



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
February 3, 2014
6:30 p.m. Executive Session; 7:00 p.m. Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Audience Time**
5. Board Time
6. Consent Agenda***
 - A. [Approve: Minutes of January 13, 2014 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Resolution Appointing District Budget Officer](#)
7. Unfinished Business
 - A. [Update: Adventure Recreation Facility Due Diligence](#)
 - B. [Information: General Manager's Report](#)
8. New Business
 - A. [Approve: System Development Charge Fund Five-Year Capital Improvement Program](#)
9. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: January 27, 2014
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the February 3, 2014 Board of Directors Meeting

Agenda Item #6 – Consent Agenda

Attached please find Consent Agenda items #6A-D for your review and approval.

Action Requested: **Approve Consent Agenda Items #6A-D as submitted:**

A. [Approve: Minutes of January 13, 2014 Board Meeting](#)

B. [Approve: Monthly Bills](#)

C. [Approve: Monthly Financial Statement](#)

D. [Approve: Resolution Appointing District Budget Officer](#)

Agenda Item #7 – Unfinished Business

A. [Adventure Recreation Facility Due Diligence](#)

Attached please find a memo from Keith Hobson, Director of Business & Facilities, regarding the information compiled thus far on the feasibility of the Adventure Recreation facility whose build out and operation was tentatively budgeted in the current fiscal year. Keith, along with members of the Adventure Recreation Facility Due Diligence Team, will be at your meeting to provide an overview of the information and to answer any questions the Board may have.

Action Requested: **No action is requested from the Board of Directors at this time. This information is being presented for discussion and comment purposes only.**

B. [General Manager's Report](#)

Attached please find the General Manager's Report for the February Regular Board meeting.

Agenda Item #8 – New Business

A. [System Development Charge Fund Five-Year Capital Improvement Program](#)

Attached please find a memo from Hal Bergsma, Director of Planning, and Keith Hobson, Director of Business & Facilities, regarding a System Development Charge (SDC) fund project list for consideration of Board approval as an updated five-year Capital Improvement Program. Hal and Keith will be at your meeting to provide an overview of the information and to answer any questions the Board may have.

Action Requested: **Board of Directors approval of the project list for the SDC five-year Capital Improvement Program.**

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, January 13, 2014. Executive Session 6:30 p.m.; Regular Meeting 7:00 p.m.

Present:

Joseph Blowers	President/Director
Bob Scott	Secretary/Director
Larry Pelatt	Secretary Pro-Tempore/Director
John Griffiths	Director
Jerry Jones, Jr.	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Land

President, Joe Blowers, called Executive Session to order for the purpose of conducting deliberations with persons designated by the governing body to negotiate real property transactions. Executive Session is held pursuant to ORS 192.660(2)(e), which allows the Board to meet in Executive Session to discuss the aforementioned issue.

President, Joe Blowers, noted that representatives of the news media and designated staff may attend the Executive Session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during Executive Session. No final action or final decision may be made in Executive Session. At the end of Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Joe Blowers, called the Regular Meeting to order at 7:10 p.m.

Agenda Item #3 – Action Resulting from Executive Session

There was no action resulting from Executive Session.

Agenda Item #4 – Audience Time

There was no testimony during Audience Time.

Agenda Item #5 – Board Time

There were no comments during Board Time.

Agenda Item #6 – Consent Agenda

Larry Pelatt moved the Board of Directors approve Consent Agenda items (A) Minutes of December 9, 2013 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Amending District Compiled Policies Chapter 4 –

Administration, and (E) Consultant Contract for Southwest Quadrant Community Park.

Jerry Jones, Jr., seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bob Scott	Yes
Jerry Jones, Jr.	Yes
Larry Pelatt	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #7 – Unfinished Business

A. Bond Program

Aisha Willits, Deputy Director of Planning, provided a detailed overview of the memo included within the Board of Directors information packet regarding recent Bond Program activities, including a capital projects construction update, via a PowerPoint presentation, a copy of which was entered into the record. Aisha offered to answer any questions the Board may have.

President, Joe Blowers, asked whether the District would be renaming Southwest Quadrant Community Park.

- ✓ Doug Menke, General Manager, confirmed this.

John Griffiths asked for confirmation that the Board of Directors would soon have the opportunity to review the District's naming policy in general.

- ✓ Doug confirmed this.

Larry Pelatt asked for additional information regarding the HMT Recreation Complex ADA Parking Improvements Project.

- ✓ Doug described the project as encompassing the area between the Aquatic Center and Athletic Center, noting that the intent is to provide an ADA parking area at the same level as the Aquatic Center, as well as some additional traffic flow improvements.

President, Joe Blowers, thanked District staff for the update, noting that it is great to see so much progress.

B. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- District Policy & Procedure Review Process
- Passing of Vern Williams
- Board of Directors/Budget Committee Meeting Schedule

Doug offered to answer any questions the Board may have regarding the report.

- ✓ Hearing no questions, President, Joe Blowers, moved on to the next agenda item.

Agenda Item #8 – New Business

A. Resolution Appointing Budget Committee Members

President, Joe Blowers, noted that currently there are two positions available on the Budget Committee for appointment. Six applications were received. At his request, a scoring matrix was distributed to the Board members to complete individually in order to assist with the discussion regarding the applicants. The completed scoring matrix has been provided to the Board, a copy of which was entered into the record. Joe noted that Susan Cole and Greg Cody's applications scored the highest and that he recommends that the Board appoint the positions based on these results.

Bob Scott moved the Board of Directors approve Resolution 2014-02 appointing Greg Cody and Susan Cole to the Budget Committee, each for a term of three years. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Jerry Jones, Jr.	Yes
John Griffiths	Yes
Larry Pelatt	Yes
Bob Scott	Yes
Joe Blowers	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Adjourn

There being no further business, the meeting was adjourned at 7:25 p.m.

Joe Blowers, President

Bob Scott, Secretary

Recording Secretary,
Jessica Collins

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
280069	12/31/2013	Interior Technology, Inc.	2,295.00
		Capital Outlay - Athletic Facility Replacement	\$ 2,295.00
279696	12/05/2013	BBL Architects	6,974.80
279832	12/16/2013	2KG Contractors, Inc.	189,777.00
279834	12/16/2013	AKS Engineering & Forestry, LLC	8,583.54
279944	12/17/2013	Lacey Construction	1,750.00
280037	12/24/2013	BBL Architects	1,516.74
280043	12/24/2013	Lacey Construction	2,100.00
		Capital Outlay - Bond - Facility Expansion & Improvements	\$ 210,702.08
279681	12/03/2013	Allegro Design	1,750.00
279701	12/05/2013	Caswell/Hertel Surveyors, Inc.	2,608.00
279852	12/16/2013	Pacific Fence & Wire Co.	5,678.00
		Capital Outlay - Bond - Land Acquisition	\$ 10,036.00
279706	12/05/2013	Native Ecosystems NW, LLC	6,488.00
279711	12/05/2013	Sere Ltd.	1,084.52
279841	12/16/2013	Confluence Construction & Restoration Co.	1,925.00
279846	12/16/2013	Kuznetsov Thinning Company	1,200.00
279848	12/16/2013	Native Ecosystems NW, LLC	2,261.65
279857	12/16/2013	Treecology, Inc.	2,040.00
		Capital Outlay - Bond - Natural Resources Projects	\$ 14,999.17
279853	12/16/2013	Paul Brothers, Inc.	8,000.00
		Capital Outlay - Bond - New/Redeveloped Community Parks	\$ 8,000.00
279697	12/05/2013	BigToys a PlayCore Company	67,685.36
279699	12/05/2013	Brown Contracting, Inc.	103,663.93
279702	12/05/2013	Colf Construction, LLC	8,827.50
279705	12/05/2013	Milroy Golf Systems, Inc.	126,290.15
279710	12/05/2013	Ross Recreation Equipment Company, Inc.	7,140.00
279712	12/05/2013	Silco Commercial Construction Inc.	15,000.00
279842	12/16/2013	Earthworks Excavation and Construction, Inc.	42,954.25
279843	12/16/2013	GreenWorks, PC	3,706.75
279847	12/16/2013	Lango Hansen Landscape Architects, PC	6,049.70
279848	12/16/2013	Native Ecosystems NW, LLC	1,115.00
279850	12/16/2013	Nevue Ngan Associates	8,335.50
279856	12/16/2013	Professional Service Industries, Inc.	3,054.00
279965	12/19/2013	Silco Commercial Construction Inc.	2,339.04
280039	12/24/2013	BSN Sports	2,093.96
280071	12/31/2013	Paul Brothers, Inc.	123,308.61
280072	12/31/2013	Urban Forest Pro, LLC	17,230.00
		Capital Outlay - Bond - New/Redeveloped Neighborhood Parks	\$ 538,793.75
279965	12/19/2013	Silco Commercial Construction Inc.	3,721.21
		Capital Outlay - Bond - Retainage - Vista Brook Park	\$ 3,721.21
279700	12/05/2013	Carlson Testing, Inc.	3,954.50
279702	12/05/2013	Colf Construction, LLC	357,135.40
279703	12/05/2013	David Evans & Associates, Inc.	15,708.80
279838	12/16/2013	Carlson Testing, Inc.	2,017.75
279848	12/16/2013	Native Ecosystems NW, LLC	2,479.00
279855	12/16/2013	Pinnell Busch, Inc.	3,563.13
279963	12/19/2013	Colf Construction, LLC	10,367.36
279964	12/19/2013	Max Janasik	3,200.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
280038	12/24/2013	Brian C Jackson, Architect LLC	2,247.71
280040	12/24/2013	Carlson Testing, Inc.	2,536.80
280042	12/24/2013	David Evans & Associates, Inc.	1,730.01
280067	12/31/2013	Colf Construction, LLC	74,812.50
280070	12/31/2013	MacKay & Sposito, Inc.	2,993.52
		Capital Outlay - Bond - Trails/Linear Parks	\$ 482,746.48
P-Card	12/09/2013	Christenson Electric, Inc.	2,756.83
P-Card	12/10/2013	Platt Electric	2,968.19
		Capital Outlay - Building Improvements	\$ 5,725.02
279694	12/05/2013	Anderson Poolworks	35,854.00
279698	12/05/2013	Boiler & Combustion Service	17,600.00
279836	12/16/2013	Better Air Northwest	6,350.00
279854	12/16/2013	Peterson Structural Engineers, Inc.	1,148.00
280000	12/23/2013	Roof & Gutter Cleaning of Portland	5,449.00
280066	12/31/2013	Brandsen Hardwood Floors, Inc.	1,625.00
		Capital Outlay - Building Replacements	\$ 68,026.00
279860	12/16/2013	Western Wood Structures, Inc.	1,500.00
		Capital Outlay - Carryover Projects - Brookhaven Park Bridge	\$ 1,500.00
279837	12/16/2013	Brian C Jackson, Architect LLC	1,966.25
280047	12/24/2013	Reitmeier Mechanical	2,853.00
280048	12/24/2013	Renegade Sports Surfacing, Inc.	5,457.00
		Capital Outlay - Carryover Projects - East Tennis Air Structure	\$ 10,276.25
279840	12/16/2013	Compel Media, LLC	4,000.00
		Capital Outlay - Carryover Projects - Orientation Video	\$ 4,000.00
279886	12/16/2013	ABC Roofing Co. Inc.	4,000.00
		Capital Outlay - Information Services - Info Tech Improvement	\$ 4,000.00
279871	12/16/2013	Pacific Truck Colors, Inc	32,248.00
		Capital Outlay - Maintenance Operations - Fleet Capital Replacement	\$ 32,248.00
279704	12/05/2013	Greg Schroeder Enterprises, Inc.	80,135.00
279707	12/05/2013	Northwest Playground Equipment, Inc.	24,959.27
279845	12/16/2013	Kodiak Pacific Construction	33,643.82
280049	12/24/2013	Ticor Title Insurance Co.	2,350.00
P-Card	12/12/2013	Washington County	1,674.00
		Capital Outlay - Park & Trail Replacements	\$ 142,762.09
279708	12/05/2013	OR Dept of Environmental Quality	1,518.61
279845	12/16/2013	Kodiak Pacific Construction	32,950.51
279849	12/16/2013	Native Ecosystems NW, LLC	1,153.75
280034	12/24/2013	3J Consulting, Inc.	2,270.00
		Capital Outlay - SDC - Park Development/Improvement	\$ 37,892.87
P-Card	12/13/2013	Oregon Environmental Council	1,000.00
		Dues & Memberships	\$ 1,000.00
279721	12/05/2013	PGE	44,127.06
279932	12/16/2013	PGE	8,236.20
279981	12/24/2013	PGE	5,939.87
		Electricity	\$ 58,303.13

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
279920	12/16/2013	Standard Insurance Company	209,608.75
280074	12/31/2013	Moda Health Plan Inc Attn: Accounting	29,575.00
280077	12/31/2013	Kaiser Foundation Health Plan	220,011.58
280082	12/31/2013	Standard Insurance Company	32,242.41
280087	12/31/2013	UNUM Life Insurance-LTC	1,264.00
		Employee Benefits	\$ 492,701.74
279915	12/16/2013	Aetna/ING Life Insurance and Annuity Company	11,730.43
279918	12/16/2013	PacificSource Administrators, Inc.	8,564.05
279921	12/16/2013	Standard Insurance Company	31,675.41
279922	12/16/2013	Standard Insurance Company	3,226.64
280073	12/31/2013	Aetna/ING Life Insurance and Annuity Company	9,388.28
280079	12/31/2013	PacificSource Administrators, Inc.	9,613.05
280081	12/31/2013	Standard Insurance Co.	13,054.33
280083	12/31/2013	Standard Insurance Company	3,226.64
280086	12/31/2013	THPRD - Employee Assn.	8,280.52
		Employee Deductions	\$ 98,759.35
279861	12/16/2013	Marc Nelson Oil Products, Inc.	2,376.62
		Gas & Oil (Vehicles)	\$ 2,376.62
279720	12/05/2013	NW Natural	21,690.66
279980	12/24/2013	NW Natural	24,487.48
		Heat	\$ 46,178.14
279879	12/16/2013	Universal Whistles, LLC	1,062.00
280008	12/23/2013	Universal Whistles, LLC	4,387.00
		Instructional Services	\$ 5,449.00
279745	12/05/2013	Guaranteed Pest Control Service Co, Inc.	1,404.00
279873	12/16/2013	RMS Pump, Inc.	3,308.15
279896	12/16/2013	Christenson Electric, Inc.	1,218.26
280001	12/23/2013	Schulz-Clearwater Sanitation, Inc.	2,263.00
280051	12/27/2013	Boiler & Combustion Service	2,734.00
		Maintenance Services	\$ 10,927.41
279725	12/05/2013	Airgas Nor Pac, Inc.	2,798.80
279731	12/05/2013	Coastwide Laboratories	6,714.05
279734	12/05/2013	Country Green Turf Farms	2,094.88
279755	12/05/2013	ORCA Pacific, Inc.	1,493.95
279897	12/16/2013	Coastwide Laboratories	1,389.90
279904	12/16/2013	Fazio Brothers Sand & Gravel	1,319.76
279911	12/16/2013	Home Depot Credit Services	1,405.21
280012	12/23/2013	Airgas Nor Pac, Inc.	3,283.53
280021	12/23/2013	Coastwide Laboratories	3,036.18
280030	12/23/2013	Grainger	1,554.00
		Maintenance Supplies	\$ 25,090.26
P-Card	12/24/2013	Suncoast Identification Solutions	2,625.00
		Office Supplies	\$ 2,625.00
279775	12/05/2013	US Postal Service CMRS-PB	3,000.00
		Postage	\$ 3,000.00
279874	12/16/2013	Signature Graphics	18,315.00
279907	12/16/2013	GISI Marketing Group	1,800.00
		Printing & Publication	\$ 20,115.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
279739	12/05/2013	FCS Group - Redmond Town Center	1,035.00
279769	12/05/2013	Talbot, Korvola & Warwick, LLP	13,750.00
279875	12/16/2013	Smith Dawson & Andrews	3,000.00
279888	12/16/2013	AKS Engineering & Forestry, LLC	2,296.90
279891	12/16/2013	Beery, Elsnor & Hammond, LLP	11,410.70
279912	12/16/2013	Linda G. Laviolette	1,750.00
279950	12/19/2013	Washington County DLUT	3,000.00
		Professional Services	\$ 36,242.60
279729	12/05/2013	Capital One Commercial	2,000.06
279882	12/16/2013	Wilson Sporting Goods	2,826.24
279910	12/16/2013	Head/Penn Racquet Sports	1,525.50
280019	12/23/2013	Cascade Athletic Supply Co.	3,330.00
P-Card	12/11/2013	Shopkeep.com	3,550.00
		Program Supplies	\$ 13,231.80
279937	12/16/2013	Waste Management of Oregon	6,143.02
		Refuse Services	\$ 6,143.02
279732	12/05/2013	Colliers International USA, LLC	18,278.20
		Rental Houses	\$ 18,278.20
279865	12/16/2013	Northwest Techrep, Inc.	1,150.60
279880	12/16/2013	Washington County Health & Human Services	4,048.00
280025	12/23/2013	Edwards Enterprises	1,688.00
		Technical Services	\$ 6,886.60
279931	12/16/2013	Nextel Communications	2,614.91
279979	12/24/2013	Integra Telecom	4,261.49
		Telecommunications	\$ 6,876.40
279717	12/05/2013	City of Beaverton	2,402.43
279722	12/05/2013	Tualatin Valley Water District	12,365.00
279925	12/16/2013	City of Beaverton	7,626.04
279977	12/24/2013	Clean Water Services	2,273.03
279983	12/24/2013	Tualatin Valley Water District	1,868.86
		Water & Sewer	\$ 26,535.36
		Report Total	\$ 2,458,443.55

Tualatin Hills Park & Recreation District

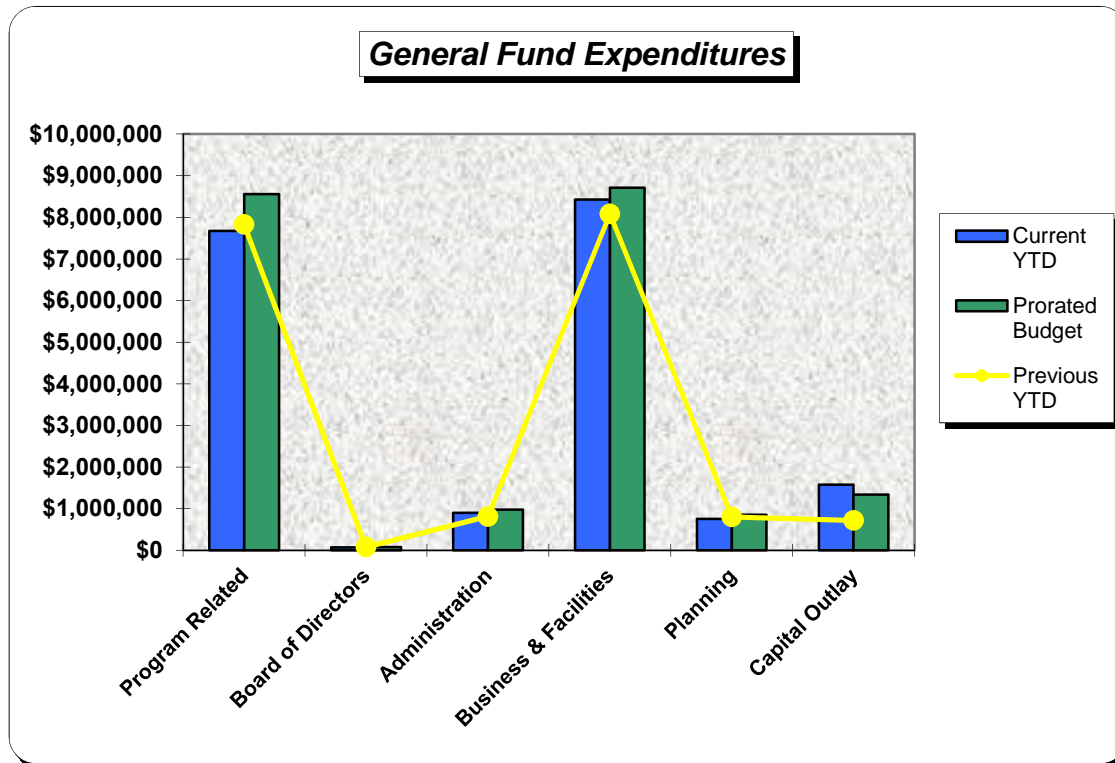
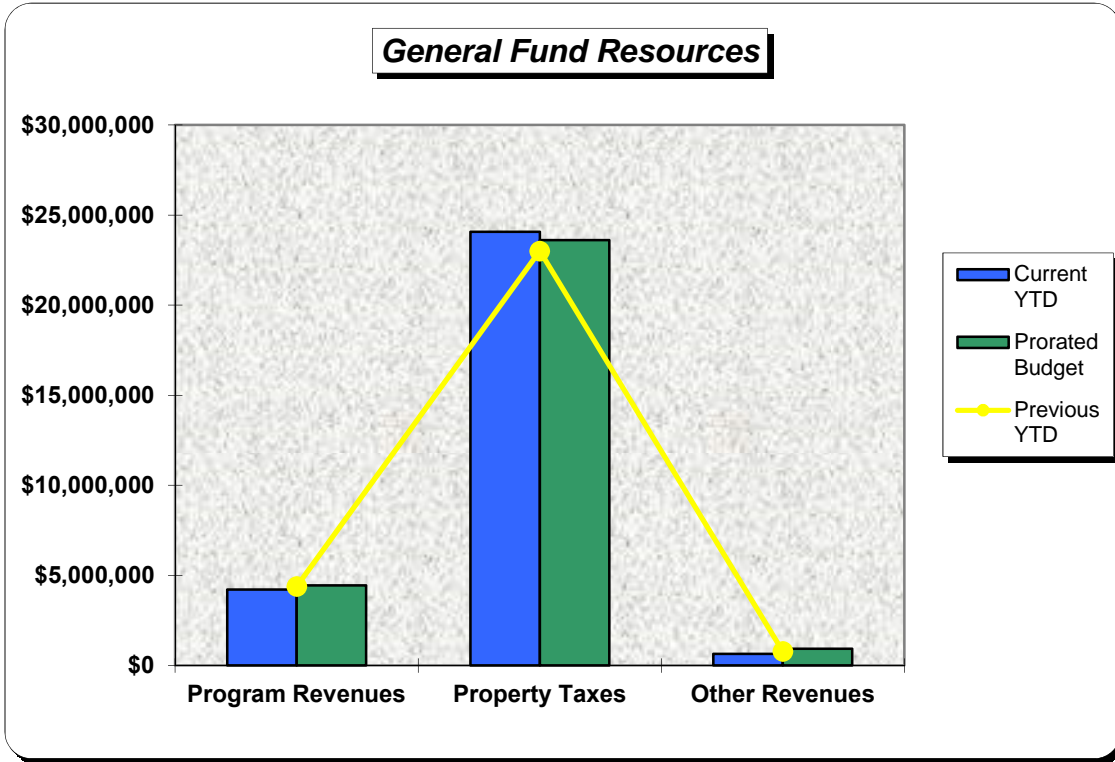
General Fund Financial Summary
December, 2013

	Current Month	Year to Date	Prorated Budget	% YTD to Prorated Budget	Full Fiscal Year Budget
Program Resources:					
Aquatic Centers	\$ 300,354	\$ 1,090,399	\$ 1,153,457	94.5%	\$ 2,523,977
Tennis Center	147,326	434,375	429,713	101.1%	938,238
Recreation Centers & Programs	466,754	2,048,986	2,282,047	89.8%	5,093,856
Sports Programs & Field Rentals	87,617	519,483	484,878	107.1%	1,171,202
Natural Resources	19,242	115,024	89,441	128.6%	290,394
Total Program Resources	1,021,293	4,208,267	4,439,537	94.8%	10,017,667
Other Resources:					
Property Taxes	193,770	24,072,472	23,619,821	101.9%	25,590,272
Interest Income	12,608	24,988	55,800	44.8%	120,000
Facility Rentals/Sponsorships	23,203	133,797	264,594	50.6%	422,000
Grants	23,965	167,225	167,225	100.0%	1,045,694
Miscellaneous Income	63,026	323,916	438,100	73.9%	1,002,518
Total Other Resources	316,572	24,722,398	24,545,540	100.7%	28,180,484
Total Resources	\$ 1,337,865	\$ 28,930,665	\$28,985,077	99.8%	\$38,198,151
Program Related Expenditures:					
Parks & Recreation Administration	30,405	282,987	332,688	85.1%	703,357
Aquatic Centers	264,543	1,933,077	2,096,805	92.2%	3,948,786
Tennis Center	85,728	536,899	518,113	103.6%	1,040,387
Recreation Centers	323,303	2,497,791	2,768,216	90.2%	4,908,184
Programs & Special Activities	98,160	884,304	1,139,551	77.6%	1,947,951
Athletic Center & Sports Programs	117,179	735,337	859,627	85.5%	1,747,209
Natural Resources & Trails	112,872	805,088	839,042	96.0%	1,664,766
Total Program Related Expenditures	1,032,190	7,675,483	8,554,042	89.7%	15,960,640
General Government Expenditures:					
Board of Directors	19,261	73,308	82,463	88.9%	2,301,620
Administration	141,575	905,102	975,429	92.8%	2,036,386
Business & Facilities	1,187,794	8,423,921	8,714,653	96.7%	16,987,628
Planning	126,523	757,578	858,791	88.2%	1,611,240
Capital Outlay	543,977	1,579,255	1,337,213	118.1%	4,934,365
Total Other Expenditures:	2,019,130	11,739,164	11,968,548	98.1%	27,871,239
Total Expenditures	\$ 3,051,320	\$ 19,414,647	\$20,522,590	94.6%	\$43,831,879
Revenues over (under) Expenditures	\$ (1,713,455)	\$ 9,516,018	\$ 8,462,487	112.4%	\$ (5,633,728)
Beginning Cash on Hand		6,040,520	5,633,728	107.2%	5,633,728
Ending Cash on Hand		\$ 15,556,538	\$14,096,215	110.4%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

December, 2013





MEMO

DATE: January 22, 2014
TO: Board of Directors
FROM: Doug Menke, General Manager
RE: Resolution Appointing District Budget Officer

Introduction

Staff requests Board of Directors approval of the resolution designating the Director of Business & Facilities as the District Budget Officer.

Background

Oregon Local Budget Law (ORS 294.331) requires that the governing body of each municipal corporation shall designate one person to serve as Budget Officer. The Budget Officer shall prepare or supervise the preparation of the budget document. The Budget Officer shall act under the direction of the executive officer of the municipal corporation.

The Budget Officer's responsibilities are included in the position of Director of Business & Facilities, and as such we are requesting that the Board of Directors take the action to formally designate this position as the District Budget Officer.

While this action has been historically taken by vote of Board members only at the first Budget Committee meeting each year, it is an action of the governing board and, therefore, more appropriately taken at a Regular Meeting of the Board of Directors. The action requested also makes this designation permanently so this designation will no longer be required on an annual basis.

Proposal Request

Staff requests Board of Directors approval of the attached resolution designating the Director of Business & Facilities as the District Budget Officer. Park District Legal Counsel prepared the attached resolution.

Action Requested

Board of Directors approval of Resolution 2014-03 designating the Director of Business & Facilities as the District's Budget Officer.

RESOLUTION NO. 2014-03
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**RESOLUTION DESIGNATING THE DIRECTOR OF BUSINESS & FACILITIES
AS THE DISTRICT'S BUDGET OFFICER**

WHEREAS, Local Budget Law and, specifically, ORS 294.331, requires that the governing body of each municipal corporation designate one person to serve as budget officer; and

WHEREAS, Local Budget Law does not require that the "budget officer" be a named individual, and nor does it require annual action by the governing body to designate a budget officer; and

WHEREAS, it has been the practice and policy of the District to designate the District's Director of Business & Facilities as its budget officer; and

WHEREAS, designating that the individual who holds the District position of "Director of Business & Facilities" as its "budget officer" provides efficiency, reliability and clarity to the budget process by avoiding the need to annually designate a specifically-named person to serve in that capacity.

NOW, THEREFORE, it is hereby resolved as follows:

Section 1. The individual who holds the title "Director of Business & Facilities" for the District shall also serve as the District's "budget officer" as that term is used in ORS 294.331.

Section 2. This resolution takes effect immediately upon adoption.

Approved and adopted on February 3, 2014 by the Board of Directors of the Tualatin Hills Park & Recreation District.

Joe Blowers
President

Bob Scott
Secretary

ATTEST:

Jessica Collins
Recording Secretary



MEMO

DATE: January 22, 2014
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director Business & Facilities

RE: Adventure Recreation Facility Due Diligence

Introduction

An Adventure Recreation Facility Due Diligence Team of THPRD staff was formed in July 2013 to fully investigate the feasibility of the Adventure Recreation Facility that was tentatively budgeted for build out and operation in the current fiscal year. The information in this report is being provided as an overview of the continued work performed by the due diligence team to date for review and discussion.

Background

At the November 4, 2013 Board meeting, members of the Adventure Recreation Facility due diligence team presented preliminary findings relative to the feasibility of a stand-alone Adventure Recreation Facility. Industry trends were examined, a local competitive analysis was performed and two task force groups were assembled to identify the desired activities of the 15-30 targeted age cohort. The two task force groups were divided into those under the age of 25 and those over the age of 25. Both groups were asked to name and prioritize desired activities.

Preliminary operating budgets and capital requirements were developed to support running a leased facility once it was determined that the Fanno Creek Service Center would not be a viable space. Three main amenities were examined:

- Indoor skate park
- Bouldering
- Recreational climbing/auto-belay system (obstacle course)

Financial projections for each amenity show reasonable paybacks; however, once the capital and overhead cost of the stand-alone leased facility was added, the payback period became longer than was considered financially viable.

Key Findings to Date

Based on feedback from the Board at the November 4, 2013 meeting, together with the goal of the due diligence team to perform more in-depth market research, the team has developed a list of key findings since last reporting to the Board:

- The 15-30 age cohort activities need to be supported by younger age groups to be independently financially sustainable.
- There is an investment risk for capital and lease commitments associated with a stand-alone facility.
- General Fund start-up funding would be necessary for the initial couple of years of operation of such a facility.

In addition, other findings included the recognition that the true targeted demographic for the obstacle course would be younger than the 15-30 age cohort and it is not clear whether or not this younger age could successfully coexist and thrive in the same site as the targeted age group without having a negative impact on the goal of attracting the targeted age group. It was also determined that the activities most preferred by the 15-30 age cohort, namely the skate park and bouldering feature, have the lowest net revenue of all of the amenities examined. These findings combined with the fact that the 15-30 age cohort prefers to engage in free activities and not commit to multiple-session programming have led to the conclusion that the Adventure Recreation Facility could not meet both goals of being financially feasible as a stand-alone enterprise operation, and enhance programming for the 15-30 age cohort.

Current Trends

In addition to examining the possible operations of an Adventure Recreation Facility, the task force also studied the current trends in recreation, as reported in the “2013 Sports, Fitness and Leisure Activities Topline Participation Report,” and identified the following significant trends:

- Most popular activities among the Generation Y also called Millennials (those with birthdays beginning in the early 1980s to the early 2000s) population are individual sports, outdoor sports and fitness sports.
 - Individual sports typically include swimming, running/jogging, triathlons, adventure racing and themed runs (e.g., color runs, Tough Mudders, Warrior Dash).
 - Fitness sports typically include yoga, boot camp, CrossFit, core training, strength training, Zumba and dance classes.
 - Outdoor sports typically include hiking, canoeing, kayaking and games or sports. Outdoor activities also can include high-adventure programs such as overnight camping trips.
- Interest for these age groups in accountability through technology using downloadable health apps that are fitness based is growing.
- According to this report, both skateboarding and rock climbing are on a slight downward trend, -5.8% and -0.7% respectively from 2011 to 2012; however, other sources report an increase in both of these activities making decisions difficult due to conflicting data.

Currently, the population served by THPRD does not have access to an indoor skate park. Skate park market trends show a need for a combination of street features, allowing for flow (push parks), and easily changeable features. Foam training pits are on the increase as the industry develops operating standards.

Indoor Rock Climbing has two major focuses: 1) sport climbing that involves a partner or an automatic belay system and 2) bouldering. Bouldering is unique as it does not require a partner, nor is it gear dependent. Current trends in bouldering are for higher walls to climb. Other activity trends were also examined such as racquet sports: squash participation increased 16.4% from 2011-2012, racquetball increased 0.6% in the same period and table tennis increased 1.3% as well.

New Direction

The key findings together with the current trends led the task force to consider whether the 15-30 age cohort is truly being underserved by THPRD and if so what activities could THPRD offer to this demographic within our existing facilities. Also considered was whether we should split the target demographic group into two smaller age cohorts: 15-20 and 21-30 in order to investigate activities better suited for each separate age group. Also discussed was whether or

not splitting activities offered among several sites would allow for youth-oriented activities (such as an obstacle course) at one site to subsidize activities for the older group (21-30) at a different site.

In answer to the question about whether this age group is currently being underserved, an analysis of total enrollments in THPRD registration programs for the fiscal year 2013/14 was performed. The results are shown in Table 1 below.

TABLE 1

THPRD Age Cohorts as Percent of Population Compared to Enrollment in Registration Programs as Percent of Total Program Enrollments		
	% Population Census¹	THPRD Enrollments by Age Cohort (excluding affiliates)
Age Cohort		
0 - 14	20.7%	79.4%
15 - 19	6.1%	1.2%
20 - 24	6.0%	0.3%
25 - 29	8.3%	0.6%
30 - 39	16.0%	2.7%
40 - 49	14.7%	3.9%
50 - 59	13.4%	3.3%
60 - 69	8.3%	4.5%
>70	6.8%	4.1%
¹ Percent of total THPRD population by age cohort per the 2012 PSU Demographic Report		

Also analyzed was the percent of drop-in participation by age cohort for the same period as shown in Table 2.

TABLE 2

THPRD Age Demographics as Percent of Population Compared to Participation in Drop-in Programs as Percent of Total Drop-in Participation		
	% Population Census¹	THPRD Drop-in by Age Cohort (excluding affiliates)
Age Cohort		
0 - 14	20.7%	23.0%
15 - 19	6.1%	6.3%
20 - 24	6.0%	1.8%
25 - 29	8.3%	2.6%
30 - 39	16.0%	9.3%
40 - 49	14.7%	12.0%
50 - 59	13.4%	14.6%
60 - 69	8.3%	16.3%
>70	6.8%	14.1%
¹ Percent of total THPRD population by age cohort per the 2012 PSU Demographic Report		

Both tables clearly show that as a percent of THPRD population, the 15-30 age cohort appears to be underrepresented, especially the 20-29 age cohort.

Based on the key findings and the percent of the population served analysis, the due diligence team identified a number of strategies to better serve the 15-30 age cohort:

- Repurpose current THPRD facilities:
 - Create teen center(s) at existing THPRD facilities during underutilized times or through partnerships with churches or schools
 - Enclose current facility courtyards to create space for possible adventure recreation elements (e.g., bouldering unit, skate spot)
 - Create squash/racquetball courts where possible
 - Cover the HMT Complex skate park to provide year-round availability for users
- Create flexible space locations within the District in order to keep up with current activity trends
- Offer trendy programs while they are desirable (e.g., CrossFit training, triathlon training, bouldering with overnight camping) with an understanding that they would be phased out when the trend passes
- Consider the creation of social events that may involve alcohol (e.g., painting and wine tasting, beer-making classes)
- Explore the concept of single-day social programming versus term programming (e.g., one-day cooking classes, other one-day workshops)
- Consider the use of public-private partnerships for service delivery where private enterprises run certain programs for THPRD using THPRD facilities

Revenue Potential

Revenue potential for possible amenity inclusion in existing THPRD facilities was evaluated for the components originally considered for the stand-alone Adventure Recreation Facility: skate park, bouldering and obstacle course. Projected paybacks for each amenity are shown in Table 3 below. These numbers assume that all overhead expenditures are sunk costs. Numbers shown are for direct costs only.

TABLE 3

Capital Investment Payback by Amenity						
Amenity	Gross Revenue	Expenditures* (Excluding FT staff and OH)	Net Revenue before FT staff and OH	Capital Investment	Payback In years	Square Feet Assumption
Obstacle Course ¹	241,631.00	159,863.00	81,768.00	503,481.00	6.16	3,000
Skate Park ²	173,426.00	120,622.00	52,804.00	316,368.00	5.99	12,000
Bouldering ²	60,961.00	52,046.00	8,915.00	52,865.00	5.93	6,000
Total	476,018.00	332,531.00	143,487.00	872,714.00	6.08	

Note: Assumes amenity would be housed in an existing facility which would not be possible for a skate park. FT staff costs considered sunk costs.

1. Assumes two times the current THPRD drop-in fee rate.
 2. Assumes drop-in fee aligned with current THPRD drop-in rates. Due to the unique nature of these amenities it may be possible to charge a higher drop-in rate.

* Expenditures include PT staff (instructors & monitoring) and supplies.

As seen in Table 3, there is revenue potential in adding adventure recreation components to existing THPRD facilities. The team recognizes that additional payback analysis still needs to be performed for the other potential program offerings suggested above (e.g., teen centers, adding adventure recreation components to existing facilities, retrofitting existing space for court sports).

Questions to be Resolved

In performing the due diligence work to date, several critical questions have arisen requiring discussion and feedback from the Board:

- Can THPRD repurpose existing facilities knowing there may be patron resistance?
- Can THPRD invest District capital for the acquisition and installation of amenities, or for the expansion of existing facilities to create space for these amenities? Would it be feasible to use SDC funds for this purpose?
- If an existing THPRD facility is used to house new adventure recreation amenities should the operating costs be funded through the General Fund or stay as an enterprise fund?
- Can THPRD consider expanding alcohol-related programs/events?
- Should we be looking at two separate age cohorts for targeting activities: 15-20, 21-30 or one 15-30?
- Is it preferable to pursue activities for the 15-30 age cohort or pursue more profitable activities geared toward a younger demographic (e.g., recreational climbing/auto-belay system) or both?

Next Steps

In order to continue exploring how to best serve the 15-30 age cohort, the due diligence team will need to examine the following items:

- Cost all potential activity options to determine which, if any, provide a reasonable payback.
- Identify the barriers as to why the 15-30 cohort is not participating in greater numbers in our current programming.
- Continue to research how to modify existing or add new programming using existing space to attract the 15-30 age cohort.
- Identify specific locations within existing facilities and the programs or services that might be impacted.
- Several smaller recommendations will be presented to the Board over the near term for discussion about possible programming changes, reuse of current space and viable placement for possible components that serve the 15-30 age cohort.

Proposal Request

At the February 3, 2014 Board meeting, members of the Adventure Recreation Facility due diligence team will present additional key findings to date. Based on these findings, they will also report current trends, proposed new direction for study and questions for discussion with the Board.

Action Requested

No action is required from the Board of Directors at this time. This information has been presented for discussion and comment purposes only.



MEMO

DATE: January 24, 2014
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: General Manager's Report for February 3, 2014

THPRD Online Communications

The District's online communications tools continue to grow in popularity. The website recorded 816,320 hits in calendar year 2013, an 11% increase over 2012's 740,074. The monthly electronic newsletter, "Tualatin Hills Today," finished the year with 12,470 recipients, up 13% from year-end 2012. The total number of "likes" on the District's Facebook pages rose to 10,117, which is 58% higher than the 6,402 mark at year-end 2012. And the District's Twitter account showed nearly 2,300 followers, up 19% in the 12-month period.

Bond Oversight Committee Fourth Annual Report

The printed version of the Parks Bond Citizen Oversight Committee's fourth annual report has been distributed to key community stakeholders throughout the Beaverton area. It has also been posted to the THPRD website. In addition, copies have been made available to Park District centers, local libraries, and certain other community sites. Copies of the report will be provided at the Board's places at the Board meeting.

Bond Oversight Committee Applications

In April, six Parks Bond Citizen Oversight Committee members' terms will be expiring. Applications are currently being accepted from the public in order to fill these vacancies, with consideration of appointments proposed for your March 3, 2014 Regular Board meeting. A current Oversight Committee roster is attached for your reference.

Westside Economic Alliance/Washington County Visitors Association Sports Summit

On Monday, January 27, the Westside Economic Alliance and the Washington County Visitors Association hosted a Sports Summit Lunch Forum. Board member Bob Scott attended. The purpose of the Forum was to discuss and gain insight into how sports impact our region and community, including the economic and social impact. I was asked to serve on a panel discussing this topic and was joined by Drew Mahalic, CEO of the Oregon Sports Authority, and W.L. Wombacher, General Manager of the Hillsboro Hops. The event was moderated by Katy Brown, Comcast NW and formally of KATU 2 Sports. Following the panel discussion, the audience of 150 was invited to ask questions.

After the Sports Summit concluded, Olympic Diver Greg Louganis made an appearance at the Tualatin Hills Aquatic Center. He spoke to over 200 members of the Tualatin Hills Swim, Water Polo and Dive Clubs about his experiences as an Olympian. He was very inspirational for the young athletes. Following his appearance, he signed autographs in the Dryland training room. The visit was coordinated with the Washington County Visitors Association.

Alaska/Horizon Airlines In-flight Magazine

The Fanno Creek Trail was recently featured in the Alaska/Horizon Airlines in-flight magazine. The article, *Green Corridors*, featured various communities' greenways that are used for recreation and conservation. Copies of the magazine will be provided at the Board's places at the Board meeting.

Board of Directors/Budget Committee Meeting Schedule

The following dates have been proposed for the Board of Directors and Budget Committee meeting schedule over the next few months:

- Mid-Year Budget Review Meeting – Monday, February 24, 2014
- March Regular Board Meeting – Monday, March 3, 2014
- April Regular Board Meeting – Monday, April 14, 2014
- Budget Committee Work Session – Monday, April 21, 2014
- May Regular Board Meeting – Monday, May 5, 2014



Tualatin Hills Park & Recreation District Parks Bond Citizen Oversight Committee

Updated: April 3, 2013

<i>Committee Member</i>	<i>Term Expires</i>
Frank Angelo	April 2015
Wink Brooks	April 2014
Rob Drake	April 2015
Boyd Leonard	April 2015
Kahler Martinson	April 2014
Rob Massar	April 2015
Matthew McKean	April 2015
Anthony Mills	April 2014
Stephen Pearson	April 2014
Jack Platten	April 2014
Sue Rimkeit	April 2014
Marc San Soucie, Chair	April 2015
<i>Ex-Officio Member</i>	
Bob Scott Board of Directors	N/A
Keith Hobson Director of Business & Facilities	N/A
Hal Bergsma Director of Planning	N/A



MEMO

DATE: January 24, 2014
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning
 Keith Hobson, Director of Business & Facilities

RE: **System Development Charge Fund Five-Year Capital Improvement Program**

Introduction

Staff is submitting a System Development Charge (SDC) fund project list for Board approval as an updated five-year Capital Improvement Program (CIP). This list revises and updates a project list adopted by the Board in April 2012. Staff is not requesting SDC funding for any of the projects at this time, but will use this list in preparing the proposed FY 2014/15 budget.

Background and Analysis

At the April 2012 Board of Directors meeting, staff provided an update to the prior five-year CIP which was last approved in November 2007. Projects were selected for the SDC based on a variety of factors, including:

- Consistency with Comprehensive Plan goals and objectives;
- Community support;
- Operating cost impacts;
- Operational needs;
- Ability to leverage SDC expenditures with outside public or private funding sources; and
- Completion of past projects that have been partially completed by phasing.

In prior CIP approvals, staff has worked with the Board of Directors to identify specific projects and prioritize them for funding. In the new CIP update, staff proposes a modified approach. Rather than identify specific sites for planning or development, general categories are proposed as placeholders on the SDC CIP list. This strategy will enable the District to respond to changing needs and community desires and fund individual sites through the annual budget process, without having to revisit or be constrained by the five-year CIP. Listing categories rather than specific sites also allows the District to identify for future funding the as-yet-unspecified projects that will be determined through upcoming functional plans for parks and trails; a more detailed SDC project prioritization and schedule will be brought to the Board of Directors after Board adoption of these functional plans. This allows us to keep the SDC CIP stated at the broad categories, but still provides the detail that the Board is requesting.

Staff also proposes to create an unsorted list, broken into two sections: those projects that can reasonably be expected to be funded within five years given projected SDC resources; and the projects that will likely be funded beyond the next five years. The projects on the list “below the

line” could potentially be funded before projects on the proposed five-year CIP list if those CIP projects were not deemed feasible during a given budget year.

The primary reason for this change is that the process of prioritizing each and every project took a great deal of staff time and Board time and the prioritization became outdated very quickly as opportunities and needs changed. As a specific example, the number one ranked project from the last CIP update has not been funded yet, while other projects on the list have. Having an unprioritized list will provide flexibility to adapt annually to needs and opportunities that cannot be anticipated at this time.

Description of Changes to the 2012 Five-year CIP List

Several modifications were made to the existing CIP list to reflect updated conditions and the change from identifying specific projects to listing general categories of projects. The changes are described in detail below:

Added Projects/Categories	
Grant Match (Small) for Neighborhood/Community Park Amenities	New category to provide matching funds for potential grant funding sources.
Grant Match for Trail Projects	New category to provide matching funds for potential grant funding sources.
Grant Match (Large) for Neighborhood/Community Park Amenities	New category to provide matching funds for potential grant funding sources.
Land Acquisition	New category to address potential land acquisitions outside of the North Bethany area.
New Neighborhood Parks Master Plan	New category to address master planning priorities defined through the Parks Functional Plan process.
New Neighborhood Parks Development	New category to address master planning priorities defined through the Parks Functional Plan process.
Natural Areas Master Plans	New category to address master planning priorities defined through the Natural Resources Functional Plan process.
Regional and Community Trail Capacity and Functionality Improvements	New category to address segments of existing regional and community trails that need to be widened or otherwise enhanced to meet regional trail standards.
Minor building enhancements/expansions	New category to address building projects that expand capacity or create new program opportunities.
Deleted Projects	
Waterhouse Trail segment on Bronson Road west of Bethany Boulevard	Currently under construction as part of Washington County’s project to improve Bethany Boulevard.
Nature Park recycled plastic patio outside Robin’s Nest	A very small scale project that can be completed without using SDCs.

Ben Graf Greenway trail connection	Funded and initial planning work is underway.
Dog Park at Hart Meadows	Dropped from consideration due to neighborhood opposition.
Fanno Creek Trail crossing at Hall Boulevard	An at-grade signalized crossing was installed at this location through a partnership with the city of Beaverton. The signal was activated in January 2014.
PCC Dog Park	Project completed in summer 2013.
JQAY House Renovation	Fundraising responsibility for this project has been assigned to the associated Friends Group .
Garden Home Recreation Center Expansion	Based on the Aging Facilities Study, this project is not economically viable given the age and condition of the building.
Camp Rivendale Phase 4 – Lodge	No longer deemed to be a needed project.
Raleigh Swim Center Season Pool Cover	Project has historically faced strong neighborhood opposition, and needs significant review of operational impacts before being considered for capital funding.
<i>Modified Projects</i>	
Cobb property master plan	Removed in favor of new category titled “New Neighborhood Parks Master Plan.”
Master Plan Laidlaw/Saltzman park site	Removed in favor of new category titled “New Neighborhood Parks Master Plan.”
Master Plan Tenax Woods Natural Area	Removed in favor of new category titled “Natural Areas Master Plans.”
Master Plan SW Quadrant Community Center Site	Modified title of project to “SW Quadrant Community Center Site Feasibility Analysis.” The District now owns two potential sites for the future community center – one on 185 th Avenue near Blanton Street and another on Farmington Road at 182 nd Avenue. This project would evaluate both sites and determine which location is more appropriate for the community center.
Play structure at north end of HMT campus	Removed in favor of new category titled “Grant Match (Small) for Neighborhood/Community Park Amenities.”

Proposal Request

Staff requests that the Board of Directors approve the attached project list as the updated SDC five-year CIP.

Based on monitoring of projected SDC Cash Flow through FY 2017/18, staff has projected SDC funds available for new project commitments of between \$11 million and \$18.5 million during the five-year period of the CIP.

The SDC five-year CIP provides guidance in making project commitments through the annual budget process. The list is not intended to be considered a sequential list of projects to be funded, however, since other factors may impact the year in which a project commitment is made. Staff anticipates using the attached list in the proposed FY 2014/2015 budget for presentation to the Budget Committee later this spring, and, therefore, requests its approval at the February 2014 meeting.

Benefits of Proposal

Updating the SDC CIP at this time reflects the numerous projects in the last CIP that have since been completed, either through SDC, Bond or grant funding. While there is not a significant amount of SDC resources at this time, the five-year CIP enables the District to plan ahead on how to allocate the funding in future years. This update will also become the basis for the capital program after completion of the Bond capital program.

Potential Downside of Proposal

There is no identifiable downside to this proposal. The SDC CIP is a planning tool only and actual project expenditures in future years will be subject to the budget and purchasing approval processes.

Action Requested

Board of Directors approval of the project list for the SDC five-year Capital Improvement Program.



Tualatin Hills Park & Recreation District
SYSTEM DEVELOPMENT CHARGE FUND
PROJECTS LIST
Proposed Five-year CIP, February 2014

Project or Item Description	Quantity	Unit Cost		Total Cost	
		Low Estimate	High Estimate	Low Estimate	High Estimate
Estimated Reserve Available for Expenditure through FY 2017/18				\$ 11,000,000	\$ 18,500,000
5-Year CIP List					
Grant Match (Small) for Neighborhood/Community Park Amenities	3	\$ 50,000	\$ 100,000	\$ 150,000	\$ 300,000
Grant Match for Trail Projects	2	\$ 150,000	\$ 500,000	\$ 300,000	\$ 1,000,000
Grant Match (Large) for Neighborhood/Community Park Amenities	1	\$ 100,000	\$ 500,000	\$ 100,000	\$ 500,000
Land Acquisition	1	\$ 1,000,000	\$ 1,500,000	\$ 1,000,000	\$ 1,500,000
Convert 1 natural field to synthetic turf field with lights	1	\$ 1,725,000	\$ 2,300,000	\$ 1,725,000	\$ 2,300,000
North Bethany parks and trails acquisition	1	\$ 2,000,000	\$ 6,000,000	\$ 2,000,000	\$ 6,000,000
New Neighborhood Parks Master Plan	3	\$ 75,000	\$ 150,000	\$ 225,000	\$ 450,000
New Neighborhood Parks Development	2	\$ 1,000,000	\$ 2,000,000	\$ 2,000,000	\$ 4,000,000
Natural Areas Master Plans	2	\$ 50,000	\$ 150,000	\$ 100,000	\$ 300,000
SW Quadrant Community Center Site Feasibility Analysis	1	\$ 40,000	\$ 80,000	\$ 40,000	\$ 80,000
Regional and Community Trail Capacity and Functionality Improvements	1	\$ 1,000,000	\$ 1,500,000	\$ 1,000,000	\$ 1,500,000
Winkelman Park Completion (Phase 3)	1	\$ 1,825,000	\$ 2,175,000	\$ 1,825,000	\$ 2,175,000
Minor building enhancements/expansions	1	\$ 200,000	\$ 600,000	\$ 200,000	\$ 600,000
Sub-total for 5-year CIP List				\$ 10,665,000	\$ 20,705,000
Other SDC CIP Projects					
Complete the Cedar Mill Community Trail by Foege Park (including an overlook of the pond)	1	\$ 500,000	\$ 700,000	\$ 500,000	\$ 700,000
Land Acquisition	3	\$ 1,000,000	\$ 1,500,000	\$ 3,000,000	\$ 4,500,000
New Neighborhood Parks Master Plan	4	\$ 75,000	\$ 150,000	\$ 300,000	\$ 600,000
Mt Williams Community Park Development	1	\$ 2,100,000	\$ 3,825,000	\$ 2,100,000	\$ 3,825,000
HMT Parking Lot Study Improvements Design	1	\$ 800,000	\$ 1,125,000	\$ 800,000	\$ 1,125,000
Convert 1 natural field to synthetic turf field with lights	1	\$ 1,725,000	\$ 2,300,000	\$ 1,725,000	\$ 2,300,000
New Neighborhood Parks Development	6	\$ 1,000,000	\$ 2,000,000	\$ 6,000,000	\$ 12,000,000
NE (Teufel) Community Park Master Plan	1	\$ 95,000	\$ 150,000	\$ 95,000	\$ 150,000
NE (Teufel) Community Park Development	1	\$ 6,000,000	\$ 10,000,000	\$ 6,000,000	\$ 10,000,000
Grant Match (Small) for Neighborhood/Community Park Amenities	3	\$ 50,000	\$ 250,000	\$ 150,000	\$ 750,000
Grant Match for Trail Projects	3	\$ 100,000	\$ 400,000	\$ 300,000	\$ 1,200,000
Grant Match (Large) for Neighborhood/Community Park Amenities	3	\$ 100,000	\$ 500,000	\$ 300,000	\$ 1,500,000
Regional and Community Trail Capacity and Functionality Improvements	1	\$ 1,000,000	\$ 1,500,000	\$ 1,000,000	\$ 1,500,000
Natural Areas Master Plans	5	\$ 50,000	\$ 150,000	\$ 250,000	\$ 750,000
Minor building enhancements/expansions	3	\$ 200,000	\$ 600,000	\$ 600,000	\$ 1,800,000
Total All Listed Projects				\$ 33,785,000	\$ 63,405,000



Management Report to the Board February 3, 2014

Communications & Outreach

Bob Wayt, Director of Communications & Outreach

1. THPRD became totally smoke-free on February 1. As part of the public education process, stickers were applied to hundreds of rules signs throughout the district. This was much more cost-effective than replacing the signs. Employees from Maintenance Operations, Natural Resources and Security applied the stickers as they moved throughout the Park District.
2. Spring registration starts March 1. As usual, THPRD will use a variety of communications tools to inform the public, including direct mail, website, social media, e-newsletter, ads and other tools.

Community Partnerships

Geoff Roach, Director of Community Partnerships

1. Overview: Access for All Initiative, SW Quadrant Community Park planned in Aloha and Champions Too Field progress. Project readiness continues to mature. David Evans and Associates (DEA), planning the THPRD project, is now engaged in preparing necessary visual materials.

Status and Developments (January 2014/February 2014):

- Campaign Developments:
 - Recruiting Champions Council extends through January.
 - Foundation research and preliminary strategy is in place.
- Project Readiness: David Evans and Associates is preparing renderings reflecting the uses of private investment opportunities in the park.
- Budgeting capital and program investments offerings to present for private sector funding is wrapping up.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. Our recent closures have gone well. Beaverton is back up to full programming following the three-month closure this fall. Our guests are pleased with how the facility is looking with the bright pool, painted white ceiling, and windows on the south wall. The Harman Swim Center closure over winter break to replace the concrete pads under the main circulation pump and the diving board also went well.
2. The High School Swim Team season is quickly coming to a close. The Metro High School District Swim Meet will be held at the Aquatic Center on February 14 and 15.

Maintenance

Dave Chrisman, Superintendent of Maintenance Operations

1. Building and Pool Maintenance staff have been participating in site tours designed to review, discuss and verify standards for evaluating asset conditions. The goal is to build a standards manual that captures and clarifies the process on a consistent basis throughout the District. By participating in the tours, front line building and pools staff are exposed to changing conditions that require consistent rating criteria. The process and exercise is similar to the successful effort recently implemented in the Parks Department. It is important that front line staff actively participate and contribute to the process since they are most familiar with the changing conditions, critical measures, and ultimately responsible for the asset inventory at each site.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Planting Season. Due to cool weather and rain, winter is a good time for planting native vegetation. About 50,000 trees and shrubs are scheduled for installation over the next month.
2. Summer Program Planning. Interpretive Center staff are putting the final touches on summer programming. They are particularly excited about a joint summer camp with the Athletic Center titled Animal Olympics.

Planning & Development

Steve Gulgren, Superintendent of Planning & Development

1. Ben Graf Trail Update: The project is proceeding on schedule and is in the Construction Document phase. Washington County Land Use approval was received in mid-January. Staff anticipates submitting for Site Development permits in February. Pending permit approvals, staff still anticipates bidding the project in the spring of 2014 for a summer/fall 2014 construction period.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. Staff is gathering information to submit a nomination for the 2014 Cameron Award through the Vision Action Network of Washington County for the collaboration between THPRD and the Beaverton School District.
2. The Tennis Center air structure replacement project is nearing completion. Arizon's technician has completed the majority of the punch list items. The four remaining punch list items will be completed in the spring.
3. Volunteers and Special Events staff has been busy completing background checks and I.D. badges for volunteer coaches. Staff has been working with program staff leads planning the Leaders In Training Experience program for this summer's camp programs. Staff is beginning planning for this summer's Concert and Theater In The Park Series.

Recreation

Eric Owens, Superintendent of Recreation

1. Conestoga Recreation & Aquatic Center held an Open House on January 12 and 13 at Fanno Farmhouse for parents looking to enroll their children in a safe and active preschool program for the 2014/15 school year. Fanno Farmers is a fun, educational preschool program led by passionate, caring instructors eager to help children engage, explore and become prepared for kindergarten in the Beaverton School District.
2. Garden Home Recreation Center has sold approximately 60 more frequent user passes from July through December 2013 compared to 2012. This is a 20% increase in frequent user pass revenue for the six-month period of time. In addition, the after school program has seen growth in participation from September-December 2013 compared to 2012. The seven no-school days offered in fall saw an increase of 50% in attendance.
3. During the recent partial closure at Cedar Hills Recreation Center, a number of projects were completed to improve the facility and provide safer access: installation of new basketball backboards; re-finish gym floor; and new tile and/or carpets in rooms D, C1, and C2. Also, an accessible ramp at the south end of the back parking lot has been re-graded to provide safer access.

Security Operations

Mike Janin, Superintendent of Security Operations

1. Park Patrol's computer program, which was designed and implemented in July 2013 to collect daily stats, has turned out to be quite a success. Of the 37 categories or events that are monitored daily and entered into the program, staff is able to check the activity on a daily, weekly or monthly basis quickly. The following statistics are from the period of July 1 through December 31, 2013: Exclusions – 227; general rule violation (verbal warning) – 257; suspicious person - 1,289; patron assist (they call us to a park and we provide info or help) - 198. Park Patrol responded 423 times to parks, trails or recreation centers at the request of our staff. If staff searches the program by “Incident Type” for example, filters by “dog off leash,” staff would be able to see which parks have the most violators and adjust patrols accordingly.

Sports

Scott Brucker, Superintendent of Sports

1. Fields: 2014 Tournaments have been scheduled and assigned field use, communication with the requestors and any adjustments have been made. Allocation meetings for Spring 2014 field use are in process. New multi-use fields, AM Kennedy and Barsotti, should be ready for use in Fall 2014.
2. Sports Leagues: All THPRD youth and adult basketball leagues are in-season and playing games.
3. Athletic Fields Functional Plan: Sports staff has begun data collection for the Athletic Fields Functional Plan scheduled for FY 2014/15.

Business Services

Cathy Brucker, Finance Manager
Nancy Hartman-Noye, Human Resources Manager
Mark Hokkanen, Risk and Contract Manager
Ann Mackiernan, Operations Analysis Manager
Phil Young, Information Services Manager

1. The Risk & Contract Management Department has been reviewing a request from AT&T Wireless to co-locate telecommunication equipment within an existing PGE transmission tower located on the Westside Linear Park near Hart Meadows Park. Staff has completed the procedures within Operational Policy 2.05.02, Telecommunication Equipment on District Property, except for the public meeting which is scheduled for February 13. At this time, staff does not foresee any impacts to the property or the community by co-locating a second carrier at this site. A final recommendation will be on the Board of Director's March 3 meeting agenda. To date, THPRD has 25 lease agreements with telecommunication carriers, with annual revenues of \$235,000.
2. The Leadership Academy remains popular. Participants in Tier III, session II, completed their case study work in support of THPRD goals and presented their final projects and implementation plans to the Management Team on January 22. Tier IV, a consultant-led attribute development program, is also currently underway. Participants met with their executive coach, reviewed the results of their 360-degree assessments, and created individual development plans during the month of January. Enrollment for Tier II, session III, began in January and is expected to reach the class maximum; course work will begin in April. The next Tier I enrollment will take place in August.
3. As part of the continuing effort to make the Fanno Creek Service Center server room the District's hub of computer operations, the Information Services Department has completed the installation of the fire suppression system for the server room. When combined with the back-up generator previously installed, this completes the capital improvements for the Center's server room for the 2013/14 fiscal year.
4. THPRD's Wellness Committee is kicking off the New Year with a great incentive to "get lean in 14." The committee is hosting THPRD's second "Biggest Loser" contest for employees, which began January 4 and will continue for three months. Entry is free and completely voluntary. Prizes will be awarded to the six participants who lose the largest percentage of their body weight during the duration of the contest. Forty-eight full-time and regular part-time employees are participating.
5. THPRD was notified via email from the Go Ape organization that they are no longer interested in pursuing a ropes course on the HMT Recreation Complex due to the proximity to houses and existing facilities and the constraints they put on the design and operation.

**Quarterly Grant Report
FY 2012/13 & FY 2013/14**

Potential Funding Source	Coordinator	Amount Requested	Purpose	Date Submitted	Due Date	Decision Date	Outcome	Comments
ArtPlace America	Bruce Barbarasch	\$198,000	Art & artist workshops for Nature Revealed Project	12/13/2013	12/13/2013	2/14/2014		
ODOT ConnectOregon V	Brad Hauschild	\$600,000	Waterhouse Trail #4 - construction	11/22/2013	11/25/2013	August, 2014		
WCVA Tourism Grant	Bruce Barbarasch	\$45,000	Discovering Nature through Art	8/26/2013		Spring, 2014		Asked to revise, will wait to resubmit
Oregon Parks & Rec Dept Local Government Grant	Brad Hauschild	\$72,000	Barsotti Park Improvements	4/10/2013	4/12/2013	7/17/2013	Awarded	
Metro Regional Flexible Fund Allocation	Brad Hauschild	\$800,000	Planning and design for Beaverton Creek Trail Crescent Connection	3/15/2013	3/15/2013	9/30/2013	Awarded	
Hoover Family Foundation	Lisa Novak	\$3,000	Camp Rivendale Swimming Program	2/14/2013	3/1/2013	N/A	Awarded	
Juan Young Trust	Lisa Novak	\$4,000	Family Assistance for Camp Rivendale	2/7/2013	3/1/2013	N/A	Awarded	
NRPA Grow Your Park Grant	Lisa Novak	\$5,000	Community Garden Development	1/18/2013	2/6/2013	N/A	Denied	
National Endowment for the Arts	Bruce Barbarasch	\$150,000	Expand Nature Explorer Station Art/Bond Project	1/7/2013	1/14/2013	9/1/2013	Denied	
Metro's Nature in Neighborhoods Capital Grant	Bruce Barbarasch	\$192,000	Explorer Station Network/Nature Revealed	Jan-13	1/28/2013	5/1/2013	Denied	

* New information is highlighted.

Potential Funding Source	Coordinator	Amount Requested	Purpose	Date Submitted	Due Date	Decision Date	Outcome	Comments
NRPA - Green Parks Green Kids	Kristin Atman	\$7,000	Environmental Education School Field Trips	Jan-13	1/25/2013	2/8/2013	Denied	
Fiskars Orange Thumb	Lisa Novak	\$3,500	Construction of a New Community Garden	12/3/2012	12/15/2012	2/1/2013	Denied	
Oregon Parks & Rec Dept Recreational Trails Program	Brad Hauschild	\$100,000	North Bethany Trail	Jan-13	1/19/2013	Mid June	N/A	Application withdrawn/project suspended. Probability of award was low
ODOT State Transportation Improvement Program	Brad Hauschild	\$3,333,674	Beaverton Creek Trail Crecent Connection - design, engineering, permitting, construction	Nov-12	11/27/2012	11/19/2014	Denied	Project did not make 150% list
ODOT State Transportation Improvement Program	Brad Hauschild	\$4,300,428	Westside Trail Segments #12-#14 - design, engineering, permitting, construction	Nov-12	11/27/2012	11/19/2014	Denied	Project did not make 150% list
ODOT State Transportation Improvement Program	Brad Hauschild	\$3,017,586	Fanno Creek Trail/Hall Boulevard Crossing - design, engineering, permitting, construction	Nov-12	11/27/2012	11/16/2014	Denied	Project did not make 150% list
Washington County MSTIP 3d	Brad Hauschild	\$500,000	Waterhouse Trail, Segment #4 - construction	9/24/2012	9/24/2012	12/12/2012	Denied	Grant was not approved, but may be reconsidered.
OPRD Local Government Grant Program (LGGP)	Brad Hauschild	\$25,000	Vista Brook Park Improvements (Viewing Platform)	4/4/2012	4/6/2012	Jul-12	Awarded	

February

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3 Board Meeting 7pm @ Dryland/HMT	4	5	6	7	8 Wipe Out! Inflatables @ Harman Swim Center
9	10 Stuhr Center Advisory Committee 10am	11 Historic Facilities Advisory Committee 1pm	12	13	14 Elsie Stuhr Center's 39 th Birthday Party	15
16	17 HOLIDAY	18 Parks Advisory Committee 6pm Trails Advisory Committee 7pm	19	20 Sports Advisory Committee 1pm Recreation Advisory Committee 7pm	21	22 Nature Day in the Park @ Center Street Wetlands
23	24 Budget Committee Meeting 7pm @ Dryland/HMT	25 Natural Resources Advisory Committee 6:30pm	26	27 Parks Bond Citizen Oversight Committee Meeting 6pm	28	

2014

March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2	3 Board Meeting 7pm @ Dryland/HMT	4	5 Aquatics Advisory Committee 7pm	6	7 Daddy Daughter Dinner Dance @ Cedar Hills	8
9	10 Stuhr Center Advisory Committee 10am	11 Historic Facilities Advisory Committee 1pm Parks Advisory Committee 6pm	12	13	14	15
16	17	18 Trails Advisory Committee 7pm	19	20 Sports Advisory Committee 1pm Recreation Advisory Committee 7pm	21	22
23	24	25 Natural Resources Advisory Committee 6:30pm	26	27	28	29
30 Nature Day in the Park @ Mt. Williams	31					

2014

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2 Aquatics Advisory Committee 7pm	3	4	5
6	7	8 Historic Facilities Advisory Committee 1pm Parks Advisory Committee 6pm	9	10 Summer Open House & Ice Cream Social "Passport to Fun" @ Cedar Hills	11	12
13	14 Board Meeting 7pm @ Dryland/HMT Stuhr Center Advisory Committee 10am	15 Trails Advisory Committee 7pm	16	17 Sports Advisory Committee 1pm Recreation Advisory Committee 7pm	18 Underwater Egg Hunt @ Conestoga	19 Girl Scout Day @ Tualatin Hills Nature Park Spring Egg Hunt, Pancake Breakfast & Artisan Bazaar @ Cedar Hills
20 Nature Day in the Park @ Vista Brook Park	21 Budget Committee Work Session 6pm @ Stuhr Center	22 Natural Resources Advisory Committee 6:30pm	23	24	25	26 Spring Native Plant Sale @ Tualatin Hills Nature Park
27	28	29	30			

2014

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 12/31/13

Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
<u>CARRY FORWARD PROJECTS</u>													
JQAY House Renovation	100,000	1,800		100,000	1,800	87,371	-	1,800	Budget	89,171	1,800	10,829	-
Challenge Grnt Competitive Fnd	30,000	30,000		30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
Signage Master Plan	75,000	53,000		75,000	53,000	31,567	2,048	50,952	Budget	84,567	53,000	(9,567)	-
East Tennis Air Structure	255,700	255,700	170,250	425,950	425,950	148,641	198,903	36,930	Award	384,474	235,833	41,476	190,117
Fanno Creek Trail Management	62,000	59,000		62,000	59,000	2,720	528	58,472	Budget	61,720	59,000	280	-
GHRC Exterior Siding	69,183	61,470		69,183	61,470	12,548	65,307	-	Complete	77,855	65,307	(8,672)	(3,837)
GHRC Exterior Painting	12,600	12,600		12,600	12,600	-	13,338	-	Complete	13,338	13,338	(738)	(738)
Enrgy Svngs Prfmnc Ct Phase 2	674,736	304,604		674,736	304,604	156,700	-	262,265	Award	418,965	262,265	255,771	42,339
Pedestrian Pathways (18 sites)	145,891	145,087		145,891	145,087	64,719	49,601	-	Complete	114,320	49,601	31,571	95,486
Greenway Playground	55,543	55,543		55,543	55,543	55,323	-	-	Complete	55,323	-	220	55,543
Concrete Sidewalks (8 sites)	35,343	35,343		35,343	35,343	26,129	-	-	Complete	26,129	-	9,214	35,343
Brkhvn Prk - Brdg & Brdwlk Rpl	35,000	19,211		35,000	19,211	50,667	250	-	Complete	50,917	250	(15,917)	18,961
Summercrest Tennis	14,720	14,720		14,720	14,720	-	14,720	-	Complete	14,720	14,720	-	-
Lost Park Tennis Court Resurfacing	14,000	14,000		14,000	14,000	-	11,200	-	Complete	11,200	11,200	2,800	2,800
HSC Pool Circulation Pump Pad	8,750	5,250	4,000	12,750	9,250	3,500	-	14,885	Award	18,385	14,885	(5,635)	(5,635)
Orientation Video	20,000	20,000		20,000	20,000	-	10,750	2,750	Award	13,500	13,500	6,500	6,500
Parking Lots	6,400	6,400		6,400	6,400	6,100	-	-	Complete	6,100	-	300	6,400
FCSC Gas Line Replacement	40,000	40,000		40,000	40,000	-	15,008	24,745	Award	39,753	39,753	247	247
TOTAL CARRYOVER PROJECTS	1,654,866	1,133,728	174,250	1,829,116	1,307,978	645,985	381,653	482,799		1,510,437	864,452	318,679	443,526
<u>ATHLETIC FACILITY REPLACEMENT</u>													
Synthetic Turf BHS			400,000	400,000	400,000	-	444,024	81,634	Award	525,658	525,658	(125,658)	(125,658)
Tennis Crt Crack Rprs - 2 sites			6,000	6,000	6,000	-	2,600	3,400	Budget	6,000	6,000	-	-
Bsktbl Crt Lifts - Cpr Mtn Pk			8,000	8,000	8,000	-	9,400	-	Complete	9,400	9,400	(1,400)	(1,400)
Tennis Crt Resurfng - 2 sites			66,800	66,800	66,800	-	66,170	-	Complete	66,170	66,170	630	630
CRA Bsktbl BckbrdsFrames			26,680	26,680	26,680	-	-	26,680	Budget	26,680	26,680	-	-
CHRC Support Bsktbl Bckbrds			2,000	2,000	2,000	-	2,295	-	Complete	2,295	2,295	(295)	(295)
TOTAL ATHLETIC FACILITY REPLACEMENT			509,480	509,480	509,480	-	524,489	111,714		636,203	636,203	(126,723)	(126,723)
<u>ATHLETIC FACILITY IMPROVEMENT</u>													
Shock Absrbncy (Gmax) Tstg Unt			14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-	-
TOTAL ATHLETIC FACILITY IMPROVEMENT			14,000	14,000	14,000	-	-	14,000		14,000	14,000	-	-
<u>PARK AND TRAIL REPLACEMENTS</u>													
Play Equipment (3 sites)			168,000	168,000	168,000	-	57,518	110,482	Budget	168,000	168,000	-	-
Irrgtn & Drainage Sys Rprs			20,430	20,430	20,430	-	6,779	13,651	Budget	20,430	20,430	-	-
Cmmnwth Lk Pk - P. TblsBnchs			13,680	13,680	13,680	-	3,240	10,440	Budget	13,680	13,680	-	-
Fences (3 sites)			5,900	5,900	5,900	-	10,158	-	Complete	10,158	10,158	(4,258)	(4,258)
Hazeldale Pk Pervious Pvg			40,000	40,000	40,000	-	13,460	27,372	Award	40,832	40,832	(832)	(832)
Asphlt Pth Rplcmnt & Repairs			156,380	156,380	156,380	-	75,374	81,006	Budget	156,380	156,380	-	-
Concrete Sidewalks			146,242	146,242	146,242	-	84,185	62,057	Budget	146,242	146,242	-	-
Brookhaven Brdwlk Installation			120,000	120,000	120,000	-	82,490	-	Complete	82,490	82,490	37,510	37,510
Center St Boardwalk Repair			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Fanno Creek Bridge Repair			-	-	-	-	1,500	-	Complete	1,500	1,500	(1,500)	(1,500)
TOTAL PARK AND TRAIL REPLACEMENTS			672,132	672,132	672,132	-	334,704	306,508		641,212	641,212	30,920	30,920
<u>PARK AND TRAIL IMPROVEMENTS</u>													
Memorial Benches			8,000	8,000	8,000	-	322	7,678	Budget	8,000	8,000	-	-
ODOT Grant-Wstsd Trl#18 easmnt			141,750	141,750	141,750	-	9,241	132,509	Budget	141,750	141,750	-	-
Trash Cans in Parks			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Fanno Crk Trl Grnwy Erosion Sl			75,000	75,000	75,000	18,730	8,921	48,956	Award	76,607	57,877	(1,607)	17,123
Eqmt Grn Wste on-site Recycling			59,500	59,500	59,500	-	54,194	-	Complete	54,194	54,194	5,306	5,306
Irrgtn Eqmt Efficiency Upgrds			10,175	10,175	10,175	-	10,039	-	Complete	10,039	10,039	136	136
Eqmt for Pathway Repair			10,000	10,000	10,000	-	919	9,081	Budget	10,000	10,000	-	-
Wanda Pck Pk RtnngStg Wall Ftg			7,000	7,000	7,000	-	-	7,000	Budget	7,000	7,000	-	-
FCSC TrshCmpctr Hydraulic Arm			6,500	6,500	6,500	-	6,275	-	Complete	6,275	6,275	225	225
QR Fit Trail Signage			4,645	4,645	4,645	-	-	4,645	Budget	4,645	4,645	-	-
Art Installation Grant			365,000	365,000	365,000	-	-	365,000	Budget	365,000	365,000	-	-
N. Bethany Trail 2 RTP Grant			100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Vista Brk Pk LGGP Grant			25,000	25,000	25,000	-	-	25,000	Budget	25,000	25,000	-	-
TOTAL PARK AND TRAIL IMPROVEMENTS			822,570	822,570	822,570	18,730	89,911	709,869		818,510	799,780	4,060	22,790

Tualatin Hills Park and Recreation District
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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
CHALLENGE GRANTS													
Challenge Grants			97,500	97,500	97,500	-	2,296	95,204	Budget	97,500	97,500	-	-
TOTAL CHALLENGE GRANTS			97,500	97,500	97,500	-	2,296	95,204		97,500	97,500	-	-
BUILDING REPLACEMENTS													
HMT Tennis Center Roof			1,000,000	1,000,000	1,000,000	-	-	1,000,000	Budget	1,000,000	1,000,000	-	-
Raleigh Pool Deck Design			30,000	30,000	30,000	-	-	30,000	Budget	30,000	30,000	-	-
Weight Rm Eqmt Rplcmt - 2 sites			21,000	21,000	21,000	-	12,006	10,097	Award	22,103	22,103	(1,103)	(1,103)
Generator for Special Events			1,850	1,850	1,850	-	1,792	-	Complete	1,792	1,792	58	58
BSC Tank Resurface			61,000	61,000	61,000	-	58,480	-	Complete	58,480	58,480	2,520	2,520
Chlorine Booster Pump - 4 sites			6,180	6,180	6,180	-	2,892	3,288	Budget	6,180	6,180	-	-
HSC Dive Board			4,110	4,110	4,110	-	-	4,810	Award	4,810	4,810	(700)	(700)
CRA Leisure Pool Fountains			18,000	18,000	18,000	-	-	18,000	Budget	18,000	18,000	-	-
BSC Domestic Water Heater			7,000	7,000	7,000	-	14,100	-	Complete	14,100	14,100	(7,100)	(7,100)
Resurface Floors @ 2 sites			27,055	27,055	27,055	-	12,275	14,780	Budget	27,055	27,055	-	-
Rfnsh Wood FlrsCrts @ 4 sites			20,300	20,300	20,300	-	16,315	2,607	Award	18,922	18,922	1,378	1,378
Replace Tile Floors @ 2 sites			29,500	29,500	29,500	-	-	21,304	Award	21,304	21,304	8,196	8,196
Carpet @ Cedar Hills Rec Ctr			12,000	12,000	12,000	-	-	10,098	Award	10,098	10,098	1,902	1,902
Cpr Mtn - Reseal Concrete Fir			6,250	6,250	6,250	-	-	6,250	Budget	6,250	6,250	-	-
AC Metal Transition Plates			5,000	5,000	5,000	-	4,807	-	Complete	4,807	4,807	193	193
Jenkins Int Doors Paint			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
SSC Doors & Sidelights SW StFr			8,630	8,630	8,630	-	7,737	-	Complete	7,737	7,737	893	893
NPIC Transom Window Openers			7,500	7,500	7,500	-	-	7,500	Budget	7,500	7,500	-	-
GHRC Fire Door Replcmnt			6,000	6,000	6,000	-	5,012	-	Complete	5,012	5,012	988	988
Door Rplcmnts @ 2 sites			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
CRA Classroom & Pool Dck Blnds			4,673	4,673	4,673	-	-	4,673	Budget	4,673	4,673	-	-
Jenkins Elevator Guide Shoes			2,200	2,200	2,200	-	1,380	-	Complete	1,380	1,380	820	820
Ductwork Cleaning @ 2 sites			18,911	18,911	18,911	-	6,350	6,600	Award	12,950	12,950	5,961	5,961
50M Dive Tower Louvers			9,500	9,500	9,500	-	-	9,500	Budget	9,500	9,500	-	-
BSC Cndnstrn Piping for Boilers			3,000	3,000	3,000	-	3,500	-	Complete	3,500	3,500	(500)	(500)
GHRC Exterior Siding (Phase 3)			40,000	40,000	40,000	-	34,661	-	Complete	34,661	34,661	5,339	5,339
FCSC Skylights			12,000	12,000	12,000	-	11,400	-	Complete	11,400	11,400	600	600
CRA Parking Lot Drain Line			8,000	8,000	8,000	-	-	6,497	Award	6,497	6,497	1,503	1,503
NPIC Roof GutterDownspouts			5,500	5,500	5,500	-	9,249	-	Complete	9,249	9,249	(3,749)	(3,749)
GHRC Fire Escape Stairs			5,000	5,000	5,000	-	3,850	-	Complete	3,850	3,850	1,150	1,150
HMT Sth Fllds Playgrmd Canopies			8,000	8,000	8,000	-	10,900	-	Complete	10,900	10,900	(2,900)	(2,900)
Stuhr Ctr Parking Lot			26,666	26,666	26,666	-	10,500	16,166	Award	26,666	26,666	-	-
CJRC Commercial Refrigerator & Ice Maker			-	-	-	-	3,240	-	Complete	3,240	3,240	(3,240)	(3,240)
HSC HVAC System			-	-	-	-	-	8,000	Award	8,000	8,000	(8,000)	(8,000)
TOTAL BUILDING REPLACEMENTS			1,429,825	1,429,825	1,429,825	-	230,446	1,195,170		1,425,616	1,425,616	4,209	4,209
BUILDING IMPROVEMENTS													
Aqua Climb			9,180	9,180	9,180	-	-	9,180	Budget	9,180	9,180	-	-
Hand Dryer Pilot Study - PCC			3,700	3,700	3,700	-	3,883	-	Complete	3,883	3,883	(183)	(183)
FCSC Electrical Imp. Lease Spc			-	-	-	-	12,123	11,433	Award	23,556	23,556	(23,556)	(23,556)
TOTAL BUILDING IMPROVEMENTS			12,880	12,880	12,880	-	16,006	20,613		36,619	36,619	(23,739)	(23,739)
ADA PROJECTS													
Portable Stairs for Pools			34,800	34,800	34,800	-	-	34,800	Budget	34,800	34,800	-	-
Wndrlnd Pk -Rmp, Curbg & P Tbl			13,200	13,200	13,200	-	-	13,200	Budget	13,200	13,200	-	-
Ramp to Play Area (2 sites)			5,000	5,000	5,000	-	-	3,600	Award	3,600	3,600	-	-
CHRC Ramp			9,500	9,500	9,500	-	-	9,500	Award	9,500	9,500	-	-
Stuhr Ctr Asphalt Pathways			5,500	5,500	5,500	-	5,500	-	Complete	5,500	5,500	-	-
TOTAL ADA PROJECTS			68,000	68,000	68,000	-	5,500	61,100		66,600	66,600	-	-
TOTAL CAPITAL OUTLAY DIVISION	1,654,866	1,133,728	3,800,637	5,455,503	4,934,365	664,715	1,585,005	2,996,977		5,246,697	4,581,982	207,406	350,983

Tualatin Hills Park and Recreation District
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Estimated Cost vs. Budget
Through 12/31/13

Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
INFORMATION SERVICES DEPARTMENT													
Workstation/Notebooks			67,000	67,000	67,000	-	4,880	62,120	Budget	67,000	67,000	-	-
Server Replacements			35,000	35,000	35,000	-	16,546	18,454	Budget	35,000	35,000	-	-
LAN/WAN Replcmnt			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Printers/Network Printers			5,000	5,000	5,000	-	935	4,065	Budget	5,000	5,000	-	-
Cisco Phone Servers			55,000	55,000	55,000	-	50,147	-	Complete	50,147	50,147	4,853	4,853
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			167,000	167,000	167,000	-	72,508	89,639		162,147	162,147	4,853	4,853
Misc. Application Software			10,000	10,000	10,000	-	870	9,130	Budget	10,000	10,000	-	-
Plotter/Scanner			8,200	8,200	8,200	-	-	8,200	Budget	8,200	8,200	-	-
FCSC Fire SuppressionBackup			74,000	74,000	74,000	-	19,945	54,055	Budget	74,000	74,000	-	-
MACC Grant - Cmcst Rsdtl Lines			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Workstation and Phone			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			105,700	105,700	105,700	-	20,815	84,885		105,700	105,700	-	-
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	272,700	272,700	272,700	-	93,323	174,524		267,847	267,847	4,853	4,853
MAINTENANCE DEPARTMENT													
FLEET REPLACEMENTS													
Crew Cab Trucks w Lndscp Box			130,000	130,000	130,000	-	130,164	-	Complete	130,164	130,164	(164)	(164)
SUV 4x4			35,000	35,000	35,000	-	27,082	-	Complete	27,082	27,082	7,918	7,918
Cargo Van			22,000	22,000	22,000	-	-	19,744	Award	19,744	19,744	2,256	2,256
52" Mowers (2)			14,000	14,000	14,000	-	14,038	-	Complete	14,038	14,038	(38)	(38)
72" Mower			13,500	13,500	13,500	-	13,175	-	Complete	13,175	13,175	325	325
Electric Utility Vehicles			36,000	36,000	36,000	-	34,585	-	Complete	34,585	34,585	1,415	1,415
Field Tractor			45,000	45,000	45,000	-	41,390	-	Complete	41,390	41,390	3,610	3,610
Aerator Seeder			22,000	22,000	22,000	-	14,679	-	Complete	14,679	14,679	7,321	7,321
Field Aerators (2)			14,000	14,000	14,000	-	-	12,269	Award	12,269	12,269	1,731	1,731
Tire Changer			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
TOTAL FLEET REPLACEMENTS			343,500	343,500	343,500	-	275,113	44,013		319,126	319,126	24,374	24,374
TOTAL MAINTENANCE DEPARTMENT	-	-	343,500	343,500	343,500	-	275,113	44,013		319,126	319,126	24,374	24,374
GRAND TOTAL GENERAL FUND	1,654,866	1,133,728	4,416,837	6,071,703	5,550,565	664,715	1,953,441	3,215,514		5,833,669	5,168,955	236,634	380,210

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Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
SDC FUND													
<u>LAND ACQUISITION</u>													
DEQ Mahmood Prprty Cln Up	-	-	-	-	-	-	6,637	-	Complete	6,637	6,637	(6,637)	(6,637)
Land Acquisition (FY 13)	1,100,000	1,100,000	-	1,100,000	1,100,000	9,400	8,109	1,091,891	Budget	1,109,400	1,100,000	(9,400)	-
Land Acquisition (FY 14)	-	-	500,000	500,000	500,000	-	268	499,732	Budget	500,000	500,000	-	-
TOTAL LAND ACQUISITION	1,100,000	1,100,000	500,000	1,600,000	1,600,000	9,400	15,014	1,591,623		1,616,037	1,606,637	(16,037)	(6,637)
<u>IMPROVEMENT/DEVELOPMENT PROJECTS</u>													
Fanno Creek Trail	2,011,950	76,000	-	2,011,950	76,000	1,907,067	34,438	41,562	Budget	1,983,067	76,000	28,883	-
MTIP Grnt Mtch Westside Trail	82,205	20,000	-	82,205	20,000	69,587	682	19,318	Budget	89,587	20,000	(7,382)	-
Bonny Slope/BSD Trail Development	175,000	175,000	-	175,000	175,000	-	-	175,000	Budget	175,000	175,000	-	-
Graf Meadows Prk - Trail Cnctn	300,000	180,500	-	300,000	180,500	67,296	31,483	149,017	Budget	247,796	180,500	52,204	-
Wtrhse Trail-Bronson/Bethany	250,000	204,000	-	250,000	204,000	50,000	-	204,000	Budget	254,000	204,000	(4,000)	-
PCC Rck Crk Dog Prk Cnstrctn	144,000	25,000	3,500	147,500	28,500	16,078	134,693	-	Complete	150,771	134,693	(3,271)	(106,193)
Future Dog Prk Cnstrctn	50,000	50,000	-	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Fanno Creek Trail-Hall Blvd Cr	-	-	384,250	384,250	384,250	-	107,138	277,112	Budget	384,250	384,250	-	-
Waterhouse Trail - Prj Mgmnt	-	-	10,500	10,500	10,500	-	-	10,500	Budget	10,500	10,500	-	-
Timberland Park - Prj Mgmnt	-	-	34,000	34,000	34,000	-	-	34,000	Budget	34,000	34,000	-	-
LGGP Grant Mtch-Vista Brk Park	-	-	28,500	28,500	28,500	-	-	28,500	Budget	28,500	28,500	-	-
Undesignated Projects	-	-	4,037,852	4,037,852	4,037,852	-	-	4,037,852	Budget	4,037,852	4,037,852	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	3,013,155	730,500	4,498,602	7,511,757	5,229,102	2,110,028	308,434	5,026,861		7,445,323	5,335,295	66,434	(106,193)
Total - SDC Fund	4,113,155	1,830,500	4,998,602	9,111,757	6,829,102	2,119,428	323,448	6,618,484		9,061,360	6,941,932	50,397	(112,830)

KEY

- Budget Estimate based on original budget - not started and/or no basis for change
- Deferred Some or all of Project has been eliminated to reduce overall capital costs for year.
- Award Estimate based on Contract Award amount or quote price estimates
- Complete Project completed - no additional estimated costs to complete.

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
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Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 13/14	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(6)/(9)	
BOND CAPITAL PROJECTS FUND													
<u>New Neighborhood Parks Development</u>													
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	50,470	1,335,720	1,005,674	661,335	1,667,009	-	Complete	1,667,009	(331,289)	100.0%
SW	91-902	Barsotti Park & Athletic Field	1,285,250	27,134	1,312,384	307,254	915,891	1,223,145	58,784	Bid Award	1,281,929	30,455	95.4%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,035	787,185	177,492	476,716	654,208	127,412	Bid Award	781,620	5,565	83.7%
SW	91-904	Roy Dancer Park	771,150	16,308	787,458	110,984	485,182	596,166	71,547	Bid Award	667,713	119,745	89.3%
NE	91-905	Roger Tilbury Park	771,150	16,302	787,452	167,730	67,667	235,397	550,375	Design Dev	785,772	1,680	30.0%
Total New Neighborhood Parks Development			4,883,950	126,249	5,010,199	1,769,134	2,606,791	4,375,925	808,118		5,184,043	(173,844)	84.4%
<u>Renovate & Redevelop Neighborhood Parks</u>													
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	23,924	1,149,803	112,654	87,757	200,411	829,812	Design Dev	1,030,223	119,580	19.5%
SE	91-907	Camille Park	514,100	28,634	542,734	585,289	182	585,471	-	Complete	585,471	(42,737)	100.0%
NW	91-908	Somerset West Park	1,028,200	21,958	1,050,158	89,547	4,084	93,631	794,944	A&E	888,575	161,583	10.5%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	21,059	565,993	218,219	262,422	480,641	84,667	Bid Award	565,308	685	85.0%
SE	91-910	Vista Brook Park	514,100	20,452	534,552	348,216	393,784	742,000	-	Complete	742,000	(207,448)	100.0%
Total Renovate & Redevelop Neighborhood Parks			3,727,213	116,027	3,843,240	1,353,925	748,229	2,102,154	1,709,423		3,811,577	31,663	55.2%
<u>New Neighborhood Parks Land Acquisition</u>													
NW	98-880-a	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,467	1,528,467	1,041,404	-	1,041,404	-	Complete	1,041,404	487,063	100.0%
NW	98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	27,558	1,033,377	1,060,935	-	Complete	1,060,935	(1,060,935)	100.0%
NW	98-880-c	New Neighborhood Park - NW Quadrant	-	-	-	-	7,165	7,165	600,000	Estimated	607,165	(607,165)	1.2%
NW	98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	-	61,369	61,369	-	Complete	61,369	(61,369)	100.0%
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,735	1,527,735	525,108	-	525,108	-	Complete	525,108	1,002,627	100.0%
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	31,870	1,531,870	2,090,608	4,549	2,095,157	-	Complete	2,095,157	(563,287)	100.0%
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,453	1,524,453	1,058,925	-	1,058,925	-	Complete	1,058,925	465,528	100.0%
SW	98-746-b	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	545,669	533	546,202	-	Complete	546,202	(546,202)	100.0%
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	100.0%
SE	98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,558,347	-	2,558,347	-	Complete	2,558,347	(1,042,800)	100.0%
NW	98-748	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,690	-	1,629,690	-	Complete	1,629,690	(106,023)	100.0%
UND	98-749	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Complete	-	-	0.0%
Sub-total New Neighborhood Parks			9,000,000	151,739	9,151,739	9,537,315	1,106,993	10,644,308	600,000		11,244,308	(2,092,569)	94.7%
Authorized Use of Savings from New Community Park Land Acquisition Category			-	1,613,758	1,613,758	-	-	-	-	N/A	-	1,613,758	-
Authorized Use of Savings from Community Center / Community Park Land Acquisition Category			-	478,811	478,811	-	-	-	-	N/A	-	478,811	-
Total New Neighborhood Parks			9,000,000	2,244,308	11,244,308	9,537,315	1,106,993	10,644,308	600,000		11,244,308	-	94.7%
<u>New Community Park Development</u>													
SW	92-915	SW Community Park & Athletic Field	7,711,500	165,512	7,877,012	5,340	8,784	14,124	8,038,888	Budget	8,053,012	(176,000)	0.2%
Sub-total New Community Park Development			7,711,500	165,512	7,877,012	5,340	8,784	14,124	8,038,888		8,053,012	(176,000)	0.2%
Outside Funding from Washington County Transferred from Community Center Land Acquisition			-	176,000	176,000	-	-	-	-	N/A	-	176,000	-
Total New Community Park Development			7,711,500	341,512	8,053,012	5,340	8,784	14,124	8,038,888		8,053,012	-	0.2%

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Quad- rant	Project Code	Description	Project Budget			Project Expenditures				Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 13/14	Expended Prior Years	Expended Year-to-Date	Total Expended to Date	Estimated Cost to Complete			Est. Cost (Over) Under Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)			(3-9) = (10)	(6)/(9)
<u>New Community Park Land Acquisition</u>													
NE	98-881-a	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	100.0%
NE	98-881-b	Community Park Expansion - NE Quadrant	-	-	-	-	6,109	6,109	408,891	Award	415,000	(415,000)	1.5%
Sub-total New Community Park			10,000,000	132,657	10,132,657	8,103,899	6,109	8,110,008	408,891		8,518,899	1,613,758	95.2%
Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category			-	(1,613,758)	(1,613,758)	-	-	-	-	N/A	-	(1,613,758)	-
Total New Community Park			10,000,000	(1,481,101)	8,518,899	8,103,899	6,109	8,110,008	408,891		8,518,899	-	95.2%
<u>Renovate and Redevelop Community Parks</u>													
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	131,937	6,326,842	112,311	3,765	116,076	6,201,947	A&E	6,318,023	8,819	1.8%
SE	92-917	Schiffler Park	3,598,700	72,672	3,671,372	2,647,176	-	2,647,176	-	Complete	2,647,176	1,024,196	100.0%
Total Renovate and Redevelop Community Parks			9,793,605	204,609	9,998,214	2,759,487	3,765	2,763,252	6,201,947		8,965,199	1,033,015	30.8%
<u>Natural Area Preservation - Restoration</u>													
NE	97-963	Roger Tilbury Memorial Park	30,846	661	31,507	1,067	234	1,301	30,199	Planning	31,500	7	4.1%
NE	97-964	Cedar Mill Park	30,846	662	31,508	160	32	192	29,964	Planning	30,156	1,352	0.6%
NE	97-965	Jordan/Jackie Husen Park	308,460	6,594	315,054	9,773	1,788	11,561	45,839	Preparation	57,400	257,654	20.1%
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	5,297	252,065	-	-	-	252,065	Budget	252,065	-	0.0%
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	212	10,494	2,970	1,921	4,891	5,556	Planning	10,447	47	46.8%
NW	97-968	Allenbach Acres Park	41,128	878	42,006	1,529	1,383	2,912	38,678	Planning	41,590	416	7.0%
NW	97-969	Crystal Creek Park	205,640	4,397	210,037	5,282	80	5,362	107,186	Preparation	112,548	97,489	4.8%
NE	97-970	Foothills Park	61,692	1,143	62,835	44,665	1,513	46,178	11,436	Planting	57,614	5,221	80.2%
NE	97-971	Commonwealth Lake Park	41,128	759	41,887	30,040	767	30,807	2,042	Planting	32,849	9,038	93.8%
NW	97-972	Tualatin Hills Nature Park	90,800	1,911	92,711	15,996	10,452	26,448	13,964	Planning	40,412	52,299	65.4%
NE	97-973	Pioneer Park	10,282	216	10,498	7,370	113	7,483	2,964	Planning	10,447	51	71.6%
NW	97-974	Whispering Woods Park	51,410	878	52,288	48,871	-	48,871	6,748	Planting	55,619	(3,331)	87.9%
NW	97-975	Willow Creek Nature Park	20,564	388	20,952	19,551	2,325	21,876	2,212	Planting	24,088	(3,136)	90.8%
SE	97-976	AM Kennedy Park	30,846	624	31,470	22,848	852	23,700	9,000	Planting	32,700	(1,230)	72.5%
SE	97-977	Camille Park	77,115	1,526	78,641	55,093	1,535	56,628	15,725	Planting	72,353	6,288	78.3%
SE	97-978	Vista Brook Park	20,564	441	21,005	-	1,651	1,651	18,849	Planning	20,500	505	8.1%
SE	97-979	Greenway Park/Koll Center	61,692	1,310	63,002	7,956	7,028	14,984	48,016	Planning	63,000	2	23.8%
SE	97-980	Bauman Park	82,256	1,671	83,927	24,100	3,313	27,413	55,919	Planting	83,332	595	32.9%
SE	97-981	Fanno Creek Park	162,456	3,477	165,933	4,348	674	5,022	160,908	Planting	165,930	3	3.0%
SE	97-982	Hideaway Park	41,128	848	41,976	15,431	3,335	18,766	23,191	Planting	41,957	19	44.7%
SW	97-983	Murrayhill Park	61,692	1,014	62,706	65,544	156	65,700	6,899	Planting	72,599	(9,893)	90.5%
SE	97-984	Hyland Forest Park	71,974	1,227	73,201	55,441	1,703	57,144	13,856	Planting	71,000	2,201	80.5%
SW	97-985	Cooper Mountain	205,640	4,414	210,054	14	-	14	210,040	Budget	210,054	-	0.0%
SW	97-986	Winkelman Park	10,282	211	10,493	4,145	1,618	5,763	3,590	Planting	9,353	1,140	61.6%
SW	97-987	Lowami Hart Woods	287,896	6,157	294,053	6,441	12,431	18,872	275,128	Planning	294,000	53	6.4%
SW	97-988	Rosa/Hazeldale Parks	28,790	603	29,393	7,921	2,548	10,469	18,781	Planting	29,250	143	35.8%
SW	97-989	Mt Williams Park	102,820	2,207	105,027	244	-	244	104,756	Budget	105,000	27	0.2%
SW	97-990	Jenkins Estate	154,230	3,131	157,361	121,006	4,110	125,116	2,365	Planting	127,481	29,880	98.1%
SW	97-991	Summercrest Park	10,282	188	10,470	7,972	-	7,972	-	Complete	7,972	2,498	100.0%
SW	97-992	Morrison Woods	61,692	1,323	63,015	1,077	(1,077)	0	63,015	Budget	63,015	-	0.0%
UND	97-993	Interpretive Sign Network	339,306	7,194	346,500	37,702	37,177	74,879	264,421	Sign Fabrication	339,300	7,200	22.1%
NW	97-994	Beaverton Creek Trail	61,692	1,324	63,016	-	-	-	63,016	Budget	63,016	-	0.0%
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	883	42,011	-	-	-	42,011	Budget	42,011	-	0.0%
NW	97-996	Bluegrass Downs Park	15,423	331	15,754	-	-	-	15,754	Budget	15,754	-	0.0%
NW	97-997	Crystal Creek	41,128	883	42,011	-	-	-	42,011	Budget	42,011	-	0.0%
UND	97-914	Restoration of new properties to be acquired	643,023	13,803	656,826	-	-	-	656,826	Budget	656,826	-	0.0%
Total Natural Area Restoration			3,762,901	78,786	3,841,687	624,557	97,662	722,219	2,662,930		3,385,149	456,538	21.3%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 12/31/2013

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance		
			Initial Project Budget	Adjustments	Current Total Project Budget FY 13/14	Expended Prior Years	Expended Year-to-Date	Total Expended to Date			Estimated Cost to Complete	Est. Cost (Over) Under Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)			(7)	(3-9) = (10)	(6)/(9)
Natural Area Preservation - Land Acquisition													
UND	98-882	Natural Area Acquisitions	8,400,000	174,266	8,574,266	2,113,332	1,114,950	3,228,282	5,345,984	Budget	8,574,266	-	37.7%
Total Natural Area Preservation - Land Acquisition			8,400,000	174,266	8,574,266	2,113,332	1,114,950	3,228,282	5,345,984		8,574,266	-	37.7%
New Linear Park and Trail Development													
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	83,702	4,350,732	2,476,936	1,701,285	4,178,221	350,853	Bid Award	4,529,074	(178,342)	92.3%
NE	93-920	Jordan/Husen Park Trail	1,645,120	45,644	1,690,764	1,227,076	-	1,227,076	-	Complete	1,227,076	463,688	100.0%
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	77,258	3,881,598	947,114	2,492,980	3,440,094	1,068,228	Bid Award	4,508,322	(626,724)	76.3%
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	72,824	2,334,864	1,660,829	58,756	1,719,585	804,911	On Hold	2,524,496	(189,632)	68.1%
UND	93-923	Miscellaneous Natural Trails	100,000	2,078	102,078	21,401	8,053	29,454	72,624	Budget	102,078	-	28.9%
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	100.0%
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,714	271,764	414,817	-	414,817	-	Complete	414,817	(143,053)	100.0%
SW	93-921	Lowami Hart Woods	822,560	55,532	878,092	539,296	511,827	1,051,123	257,994	Bid Award	1,309,117	(431,025)	80.3%
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	32,640	1,574,940	165,409	11,764	177,173	598,181	Master Planning	775,354	799,586	22.9%
Total New Linear Park and Trail Development			15,060,310	387,486	15,447,796	7,691,580	4,784,665	12,476,245	3,152,791		15,629,036	(181,240)	79.8%
New Linear Park and Trail Land Acquisition													
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	22,858	1,222,858	1,085,139	100,053	1,185,192	37,666	Budget	1,222,858	-	96.9%
Total New Linear Park and Trail Land Acquisition			1,200,000	22,858	1,222,858	1,085,139	100,053	1,185,192	37,666		1,222,858	-	96.9%
Multi-field/Multi-purpose Athletic Field Development													
SW	94-925	Winkelman Athletic Field	514,100	34,434	548,534	937,400	-	937,400	-	Complete	937,400	(388,866)	100.0%
SE	94-926	Meadow Waye Park	514,100	4,791	518,891	407,331	9	407,340	-	Complete	407,340	111,551	100.0%
NW	94-927	New Fields in NW Quadrant (Somerset West Park)	514,100	11,035	525,135	75	-	75	525,060	A&E	525,135	-	0.0%
NE	94-928	New Fields in NE Quadrant (Cedar Mill Park)	514,100	11,014	525,114	5,192	-	5,192	519,922	Design Dev	525,114	-	1.0%
SW	94-929	New Fields in SW Quadrant	514,100	11,029	525,129	669	-	669	524,460	Budget	525,129	-	0.1%
SE	94-930	New Fields in SE Quadrant	514,100	11,036	525,136	-	-	-	525,136	Budget	525,136	-	0.0%
Total Multi-field/Multi-purpose Athletic Field Dev.			3,084,600	83,339	3,167,939	1,350,667	9	1,350,676	2,094,578		3,445,254	(277,315)	39.2%
Deferred Park Maintenance Replacements													
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,685	813,908	736,946	34,595	771,541	-	Complete	771,541	42,367	100.0%
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	100.0%
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	100.0%
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	100.0%
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	100.0%
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	100.0%
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	100.0%
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	100.0%
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,401	164,315	113,202	399,553	512,755	-	Complete	512,755	(348,440)	100.0%
Sub-total Deferred Park Maintenance Replacements			1,451,515	10,627	1,462,142	1,397,132	434,148	1,831,280	-		1,831,280	(369,138)	900.0%
NE		Authorized Use of Savings from Facility Expansion & Improvements Category	-	176,920	176,920	-	-	-	-	N/A	-	176,920	-
NE		Authorized Use of Savings from Bond Issuance Administration Category	-	192,218	192,218	-	-	-	-	N/A	-	192,218	-
Total Deferred Park Maintenance Replacements			1,451,515	379,765	1,831,280	1,397,132	434,148	1,831,280	-		1,831,280	-	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 12/31/2013

Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 13/14	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)				(7)	(6+7)=(9)
Facility Rehabilitation													
UND	95-931	Structural Upgrades at Several Facilities	317,950	3,777	321,727	105,332	151	105,483	216,244	Budget	321,727	-	32.8%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	8,432	414,711	518,054	-	518,054	-	Complete	518,054	(103,343)	100.0%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	30,931	1,478,294	68,326	650,909	719,235	69,293	Bid Award	788,528	689,766	91.2%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	13,397	641,484	30,380	596	30,976	507,184	Constr Docs	538,160	103,324	5.8%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	833	45,643	66,762	-	66,762	-	Complete	66,762	(21,119)	100.0%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	10,453	497,388	-	25	25	497,363	Planning	497,388	-	0.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	100.0%
NW	95-939	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	248,369	-	248,369	-	Complete	248,369	68,499	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	304,090	-	304,090	-	Complete	304,090	99,305	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,101	118,607	75,686	-	75,686	-	Complete	75,686	42,921	100.0%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	4,949	273,809	74,804	-	74,804	-	Complete	74,804	199,005	100.0%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	100.0%
Total Facility Rehabilitation			6,227,732	105,047	6,332,779	2,580,947	651,681	3,232,628	1,290,084		4,522,712	1,810,067	71.5%
Facility Expansion and Improvements													
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,038,289	1,078	2,039,367	-	Complete	2,039,367	(11,188)	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	83,658	5,533,118	5,436,930	-	5,436,930	-	Complete	5,436,930	96,188	100.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	100.0%
Sub-total Facility Expansion and Improvements			8,218,478	115,864	8,334,342	8,156,344	1,078	8,157,422	-		8,157,422	176,920	100.0%
Authorized Use of Savings for Deferred Park Maintenance Replacements Category			-	(176,920)	(176,920)	-	-	-	-	N/A	-	(176,920)	-
Total Facility Expansion and Improvements			8,218,478	(61,056)	8,157,422	8,156,344	1,078	8,157,422	-		8,157,422	-	100.0%
ADA/Access Improvements													
NW	95-957	HMT ADA Parking & other site improvement	735,163	15,486	750,649	34,863	54,554	89,417	671,348	Master Plan	760,765	(10,116)	11.8%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,407	118,591	72,245	-	72,245	46,346	Budget	118,591	-	60.9%
SW	95-730	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	100.0%
NW	95-738	ADA Improvements - Rock Creek Powerline Park (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	176	8,402	-	8,402	8,402	-	Complete	8,402	-	100.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	100.0%
Total ADA/Access Improvements			1,028,196	20,091	1,048,287	249,237	62,956	312,193	717,694		1,029,887	18,401	30.3%

Tualatin Hills Park and Recreation District
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Through 12/31/2013

Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	
			Initial Project Budget	Adjustments	Current Total Project Budget FY 13/14	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Cost Expended to Total Cost
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)				(7)	(6+7)=(9)
Community Center Land Acquisition													
UND	98-884-a	Community Center / Community Park (SW Quadrant)	5,000,000	103,517	5,103,517	439,903	617,691	1,057,594	300,000	Award	1,357,594	3,745,923	77.9%
UND	98-884-b	Community Center / Community Park (SW Quadrant)	-	-	-	580,749	1,741,996	2,322,745	-	Complete	2,322,745	(2,322,745)	100.0%
Sub-total Community Center Land Acquisition			5,000,000	103,517	5,103,517	1,020,652	2,359,687	3,380,339	300,000		3,680,339	1,423,178	91.8%
UND		Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	-
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(478,811)	(478,811)	-	-	-	-	N/A	-	(478,811)	-
Total Community Center Land Acquisition			5,000,000	(551,294)	4,448,706	1,020,652	2,359,687	3,380,339	300,000		3,680,339	768,367	91.8%
Bond Administration Costs													
ADM		Debt Issuance Costs	1,393,000	(482,200)	910,800	24,772	-	24,772	-	Complete	24,772	886,028	100.0%
ADM		Bond Accountant Personnel Costs	-	241,090	241,090	117,677	39,383	157,060	84,030	Budget	241,090	-	65.1%
ADM		Deputy Director of Planning Personnel Costs	-	-	-	-	24,706	24,706	47,063	Budget	71,769	(71,769)	34.4%
ADM		Communications Support	-	50,000	50,000	8,800	1,750	10,550	39,450	Budget	50,000	-	21.1%
ADM		Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	100.0%
ADM		Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	100.0%
ADM		Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	100.0%
Sub-total Bond Administration Costs			1,450,000	(191,110)	1,258,890	228,672	65,839	294,511	170,543		465,054	793,836	23.4%
		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(192,218)	(192,218)	-	-	-	-	N/A	-	(192,218)	n/a
Total Bond Administration Costs			1,450,000	(383,328)	1,066,672	228,672	65,839	294,511	170,543		465,054	601,618	63.3%
Grand Total			100,000,000	1,807,564	101,807,564	50,027,359	14,153,399	64,180,758	33,539,537		97,720,295	4,087,270	65.7%

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 12/31/2013

	Category (Over) Under Budget
Not Available for Reprogramming	
Facility Rehabilitation	1,810,067
ADA	18,401
	1,828,468
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center	768,367
	768,367
Nat Res: Restoration	456,538
Acquisition	-
	456,538
All Other	
New Neighborhood Park Dev	(173,844)
Neighborhood Park Renov	31,663
New Community Park Dev	-
Community Park Renov	1,033,015
New Linear Parks and Trails	(181,240)
Athletic Field Development	(277,315)
Deferred Park Maint Replace	-
Facility Expansion	-
Bond Admin Costs	601,618
	1,033,897
Grand Total	4,087,270



MEMORANDUM

Date: January 13, 2014

To: Board of Directors

From: Keith Hobson, Director of Business and Facilities

Re: **System Development Charge Report for November 2013**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through November 2013.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$5,247.00 with 1.6% discount = \$5,163.05
Multi-Family	\$3924.00 with 1.6% discount = \$3,861.22
Non-residential	\$136.00 with 1.6% discount = \$133.82

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,633	Single Family Units	\$7,173,463.17	\$203,731.82	\$7,377,194.99
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
224	Non-residential	\$521,483.35	\$15,728.65	\$537,212.00
4,271		\$10,319,148.00	\$300,345.22	\$10,619,493.22

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
7,129	Single Family Units	\$21,618,872.47	\$561,179.10	\$22,180,051.57
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
2,158	Multi-family Units	\$5,055,025.48	\$139,700.10	\$5,194,725.58
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
114	Non-residential	\$582,395.69	\$14,738.64	\$597,134.33
9,077		\$26,585,421.42	\$694,869.21	\$27,280,290.63

<u>Recap by Agency</u>	<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
4,271	City of Beaverton	\$10,319,148.00	\$300,345.22	\$10,619,493.22
9,077	Washington County	\$26,585,421.42	\$694,869.21	\$27,280,290.63
13,348		\$36,904,569.42	\$995,214.43	\$37,899,783.85

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,648	1,399	224	4,271
Washington County	<u>6,829</u>	<u>2,134</u>	<u>114</u>	<u>9,077</u>
	<u>9,477</u>	<u>3,533</u>	<u>338</u>	<u>13,348</u>

Total Receipts to Date **\$36,904,569.42**

Total Payments to Date

Refunds	(\$2,066,073.93)
Administrative Costs	(\$18.65)
Project Costs -- Development	(\$21,548,360.44)
<u>Project Costs -- Land Acquisition</u>	<u>(\$9,196,435.15)</u>
	<u>(\$32,810,888.17)</u>
	<u>\$4,093,681.25</u>

Recap by Month, FY 2013/14

	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2013	\$35,543,437.48	(\$32,518,849.04)	\$2,049,469.49	\$5,074,057.93
July	\$310,298.75	(\$8,761.25)	\$2,089.64	\$303,627.14
August	\$186,994.31	(\$136,813.92)	\$2,166.47	\$52,346.86
September	\$361,458.64	(\$40,224.58)	\$2,207.98	\$323,442.04
October	\$261,326.50	(\$20,934.21)	\$2,564.73	\$242,957.02
November	\$241,053.74	(\$85,305.17)	\$2,421.44	\$158,170.01
December	\$0.00	\$0.00	\$0.00	\$0.00
January	\$0.00	\$0.00	\$0.00	\$0.00
February	\$0.00	\$0.00	\$0.00	\$0.00
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$36,904,569.42</u>	<u>(\$32,810,888.17)</u>	<u>\$2,060,919.75</u>	<u>\$6,154,601.00</u>

Recap by Month, by Unit

	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>Total Units</u>
through June 2013	9,294	3,437	326	13,057
July	31	38	3	72
August	25	15	0	40
September	48	27	2	77
October	38	16	4	58
November	41	0	3	44
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	0	0	0	0
June	0	0	0	0
	<u>9,477</u>	<u>3,533</u>	<u>338</u>	<u>13,348</u>

Projected SDC balance as of June 30, 2013 per the budget was \$2,745,004. Actual balance was \$3,149,237. This fiscal year's projected total receipts per the budget are \$2,828,558.

A FIT FAREWELL

Beloved fitness director leaves healthy legacy after years at Elsie Stuhr Center

By SHANNON O. WELLS
The Times

Of the numerous ways Diane Brice inspired seniors to stay physically fit during her 11-year tenure at the Elsie Stuhr Center, her late bloomer status perhaps provided the strongest impact.

"I started working out when I was 40," confessed the 64-year-old Brice. "I realized if I didn't start exercising, I was not in for a happy future. I wouldn't be able to do the things I enjoyed doing with my family. I would not have the energy to do it."

As about anybody she worked with at the center will tell you, Brice more than made up for any exercise time she avoided as a younger woman. Her ability to keep seniors active and happy as the center's fitness director was evident in the 110 or so who attended her retirement party on Friday, Jan. 4.

To show their appreciation, about 20 center regulars showed up in T-shirts proclaiming "Body by Diane." Brice herself got into the act with a shirt that read, "Don't ask me, ask Carolyn," in reference to Carolyn Gallagher, who took over the reins as the center's new fitness director.

"At her retirement party, we ran out of space," said Dolores Preble, 85, who's worked out under Brice's guidance for nine years. "That's how many people cared about her."

Reflecting on her career and last week's joyous send-off, Brice, a 31-year resident of Cedar Mill, acknowledged the familial feeling of the folks at her long-running workplace.



Diane Brice retired last Friday after 11 years at the Elsie Stuhr Center and 15 years with the Tualatin Hills Park and Recreation District.

TIMES PHOTO: JONATHAN HOUSE

"My first love is teaching fitness classes," said Brice, a vivacious redhead. "The classes I teach, I think of as extended family. Some of the people in the class, I've been spending two or three days a week with for 15 years. There's a real sense of belonging."

Mid-life adjustments

A native of upstate New York, Brice moved to Oregon with Stephen, her husband of 41 years, originally to work at her father's fruit processing business. The two met while students at Elmira College in New York, where Diane earned a degree in international studies.

"We worked for my dad briefly before deciding working for the family was not the best idea."

An engineer, Stephen eventually landed at Tektronix, while Diane worked in graphic design and AFS intercultural programs hosting exchange families.

After giving birth to two children, now 22 and 23 years old, she became a stay-at-home mom. As the kids grew more independent

and middle age came knocking, Brice realized she had to make changes.

"I wasn't overweight. I was just out of shape," she said. "But I knew I could lead an active life if I wanted to."

Starting her first exercise regimen at age 40, she welcomed walking, biking and aerobics and other group classes into her life.

"I still remember what it was like to be in the back of the room," she said. "I'd feel really shy and uncomfortable. I remember how the people in front of me could do it so well. I felt inept in so many ways."

After nine years of sweat and perseverance, Brice set out to help others reach their fitness goals. The 50-year-old started working at three Tualatin Hills Park and Recreation District facilities, settling in as director at the district's Elsie Stuhr Center in 2002.

"My dad passed away," she recalled. "I remember thinking he would've thought it was bizarre, me teaching a fitness class at that ripe old age."

Brice found advantages in her late-comer status.

"I gave them a connection to people who wanted to do things at an older age. I knew what it felt like to do that. So many people in fitness have done it all their lives," she said. "They can't relate to it as well as with a newcomer."

Healthy legacy

Longtime Stuhr Center Director Linda Jo Enger said Brice's spirit and enthusiasm proved inspirational to the center's Baby Boomer-aged regulars.

"They're learning that once you get to a certain age, your quality of life is really affected by how much motion and how much movement you receive," Enger said. "Diane, having the ability to show that at 64 years old, really proves to our boomers that there are questions about aging and exercise you can't get answered at a private gym."

Ann Satterfield, who hired Brice 15 years ago, said her legacy of a vibrant fitness program will carry on well after her retirement.

"She will be incredibly missed," Satterfield said. "She helped it grow from 29 classes to the almost 100 classes we have now."

Even as she trades work for more time with her husband and new grandchildren, Brice has no intention of leaving her Stuhr Center family behind.

"Of course, most people I work with here are retired, so they've given me a lot of advice along the way," she said. "When the sun isn't shining, and I'm not hiking, I'll be over here working out."

Oregon Live, Jan. 10, 2014

Tualatin Hills Park & Recreation District moves forward with park, playfields near Mountain View Middle School



A map of the Southwest Quadrant Community Park and Mountain View Middle School. (*Tualatin Hills Park & Recreation District*)

[Print](#)



By [Kari Bray | kbray@oregonian.com](#)

Email the author | [Follow on Twitter](#)

on January 10, 2014 at 11:32 AM, updated January 10, 2014 at 12:35 PM

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A proposed \$9.25 million project at Southwest Quadrant Community Park would add athletic fields, lighting, restrooms, concession stands and play equipment, [according to the Tualatin Hills Park & Recreation District](#).

[District directors](#) are set to vote on a consulting contract for the project at their Monday, Jan. 13, meeting.

If approved, the district would pay David Evans and Associates \$999,401 for what the firm predicts will be a complex three-and-a-half-year project.

The park is located behind Mountain View Middle School off Farmington Road. THPRD and the Beaverton School District are coordinating to create a park and playfields area that would be easily accessible to students but available for other community members or teams.

Including the adjacent Lawndale Park, the project encompasses about 20 acres. It will be funded with a portion of the district's \$100 million bond measure, passed by voters in 2008.

The THPRD Board of Directors will meet at 7 p.m. at the [Howard M. Terpenning Recreation Complex](#).

Also on the agenda:

- An update on bond spending and the district's progress on multiple parks projects.
- The appointment of two new THPRD Budget Committee members.
- A vote on proposed changes to the district manager's evaluation process. The changes would require: written evaluation materials to be submitted to the board president earlier; the manager to outline specific goals and objectives met by the district; the board president to meet with the manager to review the evaluation prior to the board's evaluation session.

Kari Bray

Oregon Live, Jan. 13, 2014

Tualatin Hills Park & Recreation District directors approve contract to plan 20-acre park



A map of the Southwest Quadrant Community Park and Mountain View Middle School.
(Tualatin Hills Park & Recreation District)

[Print](#)



By [Kari Bray](#) | kbray@oregonian.com

Email the author | [Follow on Twitter](#)

on January 13, 2014 at 8:34 PM, updated January 14, 2014 at 10:15 AM

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The Tualatin Hills Park & Recreation District Board of Directors unanimously approved a \$999,401 consulting contract for Southwest Quadrant Community Park near [Mountain View Middle School](#).

The contract, awarded to [David Evans and Associates](#), will kick off an estimated three-and-a-half-year project that would add athletic fields, lighting, restrooms, concession stands and play equipment. The work is projected to cost about \$9.25 million.

Board members voted on the contract as part of the group's consent agenda on Monday, Jan. 13.

Including the attached Lawndale Park, the project encompasses about 20 acres. It will be funded with a portion of the district's \$100 million bond measure, passed by voters in 2008. THPRD and the Beaverton School District are teaming up to create a community park with areas that appeal to local students, like the athletic fields.

Board members wondered if Southwest Quadrant Community Park will be renamed, noting that the current selection does not exactly roll off the tongue.

Staff said the park will likely receive a new title. District Manager Doug Menke said THPRD's naming procedure is one of multiple policies under review. Possible changes will come before the board at future meetings.

In other THPRD news:

- The board approved two new budget committee members. Greg Cody and Susan Cole will each serve three-year terms.
- Board members voted unanimously in favor of changes to the district manager's evaluation process. The changes will in part require that the manager submit materials to the board president earlier than in the past, and that the manager outline any specific goals that were met or unmet by the district that year.

--Kari Bray

Parks district opens 2 new parks, updates 2 more



TUALATIN HILLS PARK & RECREATION DISTRICT

Barsotti Park in Aloha features new sports fields and courts

By Kari Bray
kbray@oregonian.com

Two new parks opened and two updated facilities reopened this winter in Beaverton, Bethany and Aloha.

The Tualatin Hills Park & Recreation District funded all four projects with a portion of a \$100 million bond measure passed by voters in 2008.

The district reports that more than half of the 130 projects planned as part of the bond have been completed. These include parks, trails, fields and natural area restoration.

Barsotti Park, a new destination on Blanton Street in Aloha, is a 3.75-acre facility with sports fields, picnic areas, playgrounds, a community garden and a custom 60-foot tennis court designed for children 10 years or younger. The park opened Dec. 23.

The district bought the property nearly a decade ago from the Barsotti family, which previously lived on and

farmed the land. The development of the park cost about \$1.3 million.

Dick Barsotti, who was raised on the property, told THPRD that his yard was always a place where neighbors came to play.

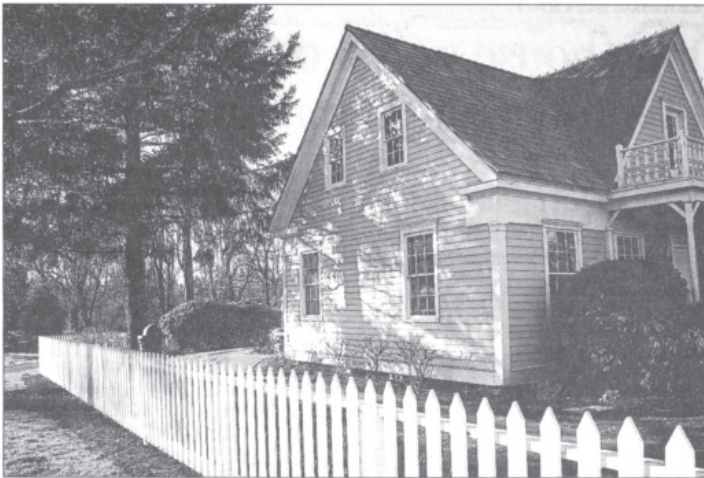
“We wanted the property to continue to value families, celebrations and children,” he said in a district press release.

While Barsotti Park offers a place for sports, Hansen Ridge Park on 147th Avenue in Bethany provides an accessible anchor to local wetlands. The relatively small property, which opened on Dec. 27, is highlighted by a playground and picnic table, with a pathway that leads into the surrounding wetlands and will eventually connect to the regional Westside Trail. The project cost \$800,000. Signs are planned at the park to educate visitors about the natural areas and the land’s history, according to THPRD.

Along with opening new neighborhood parks, THPRD spent more than \$1.2 million to revamp two familiar properties near the end of 2013.

The district added a trail around the edges of Roy E. Dancer Park on Murray Boulevard. The path navigates through a couple other additions to the park, including a playground and picnic tables. A new 100-foot boardwalk and staircase also accesses 150th Avenue from the park, which reopened on Dec. 23.

At Pioneer Park on Beaverton’s Pioneer Road near THPRD’s main office, the district moved playground equipment to a more open area and a new picnic plaza, drinking fountain, bike rack and playground are occupying territory formerly held by a basketball court. Workers also expanded the park’s trails and built a boardwalk along a portion of the pathways before the park reopened on Nov. 20.



PHOTOS BY BENJAMIN BRINK/BEAVERTON LEADER

The Fanno Farmhouse, built in 1859 and donated to the Tualatin Hills Park & Recreation District in 1982, is being used as a preschool for this first time this school year. District representatives say the home is a perfect setting for teaching young children, but other Beaverton residents worry that using it as a preschool will damage the 150-year-old landmark.

FANNO FARMHOUSE

Preschool sparks concerns for home built in 19th century

By Karl Bray

kbray@oregonian.com

Surrounded by gray, boxy office buildings, the little yellow house on Creekside Place seems out of place, though it was there a lifetime before its neighbors.

The Fanno Farmhouse, built in 1859 and donated to the Tualatin Hills Park & Recreation District in 1982, is being used as a preschool for the first time this school year.

The parks district markets the Fanno Preschool as a well-rounded educational experience enhanced by the historic setting. However, a couple of Beaverton residents worry that gaggles of young children and aging local landmarks just don't mix.

"I just think it's not the greatest use for a historic house," said Judy Donovan.

Donovan is vice president of the Beaverton Historical Society, but said she has not brought her concerns about the farmhouse to the board and is not speaking on behalf of the entire group.

Dick Mason, another member of the historical society, lives near the farmhouse and shares Donovan's disquiet about the preschool.

"It kind of feels like they don't respect the history," Mason said. "I love history and I think it should be shared with people so we have a sense of where we came from."

The parks district renovated the house in the mid-1980s, spending more than \$200,000 to repair and spruce up the structure. District maintenance teams keep the house up, from grooming the grounds to interior repairs.

Up until September 2013, the house was available as a rental for events like retreats, teas or weddings. Now the Fanno Farmhouse serves as a district-run preschool from 9 a.m. until about noon Monday through Friday. Nine 4- and 5-year-olds attend school on Monday, Wednesday and Friday, and six 2- and 3-year-olds are there Tuesday and Thursday. The house remains available to rent on most afternoons and weekends.

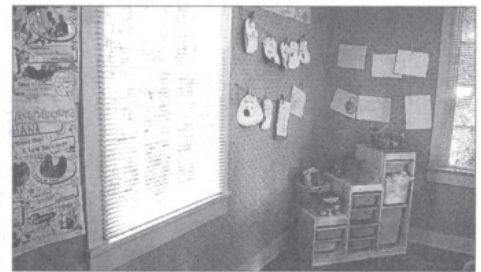
Donovan said she understands the house is owned by the district, and she appreciates the renovations and ongoing care. But using it as a preschool will lead to unnecessary wear and tear, she said. Kids, by nature, are messy, and "kid-proofing" the space requires removing doors, pictures, furniture and other items from the downstairs of the house.

Donovan and Mason visited the house this winter for a holiday tea, and both said they were unimpressed.

"After being in there, it's awful," Donovan said. "That's my opinion."



A horse stands in the yard of the Fanno Farmhouse in a photo taken in the 1800s.



Preschool projects are displayed atop wallpaper picked to fit in with the Fanno Farmhouse's historical nature.

Cathi Ellis, a recreation coordinator at Conestoga Recreation & Aquatic Center who manages the preschool program, noted that preschool crafts and toys can be put upstairs and other furniture moved back downstairs when the space is rented.

That doesn't alleviate Donovan and Mason's concerns that tape, push pins and finger paint masterpieces are not the proper trappings for an historic home.

"That was one of the first houses built in Washington County," Donovan said. "I'm all about preserving history, even though people might not agree with me."

Ellis said the Fanno Farmhouse provides an opportunity for a three-day-a-week, nine-month comprehensive preschool program, different from others at Conestoga where children might come in once or twice a week for a few months.

"Fanno, especially with its history, is one of the most perfect places we could offer for this type of learning," Ellis said. "(The children) can go to a recreation center, or they can come to a living piece of Beaverton's history."

Aloha resident Mark Glasby knew nothing about the house months ago when he saw signs for the preschool. Since enrolling his 3-year-old daughter, they've both learned about Beaverton's history.

Years down the road, Glasby said he will be able to tell his daughter about the 150-year-old farmhouse where she started school.

"I think it adds something to her education," he said.

The Fanno Farmhouse was built by Augustus Fanno on the first 160-acre claim in Washington County. Conestoga supervisor Deb Schoen said that at the time, there would have been no settlements between the farmhouse and Oregon City.

Donovan said the historical society has some items that belonged to the Fanno family and were in the home at one point. Both she and Mason have long family histories in the area, but say those connections are not the reason for their concerns. The Fanno Farmhouse is part Beaverton's heritage, they said.

"I personally think it would be delightful if it could be somehow turned into a museum," Mason said. "Beaverton just grew so fast that people have lost touch with its history and its character."

The parks district isn't opposed to a museum at the farmhouse, spokesman Bob Wayt said, but no organization has stepped forward with a proposal for running one. If a group submitted such a request, the district would look into it, he said.

In the meantime, the preschool offers a way to use the house, pay for the maintenance (tuition is between \$175 and \$215 per month) and keep the space available for other uses.

Schoen said operating museums is simply not part of the parks district's mission.

"There are organizations that are much better than we are at that," Wayt added. "We're a parks district."

ALOHA

Contract OK'd for planning of S.W. community park

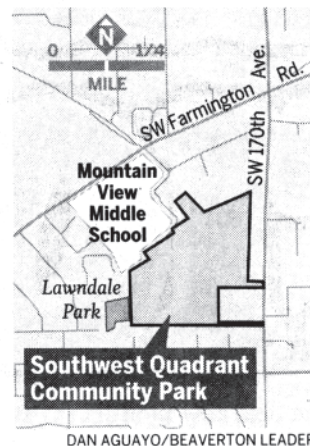
By Karl Bray
kbray@oregonian.com

The Tualatin Hills Park & Recreation District board of directors unanimously approved a \$999,401 consulting contract for Southwest Quadrant Community Park near Mountain View Middle School.

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Board members voted on the contract as part of the group's consent agenda on Jan. 13.

Including the attached Lawndale Park, the project encompasses about 20 acres. It will be funded with a portion of the district's \$100 mil-



lion bond measure, passed by voters in 2008. THPRD and the Beaverton School District are teaming up to create a community park with areas that appeal to local students, like the athletic fields.

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Park district opens four new greenspaces

Youth tennis court, landforms, trails, athletic fields part of projects

Beaverton Valley Times

Accompanying some unseasonably warm and dry weather for mid January, the Tualatin Hills Park and Recreation District started off the new year by introducing four completed park development projects — including new parks in the communities of Bethany and Aloha — funded by the \$100 million bond measure district voters approved in 2008.

More than half of the 130 proposed projects for the bond measure — designated to preserve natural areas, develop trails and connections, add athletic fields and upgrade

the communities of Bethany and Aloha — funded by the \$100 million bond measure district voters approved in 2008.

More than half of the 130 proposed projects for the bond measure — designated to preserve natural areas, develop trails and connections, add athletic fields and upgrade parks and recreational facilities across the district — are planned, with more than half of those now completed, said Bob Wayt, the district's communications director.

Here is a rundown of the recently completed projects, which are now open for public use:

■ **BARSOTTI PARK**, 16610 S.W. Blanton St., in Aloha (approximate project cost \$1.3 million) — At 3.7 acres, this new park is the largest of the four and includes a first for the district: A 60-foot-long tennis court designed specifically for players 10 years old and younger. The park features a multipurpose field that can accommodate baseball/softball practice as well as organized youth soccer and lacrosse activities.

Perhaps its most distinctive element is a viewing area behind the backstop that features four large mounds. A hard-surface trail around the

park's perimeter weaves through intriguing landforms to other amenities, including a covered picnic area, a 20-plot community garden with four Americans with Disabilities Act-accessible plots, and a play area built on a resilient rubber surface that includes separate areas for younger as well as older children.

The park is named for the Barsotti family, which lived and farmed at the residential site for nearly six decades, Wayt noted. The family sold the site to the park district after a 1994 bond measure to ensure the land continued to provide opportunities for family togetherness.

"It's a place where a lot of neighbors came to play," said Dick Barsotti, one of 10 Barsotti siblings raised on the property, which his parents purchased in 1940. "Baseballs through the house windows and all of that. We wanted the property to continue to value families, celebrations and children."

Several members of his family visited the park during the holidays and came away impressed.

"A neighbor came by and talked about how her kids had been waiting for the park to open and were so excited to play," Barsotti said. "That fits with what we had hoped. It was wonderful."

■ **HANSEN RIDGE PARK**, 4075 N.W. 147th Ave., Bethany community (approximate cost \$800,000) — A small neighborhood park, set among a vast wetland area, the new greenspace features a play structure, swings and a picnic table. It also has meandering hard-surface pathways to make the natural area more accessible to visitors. The park is designed to eventually connect directly to the Westside Trail.

Interpretive signage will be installed at Hansen Ridge to provide visitors with a brief history of the property and its surrounding area, including the original Hansen family

farmhouse located just west of the park, across 147th Avenue.

■ **ROY E. DANCER PARK**, 5915 S.W. Murray Blvd. (approximate cost \$670,000) — A redeveloped site that provides new park amenities amidst natural surroundings that will be enhanced by the district's natural resources experts, the park features a hard-surface trail surrounding the park's perimeter, providing access to

picnic tables and new play equipment at the east end. An easement allowed for the construction of a 100-foot boardwalk and staircase that makes the park accessible from the west at 150th Avenue. An additional entry point at 148th Avenue provides access from the south.

■ **PIONEER PARK**, 14545 N.W. Pioneer Road, Beaverton, just east of the district's main Howard M. Terpenning Complex at Southwest Walker Road

and 158th Avenue (approximate cost \$570,000) — At the redeveloped site, the play area was relocated from a forested space to an open area at the southeast corner of the site adjacent to the central lawn. One of two basketball courts was removed to accommodate a picnic plaza, drinking fountain, bike rack and new play structure.

The hard-surface trail was widened and a boardwalk constructed at the west end of the park to upgrade the lower loop of a figure-eight trail that extends around the lawn's perimeter and into the natural area at the north end. Explorers can also access the upper loop, a reinforced soft-surface trail, through the natural area.

Pioneer Park is accessible via an improved entrance pathway off Meadow Road. Eventually the park will connect to the Westside Trail at an entry point at the park's southwest corner near the newly constructed boardwalk, Wayt said.

For more information, visit thprd.org/bondprojects or call 503-645-6433.

"It's a place where a lot of neighbors came to play. Baseballs through the house windows and all of that. We wanted the property to continue to value families, celebrations and children."

— Dick Barsotti,
on Barsotti Park

Oregon Live, Jan. 27, 2014

Beaverton City Library hosts dragonfly program: Beaverton best bet



BEAVERTON, OREGON -- 6/27/2011 -- Emanuel Hernandez, 7, runs with a windsock he made during a visit by the Tualatin Hills Park & Recreation District's Rec Mobile at Eichler Park in Beaverton. The Rec Mobile is one of several converted ambulances or vans that brings free recreational activities to children at parks, housing complexes and schools. Activities range from

athletic to artistic to educational. THPRD rents out the Rec Mobiles, with the proceeds going back into the free programs. Brian Feulner/ The Oregonian (*Brian Feulner/ The Oregonian*)

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By [Anna Marum | amarum@oregonian.com](#)

Email the author | [Follow on Twitter](#)

on January 27, 2014 at 11:00 AM

[0](#)

The Beaverton City Library is teaming up with the [Tualatin Hills Park & Recreation District](#) to provide an opportunity to learn about dragonflies.

At 4 p.m. on Monday, Jan. 27, park district staff will lead an educational program for kids that shows how dragonflies live and interact with their environment. The free program will include a story and interactive activities.

The [Beaverton City Library](#) is located at 12375 S.W. Fifth St.

-- Anna Marum