
Land Acq - Bonny Slope W Nhd Pk-Other							43,366						
Land Acq - Pointer Road Park							507						
Land Acq - SW Comm Pk-Strasburg							5,955						
Land Acq - Commonwealth Lake-Sharp							362,942						
Land Acq - Farmington Quarry							2,000						
Land Acq - Crowell Woods							1,357						
Land Acq - Roxbury Park Trail Reloc							14,884						
Land Acq - Aspen Park							15,740						
Land Acq - Other (Demo, etc)							332						
Subtotal Land Acq-General	1,485,000	1,485,000		1,485,000	1,485,000	-	629,862	-	Award	629,862	629,862	855,138	855,138
Land Acq - S Cooper Mtn Trail	-	-	300,000	300,000	300,000	-	351	299,649	Budget	300,000	300,000	-	-
Land Acq - S Cooper Mtn Nat Ar	-	-	150,000	150,000	150,000	-	-	150,000	Budget	150,000	150,000	-	-
Land Acq - Bonny Slope W Trail	-	-	400,000	400,000	400,000	-	8,983	391,017	Budget	400,000	400,000	-	-
TOTAL LAND ACQUISITION	1,485,000	1,485,000	12,300,000	13,785,000	13,785,000	-	10,613,661	4,274,022		14,887,683	14,887,683	(1,102,683)	(1,102,683)

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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
DEVELOPMENT/IMPROVEMENT PROJECTS													
Bonny Slope / BSD Trail Development	500,000	500,000	-	500,000	500,000	-	4,124	495,876	Budget	500,000	500,000	-	-
MTIP Grant Match - Westside Trail #18	698,330		210,500	908,830	210,500	970,183	103,973	87,560	Award	1,161,716	191,533	(252,886)	18,967
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	145,000	80,000	30,000	175,000	110,000	67,946	17,961	89,093	Budget	175,000	107,054	-	2,946
NW Quadrant Neighborhood Park Master Plan	75,000	75,000	25,000	100,000	100,000	3,893	132,968	-	Budget	136,861	132,968	(36,861)	(32,968)
NW Quadrant Neighborhood Park Master Plan & Design	75,000	75,000	125,000	200,000	200,000	-	-	200,000	Budget	200,000	200,000	-	-
New Neighborhood Park Development	1,500,000	1,500,000	-	1,500,000	1,500,000	-	15,729	1,484,271	Budget	1,500,000	1,500,000	-	-
SW Quad Community Center - Site Feasibility Analysis	80,000	80,000	-	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	1,000,000	1,000,000	-	1,000,000	1,000,000	-	4,570	995,430	Budget	1,000,000	1,000,000	-	-
Deck Expansion (Aquatic Center)	130,000	130,000	20,000	150,000	150,000	-	-	150,000	Budget	150,000	150,000	-	-
New Synthetic turf field- Conestoga Middle School	850,000	850,000	405,000	1,255,000	1,255,000	-	916,158	50,245	Award	966,403	966,403	288,597	288,597
MTIP Beaverton Creek Trail Master Plan Phase	135,000	115,000	-	135,000	115,000	12,688	112,992	9,320	Award	135,000	122,312	-	(7,312)
MTIB Beaverton Creek Trail Land Acquisition ROW phase	250,000	250,000	-	250,000	250,000	-	6,623	243,377	Budget	250,000	250,000	-	-
WaCo match funds - Augusta Lane Pedestrian Trail Bridge	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
N Bethany Park & Trail - project management	65,000	45,000	105,000	170,000	215,000	12,924	11,661	145,415	Budget	170,000	157,076	-	57,924
SW Quadrant Community Park	2,600,000	2,600,000	-	2,600,000	2,600,000	-	-	2,250,000	Award	2,250,000	2,250,000	350,000	350,000
Connect OR Grant Match - Waterhouse Trail, Segment 4			300,000	300,000	300,000	-	8,418	291,582	Budget	300,000	300,000	-	-
SW Quadrant Neighborhood Park Master Plan & Design			200,000	200,000	200,000	-	3,980	196,020	Budget	200,000	200,000	-	-
Cedar Mill Creek Comm Trail Seg #4 Master Plan & Des			250,000	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-	-
Undesignated projects	-	-	2,952,523	2,952,523	2,952,523	-	-	2,952,523	Budget	2,952,523	2,952,523	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	8,253,330	7,450,000	4,623,023	12,876,353	12,138,023	1,067,634	1,339,157	10,120,712		12,527,503	11,459,869	348,850	678,154
GRAND TOTAL SDC FUND	9,738,330	8,935,000	16,923,023	26,661,353	25,923,023	1,067,634	11,952,818	14,394,734		27,415,186	26,347,552	(753,833)	(424,529)

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Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		Percent of Variance		
			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over)	Under Budget	Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)				(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)
BOND CAPITAL PROJECTS FUND																
<u>New Neighborhood Parks Development</u>																
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,686,530	-	1,686,530	-	Complete	1,686,530	(350,576)	-26.2%	126.2%	100.0%	
SW	91-902	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,258,105	-	1,258,105	-	Complete	1,258,105	54,701	4.2%	95.8%	100.0%	
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	753,743	-	753,743	-	Complete	753,743	33,745	4.3%	95.7%	100.0%	
SW	91-904	Roy Dancer Park	771,150	16,657	787,807	651,272	-	651,272	-	Complete	651,272	136,535	17.3%	82.7%	100.0%	
NE	91-905	Roger Tibbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%	
Total New Neighborhood Parks Development			4,883,950	130,968	5,014,918	5,237,868	-	5,237,868	-		5,237,868	(222,950)	-4.4%	104.4%	100.0%	
Authorized Use of Savings from Bond Issuance Administration Category																
UND			-	222,950	222,950	-	-	-	-	N/A	-	222,950	n/a	n/a	n/a	
Total New Neighborhood Parks Development			4,883,950	353,918	5,237,868	5,237,868	-	5,237,868	-		5,237,868	-	0.0%	100.0%	100.0%	
<u>Renovate & Redevelop Neighborhood Parks</u>																
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	993,843	-	993,843	-	Complete	993,843	161,792	14.0%	86.0%	100.0%	
SE	91-907	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%	
NW	91-908	Somerset West Park	1,028,200	46,858	1,075,058	199,362	8,063	207,425	1,326,815	Design	1,534,240	(452,782)	-42.7%	19.3%	13.5%	
NW	91-909	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%	
SE	91-910	Vista Brook Park	514,100	20,504	534,604	733,500	-	733,500	-	Complete	733,500	(198,896)	-37.2%	137.2%	100.0%	
Total Renovate & Redevelop Neighborhood Parks			3,727,213	147,030	3,874,243	3,045,534	8,063	3,053,597	1,326,815		4,380,412	(506,169)	-13.1%	78.8%	69.7%	
<u>New Neighborhood Parks Land Acquisition</u>																
NW	98-880-a	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%	
NW	98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%	
NW	98-880-c	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	773,396	20,000	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%	
NW	98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%	
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%	
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	32,103	1,532,103	2,119,940	-	2,119,940	-	Complete	2,119,940	(587,837)	-38.4%	138.4%	100.0%	
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.8%	69.4%	100.0%	
SW	98-746-b	New Neighborhood Park - SW Quadrant (Allshin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%	
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%	
SE	98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%	
NW	98-748	New Neighborhood Park (North Bethany) (McGittigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%	
UND	98-749	New Neighborhood Park - Undesignated	-	1,363	1,363	-	-	-	-	Reallocated	-	1,363	-100.0%	n/a	0.0%	
Sub-total New Neighborhood Parks			9,000,000	154,120	9,154,120	11,504,740	20,000	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%	
Authorized Use of Savings from New Community Park Land Acquisition Category																
UND			-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a	
Authorized Use of Savings from Community Center / Community Park Land Acquisition Category																
UND			-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a	
Total New Neighborhood Parks			9,000,000	2,524,740	11,524,740	11,504,740	20,000	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%	
<u>New Community Park Development</u>																
SW	92-915	SW Quad Community Park & Athletic Field	7,711,500	336,527	8,048,027	1,791,166	10,667,599	12,458,765	(1,490,034)	Bid Award	10,968,731	(2,920,704)	-36.3%	154.8%	113.6%	
Sub-total New Community Park Development			7,711,500	336,527	8,048,027	1,791,166	10,667,599	12,458,765	(1,490,034)		10,968,731	(2,920,704)	-36.3%	154.8%	113.6%	
Authorized use of savings from Bond Facility Rehabilitation category																
UND			-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a	
Authorized use of savings from Bond Administration (Issuance) category																
UND			-	1,400,000	1,400,000	-	-	-	-	N/A	-	1,400,000	n/a	n/a	n/a	
Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition																
UND			-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a	
Total New Community Park Development			7,711,500	3,420,778	11,132,278	1,791,166	10,667,599	12,458,765	(1,490,034)		10,968,731	163,547	1.5%	111.9%	113.6%	

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Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		Percent of Variance	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)				(7)	(3-9) = (10)	(10) / (3)	(6) / (3)
<u>New Community Park Land Acquisition</u>															
NE	98-881-a	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	98-881-b	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
Sub-total New Community Park			10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
Total New Community Park			10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%
<u>Renovate and Redevelop Community Parks</u>															
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	256,902	6,451,807	279,737	278,305	558,042	8,831,730	Design	9,389,772	(2,937,965)	-45.5%	8.6%	5.9%
SE	92-917	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
Total Renovate and Redevelop Community Parks			9,793,605	331,305	10,124,910	2,912,821	278,305	3,191,126	8,831,730		12,022,856	(1,897,946)	-18.7%	31.5%	26.5%
<u>Natural Area Preservation - Restoration</u>															
NE	97-963	Roger Tilbury Memorial Park	30,846	1,161	32,007	8,222	6,568	14,790	17,066	Preparation	31,856	151	0.5%	46.2%	46.4%
NE	97-964	Cedar Mill Park	30,846	1,088	31,934	1,201	1,201	1,201	8,903	Establishment	10,104	21,830	68.4%	3.8%	11.9%
NE	97-965	Jordan/Jackie Husen Trail	308,460	8,759	317,219	36,236	-	36,236	21,339	Complete	57,575	259,644	81.9%	11.4%	62.9%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	9,765	256,533	-	-	-	256,533	On Hold	256,533	-	0.0%	0.0%	0.0%
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	102	Establishment	13,031	(2,449)	-23.1%	122.2%	99.2%
NW	97-968	Allenbach Acres Park	41,128	1,519	42,647	9,419	-	9,419	32,411	Establishment	41,830	817	1.9%	22.1%	22.5%
NW	97-969	Crystal Creek Park	205,640	6,817	212,457	59,401	-	59,401	41,302	Complete	100,703	111,754	52.6%	28.0%	59.0%
NE	97-970	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	97-971	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	97-972	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	97-973	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	10,452	84	0.8%	89.4%	90.1%
NW	97-974	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	97-975	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	97-976	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	32,730	(1,143)	-3.6%	85.1%	82.1%
SE	97-977	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	72,409	6,490	8.2%	77.8%	84.8%
SE	97-978	Vista Brook Park	20,564	753	21,317	4,754	660	5,414	15,204	Establishment	20,618	699	3.3%	25.4%	26.3%
SE	97-979	Greenway Park/Koll Center	61,692	1,897	63,589	40,468	4,260	44,728	18,443	Establishment	63,171	418	0.7%	70.3%	70.8%
SE	97-980	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	97-981	Fanno Creek Park	162,456	5,816	168,272	31,147	-	31,147	39,508	Establishment	70,655	97,617	58.0%	18.5%	44.1%
SE	97-982	Hideaway Park	41,128	1,072	42,200	38,459	-	38,459	3,537	Complete	41,996	204	0.5%	91.1%	91.6%
SW	97-983	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	97-984	Hyland Forest Park	71,974	1,342	73,316	62,121	-	62,121	-	Complete	62,121	11,195	15.3%	84.7%	100.0%
SW	97-985	Cooper Mountain	205,640	8,135	213,775	14	-	14	213,761	On Hold	213,775	-	0.0%	0.0%	0.0%
SW	97-986	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	97-987	Lowami Hart Woods	287,896	8,907	296,803	108,247	11,910	120,157	45,393	Establishment	165,550	131,253	44.2%	40.5%	72.6%
SW	97-988	Rosa/Hazelidale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	97-989	Mt Williams Park	102,820	3,987	106,807	16,649	8,935	25,584	81,223	Preparation	106,807	-	0.0%	24.0%	24.0%
SW	97-990	Jenkins Estate	154,230	3,365	157,595	136,481	-	136,481	-	Complete	136,481	21,114	13.4%	86.6%	100.0%
SW	97-991	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	97-992	Morrison Woods	61,692	2,439	64,131	0	-	0	64,131	On Hold	64,131	-	0.0%	0.0%	0.0%
UND	97-993	Interpretive Sign Network	339,306	9,048	348,354	314,187	12,589	326,776	12,701	Sign Fabrication	339,477	8,877	2.5%	93.8%	96.3%
NW	97-994	Beaverton Creek Trail	61,692	2,440	64,132	-	-	-	64,132	On Hold	64,132	-	0.0%	0.0%	0.0%
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	1,627	42,755	-	-	-	42,755	On Hold	42,755	-	0.0%	0.0%	0.0%
NW	97-996	Bluegrass Downs Park	15,423	609	16,032	-	-	-	16,032	On Hold	16,032	-	0.0%	0.0%	0.0%
NW	97-997	Crystal Creek	41,128	1,627	42,755	-	-	-	42,755	On Hold	42,755	-	0.0%	0.0%	0.0%
UND	N/A	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	0	(865,000)	0.0%	0.0%	0.0%
SE	97-870	Hyland Woods Phase 2	-	75,356	75,356	22,745	18,183	40,928	34,428	Preparation	75,356	-	54.3%	54.3%	54.3%
SW	97-871	Jenkins Estate Phase 2	-	125,583	125,583	21,675	6,650	28,325	97,258	Preparation	125,583	-	22.6%	22.6%	22.6%
NW	97-872	Somerset	-	150,778	150,778	-	-	-	150,778	Budget	150,778	-	0.0%	0.0%	0.0%
NW	97-873	Rock Creek Greenway	-	155,804	155,804	-	-	-	155,804	Budget	155,804	-	0.0%	0.0%	0.0%
NW	97-874	Whispering Woods Phase 2	-	95,493	95,493	-	-	-	95,493	Budget	95,493	-	0.0%	0.0%	0.0%

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Quad-rant	Project Code	Description	Project Budget			Project Expenditures				Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		Percent of Variance	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date	Est. Cost (Over) Under Budget				Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost	
																(1)
SE	97-875	Raleigh Park	-	110,527	110,527	8,500	-	8,500	102,027	Budget	110,527	-	-	-	7.7%	7.7%
NE	97-876	Bannister Creek Greenway/NE Park	-	75,389	75,389	-	-	-	75,389	Budget	75,389	-	-	0.0%	0.0%	
NW	97-877	Beaverton Creek Greenway Duncan	-	20,104	20,104	-	-	-	20,104	Budget	20,104	-	-	0.0%	0.0%	
SE	97-878	Church of Nazarene	-	30,156	30,156	-	7,144	7,144	23,012	Budget	30,156	-	-	23.7%	23.7%	
SW	97-879	Lilly K. Johnson Woods	-	30,123	30,123	15,097	1,634	16,731	13,392	Establishment	30,123	-	-	55.5%	55.5%	
UND	97-914	Restoration of new properties to be acquired	643,023	25,259	668,282	-	7,172	7,172	635,417	On Hold	642,589	25,693	-	3.8%	1.1%	
		Total Natural Area Restoration	3,762,901	124,611	3,887,512	1,350,741	78,533	1,429,274	2,440,333		3,887,512	-	0.0%	36.8%	36.8%	
		Natural Area Preservation - Land Acquisition														
UND	98-882	Natural Area Acquisitions	8,400,000	254,849	8,654,849	4,806,432	100,344	4,906,776	3,748,073	Budget	8,654,849	-	-	0.0%	56.7%	56.7%
		Total Natural Area Preservation - Land Acquisition	8,400,000	254,849	8,654,849	4,806,432	100,344	4,906,776	3,748,073		8,654,849	-	0.0%	56.7%	56.7%	
		New Linear Park and Trail Development														
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,395,221	-	4,395,221	-	Complete	4,395,221	(43,107)	-1.0%	101.0%	100.0%	
NE	93-920	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%	
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,417,702	-	4,417,702	-	Complete	4,417,702	(534,716)	-13.8%	113.8%	100.0%	
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	86,243	2,348,283	1,738,151	3,580	1,741,731	782,765	Budget	2,524,496	(176,213)	-7.5%	74.2%	69.0%	
UND	93-923	Miscellaneous Natural Trails	100,000	3,367	103,367	30,394	-	30,394	72,453	Budget	102,847	520	0.5%	29.4%	29.6%	
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%	
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	414,817	-	414,817	-	Complete	414,817	(142,970)	-52.6%	152.6%	100.0%	
SW	93-921	Lowami Hart Woods	822,560	55,645	878,205	1,258,746	-	1,258,746	-	Complete	1,258,746	(380,541)	-43.3%	143.3%	100.0%	
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	655,985	495,641	1,151,626	-	Complete	1,151,626	439,234	27.6%	72.4%	100.0%	
		Total New Linear Park and Trail Development	15,060,310	421,868	15,482,178	14,377,214	499,221	14,876,435	855,218		15,731,653	(249,475)	-1.6%	96.1%	94.6%	
		New Linear Park and Trail Land Acquisition														
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	23,313	1,223,313	1,221,936	-	1,221,936	1,377	Budget	1,223,313	-	-	0.0%	99.9%	99.9%
		Total New Linear Park and Trail Land Acquisition	1,200,000	23,313	1,223,313	1,221,936	-	1,221,936	1,377		1,223,313	-	0.0%	99.9%	99.9%	
		Multi-field/Multi-purpose Athletic Field Development														
SW	94-925	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%	
SE	94-926	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%	
NW	94-927	New Fields in NW Quadrant	514,100	20,339	534,439	75	1,205	1,280	529,361	Budget	530,641	3,798	0.7%	0.2%	0.2%	
NE	94-928	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%	
SW	94-929	New Fields in SW Quadrant	514,100	20,323	534,423	724	-	724	529,905	Budget	530,629	3,794	0.7%	0.1%	0.1%	
SE	94-930	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	228,524	307,933	536,457	-	Complete	536,457	(2,524)	-0.5%	100.5%	100.0%	
		Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	114,071	3,198,671	2,106,499	309,138	2,415,637	1,059,266		3,474,903	(276,232)	-8.6%	75.5%	69.5%	
		Deferred Park Maintenance Replacements														
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%	
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%	
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%	
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%	
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%	
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%	
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%	
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%	
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	512,435	-	512,435	-	Complete	512,435	(348,273)	-212.2%	312.2%	100.0%	
		Sub-total Deferred Park Maintenance Replacements	1,451,515	10,474	1,461,989	1,832,474	-	1,832,474	-		1,832,474	(370,485)	-25.3%	132.1%	900.0%	
UND		Authorized Use of Savings from Facility Expansion & Improvements Category	-	179,613	179,613	-	-	-	-	N/A	-	179,613	n/a	n/a	n/a	
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	190,872	190,872	-	-	-	-	N/A	-	190,872	n/a	n/a	n/a	
		Total Deferred Park Maintenance Replacements	1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%	

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 6/30/17

Quadrant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget (3-9) = (10)	Percent of Variance Total Cost Variance to Budget (10) / (3)	Cost Expended to Budget (6) / (3)	Cost Expended to Total Cost (6)/(9)						
			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								(7)	(6)+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)													
Facility Rehabilitation																					
UND	95-931	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	112,126	-	112,126	-	Complete	112,126	10,950	8.9%	91.1%	100.0%						
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%						
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	36,369	1,483,732	820,440	-	820,440	49,392	Bid Results	869,832	613,900	41.4%	55.3%	94.3%						
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	539,331	5,072	544,403	-	Complete	544,390	101,874	15.8%	84.2%	100.0%						
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%						
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	20,820	507,755	111,412	402,344	513,756	85,390	Bid Results	599,146	(91,391)	-18.0%	101.2%	85.7%						
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%						
NW	95-939-a	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	312,176	4,692	316,868	233,369	60	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%						
NW	95-939-b	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	1,247	444,915	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%						
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%						
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%						
NW	95-942	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%						
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%						
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%						
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%						
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%						
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%						
UND	95-962	Auto Gas Meter Shut Off Valves at All Facilities	-	122	122	9,000	984	9,984	25,199	Construction	35,183	(35,061)	100.0%	0.0%	28.4%						
Sub-total Facility Rehabilitation			6,227,732	130,472	6,358,204	3,951,222	853,375	4,804,597	159,981	-	4,964,565	1,393,639	21.9%	75.6%	96.8%						
Authorized use of savings for SW Quad Community Park & Athletic Fields			-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a						
Total Facility Rehabilitation			6,227,732	(1,169,528)	5,058,204	3,951,222	853,375	4,804,597	159,981	-	4,964,565	93,639	1.9%	n/a	n/a						
Facility Expansion and Improvements																					
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%						
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,435,930	-	5,435,930	-	Complete	5,435,930	98,881	1.8%	98.2%	100.0%						
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%						
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%						
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%						
Sub-total Facility Expansion and Improvements			8,218,478	117,557	8,336,035	8,156,422	-	8,156,422	-	-	8,156,422	179,613	2.2%	97.8%	100.0%						
Authorized Use of Savings for Deferred Park Maintenance Replacements Category			-	(179,613)	(179,613)	-	-	-	-	N/A	-	(179,613)	n/a	n/a	n/a						
Total Facility Expansion and Improvements			8,218,478	(62,056)	8,156,422	8,156,422	-	8,156,422	-	-	8,156,422	-	0.0%	100.0%	100.0%						
ADA/Access Improvements																					
NW	95-957	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,772	-	1,019,772	-	Complete	1,019,772	(265,065)	-35.1%	135.1%	100.0%						
UND	95-958	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%						
SW	95-730	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%						
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%						
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%						
NE	95-733	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%						
SE	95-734	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%						
SW	95-735	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%						
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%						
NE	95-737	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%						
NW	95-738	ADA Improvements - Rock Crk Pwrtine Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%						
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%						
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%						
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%						
SE	95-742	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%						
Total ADA/Access Improvements			1,028,196	24,461	1,052,657	1,242,548	-	1,242,548	-	-	1,242,548	(189,890)	-18.0%	118.0%	100.0%						
Authorized Use of Savings from Bond Issuance Administration Category			-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a						
Total ADA/Access Improvements			1,028,196	214,351	1,242,547	1,242,548	-	1,242,548	-	-	1,242,548	-	100.0%	100.0%	100.0%						

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 6/30/17

Quadrant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		Percent of Variance	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 16/17	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)				(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)
Community Center Land Acquisition															
UND	98-884-a	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	98-884-b	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
Sub-total Community Center Land Acquisition			5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-		4,006,624	1,099,350	21.5%	78.5%	100.0%
UND		Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND		Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
Total Community Center Land Acquisition			5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-		4,006,624	-	0.0%	100.0%	100.0%
Bond Administration Costs															
ADM		Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM		Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM		Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM		Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM		Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM		Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM		Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM		Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	0.0%	0.0%	0.0%
Sub-total Bond Administration Costs			1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325		541,697	2,224,910	80.4%	18.2%	93.1%
UND		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(190,872)	(190,872)	-	-	-	-	N/A	-	(190,872)	n/a	n/a	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Development Category	-	(222,950)	(222,950)	-	-	-	-	N/A	-	(222,950)	n/a	n/a	n/a
UND		Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,400,000)	(1,400,000)	-	-	-	-	N/A	-	(1,400,000)	n/a	n/a	n/a
UND		Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
Total Bond Administration Costs			1,450,000	(687,105)	762,895	504,372	-	504,372	37,325		541,697	221,198	29.0%	66.1%	93.1%
Grand Total			100,000,000	3,876,864	103,876,864	76,525,748	12,814,578	89,340,326	16,970,084		106,328,302	(2,451,438)	-2.4%	86.0%	84.0%

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 6/30/17

		Category (Over)	Under Budget
Limited Reprogramming			
Land: New Neighborhood Park		-	
New Community Park		-	
New Linear Park		-	
New Community Center/Park		-	
		-	
		-	
Nat Res: Restoration		-	
Acquisition		-	
		-	
		-	
All Other			
New Neighborhood Park Dev		-	
Neighborhood Park Renov		(506,169)	
New Community Park Dev		163,547	
Community Park Renov		(1,897,946)	
New Linear Parks and Trails		(249,475)	
Athletic Field Development		(276,232)	
Deferred Park Maint Replace		-	
Facility Rehabilitation		93,639	
ADA		-	
Facility Expansion		-	
Bond Admin Costs		221,198	
		(2,451,438)	
		(2,451,438)	
Grand Total		(2,451,438)	



MEMORANDUM

Date: July 20, 2017

To: Board of Directors

From: Keith Hobson, Director of Business and Facilities

Re: **System Development Charge Report for May, 2017**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through May 2017.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$10,800.00 with 1.6% discount = \$10,627.20
Multi-family	\$8,619.00 with 1.6% discount = \$8,481.10
Non-residential	\$360.00 with 1.6% discount = \$354.24

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,952	Single Family Units	\$9,001,081.15	\$233,334.15	\$9,234,415.30
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
2,272	Multi-family Units	\$6,469,041.40	\$144,392.96	\$6,613,434.36
0	Less Multi-family Credits	(\$52,194.87)	(\$229.36)	(\$52,424.23)
267	Non-residential	\$721,641.44	\$18,987.49	\$740,628.93
5,506		\$16,146,905.47	\$396,706.69	\$16,543,612.16

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
8,856	Single Family Units	\$34,452,430.77	\$732,959.95	\$35,179,132.48
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
2,952	Multi-family Units	\$8,345,199.99	\$195,873.14	\$8,541,073.13
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
157	Non-residential	\$1,396,915.63	\$28,046.71	\$1,424,962.34
11,641		\$43,523,674.17	\$936,131.17	\$44,453,547.10

<u>Recap by Agency</u>	<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
5,506	City of Beaverton	\$16,146,905.47	\$396,706.69	\$16,543,612.16
11,641	Washington County	\$43,523,674.17	\$936,131.17	\$44,453,547.10
17,147	100.00%	\$59,670,579.64	\$1,332,837.86	\$60,997,159.26

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,967	2,272	267	5,506
Washington County	<u>8,556</u>	<u>2,928</u>	<u>157</u>	<u>11,641</u>
	<u>11,523</u>	<u>5,200</u>	<u>424</u>	<u>17,147</u>

Total Receipts to Date **\$59,670,579.64**

Total Payments to Date

Refunds	(\$2,066,073.93)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$24,977,228.24)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$25,149,998.57)</u>	<u>(\$52,193,319.39)</u>
		<u>\$7,477,260.25</u>

<u>Recap by Month, FY 2016/17</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2016	\$50,894,668.85	(\$40,992,117.90)	\$2,194,063.22	\$12,096,614.17
July	\$903,888.92	(\$17,397.40)	\$7,892.31	\$894,383.83
August	\$475,338.51	(\$199,060.21)	\$9,028.10	\$285,306.40
September	\$499,243.61	(\$1,574,857.42)	\$8,531.81	(\$1,067,082.00)
October	\$715,512.77	(\$149,423.55)	\$9,441.98	\$575,531.20
November	\$643,158.36	(\$63,946.85)	\$9,413.73	\$588,625.24
December	\$2,240,319.46	(\$804,799.72)	\$10,350.69	\$1,445,870.43
January	\$807,259.74	(\$6,682,805.90)	\$11,735.28	(\$5,863,810.88)
February	\$842,605.80	(\$955,952.86)	\$6,885.17	(\$106,461.89)
March	\$621,311.34	(\$592,220.64)	\$7,973.72	\$37,064.42
April	\$490,193.33	(\$109,640.41)	\$11,081.70	\$391,634.62
May	\$537,078.95	(\$51,096.53)	\$11,132.85	\$497,115.27
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$59,670,579.64</u>	<u>(\$52,193,319.39)</u>	<u>\$2,297,530.56</u>	<u>\$9,774,790.81</u>

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>Total Units</u>
through June 2016	10,906	4,820	401	16,127
July	49	0	2	51
August	53	0	2	55
September	55	0	0	55
October	61	41	3	105
November	45	24	2	71
December	76	300	3	379
January	72	9	7	88
February	63	3	2	68
March	53	3	1	57
April	43	0	0	43
May	47	0	1	48
June	0	0	0	0
	<u>11,523</u>	<u>5,200</u>	<u>424</u>	<u>17,147</u>

Projected SDC balance as of June 30, 2016 per FY17 budget was \$11,279,964 Actual balance was **\$11,544,271**.
 This fiscal year's projected total receipts per the budget are \$14,578,059.

Free fitness in parks, walks added to THPRD summer slate

Mandy Feder-Sawyer , Wednesday, June 28, 2017

Tualatin Hills Park & Recreation District will host free fitness in the parks and walking events to encourage people to get outside and get active this season.



THPRD - Teresa Wymetelak, THPRD fitness instructor at Conestoga Recreation & Aquatic Center.

The Tualatin Hills Park & Recreation District boasts a variety of activities it offers that include summer camps, outdoor pools, concerts and theater in the parks.

Now added are "Fitness in the Parks" and "Walk with Me," which are all free to the public.

According to Sabrina Taylor Schmitt, Conestoga

Recreation & Aquatic Center supervisor and brainchild behind the new program, it represents one more way THPRD is expanding outreach to serve more residents.

"By removing barriers to participation and meeting people at their community park, we are providing a safe place to exercise and learn about THPRD programs. People will experience higher fitness levels and a better overall quality of life," she said.

The district has purposely chosen to offer the fitness classes in what are considered "environmental justice areas" — neighborhoods with higher concentrations of low-income, minority, youth, senior and non-English-speaking residents.

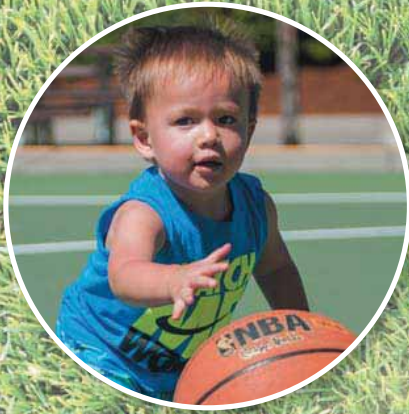
"It works to ensure a healthy environment for all regardless of race, nationality, income, gender or age," Taylor Schmitt said.

The district is piloting the program this summer at parks near Conestoga and trails in the nearby powerline corridor, particularly the Westside Regional Trail that extends through south Beaverton. If successful, it may be expanded to other parts of the district next year.

As of this past Monday, the district began offering 55-minute fitness classes as many as three times per week at certain parks through September. They will be taught by some of the same instructors who lead Conestoga's indoor classes. All fitness levels are welcome and no registration is required.

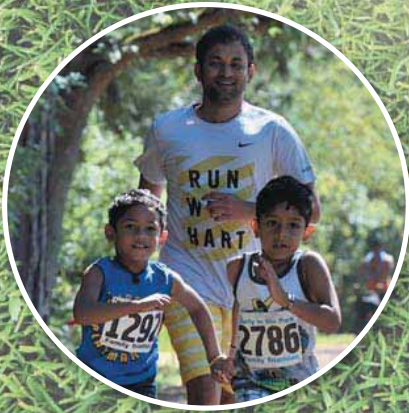
"Walk with Me" sessions started June 28 and continue through Sept. 1, each one lasts one hour. The hikes typically covers two- to three- miles.

For more information, visit thprd.org/fitness-in-the-park.

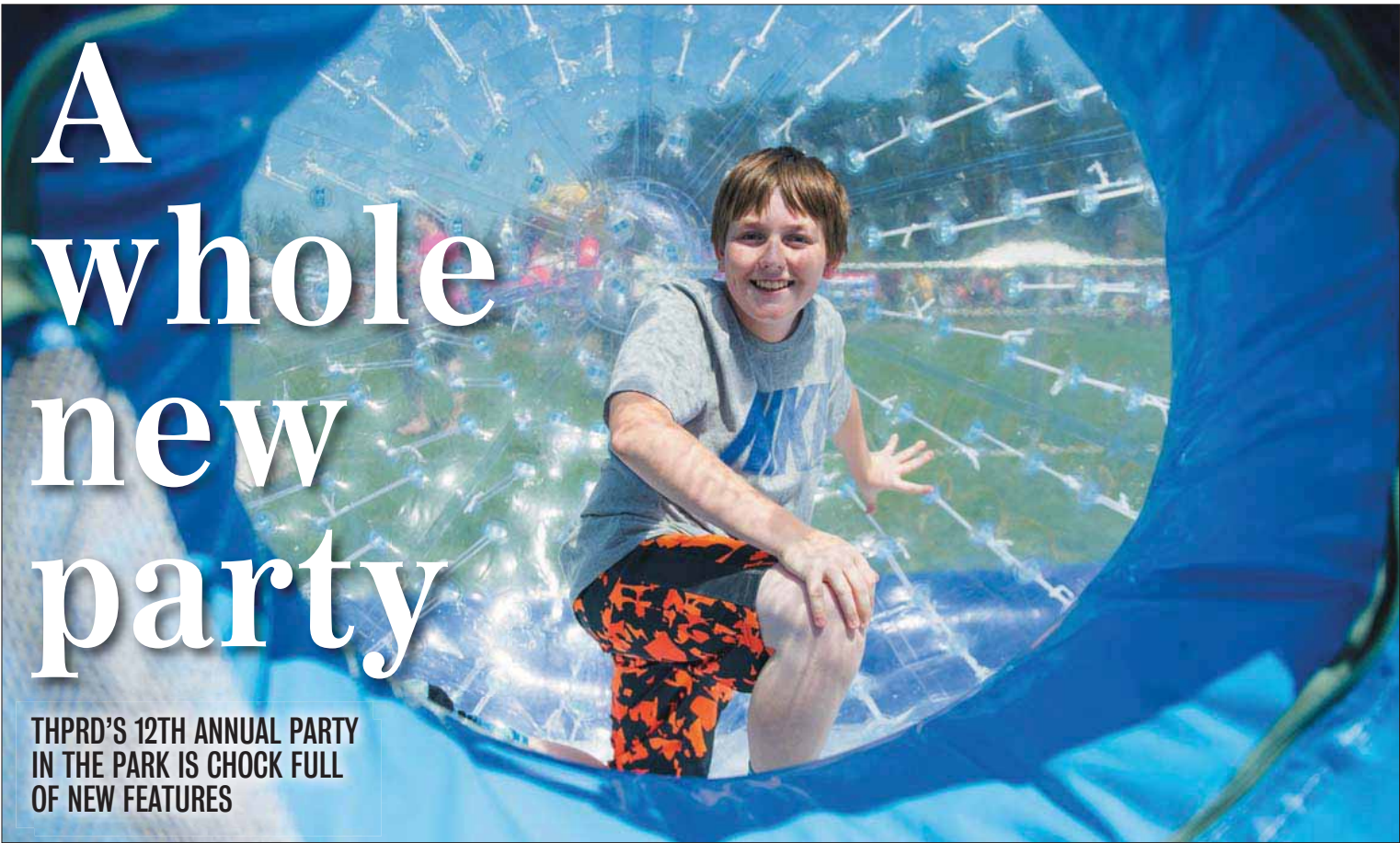


TUALATIN HILLS
PARK & RECREATION DISTRICT

PARTY in the PARK



JULY 29, 2017 • HOWARD M. TERPENNING RECREATION COMPLEX



A whole new party

THPRD'S 12TH ANNUAL PARTY IN THE PARK IS CHOCK FULL OF NEW FEATURES

Are you ready to party? Tualatin Hills Park and Recreation District's annual Party in the Park returns to the Howard M. Terpenning Recreation Complex Saturday, July 29, and its 12th year will be packed full of fun, family-friendly experiences — both old and new.

In previous years, Party in the Park played host to the Beaverton International Celebration. Now, that component has been moved to a separate, indoor facility in October, and it's leaving behind extra space for THPRD to work with.

"That opened up a whole new field for us to bring in new activities, which of course we're going to take advantage of and do," said Debra Fife, coordinator of volunteer services and special events for THPRD. "We want more ways for more people to try an activity. To do something that's engaging, that they can repeat when we're not doing Party in the Park."

Those new activities run the gamut from a puppet show and

puppet-making workshop to "bubble soccer," in which participants wear inflatable bubbles around their bodies and bump against each other while trying to score goals (note: that activity is for ages 13 and up, and 13- to 17-year-olds will need to have their parents sign a waiver).

But there is one quality that all the new Party in the Park activities share: they're all about doing, rather than just watching.

"That's what we had an eye towards with every activity we added this year," Fife said. "Everything was about, can we do something, learn something, interact."

Among the more unusual activities to make their debut this year: Silent Disco, a dance party in which everyone listens to music through headphones and dances to their own beat. DJs will be playing music on two different channels, so that participants can choose which music they prefer.

"We are asking them to play something really dance beat-friendly for the 20s and 30s crowd, and then maybe something more classic," Fife said. "You can have people with totally different channels out there grooving together."

Along with these new features, most of the old favorites from previous years still will be happening. That includes the morning Family Triathlon, in which participants of all ages and abilities swim 50 yards, bike two miles, and run a third mile.

"We don't require any necessary swimming or biking ability," said Sharon Hoffmeister, THPRD's superintendent of aquatics. "We just want to make sure everybody's included."

The Family Triathlon has been in existence for almost as long as Party in the Park, but there will be one new component this year: the Northwest Bicycle Safety Council will be on hand to ensure everyone's helmets fit properly, and will give out new

helmets to those who need them.

This year's Party in the Park also will have the court sports, field sports, food vendors, inflatables, police dog demonstration and more that keeps the festival's average attendance at around 10,000 people.

There's plenty of parking at the Terpenning Center, but public transportation is encouraged, and there will be a free shuttle to and from the Merlo Road MAX Station.

The Terpenning Center is at 15707 S.W. Walker Road, Beaverton, and the day lasts from 9 a.m. to 6 p.m.

You'll find more information about the schedule, the activities and the venue inside this special section — oh, and in case you were wondering, almost everything at Party in the Park is free. THPRD sees it as an opportunity to connect with the people it serves.

"It is our biggest community event of the year," said Bob Wray, THPRD's director of communication and outreach. "It's a big, big deal for us."

STORY BY
BLAIR
STENVICK

THPRD AT A GLANCE

Tualatin Hills Park & Recreation District, now 62 years old, is more than just the Howard M. Terpenning Center.

Since voters in the Beaverton area approved a taxing structure for the district in 1955, THPRD has grown exponentially.

The district opened its first facility, the Beaverton Swim Center, next to Beaverton High School, in 1957.

From there, THPRD has grown to encompass 50 square miles of eastern Washington County, boundaries that include a population of 240,000.

The district, the state's largest special park district, now provides year-round recreational opportunities for people of all ages and abilities, offering thousands of widely diverse classes, 95 park sites, almost 70 miles of trails, eight swim centers, six recreation centers and nearly 1,500 acres of natural areas.

For more information, visit thprd.org or call 503-645-6433.

THE LOCAL LATTER-DAY SAINTS CHURCH FILLS A PIVOTAL VOLUNTEER NEED FOR EVENT

Partners in partying

Party in the Park wouldn't exist without its hundreds of volunteers — 263 of them, to be exact. Fortunately for Debra Fife, THPRD's coordinator of volunteer services and special events, local members of the Mormon faith are here to help.

Since the event's founding, members of the Church of Jesus Christ of Latter-day Saints have taken on the role of volunteer lead for Party in the Park, meaning they both volunteer themselves, and do the crucial work of recruiting more helping hands.

"Over the last 11 years, we've developed a great relationship with the LDS Church," Fife said. "They love supporting the event, they love being involved with the Triathlon

in the morning, and over the years they've taken on a real leadership role. They are, in my world, the recruiters for this event."

LDS member Randy Daniels has served as one of Party in the Park's lead volunteers for years, and said he looks forward to it every summer.

"The thing I like best about it is the THPRD people are very accommodating, and they're very appreciative of the volunteers that help," Daniels said. "When I first started volunteering I always liked to volunteer at the Triathlon.... It's a really fun and easy way to give back to the community."

Members of the LDS Church make up a healthy portion of Party in the Park's volunteers, but they



STORY BY
BLAIR
STENVICK

also recruit volunteers from outside of their faith.

"My LDS leads are out their recruiting," Fife said. "It's a very inclusive project. They've reached out to all of their fellow churches, and their family and friends. They're reaching far beyond the LDS community."

This year, Daniels is helping to implement a new feature for Party in the Park: Rocket Works, in which kids will have the opportunity to launch their very own paper rockets.

Fife said the LDS Church's involvement in Party in the Park has taken a big load off her shoulders,

and she's impressed with their recruiting tenacity.

"It's not an easy thing to find 263 adults for the most popular Saturday of the summer for being on vacation," she said. "They do it successfully every year, because they're really believers in what we're doing here."

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Before you head to the water, have a safety plan.

- ◆ Supervise your kids when they're in or near water.
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512154.071615 WLOTF

From east on Sunset Hwy (26): Take Cornell/Bethany exit 65. Turn left at top of ramp. Stay in left lane and turn south onto 158th Ave. From West on Sunset Hwy (26): Take the Bethany exit (65) and turn right at top of the ramp. Take a left onto Cornell Road, then right onto 158th Ave.

**TUALATIN HILLS
PARK & RECREATION DISTRICT**

**HMT Recreation Complex
15707 SW Walker Road
Beaverton, OR 97006**

Party in the Park

**Saturday,
July 29, 2017
11 am - 4 pm**

Legend:

- Event Parking
- Family Triathlon Check-in Dryland Training Center
- ADA Shuttle Stop
- Shuttle Stop to/from Merlo MAX Station (every 15 min)
- Misting Tent
- Restrooms

Event Details:

- Event Parking:** Located on the left side of the map.
- Family Triathlon Check-in:** Located near the Aquatic Center.
- ADA Shuttle Stop:** Located near the Aquatic Center.
- Shuttle Stop to/from Merlo MAX Station:** Located near the Aquatic Center.
- Misting Tent:** Located near the Aquatic Center.
- Restrooms:** Located near the Aquatic Center.

2017 PARTY IN THE PARK ACTIVITY SCHEDULE

9 A.M. – Family Triathlon and NWBSC bike helmet inspection and replacements at the Aquatic Center

11 A.M.–4 P.M. –

- Nature Mobile, arts and crafts, face painting, circus skills area, inflatable play structures and iHeartRadio at Soccer Field 4
- Field games (boce ball, giant Jenga and cornhole) and the Rec Mobile at Soccer Field 5
- Climbing walls, drop-in sports (basketball,

volleyball, pickleball, badminton and table tennis) and outdoor court sports (basketball and pickleball) at the Athletic Center

- Tennis drop-in practice and play at the Hardin Stadium Court, Tennis Center, and the Athletic Center outdoor courts
- Food vendors located east of Soccer Field 1
- 11:30 A.M.–12:45 P.M. –** Beaverton Police K-9 demonstration at Soccer Field 1
- NOON–1 P.M. –** Rocket Works

NOON–3:30 P.M. – Bubble soccer at Soccer Field 5

NOON–2:30 P.M. – Backyard Heroes puppet show and puppet-making workshop at SoccerField 4

1–2 P.M. – DJ Anjali and The Incredible Kid at Soccer Field 5

1–3:30 P.M. – Oregon Rocketry at Soccer Field 3

1:30–2 P.M. – Geezers of the Sky at Soccer Field 3

1:30–3:30 P.M. – Free open swim at the Aquatic Center

1–2:30 P.M. – Portland Ultimate Frisbee demonstration and drop-in skills building at Soccer Field 1

2–4 P.M. – Silent Disco at Soccer Field 5

2–4 P.M. – Rocket Works at Soccer Field 3

4–6 P.M. – Free swim at the Aquatic Center

Planes, rockets and more rockets

THREE NEW COMPONENTS COMBINE TO MAKE 'FUN IN THE SKY'

For the first time ever, Party in the Park is taking flight. That's thanks to three new programs, happening between 1 and 4 p.m. on Field 3: Rocket Works, Oregon Rocketry and Geezers of the Sky. Oregon Rocketry and Geezers of the Sky are local clubs that fly model rockets and model airplanes, respectively. They'll both

be doing demonstrations for the crowd at Party in the Park to enjoy; Oregon Rocketry from 1 to 1:30 p.m., and Geezers of the Sky from 1:30 to 2 p.m.

"We plan to show off some of the models, talk about how and why they're built, and actually fly some demonstrations with some small motors at the site," said Gary Goncher, a member of Oregon Rocketry.

Goncher said rocketry often can be a gateway to get kids interested in STEM (science, technology, engineering and math) subjects, and that he hopes to draw kids into the field with his demonstration.

"We like to get kids while they're young, and get them interested," he said. "A lot of

engineering's involved, a lot of electronics, and a lot of fun to be had."

Oregon Rocketry does demonstrations at nearby schools and private parks, and also uses THPRD parks for their launches. Geezers of the Sky regularly fly their planes at Hazeldale Park in Aloha, a THPRD facility.

While Oregon Rocketry and Geezers of the Sky will be showing off their stuff, Rocket Works will give kids a chance to set off their own rockets. THPRD will supply the materials to make the paper rockets, and kids can then set them off using compressed air.

Randy Daniels, a longtime Party in the

Park volunteer, is organizing Rocket Works, which is happening from noon to 1 p.m. and again from 2 to 4 p.m. He plans to place hula hoops around Field 3, providing targets for where the rockets should land.

"If they follow the instructions, they'll be able to shoot about 200 to 500 feet in the air," Daniels said. "If their rocket lands inside one of the hula hoops, then they'll get a special prize."

Mike Janin, THPRD's superintendent of security, said he was impressed when he first saw a Rocket Works demonstration.

"When they launched, I went, oh my gosh, this is incredible," he said. "It should be pretty fun. We've never offered this before."

STORY BY
BLAIR
STENVICK





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Terpenning Center still THPRD's crown jewel

THE CENTER HOSTS SOME 650,000 VISITORS EVERY YEAR

The Howard M. Terpenning Recreation Complex is the crown jewel of the Tualatin Hills Park & Recreation District. The 92-acre complex at 15707 S.W. Walker Road in Beaverton receives an estimated 650,000 visits per year.

Named for visionary Howard M. Terpenning — the district's general manager from 1959-1992 — this complex includes a 50-meter pool, 15 tennis courts, five multipurpose fields for soccer, football and lacrosse, five softball fields, two baseball fields, a roller hockey rink, two skate parks, four outdoor and six indoor basketball courts, two covered play areas and a 10-acre natural area with walking trails.

Tualatin Hills Aquatic Center's 50-meter pool provides recreational and instructional programs for all ages.

THPRD's diverse array of programs include all levels of swim lessons, water aerobics and open and lap swimming, as well as specialties such as scuba and kayak. It also houses five competitive clubs including swim team, dive team, Masters swimming, water polo and synchronized swimming.

Tualatin Hills Athletic Center is the hub of THPRD's sports activities; the facility coordinates youth and adult programs year-round. The center features six indoor basketball courts and an indoor walking/jogging track. Courts are scheduled daily for various drop-in activities including basketball, volleyball, badminton and table tennis.

Tualatin Hills Tennis Center features 15 tennis courts — six indoor courts, eight outdoor courts that are covered fall to spring for year-round use, and a stadium court for special events.

STORY BY
MILES
VANCE



ABOUT HOWARD M. TERPENNING

Howard Terpenning was just 29 when he was appointed THPRD general manager in June 1959, four years after the park district was formed. He went on to serve in that capacity for 33 years, leading THPRD through a period of extensive growth that saw the district's population base expand from 20,000 to 150,000 during his time as GM.

The district's 92-acre complex at 158th and Walker Road was named in Terpenning's honor following his retirement. It was Terpenning who spearheaded the effort to acquire land for the complex in the '70s and '80s.

Today, participants and spectators visit the Howard M. Terpenning Recreation Complex about 650,000 times annually. Terpenning died in 2014 but is fondly remembered for his remarkable vision, managerial skills, and focus on service to customers and the Beaverton community.



Morning is for the dogs

THE BEAVERTON POLICE K-9 DEMONSTRATION IS POPULAR — AND EARLY

Every year, one of the most successful events at Party in the Park is the Beaverton Police K-9 Unit demonstration, which goes from 11:30 a.m. to 1 p.m. at Field 1.

"We usually fill the stands," said Mike Janin, THPRD's superintendent of security.

And that's not even counting the people who show up for it later in the day.

"We'll have people come at 3 (p.m.) and say, where's the police dog demonstration?" Janin said. "Well, it happened earlier."

The demonstration happens relatively early in the day so as to avoid the afternoon heat, so if you want to watch the police dogs demonstrate their noble profession, you'll have to get to the Terpenning Center by 11 a.m.

For one dog in the demonstration, this will be a new experience.

"We will be introducing the newest member of the K-9 Unit," said Rob Wolfe, a patrol and narcotics K-9 handler for the Beaverton Police Department. "Rizzo was partnered with veteran handler Officer Anthony Bastinelli a few months ago and will complete their 400 hour training program for tracking suspects on July 19. Officer Bastinelli and K-9

Rizzo will get to showcase their new skills at the demonstration."

After the demonstration, spectators will be able to go onto the field and get an autographed photo from the participating officers and their K-9 counterparts. Wolfe said demonstrations like these are great for building connections between the police department and the community.

"These demonstrations help to start conversations between the police officers and the citizens," he said. "Our citizens are proud pet owners and our handlers will take any opportunity to talk about their partners, so those are great conversation starters with folks. It also helps our citizens understand what they might be seeing us doing out around the area when we are working. (We're) helping them feel safer knowing the K-9's are working hard to keep their streets safe."

So if you make it to Party in the Park in time for the K-9 demonstration, don't hesitate to say "hi" to the participating officers, and ask a question or two.

"We appreciate the handshakes, thank you's and general interest in what we do as K-9 handlers," Wolfe said.

STORY BY
BLAIR
STENVICK

Triathlon fun for all

THE EVENT FEATURES A SWIM, BIKE RIDE, RUN

Perhaps you're fast on your feet. Maybe you like to spin your wheels. Or maybe, you're at your best in the water.

Whatever your specialty, you'll get your chance to strut your stuff in the 11th annual Family Triathlon at the Party in the Park.

The Family Triathlon, a regular event at the Party in the Park since 2007, gives children, parents, grandparents, neighbors, friends and others the chance to go for it in the water, on land and on wheels.

"One of my favorite things is that sometimes, it's grandparents, parents and children" all competing together, said Sharon Hoffmeister, the park district's superintendent of aquatics and organizer of the triathlon.

The Family Triathlon opens with a 50-yard swim in the Tualatin Hills Aquatic Center pool — "Sometimes we even have children riding on dad's back during the swim," Hoffmeister said last year — continues with a 2-mile bike ride that takes participants up to Greenbriar Parkway and back, and concludes with a one-third mile run along a trail through the woods at the Howard M. Terpenning Recreation Complex.

The triathlon, a non-competitive event, regularly draws almost 300 adults and kids.



STORY BY
MILES
VANCE

Families are asked to submit one registration for each participant. Parent participation is required for children ages 7 and younger, but those accompanying the children are not required to register unless they would like a completion medal as well.

Registration begins at 8 a.m. and costs \$8 for kids and \$10 for adults with a \$36 family maximum. The event starts at 9 a.m. and is usually completed by 10:30-10:45 a.m.

"The Family Triathlon always makes some of the best pictures, with moms and dads and kids and bikes," Hoffmeister added.

The Family Triathlon is not timed, so all youth participants will receive a medal.

Beaverton International Celebration

SAT, SEP 16 | 1 – 6 PM
Tualatin Hills Athletic Center
THPRD-HMT Complex
50 NW 158th Ave

Celebrate Beaverton's many cultures

Part of National Welcoming Week

www.BeavertonOregon.gov/BIC

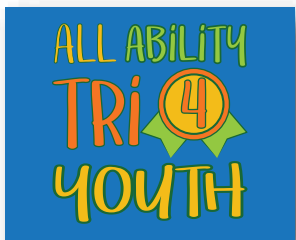
Mark your calendars! Fall registration begins

**Saturday,
Aug. 19
at 8 am**

**503-439-9400
thprd.org**



Don't miss these upcoming events!



Aug. 12



Aug. 19



Aug. 20



July-August

thprd.org/summer-celebrations

All abilities welcome

Mandy Feder-Sawyer , Wednesday, July 12, 2017

Tualatin Hills Parks & Recreation District is offering an all-abilities triathlon.



[PHOTO COURTESY OF THPRD - The All-Ability Tri4Youth at THPRDs Howard M. Terpenning Recreation Complex on Aug. 12 is believed to be just the second event of its kind in the U.S., similar to one in Pennsylvania.](#)

Athletes with disabilities can participate in a special triathlon this summer.

The first All-Ability Tri4Youth, presented with nonprofit partner FACT Oregon, is a race that encourages young

athletes to compete to the best of their abilities.

Designed for anyone 8 to 21 years of age, the event will be held from 10 a.m. to 2 p.m. on Saturday, Aug. 12, at Tualatin Hills Parks and Recreation's Howard M. Terpenning Recreation Complex, 15707 S.W. Walker Road in Beaverton. It is believed to be the second event of its kind in the United States.

"Anyone with the desire to compete is encouraged to join," Julie Rocha, Tualatin Hills Athletic Center supervisor said. "Our desire is an inclusive event that draws young athletes with typical abilities and also those experiencing disability. It's an opportunity to 'tri together' to build community and promote fitness."

Competitors will swim 50 yards, bike two miles and run a half-mile on a fully accessible course.

The cost is \$30 per person. Those experiencing a disability may captain a team with one or two additional members to provide assistance and support.

Registration is available at factoregon.org. Registrants have the option to create a fundraising page to support their registration fees. Participants receive a Tri4Youth T-shirt, a medal and an invitation to attend a post-race party with music, food and support from community partners that specialize in providing support for families experiencing disability.

Anyone interested in volunteering for the event can inquire with Fact Oregon by visiting THPRD.org or factoregon.org.

AmeriCorps crew works on local parks

Mandy Feder-Sawyer, Wednesday, July 12, 2017

Tualatin Hills Parks and Recreation District partners with AmeriCorps during one month project.



[PHOTO COURTESY OF THPRD - Back: Kelsey Johnson-Moore, Antonio Joiners, Margot King, Anthony Trotter, Emily Alcott, Jake Jarecki, Emma Gilby, Aygul \(Goo\) Brown, Jessie Smith \(Team Leader\). Front: Roger Whitaker \(THPRD\), Scott Wagner \(THPRD\), Greg Creager \(THPRD\), Crystal Durbecq \(THPRD\), Maddigan Stavenger and Josie DePauw \(NCCC\).](#)

Team Green Four, a group of 11 young adults serving with AmeriCorps National Civilian Community Corps, partnered with the Tualatin Hills Park & Recreation District for a month-long effort to maintain the Beaverton area's park and recreational facilities.

Until July 11, AmeriCorps worked alongside THPRD to support its mission to provide high-quality parks and recreation facilities, programs, services and natural areas that meet the needs of the diverse communities it serves.

On June 13, Team Green Four became the first AmeriCorps team to be sponsored by THPRD.

"A partnership of this nature provides benefits for everyone involved," Jon Campbell, THPRD's superintendent of Maintenance Operations, said. "We appreciate the hard work that these hard-working, service-oriented young adults are providing for Beaverton residents. We believe we are demonstrating a strong example of how to serve the public's needs and providing experience and leadership that will serve these kids well in their next pursuit," Campbell added.

Team Green Four worked a Monday through Friday work week alongside THPRD maintenance crews to help them more efficiently tackle a number of projects, including compliance with the Americans With Disabilities Act, recreation center paint enhancement, boardwalk support installation, erosion and irrigation control, trail function and maintenance, invasive species removal, park sign installation, and disabled population area improvement.

"(This partnership) means contributing to a deserving community that serves the public well," said Jake Jarecki, AmeriCorps National Civilian Community Corps member from Connecticut.

By the end of its stay, the AmeriCorps team completed work at nine work site projects within THPRD's 50-square-mile service area. The daily projects are designed to improve park quality and increase recreational opportunities for Beaverton residents. Additionally, the AmeriCorps team is improving the function of the area's natural resources.

"I've enjoyed all the projects that we've done and I've learned a lot from the workers," Jarecki said.

Maddigan Stavenger, an AmeriCorps team member from Pittsburgh, Penn., Agreed. "I've learned their community outreach systems and I like how they reach out," Stavenger said.

Park district shuts down some water fountains

Mandy Feder-Sawyer, Friday, July 21, 2017

Trace amounts of lead in Tualatin Hills Park and Recreation District drinking fountains.



[CONTRIBUTED PHOTO - Trace amounts of lead were found in drinking fountains in parks. Those fountains are closed for repairs.](#)

Tualatin Hills Parks and Recreation District, after voluntarily testing water at drinking fountains, found a few drinking fountains scattered across its 50-square-mile district that need repairs and showed trace amounts of lead that exceed the EPA threshold of 15 parts per billion, according to district officials.

The task to repair those fountains is underway and in the meantime, water is shut off at those locations and signage is posted.

Because the district took precautions, there is no health risk to the public.

Members of the public simply need to use a different water source than those fountains for the time being, such as bringing bottled water or water from home to the park.

"As always, the safety of our residents and employees is of paramount concern" the district spokesman Bob Wayt said. "We have taken a serious, proactive approach to the issue and are allocating resources appropriately. We believe the public can be confident in our response," he added.

In 2016, excessively high levels of lead found in the drinking water in Flint, Mich. caused national attention to be focused on the lead issue. Residents across the U.S. began wondering whether their drinking water was safe. THPRD took a proactive approach at its facilities and parks.

In June 2016, THPRD hired an independent contractor to begin testing water sources used at its facilities. The process was completed in September of 2016. Four of the 164 water sources tested were found to exceed the EPA threshold (all four were sinks, not drinking fountains). The district immediately took the affected water sources out of service, posted signage and began working on the resolution.

The district subsequently asked the contractor to test the drinking fountains in the parks. That process was completed in April 2017, Wayt said. Of a total of 126 water sources tested, 15 were found to be above the EPA threshold. Again, the district immediately shut off the affected water sources, posted signage and began working on the resolution. As of July 20, six fountains were yet to be resolved. Some repairs are more extensive and time-consuming than others because they involve replacement of pipes, Wayt added.

PAL finds new homes

Public Safety project will displace program for youth

By MANDY FEDER-SAWYER
The Times

The Police Activities League has found new homes for its programs with the impending Public Safety Center construction on the horizon.

The after-school and camp programs will move to Chehalem Elementary School effective this fall, according to Holly Thompson, City of Beaverton public involvement and communications manager.

The league's boxing program will move to Tualatin Hills Parks and Recreation District, Garden Home Recreation Center. There is currently a boxing program at that facility, The West Portland Boxing Team. PAL will work with the schedule to satisfy the needs of both programs, Thompson said.

The Beaverton PAL Boxing Program Director Charlie Rios said he's disappointed the program has to move, but said he understands and will work through the challenges.

"The City of Beaverton has provided for PAL all these years and they haven't charged us," Rios said. "We will accept the space that exists



PAL will move its programs this fall to accommodate a new emergency services building.
COURTESY: POLICE ACTIVITIES LEAGUE

PAL: Boxing project will get new home

■ From Page A1

and become a secondary user of that space. We'll be a guest in their house."

Rios has run the PAL Boxing Team, an all-volunteer program, for 17 years in Beaverton. He said the team currently has about 80 members and they do five to seven shows each year.

City of Beaverton staff updated the City Council on Tuesday, July 18, at its regular meeting regarding the progress of the programs.

Additionally, Thompson said the affordable camp and after-school program at Chehalem will be expanding to include all school-age children, not just the higher grades that it accommodates now.

Beaverton PAL is a youth program aimed at building partnerships between youth,

police and the community through recreational, educational and enrichment programs. The programs are designed to encourage and develop good citizenship and improve the quality of life in the community.

PAL provides role models and building positive relationships using athletics, recreational and educational programming designed to encourage youth to become engaged citizens, invested in themselves and their community, according to Beaverton Police.

PAL is moving from its current location to make way for the new Public Safety Center building. Beaverton voters in November approved the ballot measure to construct a modern, earthquake-resistant police and emergency management building. The center will consolidate police services

and move police facilities out of a flood zone. The 90,000 square-foot building will be located on city-owned property at the corner of Southwest Hall and Allen boulevards, where PAL resides currently.

The location is where three patrol districts meet and is accessible by public transportation. The center is projected to cost \$35 million.

The bond measure will not increase residents' bond tax rate because it replaces the Beaverton City Library construction bonds. The design and permitting phases of the project are underway and are expected to last 12 months. The construction phase of the project is anticipated to last 18 to 24 months. The public safety center is estimated for completion in early 2020.

For more information, visit BeavertonOregon.gov.

Big Truck Day to roll into Beaverton

Thousands are expected to attend annual event

By MANDY FEDER-SAWYER
The Times

Big Truck Day, one of the Tualatin Hills Park and Recreation District's most popular annual events, is scheduled for Saturday, Aug. 5, at Conestoga Recreation and Aquatic Center at 9985 S.W. 125th Ave. in Beaverton.

About 30 large vehicles — including cranes and triple trailer rigs, as well as Oregon Department of Transportation trucks, tractors, dump trucks, police and fire vehicles and at least one bus — will be on display from 10 a.m. to 2 p.m. in the Conestoga parking lot.

Families are welcome to climb inside the vehicles for a close-up look and to honk the horn.

There is no set entry fee, but \$1 per person is suggested to help defray costs.

Local companies and agencies provide the big rigs for the day.

Among the scheduled participants

are the Washington County Sheriff's Office, Beaverton School District, Reser's Fine Foods, Pacific Tractor & Implement, Ness & Campbell Crane Inc. and the park district will showcase three of its own vehicles.

Last year, nearly 10,000 people attended the event.

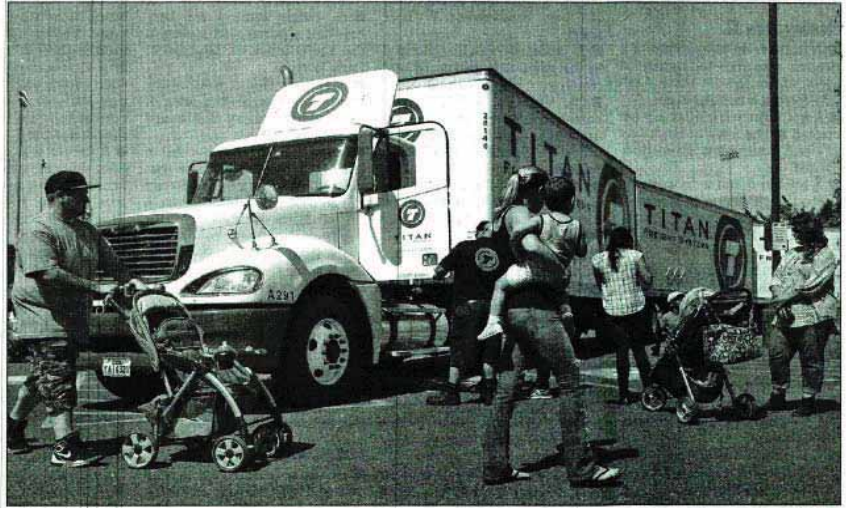
Ted Dum, program coordinator at Conestoga said, "People always see these vehicles driving down the road but never get a chance to interact with them. This is a rare opportunity to get an up-close, hands-on experience with a big truck."

Food vendors will be on hand and T-shirts and earplugs will be available for purchase.

The American Red Cross Bloodmobile will take blood donations from 9:30 a.m. to 2:30 p.m. Donors can pre-register at redcrossblood.org with the sponsor code Big Truck Day.

There also will be a children's indoor play area, movie room and a large sand pit outside with toy trucks. Conestoga's outdoor splash pad will be free to use throughout the event. The indoor pool will hold open swim from 1 to 5 p.m. for a drop-in fee.

For more information about Big Truck Day, call Conestoga at 503-629-6313 or visit thprd.org.



COURTESY: TUALATIN HILLS PARKS AND RECREATION DISTRICT
Every year since Conestoga Recreation & Aquatic Center opened in 1998, Big Truck Day has drawn thousands of community members.

Park district shuts down some water fountains

Fountains, sinks have been tested over past two years

By MANDY FEDER-SAWYER
The Times

Tualatin Hills Parks and Recreation District, after testing water at drinking fountains, found 15 fountains scattered across its 50-square-mile district that need repairs and showed

trace amounts of lead.

The levels exceed the Environmental Protection Agency threshold of 15 parts per billion, according to district officials.

The task to repair those fountains is underway and, in the meantime, water is shut off at those locations and signage is posted. Because the district took precautions, there is no health risk to the public, parks officials said.

Members of the public need to use a different water source

than those fountains for the time being, such as bringing bottled water or water from home to the park.

"As always, the safety of our residents and employees is of paramount concern" district spokesman Bob Wayt said. "We have taken a serious, proactive approach to the issue and are allocating resources appropriately. We believe the public can be confident in our response."

In 2016, excessively high levels of lead found in the drink-

ing water in Flint, Mich., caused national attention to be focused on the lead issue. Residents across the United States began wondering whether their drinking water was safe.

In June 2016, the parks district hired an independent contractor to begin testing water sources used at its facilities. The process was completed in September 2016. Four of the 164 water sources tested were found to exceed the EPA threshold; all four were sinks,

not drinking fountains.

The district took the affected water sources out of service, posted signage and began working on the resolution.

The water sources tested in 2016 were fountains and faucets inside the facilities used for drinking, filling water bottles or cooking.

Those tested in 2017 were outdoor drinking fountains, at the parks and athletic fields, Wayt said.

The district subsequently asked the contractor to test the

drinking fountains in the parks. That process was completed in April 2017, Wayt said. Of 126 water sources tested, 15 were found to be above the EPA threshold.

The district shut off the affected water sources, posted signage and began working on the resolution.

As of July 20, six fountains were yet to be resolved. Some repairs are more extensive and time-consuming than others because they involve replacement of pipes, Wayt added.

Hungry for archery? A new range at PCC Rock Creek hits the target

by Bill Evans

THPRD is about to hit a bullseye with archery enthusiasts.

Through a partnership with the Oregon Department of Fish and Wildlife, the park district has built a new range at the PCC Rock Creek campus for archers to hone their skills.

“ODFW provided the materials to build the range, and we provided the site,” explained Keith Watson, THPRD superintendent of Sports.

The range is now open daily from dawn to dusk. There is no cost to use the site, which includes 10 targets, set at lengths ranging from 10 to 60 yards.

Watson said the effort to bring an archery range to Portland’s west side was led by ODFW,

with encouragement from an enthusiastic volunteer at a local archery club. While ODFW had the interest and grant money available to fund the new amenity, it had no suitable location.

Enter THPRD.

“We originally looked at a site west of the Rock Creek Powerline soccer fields,” Watson said. “When we began looking at alternatives, the practice field on the north end of the PCC campus became an option. They were thrilled with it.”

PCC approved the plan, and the school may eventually offer archery classes at the site.

The pilot program provides a new amenity to district residents, and could help grow THPRD’s existing archery programs at Cedar Hills Recreation Center and Garden Home Recreation Center.

“One of my charges when I



Interest in archery as a sport has grown considerably following the popularity of the movie “The Hunger Games.” THPRD offers archery programs at two recreation centers and, as pictured here, has invited patrons to sample the sport for free at its largest community event, Party in the Park.

came into sports was to look at emerging sports,” Watson said. “Hopefully this is the first of many of those sports that we can provide.”

THPRD crews will maintain the site after coordinating with volunteer work groups to get it up and running. ODFW provided a large rules sign to be posted at the

entrance, and fencing was added so there is a single point of entry.

“We have rules posted at the entry and caution signs around the perimeter. We are confident that the site will be safe,” Watson said.

THPRD already operates a 32-acre sports complex and dog park at PCC Rock Creek through a partnership with the college. The facility, which opened in 2007, includes tennis courts as well as fields for baseball, softball, soccer, lacrosse and practice football.

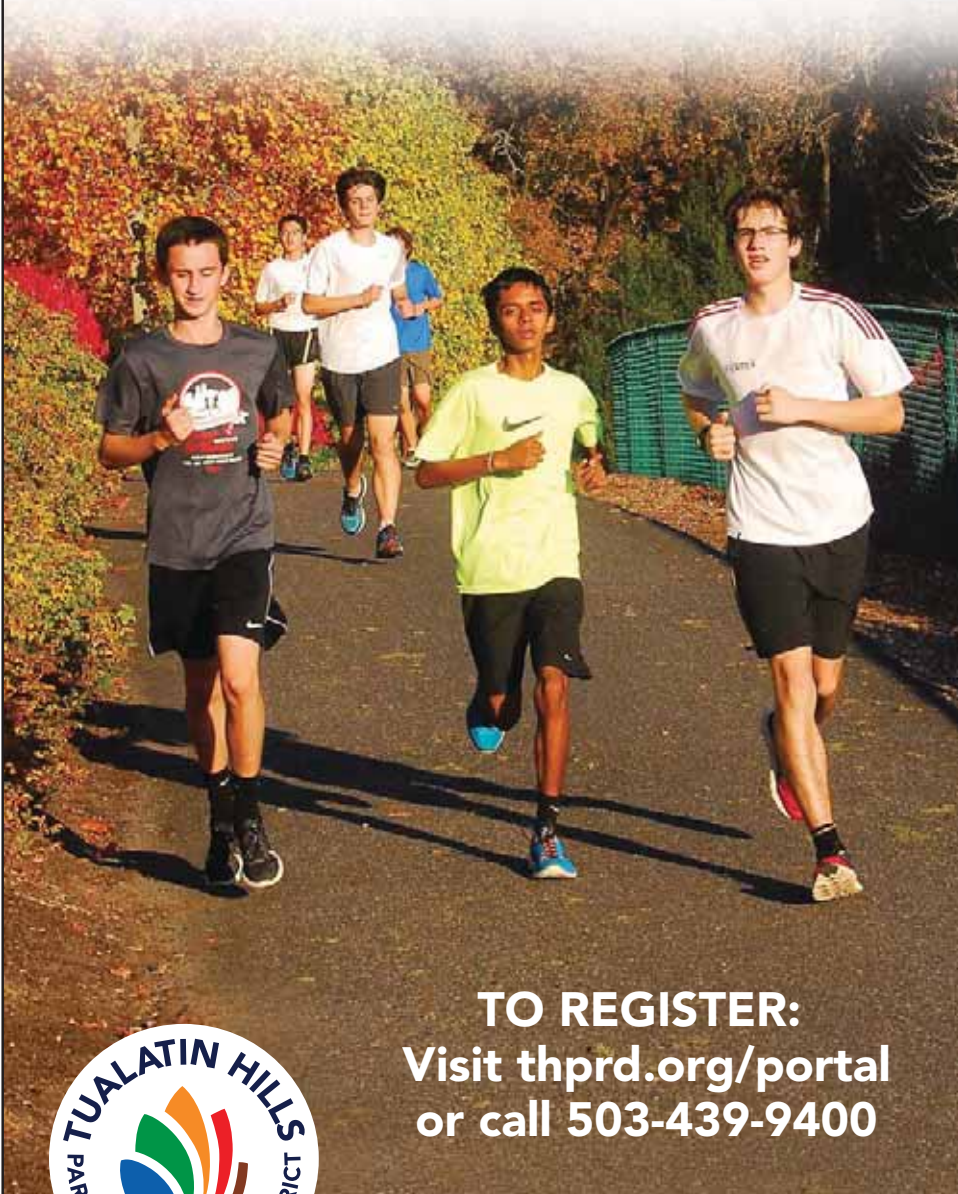


Valley Times,
August 3, 2017

Fall Registration

*Begins Saturday,
August 19 at 8 am*

Monday, August 21, for those outside of THPRD boundaries



TO REGISTER:
Visit thprd.org/portal
or call 503-439-9400

thprd.org